



**NOTICE OF MEETING
OF AN AD HOC COMMITTEE
TO RECOMMEND AN ENGINEERING FIRM
TO PROVIDE SERVICES RELATED TO A CDB GRANT
FOR THE CITY OF OVERTON, TEXAS**

Notice is hereby given that a Meeting of the above named Ad Hoc Committee will be held on the 1st day of December, 2016 at 5:00 P.M. at City Hall Council Chambers, 1200 South Commerce Street, Overton, Texas.

AGENDA

I. CALL TO ORDER

II. ORIENTATION

1. City Manager to review the Purpose and Scope of Tasks to be performed by the Committee. (Packet sent to members on November 22nd.)
2. Consider Steps the Committee feels are necessary to finalize a recommendation to the Council.

III. REVIEW STATEMENTS OF QUALIFICATIONS OF EACH RESPONDENT

1. Hayes Engineering
2. KSA Engineering
3. Schaumburg Polk Inc.

IV. INITIAL EVALUATION

1. Committee to consider statements of qualifications and complete initial evaluation and scoring of firms.
2. Discuss results of initial screening and determine next steps and schedule for succeeding meeting.

V. ADJOURNMENT

I, **Rachél Gafford, City Secretary** of the City of Overton, Texas do hereby certify that notice of the above named meeting was posted on the bulletin board of City Hall of the City of Overton, Texas, a place readily accessible to the public at all times, on the **28th** day of **November, 2016** at 05:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Rachél Gafford, City Secretary

CERTIFICATION

I, Rachél Gafford, City Secretary of the City of Overton, Texas do hereby certify that notice of the above named meeting with the agenda of items to be considered by the City Council was removed by me bulletin board outside of City Hall.

REMOVED FROM

BULLETIN BOARD:

Date: _____

Time: _____

By: _____
Rachél Gafford, City Secretary

RESOLUTIONS AND ORDINANCES CHECK LIST

CERTIFICATES OF ELECTION

- Place #1 – Philip Cox
- Place #3 – Jerry Clark
- Place #5 – Michael Paul Williams

STATEMENT OF OFFICE & OATH OF OFFICE

- Place #1 – Philip Cox
- Place #3 – Jerry Clark
- Place #5 – Michael Paul Williams

RESOLUTIONS

- **RESOLUTION NO. 2016-11-17A**, a Resolution canvassing the General Election held on November 8, 2016 and declaring the candidates duly elected.
- **RESOLUTION NO. 2016-11-17B**, a Resolution to award a contract to Traylor Associates as the City's CDBG Grant Project Administrators for 2017.
- **RESOLUTION NO. 2016-11-17C**, a Resolution to authorizing the taking of bides for the sale of a 0.261 acre tract of land owned by the City of Overton located at 210 East Henderson Street.

ORDINANCES:

- **ORDINANCE NO. 2016-12-15A**, first reading of an Ordinance to amend Chapter 90 of the City of Overton Code of Ordinances as relating to Building Permits and Building Regulations.