



**NOTICE OF WORKSHOP & MEETING
OF THE GOVERNING BODY
CITY OF OVERTON, TEXAS**

Notice is hereby given of a Workshop and Regular Called Meeting of the above named City Council will be held on the 24th day of March, 2016 at 6:00 P.M. at City Hall Council Chambers, 1200 South Commerce Street, Overton, Texas.

AGENDA

WORKSHOP

6:00 P.M.

1. City Council to review, discuss and make revisions to a draft Ordinance of the City Council of the City of Overton, Texas, establishing rules and procedures for City Council meetings, including and providing for the following; finding of facts; purpose; parliamentary laws and rules of order; authority; definitions; meetings and agendas; attendance and fines; general rules and procedures at meetings; standards of conduct; duties and privileges of council members; presiding officer and conduct; individuals with disabilities; rules of suspension; relation to other ordinances; severability; proper notice and meeting; and providing for publication and an effective date.

REGULAR MEETING

7:00 P.M.

I. CALL TO ORDER

1. Invocation
2. Pledge Of Allegiance

II. PROCLAMATIONS & AWARDS

1. Presentation of Certificates of Appreciation to members of the Overton High School Beta Club, the Student Council and local residents in recognition of their contribution to improvements made at the Overton Municipal Cemetery.

III. CITIZEN FORUM

This particular listing has been included on the agenda to allow public comments and presentations. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate, or take action on any item(s) or topic(s) that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Any citizen who wishes to speak before the City Council must submit to the City Secretary a signed request to

speak under Citizen Forum prior to the opening of the council meeting. Each citizen is allowed three (3) minutes.

IV. CITIZEN'S REQUEST

1. Mr. Jack Sims requested to be on the agenda to bring to the City's attention the need to repair a sewer line cave in on East Henderson St.; and repair pot holes with concrete instead of cold mix asphalt.

V. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. Approval of the Minutes of the Regular Council meeting held on February 18, 2016.

VI. OLD BUSINESS

1. Present revised meeting schedule for the City Council as updated March 14, 2016.
 - a. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
2. Hear, review, consider and/or take action on adoption of ~~Resolution No. 2016-03-24A~~, a Resolution of the City of Overton, Texas approving an Engineering Services Agreement between the City of Overton and Shaumburg & Polk Inc. and authorizing the Mayor to execute said Agreement on behalf of the City.
3. Hear, review, consider and/or take action on adoption of ~~Ordinance No. 2016-03-24A~~, an Ordinance of the City of Overton, Texas establishing Rules and Procedures for City Council meetings, including and providing for the following: Findings of Fact; Purpose; Parliamentary Laws and Rules of Order; Authority; Definitions; Meetings & Agendas; Attendance and Fines: General Rules of Procedure at Meetings; Standards of Conduct; Disruptive or Disorderly Conduct; Duties and Privileges of Council Members; Enforcement; Committees; Recording of Meetings; individuals with Disabilities; Rules of Suspension; Relation of this Ordinance to Other Ordinances; Severability; Proper Notice and Meeting; and Providing for Publication and an Effective date.

VII. NEW BUSINESS

1. Council to hear and consider action on recommendation to apply for a grant from the McMillan Foundation in the amount of \$40,000 to pay for the resurveying and mapping of the Overton Municipal Cemetery.
2. Council to hear and review a draft ~~Ordinance No. 2016-Draft~~; an Ordinance of the City Council of the City of Overton, Texas, **adding** Section 76.10 to Chapter 76 General Provisions to the City of Overton Code of Ordinances; Adopting the Overton Municipal

Cemetery Rules and Regulations 2016; providing a Severability Clause and declaring a penalty for violations of certain rules; regulations provided within and an effective date.

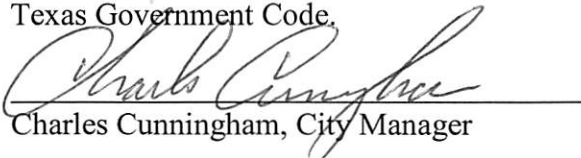
3. Council to hear and consider action on a request to purchase a new loader- backhoe and steel wheeled roller for the Public Works and Utility Departments.
4. Council to hear and consider action on Ordinance No. 2016-03-24B; an Ordinance of the City Council of the City of Overton, Texas, amending Chapter 73: Health And Sanitation by the addition of 73.07: Trees And Objects In The Visibility Triangle Or Right-Of-Way; imposing regulations on property owners to maintain trees and other vegetation on private property and within street right of ways; containing a severability clause, providing for a penalty of up to \$500.00 as to be defined in Appendix B “Schedule Of Fines” of the Overton Code of Ordinances for violation of this ordinance and providing for publication and for an effective date.
5. Council to appoint a Committee Chair in charge of the City’s Annual July 4th Fireworks Celebration.

VIII. CITY ADMINISTRATION’S MONTHLY REPORTS

1. Fire Department Monthly Report
2. Police Department Monthly
3. Department of Finance Monthly Report
4. City Manager’s Monthly Report

IX. ADJOURNMENT

I, **Charles Cunningham, City Manager** of the City of Overton, Texas do hereby certify that notice of the above named meeting was posted on the bulletin board of City Hall of the City of Overton, Texas, a place readily accessible to the public at all times, on the **21st** day of **March, 2016** at 05:00 P.M. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.


Charles Cunningham, City Manager

The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

This facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for the meeting should contact the City Secretary's office at least forty-eight (48) hours prior to the meeting. To make arrangements, call 903-834-3171.

CERTIFICATION

I, Rachél Gafford, City Secretary of the City of Overton, Texas do hereby certify that notice of the above named meeting with the agenda of items to be considered by the City Council was removed by me from the bulletin board outside of City Hall on the _____ day of _____ 2016.

Rachél Gafford, City Secretary