



**NOTICE OF WORKSHOP & MEETING  
OF THE GOVERNING BODY  
CITY OF OVERTON, TEXAS**

Notice is hereby given of a Workshop and Regular Called Meeting of the above named City Council will be held on the 24th day of April 21, 2016 at 6:00 P.M. at City Hall Council Chambers, 1200 South Commerce Street, Overton, Texas.

**AGENDA**

**WORKSHOP**  
**6:00 P.M.**

1. City Council to review, discuss and make revisions to draft ordinance **Ordinance No. 2016-04-21A**, an Ordinance of the City Council of the City Of Overton, Texas, amending Ordinance No. 2016-03-24a; City Council Rules and Procedures for City Council Meetings, including and providing for the following: Findings of Fact; Purpose; Parliamentary Laws and Rules of Order; Authority; Definitions; Meetings & Agendas; Attendance and Fines: General Rules of Procedure at Meetings; Standards of Conduct; Disruptive or Disorderly Conduct; Duties and Privileges of Council Members; Enforcement; Committees; Recording of Meetings; individuals with Disabilities; Rules of Suspension; Relation of this Ordinance to Other Ordinances; Severability; Proper Notice and Meeting; and Providing for Publication and an Effective date.
2. City Council to review, discuss and make revisions to a draft Ordinance of the City Council of the City of Overton, Texas, establishing rules and regulations for the Overton Municipal Cemetery.

**REGULAR MEETING**  
**7:00 P.M.**

**I. CALL TO ORDER**

1. Invocation
2. Pledge Of Allegiance

**II. PROCLAMATIONS & AWARDS**

1. National Armed Forces Day, Saturday, May 21, 2016
2. 65<sup>th</sup> Annual National Day of Prayer; Thursday, May 5, 2016
3. Municipal Clerks Week, May 1<sup>st</sup> through May 7<sup>th</sup> 2016
4. National Police Officers Week and Police Officers Memorial Day

### III. CITIZEN FORUM

This particular listing has been included on the agenda to allow public comments and presentations. Citizens may issue comments for topics that do not appear on this agenda. In accordance with existing law, the City Council cannot discuss, deliberate, or take action on any item(s) or topic(s) that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on following regular agendas. Any citizen who wishes to speak before the City Council must submit to the City Secretary a signed request to speak under Citizen Forum prior to the opening of the council meeting. Each citizen is allowed three (3) minutes.

### IV. CITIZEN'S REQUEST

1. Request by James Still on behalf of Overton Youth Sports Association (OYSA) for use of the Park and Community Building as site for a fund raiser.

### V. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. Approval of the Minutes of a Special Called workshop held on March 24, 2016
2. Approval of the Minutes of Regular Council meeting held on March 24, 2016.

### VI. PUBLIC HEARING

#### OPEN PUBLIC HEARING

1. Council to hear public comment(s) and take action regarding replat application RP2016-01. Steven Jacobs' request to final plat Lot 1R, Block 10R, Original City of Overton, being a replat of Lots 1, 2, and part of lots 3, 7 and 8, Block 10, Original City of Overton, and part of an abandoned alley in Block 10, Original City of Overton; as deeded to O.L. Jacobs by the City of Overton in Volume 679, Page 122, Official Deed Records, Rusk County, Texas. This being the same parcel of land as deeded to Steven Craig Jacobs in Volume 3416, Page 304, Official Deed Records, Rusk County, Texas and more commonly referred to as 302 West Henderson Street., Overton, Texas. **(The Planning and Zoning Commission recommend approval 3-0, Commissioner Hickman and Commissioner Perry absent.)**

- a. Staff presentation of Replat Application 2016-01.
- b. Council to receive Public comments

#### CLOSE PUBLIC HEARING

- c. Council to take action on Replat Application 2016-01.

## VII. OLD BUSINESS

1. Present revised meeting schedule for the City Council as updated April 15, 2016.
  - a. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
2. City Council to hear, review, consider and/or take action on adoption of Ordinance No. 2016-04-21A, an Ordinance of the City Council of the City Of Overton, Texas, amending Ordinance No. 2016-03-24A by adding Sections 8.03 through Section 18 of the City Council Rules and Procedures for City Council Meetings, including and providing for the following: Findings of Fact; Purpose; Parliamentary Laws and Rules of Order; Authority; Definitions; Meetings & Agendas; Attendance and Fines: General Rules of Procedure at Meetings; Standards of Conduct; Disruptive or Disorderly Conduct; Duties and Privileges of Council Members; Enforcement; Committees; Recording of Meetings; individuals with Disabilities; Rules of Suspension; Relation of this Ordinance to Other Ordinances; Severability; Proper Notice and Meeting; and Providing for Publication and an Effective date.
3. City Council to hear, review, consider and/or take action on adoption of Ordinance No. 2016-04-21B; an Ordinance of the City Council of the City of Overton, Texas, **adding** Section 76.10 to Chapter 76 General Provisions to the City of Overton Code of Ordinances; Adopting the Overton Municipal Cemetery Rules and Regulations 2016; providing a Severability Clause and declaring a penalty for violations of certain rules; regulations provided within and an effective date.
4. City Council to hear, review, consider and/or take action on adoption of Resolution No. 2016-04-21A; a Resolution of the City Council of the City of Overton, Texas, Council to hear and consider action on a request to purchase a new backhoe- loader, steel wheeled roller and for the Public Works and Utility Departments.

## VIII. NEW BUSINESS

1. City Council to hear, review, consider and/or take action on adoption of Resolution No. 2016-04-21B; a Resolution of the City Council of the City of Overton, Texas, requesting a suspension of an interim rate increase (IRA) by Centerpoint Energy for period of 45 days from May 30, 2016.
2. City Council to hear, review, consider and/or take action on adoption of Resolution No. 2016-04-21C; a Resolution of the City Council of the City of Overton, Texas, to approve an Agreement with Texas Bank and Trust to implement new cash management and payroll processing procedures.
3. City Council to hear, review, consider and/or take action on adoption of Resolution No. 2016-04-21D; a Resolution of the City Council of the City of Overton, Texas, to authorize approval of acquisition of new copier system.
4. City Council to hear, review, consider and/or take action on adoption of Resolution No. 2016-04-21E; a Resolution of the City Council of the City of Overton, Texas, to


authorize execution of PESA (Project Engineering Services Agreement) with Schaumburg & Polk for services related to four (4) public works projects in the City of Overton, funded by the OEDC and OMDD.

**IX. CITY ADMINISTRATION'S MONTHLY REPORTS**

1. Fire Department Monthly Report
2. Police Department Monthly
3. Department of Finance Monthly Report
4. City Manager's Monthly Report

**X. ADJOURNMENT**

I, **Rachél**, City Secretary of the City of Overton, Texas do hereby certify that notice of the above named meeting was posted on the bulletin board of City Hall of the City of Overton, Texas, a place readily accessible to the public at all times, on the **18<sup>th</sup>** day of **April, 2016** at 05:00 P.M. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

  
Rachél Gafford, City Secretary



The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

This facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for the meeting should contact the City Secretary's office at least forty-eight (48) hours prior to the meeting. To make arrangements, call 903-834-3171.

**CERTIFICATION**

I, Rachél Gafford, City Secretary of the City of Overton, Texas do hereby certify that notice of the above named meeting with the agenda of items to be considered by the City Council was removed by me bulletin board outside of City Hall on the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Rachél Gafford, City Secretary