

**SPECIAL CALLED CITY COUNCIL MEETING
December 22, 2016**

MINUTES OF THE SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **DECEMBER 22, 2016** AT 6:00 P.M. PM IN THE COUNCIL CHAMBER, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

PRESENT:

C. R. Evans Jr., Mayor
Philip Cox, Mayor Pro Tem
Jerry Clark
Lawrence Davis
Michael Paul Williams

ABSENT:

John Posey

Also in attendance were, Charles Cunningham, City Manager and Rachel Gafford, City Secretary representing staff.

I. CALL TO ORDER –Mayor Evans called the meeting to order at 6:06 p.m.

1. Invocation was given by *Mayor Evans*.
2. Pledge of Allegiance was led by *Councilman Williams*.

II. OLD BUSINESS

1. Consider and/or take action on Resolution No. 2016-12-22; a Resolution to select a firm to provide Engineering Services to the City of Overton in pursuit of a Community Development Block Grant for the 2017-18 cycle.

City Manager Cunningham presented Resolution No. 2016-12-22 stating that the Grant Engineer Ad Hoc Committee had met with the three (3) firms who submitted proposals for the CDB Grant Application and all three members of the committee decided unanimously to recommend Hays Engineering.

Councilman Davis made a motion to adopt Resolution No. 2016-12-22 as submitted appointing Hayes Engineering as the Grant Application Engineering for the 2017 Grant Application for the Community Development Block Grant.

Mayor Pro Tem Cox seconded the motion.

Mayor Evans called for discussion. No discussion.

Mayor Evans called for a vote.

Motion carried 4 – 0 – 0; Councilman Posey absent.

III. ADJOURNMENT

Mayor Pro Tem Cox made a motion to adjourn.

Councilman Clark seconded the motion.

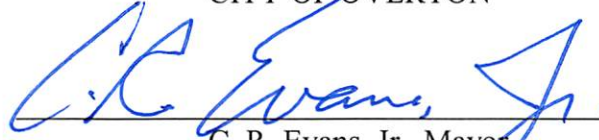
Mayor Evans called for a vote.

Motion carried 4 – 0 – 0; Councilman Posey absent.

With no further business, the meeting was adjourned at **6:21 P. M.**

Minutes approved and submitted and/or corrected this 19th day of **January, 2017.**

CITY OF OVERTON


C. R. Evans, Jr., Mayor

Attested by:


Rachél Gafford, City Secretary



ATTACHMENT A RESOLUTION NO. 2016-12-22

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RESOLUTION NO. 2016-12-22A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, TO APPROVE SELECTION OF HAYES ENGINEERING INC. TO PROVIDE ENGINEERING SERVICES IN PREPARATION OF A GRANT APPLICATION FOR A POSSIBLE 2017-18 TXCDBG GRANT AND IF THE CITY OF OVERTON IS SUCCESSFUL IN SECURING SUCH A GRANT, APPROVAL OF AN AGREEMENT TO PROVIDE ENGINEERING SERVICES UNDER THE TERMS AND CONDITIONS ESTABLISHED BY TXCDBG GUIDELINES, WITH THE MAYOR AUTHORIZED TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY IF AND WHEN A GRANT IS AWARDED.

WHEREAS, The Federal Agency responsible for funding the annual CDBG grant program through the Texas Department of Agriculture has issued new requirements for soliciting such services by a formal RFP process; and

WHEREAS, the City of Overton has followed the RFP guidelines by advertising for such services in the form and on the dates specified; and

WHEREAS, Hayes Engineering Inc. was one of three firms that submitted a proposal for such services in compliance with the specifications cited in the RFP; and

WHEREAS, an Ad Hoc Committee made up of one member each of the City Council, Overton Municipal Development District and the Overton Economic Development Corporation was tasked with evaluating the proposals of the firms and making a recommendation to the Council on their unanimous preference of one firm to perform the prescribed work; and

WHEREAS, the Ad Hoc Committee met to evaluate proposals of the three firms that submitted proposals and scheduled and held interviews with each firm to determine their qualifications, capability, interest and suitability to be selected to perform the desired services; and

WHEREAS, the Ad Hoc Committee, at the conclusion of such activities met and decided unanimously to recommend Hayes Engineering to the City Council for selection as the CDBG Grant Engineers;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS:

Section 1: THAT the City Council of the City of Overton selects Hayes Engineering Inc. to provide Engineering Services to provide services defined in the RFP under the terms and conditions specified; and

Section 2: That the City Council of the City of Overton authorizes the Mayor, if a CDBG grant is awarded, to execute the necessary Agreement for said services under the terms and conditions specified in the TXCDBG guidelines.

INTRODUCED, READ AND APPROVED FOR ADOPTION AT A SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS ON THIS THE 22ND DAY OF DECEMBER, 2016.



C.R. Evans Jr.
C.R. Evans Jr., Mayor

ATTEST:

Rachel Gafford
Rachel Gafford, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Blake Thompson
Blake Thompson, City Attorney