

**REGULAR CALLED CITY COUNCIL MEETING  
February 16, 2017**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **FEBRUARY 16, 2017** AT 7:00 P.M. PM IN THE COUNCIL CHAMBER, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

**PRESENT:**

C. R. Evans Jr., Mayor  
Philip Cox, Mayor Pro Tem  
Jerry Clark  
Lawrence Davis  
John Posey  
Michael Paul Williams

**ABSENT:**

Also in attendance were, Charles Cunningham, City Manager, Clyde Carter, Police Chief, Pamela Raney, Finance Director and Rachél Gafford, City Secretary representing staff; Charles Robinson, Jr., Dale Grandstaff, Betty Clark, Elsie Hollis, Doris Hoover, Jack Hoover, Mary Pat Evans, Carolyn Browder, Debbie Poole, Cathy Gregory, Beverly Russell, Michael Vinson, Jessica Vinson, Molly Heath, Jean Beth Hamblen, Cel Sanders, LeAnn McDaniel, Dalton Royer, Laura Royer and Andrea Childs representing the public.

**I. CALL TO ORDER** –Mayor Evans called the meeting to order at 7:00 p.m.

1. Invocation was given by *Councilman Posey*.
2. Pledge of Allegiance was led by *Councilman Clark*.

**II. PROCLAMATION / RECOGNITION / APPOINTMENTS**

1. Mayor Evans issued the following two proclamations in support of
  - a. Proclamation for Poison Prevention Week.
  - b. Overton Municipal Cemetery Cleanup Day.
2. Mayor Evans re-appointed Robert Loftice, Hal Gieb, and Cheryl Gardner to another two-year term on the Overton Housing Authority Board of Commissioners, January 1, 2017 to December 31, 2018.

**III. CITIZEN FORUM** - None

**IV. CITIZEN'S REQUEST**

1. Jean Beth Hamblen, representing the Queen Price Garden Club addressed City Council to offer assistance and support in beautification and clean-up efforts of the City of Overton. to be heard by City Council in regards to offering their assistance to the City on special events and projects in the community. In addition to offering assistance, the club also expressed a desire to set up channels of communication between their club and the City which would lead to better coordination in scheduling and executing specific clean up and beautification projects.

V. **CONSENT AGENDA**

1. City Council to review, make possible corrections and approve minutes of a Regular Called Meeting of the City Council held on January 19, 2017.
2. City Council to review, make possible corrections and approve minutes of a Special Called Workshop of the City Council held on February 9, 2017

*Mayor Evans introduced each of the items on the Consent Agenda and asked the Council if they had the chance to review the items listed above.*

**Mayor Pro Tem Cox made a motion to approve the Consent Agenda as submitted.**

**Councilman Davis seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

VI. **OLD BUSINESS**

1. Present revised meeting schedule for the City Council as updated February 13, 2017.
  - a. Mayor to receive request, if any, for leave of absence from any Council Member from future meetings.

*City Manager Cunningham presented the meeting calendar for March 2017.*

*Mayor Evans called for request for any excused absences for the March 16, 2017 Regular Council Meeting.*

**Mayor Pro Tem Cox requested an excused absence.**

**Councilman Williams made a motion to excuse Philip Cox from the March Regular Council Meeting.**

**Councilman Clark seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

2. City Council to discuss, consider and take action on ~~second~~ third reading, **Ordinance No. 2017-01-19A** an Ordinance to amend **Ordinance No. 2016-05-19C** that would allow the placement of benches in the Overton Municipal Cemetery under certain terms and conditions and amend various other rules and regulations related to upright head stones and other matters, as contained therein.

*City Secretary Gafford presented the latest revisions to the proposed ordinance.*

**Mayor Pro Tem Cox made a motion approve the Ordinance No. 2017-01-19A as submitted**

**Councilman Davis seconded the motion.**

*City Secretary Gafford stated that we would need to set a date for compliance for the benches.*

**Mayor Pro Tem Cox made a motion amend his original motion to approve the Ordinance No. 2017-01-19A with an effective date of six months hence (August 18, 2017) from the date of passage of the Ordinance.**

**Councilman Williams seconded the motion.**

**Mayor Evans called for further discussion. No further discussion.**

**Mayor Evans called for a vote on the amended motion.**

**Motion carried to amend the motion 5 – 0 - 0.**

*Mayor Evans then asked for the amended motion on the table to be read back for the Council.*

*City Secretary Gafford stated the following amended motion:*

*To adopt Ordinance No. 2017-01-19A as submitted, with a time limit of six-months from the passage date (being August 18, 2017) for the existing benches to come into compliance with the Cemetery Rules and Regulations or be removed by City Staff.*

**Mayor Evans called for further discussion. No further discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 - 0.**

3. City Council to hear, review, consider and/or take action on adoption of **ORDINANCE NO. 2017-02-16A**; an Ordinance of the City of Overton, Texas, amending the amount of appropriations for the General Fund as well as all other funds that provide for the payment of operating and capital expenditures and by changing the amount appropriated for various departments of the City as originally adopted by **ORDINANCE NO. 2016-09-15D** adopted on September 15, 2016; will amend the City of Overton Budget for the 2016-17 Fiscal Year and authorize expenditures as therein provided; approving and adopting an amended budget for the City of Overton, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017, in accordance with the local government of the State of Texas and Rules of the City of Overton, Texas; appropriating various amounts thereof and repealing all ordinances in conflict thereof, and providing for a publication and effective date.

*City Manager Cunningham presented Ordinance No. 2017-02-16A and reviewed the adjustments that were being proposed by line item in each fund.*

**Mayor Pro Tem Cox made a motion to adopt Ordinance No. 2017-02-16A as submitted.**

**Councilman Clark seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 - 0.**

**VII. NEW BUSINESS**

1. Consider and/or take action on approving **RESOLUTION NO. 2016-12-15A**, a Resolution of the City of Overton, Texas, in opposition to Senate Bill 2; proposed legislation by the Texas Senate that would impose a Revenue Cap and Legislative interference with local services.

**Mayor Pro Tem Cox made a motion to adopt Resolution No. 2016-12-15A as submitted.**

**Councilman Posey seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 4 – 1 – 0; Councilman Davis opposed.**

**VIII. CITY ADMINISTRATION'S MONTHLY REPORTS**

1. Fire Department Monthly Report
2. Police Department Monthly & Annual Racial Profiling Report 2017
3. Department of Finance Monthly Report

*City Manager Cunningham presented monthly departmental reports.*

1. City Secretary's Monthly Report

*City Secretary presented City Secretary monthly report.*

2. City Manager's Monthly Report

*City Manager Cunningham presented City Manager monthly report.*

*No Action Taken*

**IX. ADJOURNMENT**

**Mayor Pro Tem Cox made a motion to adjourn.**

**Councilman Davis seconded the motion.**

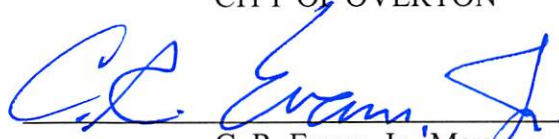
**Mayor Evans called for a vote.**

**Motion carried 5– 0 – 0.**

With no further business, the meeting was adjourned at **8:54 P. M.**

Minutes approved and submitted and/or corrected this **16<sup>th</sup>** day of **March, 2017.**

CITY OF OVERTON


  
C. R. Evans, Jr., Mayor

Attested by:

  
Rachél Gafford, City Secretary



### ATTACHEMENT A PROCLAMATIONS



**PROCLAMATION**  
**"Poison Prevention Week"**

**WHEREAS**, our society has become increasingly dependent on household chemicals to perform labor-saving, time-saving miracles; and on medicine to provide health-giving, life-sustaining benefits;

**WHEREAS**, these products, when not used as intended or directed, may be hazardous, particularly if children gain access to them;

**WHEREAS**, over the past 55 years, the nation has been observing Poison Prevention Week to call attention to these hazards and how proper handling and disposal of these substances and proper use of safety packaging can help eliminate them;

**WHEREAS**, the efforts of our community organizations, complemented by the efforts of the North Texas Poison Center have reduced childhood poisonings in Overton.

**WHEREAS**, the North Texas Poison Center, a regional poison center, located at Parkland Health and Hospital System, provides the ultimate in human service programming, immediate, accessible emergency information to save lives of victims of poison-related emergencies, and;

**WHEREAS**, these programs must continue as long as even one child swallows a household product or medicine by mistake.

**NOW, THEREFORE**, I, C.R. Evans, Jr., Mayor of the City of Overton, do hereby proclaim the week of March 19-25, 2017, as Poison Prevention Week in this City. Further, I direct the appropriate agencies in our local government to continue their cooperation with concerned citizens and community organizations, including our schools, to develop programs which will alert our people to the continued danger of misusing medicines and household products and to promote effective safeguards against accidental poisonings among young children.

PASSED and ADOPTED this the 16<sup>th</sup> day of February, 2017.



City of Overton  
*C.R. Evans, Jr.*  
C.R. Evans Jr., Mayor

Attest:  
*Rachel Gafford*  
Rachel Gafford, City Secretary



**PROCLAMATION**  
**Overton Municipal Cemetery  
Clean Up Day**

**WHEREAS**, the City of Overton does not have a Cemetery Board to manage, maintain and care for the Overton Municipal Cemetery and therefore depends heavily on staff and volunteer's participation in the care and maintenance efforts for the Cemetery; and

**WHEREAS**, in coordination with the Overton High School Beta Club and the Overton High School Student Council an organized cleanup day has been scheduled for Saturday, February 25, 2017; and

**WHEREAS**, the purpose of the cleanup day is to maintain, protect and preserve the cemetery; and

**WHEREAS**, cleanup efforts include the involvement of volunteer workers all of whom give freely of their time and energy to groom, cleanup and care for the Overton Municipal Cemetery.

**NOW, THEREFORE, BE IT PROCLAIMED** by the City Council of Overton, Texas and Mayor C. R. Evans Jr. that Saturday, February 25, 2017

**"Overton Municipal Cemetery Cleanup Day"**  
in Overton / Rusk-Smith County.

PASSED and ADOPTED this the 16<sup>th</sup> day of February, 2017.



City of Overton  
*C.R. Evans, Jr.*  
C.R. Evans Jr., Mayor

Attest:  
*Rachel Gafford*  
Rachel Gafford, City Secretary

**ATTACHEMENT B  
ORDINANCE NO. 2017-01-19A  
CEMETERY RULES AND REGULATIONS AMENDED**

City of Overton, Texas

Ordinance No. 2017-01-19A

City of Overton, Texas

Ordinance No. 2017-01-19A

**ORDINANCE NO: 2017-01-19A**

**AN ORDINANCE AMENDING ORDINANCE NO. 2016-05-19C OVERTON MUNICIPAL CEMETERY RULES AND REGULATIONS, BY ADDING "SECTION VIII.J" WHICH WOULD SPECIFY THE TERMS AND CONDITIONS UNDER WHICH BENCHES MAY BE PLACED IN THE CEMETERY, AMEND ACCEPTABLE TYPES OF GRAVESITE COVERINGS; AMEND OTHER MISCELLANEOUS PROVISIONS OF THIS ORDINANCE; AND AMEND ORDINANCE NO. 2014-07-29B; APPENDIX A, CITY OF OVERTON - SCHEDULE OF FEES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

WHEREAS, Section 713.001 of the Texas Health and Safety Code of the allows the Municipality acting as the Trustee of a Municipal City Cemetery to establish Rules and Regulations for the operation of the Cemetery; and

WHEREAS, at the request of the Overton Cemetery Association, on October 1, 2011, the City of Overton agreed to take over the operation of the local cemetery; and

WHEREAS, the City Council of the City of Overton adopted by Resolution 2015-08-20C to formally accept trusteeship of the Overton Municipal Cemetery; and

WHEREAS, the City Council adopted **ORDINANCE NO. 2016-05-19C** on May 19, 2016 to establish the current Rules and Regulations for operation of the Overton Municipal Cemetery as defined in EXHIBIT A of that Ordinance; and

WHEREAS, the City Council has determined that certain provisions of the Overton Municipal Cemetery Rules and Regulations 2016 namely Section VIII, Subsections "a." and "i." are in need of revision as well as the addition of Section VIII Subsection "j." to meet the current needs of the cemetery operations; and

WHEREAS, the City Council of the City of Overton deems it necessary to adopt these modifications to the Overton Municipal Cemetery Rules and Regulations 2016 to ensure and protect the overall integrity and continued preservation and future use of this publicly owned Municipal Cemetery;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT:** Amendments to City of Overton Cemetery Rules and Regulations 2016, as specified in the Sections below are incorporated by reference herein, and hereby approved and adopted

*Section 1:* Section VIII Subsection "a" of the Overton Cemetery Rules and Regulations is amended to read as follows, striking the word "benches". Graves must be kept clean/clear of decorations, so as not to interfere with the safe operation of mowers and weed eaters. Flowers

must be placed at or on the monuments. No trees or plants may be planted in the cemetery. Absolutely no, yard art, trinkets, solar lights or pole flags will be allowed the owners of the cemetery plots are held responsible for communicating the rules and regulations to all friends and family members who may wish to place memorials or mementos at the gravesite of their loved one; and

*Section 2:* Section VIII Subsection "i." of the Overton Cemetery Rules and Regulations is amended to read as follows, striking the word "benches". Structures are not permitted to be built or placed on or around any grave in the Overton Municipal Cemetery.

Examples are, but not limited to: Private Fences, Gravesite Borders, Curbing, Trellises, Windmills, Chimes, Chairs, Settees, Headboards, Grave Mounds, Memorials, Enclosures, Statues, Glass Vases, Hedging, Walks, etc. or any kind of breakable material. The City reserves the right to remove the same if so planted, erected, or placed.

*Section 3:* Section VIII Subsection "j." of the Overton Cemetery Rules and Regulations 2016 be added to read as follows:

- j. Concrete benches shall be allowed under the following conditions:
  1. Authorization for installation of any bench must first be obtained by the Municipal Cemetery Administrator prior to installation.
  2. Any bench approved to be placed in the cemetery must be made of stone or concrete; no wooden or metal benches will be authorized.
  3. Any bench that is cracked, unstable, leaning or otherwise deemed unsafe by the Cemetery staff shall be removed.
  4. Any bench approved must be installed where the bench seat is attached to the legs.
  5. Dimensions of the top of the bench may not measure more than 36" by 18" and the bench may be no more than 36" inches in height.
  6. Legs or upright supports underneath the top of the bench must be inset a minimum of 2" from the edge of the top of the bench on the shortest side.
  7. The bench must be placed on a concrete foundation to sit at the foot of the grave parallel to the head stone and be located within the 4'x 10' border of the plot. The bench cannot encroach on any other surrounding plot whether occupied or not.
  8. Dimensions of the concrete foundation or pad must extend at least six (6") inches beyond the edge of the top of the bench in all directions.
  9. The minimum depth of the pad must be at least four (4") inches with all four inches being buried below the surface of the ground and not extending to a height greater than grade (ground) level.
  10. Bench and Foundation must be approved in advance of installation by City Staff, in writing.
  11. A bench placed in a family plot must follow all of the specifications



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sited above but may be located diagonally in one corner of the family plot at the farthest distance from the nearest headstone.

**Section 4:** THAT **Section VIII** Subsection "i." of the Overton Cemetery Rules and Regulations is amended to read as follows, adding the words "solid stone, marble or granite slab". The covering of graves with any material other than turf, solid stone, marble or granite slab is prohibited.

Examples of prohibited materials include but are not limited to: Bricks, Cinders, Crushed Rock, Rock, Glass, Gravel, Oyster Shell, Tiles, etc. The City reserves the right to remove these materials without notice to the lot owner.

- The minimum depth of the concrete, marble or granite slab must be 5" with 3" of the five being buried below the surface of the ground and not extending to a height greater than 2" above ground level.

**Section 5:** THAT to the extent of any conflict between the terms of this Ordinance and any prior ordinance, this Ordinance shall govern and control; and

**Section 6:** THAT if any part of this Ordinance, of whatever size, is ever declared invalid or unenforceable for any reason, the remainder of this Ordinance shall remain in full force and effect; and

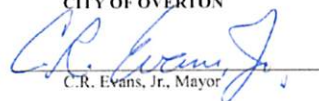
**Section 7:** THAT the City Secretary is hereby directed to publish this Ordinance, or summary thereof consisting of the title and penalty, twice in the official newspaper of the City; and

**Section 8:** THAT this Ordinance shall take effect and be in force beginning **February 1, 2016**.

PRESENTED AND CONSIDERED ON FIRST READING THIS THE 15<sup>th</sup> DAY OF DECEMBER, 2016.

PRESENTED AND CONSIDERED ON SECOND READING THIS THE 19<sup>th</sup> DAY OF JANUARY, 2017.

PRESENTED ON THIRD READING AND APPROVED ON THIS THE 16<sup>th</sup> DAY OF FEBRUARY, 2017, AT A REGULAR COUNCIL MEETING OF THE CITY OF OVERTON BY A VOTE OF 5 AYES, 0 NAYS, AND 0 ABSTENTIONS.

CITY OF OVERTON  
  
C.R. Evans, Jr., Mayor

City of Overton, Texas

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ATTEST:

  
Rachel Gafford, City Secretary



APPROVED AS TO FORM AND LEGALITY:

  
Blake Thompson, City Attorney



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# Exhibit A

## CITY OF OVERTON MUNICIPAL CEMETERY

### RULES & REGULATIONS CITY OF OVERTON, TEXAS

*As Adopted by Ordinance No. 2016-05-19C  
Amended by Ordinance No. 2017-01-19A*

Effective: February 17, 2017

#### **I. OVERTON MUNICIPAL CODE**

- a. On August 20, 2015, the City Council adopted Resolution 2015-08-20C to formally accept trusteeship of the Overton Municipal Cemetery.
- b. The following Rules and Regulations, duly enacted by the City Council of the City, shall be binding on the owners of all lots in the Overton Municipal Cemetery regardless of the date such owner acquired deed.

#### **II. OWNERSHIP AND MANAGEMENT**

- a. The Overton cemetery is owned and managed by the City of Overton.
- b. The Overton Municipal Cemetery Visitation Hours shall be set from dawn to dusk.
- c. The Overton City Council has the right of general control of the Overton Municipal Cemetery in all matters, whether or not such matters are specifically set forth in these Rules and Regulations.
- d. The Overton Cemetery maintenance and operations is under the direction and control of the Public Works Superintendent, who may delegate such authority to another appropriate designee. The Public Works Superintendent shall have supervisory authority over all activities within the Overton Municipal Cemetery. The City Secretary is responsible for tasks related to administrative operations such as sale of lots, processing deeds, maintaining records, etc.
- e. City Council will annually adopt an Ordinance setting a Tax Rate and amending if necessary a schedule of fees and costs associated with operation and use of the Municipal Cemetery.

#### **III. PURCHASE OF LOTS**

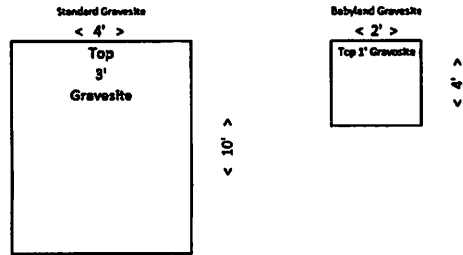
- a. All gravesites at the Overton Municipal Cemetery are sold for cash and all sales are final.
- b. Selection of lot spaces will be made exclusively at the Overton Municipal Cemetery.
- c. The City will allow for installment payments on a cemetery plot provided the cemetery plot is unoccupied and the purchaser agrees to the following conditions:
  - Plot purchaser shall make a minimum down payment of \$100.00 per plot
  - Plot purchaser shall make minimum monthly payments of \$50 per month on each reserved plot.
  - Installment payments must be concluded within twelve (12) months from the first installment payment or the purchaser shall forfeit all money paid toward the reserved lot and the lot will be released for resale.
  - Failure to complete the installment payments within the agreed time period shall negate the original purchase price to the current price of the cemetery plot.
- d. The purchases shall provide all information pertinent to complete the Cemetery Plot

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Information Card and Burial Card at the time of purchase.

- e. Names of gravesite purchasers will be kept on file. Documents or Certificates identifying lot spaces allow the owner(s) the right and license to burial and placement of memorials only, and are subject to law and these Rules and Regulations.
- f. Gravesite lots will only be sold Monday through Friday, except on holidays, during normal business hours.
- g. Gravesite lots which have been sold shall not be re-purchased by the City, but the owner may donate a purchased lot back to the City if they so desire.
- h. Burial spaces located in Baby land are two (2) feet by four (4) feet. Any grave greater than four feet in length is considered an adult gravesite. Typical burial spaces are four (4) feet by ten (10) feet. Baby land section is closed for future burials.



- i. A schedule of fees and costs is posted in the City Hall office. Such fees and costs are subject to change by Resolution or Ordinance adopted by the City Council.
- j. A plot book showing available gravesites and their location is located in City Hall.
- k. When purchasing a gravesite, the purchaser will determine at the time of purchase, whether there is to be one (1) burial, or one burial with up to two (2) cremains, or up to four (4) cremains, located at that gravesite.
- l. By purchasing a plot in the Overton Municipal Cemetery; the plot owner and all heirs of the decedent hereby agree to follow all the rules and regulations as set forth by this ordinance and any future revisions to the Overton Municipal Cemetery Rules and Regulations.

**IV. TRANSFERS**

- a. A Transfer of Deed fee (as set by the City of Overton – Schedule of Fees) shall be charged to the new purchaser of previously purchased cemetery plot and the transfer paperwork must be handled through the City of Overton.
- b. Transfer of any gravesite lot or interest therein, shall be valid only with the written

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consent of all interested parties.

- c. The original deed must be provided to City staff at City Hall. A new Deed will be prepared and recorded.
- d. If the original deed or certificate of title cannot be produced, legal proof of ownership shall be provided to the City, together with a notarized affidavit indemnifying the City from any claim associated with said transfer.
- e. All cemetery plot transfers shall be made at through City Hall, 1200 S. Commerce St., Overton TX 75684, phone # 903-834-3171 during normal business hours.

**V. INTERMENT**

- a. An interment fee (as set by the City of Overton Schedule of Fees) shall be collected by the City prior to burial.
- b. Interment will be scheduled only after presentment of the original deed or certificate of title and after all required fees and costs have been paid for the gravesite. If the original deed or certificate of title cannot be produced, legal proof of ownership shall be provided to the office of the City Secretary, together with a notarized affidavit indemnifying the City from any claim associated with said interment.
- c. Regardless of what Funeral Home is in charge of the funeral the following is the only company authorized to open and close graves within the cemetery:
  - Jacson Cemetery Service Inc.; Henderson, Texas; 903-657-6059
- d. To provide for the safety of persons attending burials; during the lowering of the casket attendees must remain at a safe distance from the gravesite.
- e. No one may open a casket that is in the confines of the Cemetery without proper legal authority, and where necessary, only by order of a court of competent jurisdiction.
- k. Cremains shall not be buried on an existing gravesite without proper documentation and authorization, approved by the City Secretary. Cremains may not be scattered anywhere in the cemetery.
- l. Interment in any one lot is limited as follows: one (1) set of remains; or one (1) set of remains with up to two (2) sets of cremains; or up to four (4) sets of cremains.

**VI. DISINTERMENT**

- a. Disinterment shall only be permitted when legally authorized and shall be subject to the Jacson Cemetery Service Inc.; Henderson, Texas; 903-657-6059 work schedule, the applicable fee schedule, and other related conditions. The Cemetery staff shall undertake the disinterment with due care, but assumes no liability for any associated damages.
- b. The only person who may be present at a disinterment, other than the cemetery crew, is the authorized funeral director.

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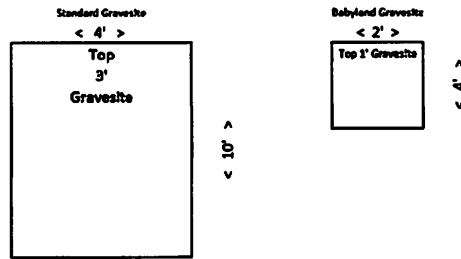
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**VII. FOUNDATIONS, MONUMENTS AND MARKERS**

- a. A Monument Deposit (as set by the City of Overton Schedule of Fees) shall be collected by the City prior to burial. If a permanent standard stone monument has not been installed within one (1) year of the burial, the City will purchase and install a flat monument and the Monument Deposit will not be refunded.
- b. The funeral home typically will provide a temporary marker; however, a permanent marker must be purchased and placed within one (1) year of interment.
- c. The monument shall be placed in the top 3 feet of the gravesite for standard size burial plots or in the top 1 foot of Baby land burial plots. Foot marker monuments must be placed in the lower 1 foot of the standard gravesite for a standard size burial plot and must be grade (ground) level.



- d. The owner of each burial plot (except in Baby Land) shall have the right upon obtaining a marker permit and approval of the City Cemetery Administrative Staff to erect Flat markers only in Sections B, C, EE, F-2 and any additional Sections that may be opened in the future.
  - i. Exception, an owner of a plot in Section EE or F2 and future sections that may be opened, may be granted the right to erect an upright marker if the plot owner installs a solid concrete foundation or pad for the upright marker that must extend at least six (6") inches beyond the edge of the base of the monument in all directions.
  - ii. Section B and C shall not have any exception to the flat marker rule.
- e. The owner of each burial plot (except in Baby Land) shall have the right upon obtaining a marker permit and approval of the City Cemetery Administrative Staff to erect Upright markers or Flat markers in Sections A, A-1, A-2, A-3, D, DD, F-1 and G.
- f. The owner of each burial plot in Baby Land shall have the right upon obtaining a marker permit and the approval of the City Cemetery Administrative Staff to erect Flat markers

only not to exceed 2 foot by 1 foot.

- g. The length of a monument in all other sections, except for Baby Land, shall not exceed forty inches (40") for a single grave or eighty-eight inches (88") for a double grave. All new monuments shall not exceed thirty-six inches (36") in height as measured from the top of the concrete foundation. Base of monuments are not to exceed twelve inches (12") in width.
- h. Only concrete, granite and bronze monuments and memorials are allowed. Grass markers may have a hideaway vase receptacle.
- i. The City Cemetery Administrative staff shall approve all monuments.
- j. The City Cemetery Administrative staff shall approve the location of all monuments and shall schedule the placement of all monuments. Monuments shall not be placed on a Saturday, Sunday, or Holidays.
- k. While the City shall exercise due care to protect carvings, or other structures on any monument in the cemetery, the City disclaims any responsibility for any damage thereto.
- l. Only monument companies will be allowed to place a monument in the Cemetery.

**VIII. DECORATION OF LOTS**

- a. Graves must be kept clean/clear of decorations, so as not to interfere with the safe operation of mowers and weed eaters. Flowers must be placed at or on the monuments. No trees or plants may be planted in the cemetery. Absolutely no yard art, trinkets, solar lights or pole flags will be allowed.
- b. Families may have decorations in the vases attached to the monument at all times. Items in vases will not be removed unless they become unsightly. Decorations can be no wider than the monument and may not extend more than 12" above the monument. Grass markers may have decorations in a hideaway vase, but may not have loose items placed on top of the grass marker or the marker foundation.
- c. Placement of flowers must be in line with, on either side or on top of the headstone.
- d. Hedges, Trees, Bushes or any other type of plantings are not allowed on or around a gravesite.
- e. Any wreaths or flowers shall be removed upon deterioration or, when in the judgment of the City Cemetery Landscaping Crew, have served their purpose.
- f. Any plant material that becomes or may become detrimental to foundations, irrigation, or adjacent lots because of height, width, roots, trunks, etc. shall not be permitted and will be removed.
- g. There will not be any decorations in the trees or shrubs allowed.
- h. The City/Cemetery shall not be held liable for lost, misplaced, or broken flower vases or

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for damage by the elements, thieves, vandals, or by causes beyond their control. The City reserves the right to regulate the method of decorating lots and the right to remove any decoration in order that uniform beauty may be maintained.

- i. Certain decorative or other adornments that have been placed in the cemetery in years past are no longer allowed.

- Structures are not permitted to be built or placed on or around any grave in the Overton Municipal Cemetery.

Examples are, but not limited to: Private Fences, Gravesite Borders, Curbing, Trellises, Windmills, Chimes, Chairs, Settees, Headboards, Grave Mounds, Memorials, Enclosures, Statues, Glass Vases, Hedging, Walks, etc. or any kind of breakable material. The City reserves the right to remove the same if so planted, erected, or placed.

- The covering of graves with any material other than a concrete / granite slab or turf is prohibited.

Examples of prohibited materials include but are not limited to: Bricks, Cinders, Crushed Rock, Rock, Glass, Gravel, Oyster Shell, Tiles, etc. The City reserves the right to remove these materials without notice to the lot owner.

- The minimum depth of the concrete or granite slab must be 4" with all four inches being buried below the surface of the ground and not extending to a height greater than grade (ground) level.

- j. Concrete benches shall be allowed under the following conditions:
1. Authorization for installation of any bench must first be obtained by the Municipal Cemetery Administrator prior to installation.
  2. Any bench approved to be placed in the cemetery must be made of stone or concrete; no wooden or metal benches will be authorized.
  3. Any bench that is cracked, unstable, leaning or otherwise deemed unsafe by the Cemetery staff shall be removed.
  4. Any bench approved must be installed where the bench seat is attached to the legs.
  5. Dimensions of the top of the bench may not measure more than 36" by 18" and the bench may be no more than 36" inches in height.
  6. Legs or upright supports underneath the top of the bench must be inset a minimum of 2" from the edge of the top of the bench on the shortest side.
  7. The bench must be placed on a concrete foundation to sit at the foot of the grave parallel to the head stone and be located within the 4' x 10' border of the plot. The bench cannot encroach on any other surrounding plot whether occupied or not.

City of Overton, Texas

Ordinance No. 2017-01-19A

8. Dimensions of the concrete foundation or pad must extend at least six (6") inches beyond the edge of the top of the bench in all directions.
9. The minimum depth of the pad must be at least four (4") inches with all four inches being buried below the surface of the ground and not extending to a height greater than grade (ground) level.
10. Bench and Foundation must be approved in advance of installation by City Staff, in writing.
11. A bench placed in a family plot must follow all of the specifications sited above but may be located diagonally in one corner of the family plot at the farthest distance from the nearest headstone.

#### IX. CONDUCT WITHIN THE CEMETERY

- a. The Overton Municipal Cemetery Visitation Hours shall be set from dawn to dusk.
- b. The City Hall is open during normal business hours, are: 8:00 AM to 4:30 PM, Monday through Friday. Maps, price lists, brochures and cemetery rules and regulations can be found at City Hall.
- c. Alcohol is not permitted within the boundaries of the cemetery.
- d. The gathering or removal of flowers by anyone other than the grave owners or Cemetery staff is prohibited within the Overton Municipal Cemetery.
- e. The breaking of trees, shrubs, or plants is prohibited within the Overton Municipal Cemetery.
- f. Loitering shall not be permitted on cemetery grounds. Excessive noise will not be permitted in the cemetery.
- g. Dogs (except for service dogs), horses, or any other animal shall not be allowed on the cemetery grounds. The owner of any animal that trespasses upon cemetery grounds shall be liable for any damage done by the animal. The City shall not be liable for any damage caused by animals and does not assume any responsibility for keeping animals out of the cemetery.
- h. The City of Overton shall use reasonable care to reasonably and regularly maintain all Overton cemetery grounds in good order and repair, free from dangerous conditions, and in a manner befitting such memorial places.



City of Overton, Texas

Ordinance No. 2017-01-19A

City of Overton, Texas

Ordinance No. 2017-01-19A

**Overton City Cemetery Space Information**

Marker Permit #: \_\_\_\_\_

Date Issued: \_\_\_\_\_ Approved By: \_\_\_\_\_

- Submit a rendition of proposed marker with size, dimensions and specifications
- A permanent approved marker must be installed within 1 year of burial.
- A \$200 marker fee shall be collected by the City of Overton at the time of interment.
- The Cemetery will install a basic permanent monument if a permanent marker has not been installed within 1 year of burial.
- Marker fee may be refunded upon request or donated to the Overton Municipal Cemetery Endowment Fund.

Person Name		Phone Number	
Any General Notes			
Address			
City	State	Zip Code	
Name of Monument	Year of Burial		
Name of the Head or Foot of the Grave	Marker - Block - Lot	Marker - Burial Date	

**Nearest Relative (in case of an Emergency with Gravesite or Headstone)**

Name		Address	
Address			
City	State	Zip Code	
Phone #	Email		

**Other Relatives**

Name		Address	
Address			
City	State	Zip Code	
Phone #	Email		

Name		Address	
Address			
City	State	Zip Code	
Phone #	Email		

14 of Department of Cemetery, Parks, Public Utilities, and Cemetery Information Staff, Overton, Texas 75684

**ANNEX C  
BURIAL INFORMATION CARD**

CEMETERY BURIAL RECORD:		<input type="checkbox"/> Casket		SECTION:	
LAST NAME		<input type="checkbox"/> Cremation		BLOCK:	
FIRST NAME		MIDDLE INITIAL		SPACE #:	
DOB:	DOD:	BURIAL DATE:	RACE:	SEX:	
PLOT FEE:	PURCHASE DATE:	FILING FEE:	RELIGION:	AGE:	
DEED MAILED:	INTERMENT FEE:	DATE PAID:	VETERAN:	WAR:	
PLOT OWNER LAST NAME:		FIRST	PHONE #:		
STREET ADDRESS		CITY	STATE	ZIP	

DATE	AMOUNT PAID	BALANCE	INITIALS:

**ATTACHEMENT 3  
ORDINANCE NO. 2017-02-16A  
FY2016-17 BUDGET AMENDED**

City of Overton

Amendment #1 to 2016-17 Budget

Adopted 9-15-2016

**ORDINANCE NO. 2017-02-16A**

**AN ORDINANCE OF THE CITY OF OVERTON, TEXAS, AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AS WELL AS ALL OTHER FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING AND CAPITAL EXPENDITURES AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY AS ORIGINALLY ADOPTED BY ORDINANCE NO. 2016-09-15B ADOPTED SEPTEMBER 15, 2016; IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF OVERTON, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Overton, Texas approved Budget Ordinance 2016-09-15B for the 2016 – 2017 Fiscal Year on September 15, 2016; and

**WHEREAS**, the City Manager of the City of Overton has submitted to the City Council, a proposed budget amendment of revenues and expenditures of the City of Overton for the fiscal year ending September 30, 2017; and

**WHEREAS**, the City Council of the City of Overton, Texas desires to amend the approved Budget Ordinance for the 2016 – 2017 Fiscal Year;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVERTON, THAT:**

**SECTION 1: AMENDMENT TO CURRENT BUDGET**

That the appropriations for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017, for support of the general government of the City of Overton, Texas be amended for said term in accordance with changes in expenditures shown in the Attached Exhibit A, attached hereto for the purposes stated herein.

**SECTION 2: APPROVAL OF AMENDMENT**

That the budget amendment, as shown in words and figures in Exhibit A are hereby approved in all aspects and adopted as an amendment to the City budget for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017.

**SECTION 3: BUDGET AMENDMENT FILING**

In accordance with § 102.008(1), Local Government Code, The Director of Finance is directed to file with the City Secretary a true copy of the amended final budget as adopted by the City Council, and the City Secretary is directed to certify as a true copy said amended budget and file it with this Ordinance in the official records of the City.

**SECTION 4: BUDGET AMENDMENT POSTING**

In accordance with § 102.008(2), Local Government Code, The Director of Finance is directed to take action to ensure that a copy of the amended budget is posted on the City's website.

City of Overton

Amendment #1 to 2016-17 Budget

Adopted 9-15-2016

**SECTION 5: CONFLICT**

That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 6: OPEN MEETINGS**

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that the public notice of time, place, location and the purpose of said meeting was given as required by the Open Meetings Act, Ch. 551 L.G.C.

**SECTION 7: PUBLICATION**

The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clauses of this Ordinance as an alternative method of publication provided by law.

**SECTION 8: EFFECTIVE DATE**

This Ordinance shall be in full force and effective from and after the date of its final passage and adoption in accordance with state law.

**PRESENTED, REVIEWED, CONSIDERED AND APPROVED ON THIS 16<sup>TH</sup> DAY OF FEBRUARY, 2017 BY A VOTE OF 5 AYES, 0 NAYS and 0 ABSTENTIONS, AT A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS.**

CITY OF OVERTON

  
C.R. Evans, Jr., Mayor

ATTEST:

  
Rachel Gafford, City Secretary



APPROVED AS TO FORM AND LEGALITY:

  
Blake Thompson, City Attorney



City of Overton

Amendment #1 to 2016-17 Budget

Adopted 9-15-2016

**EXHIBIT A**

**ORDINANCE NO.  
2017-01-19B**

**BUDGET AMENDMENT #1  
CITY OF OVERTON**

**FISCAL YEAR  
2016-2017**

**Ending September 30<sup>th</sup>, 2017**

City of Overton

Proposed FY 2016-17 Budget

**ORDINANCE 2017-02-16 EXHIBIT A**

**Budget Amendment #1 - FY 2016-17 Budget**

10 General Fund		2014-15 Actual	Adopted FY 2017	Y-T-Date 1-30-2017	\$Increase/ \$(Decrease)	Amend. # 1 3-16-2017
<b>Revenue</b>						
<b>110- Admin. Taxes</b>						
10 110 4000	Prop. Taxes-Current	313,355	335,032	-	-	335,032
10 110 4001	Prop Taxes Delinquent	29,000	21,600	-	-	21,600
10 110 4004	State Sales Tax	226,846	197,104	-	-	197,104
10 110 4032	Tax Penalties and Int.	-	6,500	-	-	6,500
10 110 4033	Tax Collect Fees - Atty	-	2,500	-	-	2,500
<b>SubTotal Taxes</b>		<b>569,201</b>	<b>562,736</b>	<b>-</b>	<b>-</b>	<b>562,736</b>
<b>112-Fees for Service</b>						
10 112 4002	Building Permits/fees	9,000	10,000	-	-	10,000
10 112 4003	Animal Shelter	100	30	-	-	30
10 112 4006	Franchise Fees	92,000	75,000	-	-	75,000
10 112 4013	RV Park Rental	6,000	7,500	-	-	7,500
10 112 4016	OEDC Admin Fee	5,000	12,000	-	-	12,000
10 112 4019	OMDD Admin. Fee	4,800	9,600	-	-	9,600
10 112 4038	TABC Permits	4,800	900	-	-	900
<b>SubTotal Fees</b>		<b>121,700</b>	<b>115,030</b>	<b>-</b>	<b>-</b>	<b>115,030</b>
<b>114- Other Revenue</b>						
10 114 4008	Sale of Assets	20,000	5,000	-	-	5,000
10 114 4009	Bldg. rental-Com. Bldg	5,400	13,000	-	-	13,000
10 114 4010	Donations	2,500	3,000	-	-	3,000
10 114 4011	Interest Income	50	100	-	-	100
10 114 4014	Copies/Fax	250	75	-	-	75
10 114 4015	Intergov'tl Rev. ESD VFD	30,000	34,000	-	-	34,000
10 114 4017	Intergov'tl Rev. 9-1-1 S Co.	-	-	-	5,000	5,000
10 114 4018	Insurance Reimbursement	-	2,500	-	-	2,500
10 114 4020	Misc. Rev	110	50	-	-	50
10 114 4307	Returned Check Fee	25	25	-	-	25
<b>SubTotal Other GF Revenue</b>		<b>58,335</b>	<b>57,750</b>	<b>-</b>	<b>5,000</b>	<b>62,750</b>
<b>200 Municipal Court</b>						
10 200 4005	Warrant Fees	10,000	12,000	-	-	12,000
10 200 4103	Police Reports	300	150	-	-	150
10 200 4107	Fines	109,281	97,000	-	-	97,000
<b>SubTotal Muni. Court Revenue</b>		<b>119,581</b>	<b>109,150</b>	<b>-</b>	<b>-</b>	<b>109,150</b>
<b>450 Public Works -Sanitation</b>						
10 450 4021	City Hall Dumpster Fee	400	500	-	-	500
10 450 4310	Trash Collection Fees	234,303	256,577	-	-	256,577
<b>Subtotal Public Works</b>		<b>234,703</b>	<b>257,077</b>	<b>-</b>	<b>-</b>	<b>257,077</b>
<b>General Fund Transfers in</b>						
10 900 6160	Transfers in from W&S	200,000	230,000	-	20,354	250,354
<b>Total General Fund Rev.</b>		<b>1,303,520</b>	<b>1,331,743</b>	<b>-</b>	<b>25,354</b>	<b>1,357,097</b>

City of Overton

Proposed FY 2016-17 Budget

10 General Fund

		2014-15 Actual	Adopted FY 2017	Y-T-Date 1-30-2017	\$Increase/\$(Decrease)	Amend. # 1 3-16-2017	
<b>Expenditures</b>							
<b>100 Administration</b>							
10	100	5000 Salaries	147,274	129,166	-	8,819	137,985
10	100	5003 Vision Plan	-	217	-	7	224
10	100	5004 Unemployment Ins	270	261	-	(16)	245
10	100	5005 Payroll Retirement	2,783	2,761	-	361	3,122
10	100	5006 Payroll Health Ins	18,097	14,778	-	47	14,825
10	100	5007 Payroll Dental Ins	1,171	1,174	-	39	1,213
10	100	5008 Payroll Life ins	126	105	-	4	109
10	100	5009 Payroll FICA	11,479	9,946	-	679	10,625
10	100	5010 Flex Spending	-	71	-	4	75
10	100	5011 Workers Comp	1,063	581	-	40	621
10	100	5012 Travel Expenses	3,100	1,500	-	-	1,500
10	100	5013 Training	900	500	-	-	500
10	100	5014 Postage	1,780	600	-	-	600
10	100	5015 Office Supplies	5,000	3,500	-	-	3,500
10	100	5016 Copies & copier	1,500	1,400	-	-	1,400
10	100	5017 Dues & Subscriptions	1,500	1,200	-	-	1,200
10	100	5018 Advertising - Public Notices	9,500	3,500	-	-	3,500
10	100	5019 Office Equipment	700	250	-	-	250
10	100	5022 Cell Phone Allowance	-	600	-	-	600
10	100	5024 Gas Entex	2,500	1,000	-	-	1,000
10	100	5025 Telephone	4,500	6,000	-	-	6,000
10	100	5026 Electricity	111,000	25,000	-	-	25,000
10	100	5027 Rusk Co. CAD Appraisal Fees	6,500	8,500	-	-	8,500
10	100	5028 Smith Co. CAD Appraisal	500	550	-	-	550
10	100	5030 Building Maintenance	12,000	4,500	-	-	4,500
10	100	5031 Land/Building Lease	100	100	-	-	100
10	100	5032 Liability ins.	6,111	7,200	-	-	7,200
10	100	5037 Gas/Oil	600	450	-	-	450
10	100	5039 Vehicle Maint. Repair	100	250	-	-	250
10	100	5040 Tax Collection Fees	11,000	10,000	-	-	10,000
10	100	5044 Contract Labor	1,000	1,500	-	10,000	11,500
10	100	5050 Comm. Center Supplies	400	500	-	-	500
10	100	5078 Election Fees Rusk County	7,000	6,000	-	-	6,000
10	100	5081 Mayor and Council	2,400	2,400	-	-	2,400
10	100	5083 Attorney's Fees	-	8,000	-	-	8,000
10	100	5085 Audit Fees	-	14,000	-	(7,500)	6,500
		<b>Subtotal Administration</b>	<b>377,154</b>	<b>268,061</b>	<b>-</b>	<b>12,484</b>	<b>280,545</b>

City of Overton

Proposed FY 2016-17 Budget

10 General Fund

		2014-15 Actual	Adopted FY 2017	Y-T-Date 1-30-2017	\$Increase/\$(Decrease)	Amend. # 1 3-16-2017	
<b>130 Information Tech.</b>							
10	130	5101 Computer Hardware	1,000	4,000	-	4,000	
10	130	5102 Computer Software	4,500	2,000	-	10,900	12,900
10	130	5103 IT Maintenance Services	10,930	18,000	-	-	18,000
10	130	5104 USTI License/Maintenance	3,500	3,405	-	-	3,405
10	130	5166 Equipmt. Rental	3,500	600	-	-	600
		<b>Subtotal Information Tech.</b>	<b>26,930</b>	<b>28,005</b>	<b>-</b>	<b>10,900</b>	<b>38,905</b>
<b>200 Municipal Court</b>							
<b>Expenditures:</b>							
10	200	5000 Salaries-Clerk	25,922	25,626	-	739	26,365
10	200	5001 Overtime	-	250	-	-	250
10	200	5003 Vision Plan	-	83	-	-	83
10	200	5004 Unemployment Fees	90	90	-	-	90
10	200	5005 Payroll retirement	510	560	-	61	621
10	200	5006 Health Ins.	6,032	5,684	-	(166)	5,518
10	200	5007 Payroll-Dental	390	452	-	-	452
10	200	5008 Payroll-Life ins.	42	41	-	-	41
10	200	5009 Payroll FICA	1,925	1,973	-	96	2,059
10	200	5011 Workers comp	42	115	-	3	118
10	200	5012 Travel Expense	-	200	-	-	200
10	200	5013 Training	-	200	-	-	200
10	200	5014 Postage	180	273	-	-	273
10	200	5015 Office Supplies	934	450	-	-	450
10	200	5016 Copies & Copier	1,400	1,700	-	-	1,700
10	200	5017 Dues/Subscriptions	-	-	-	-	-
10	200	5020 Legal & professional Serv.	5,000	5,000	-	-	5,000
10	200	5021 Computer Expense	1,300	-	-	-	-
10	200	5082 Judge and Jury Fees	4,800	4,800	-	-	4,800
10	200	5104 USTI License/Maint.	-	805	-	-	805
10	200	5113 Collection of Fines Expenses	-	3,500	-	-	3,500
		<b>Subtotal Municipal Court</b>	<b>48,567</b>	<b>51,801</b>	<b>-</b>	<b>733</b>	<b>52,534</b>



















City of Overton

Proposed FY 2016-17 Budget

**28 Police Donations - Fund Raisers**

**Revenue**

28	312	4010	Donations	500	1,000	-	-	1,000
28	312	4150	Police Dept. Calendar	1,000	-	-	-	-
28	312	4151	National Night Out	600	-	-	-	-
28	312	4024	Police Sponsored Fund Raisers	-	-	-	-	-
Sub Total				2,100	1,000	-	-	1,000

**Expenditure**

28	312	5041	Equipment	1,000	1,000	-	-	1,000
28	312	5097	K-9 - dog	-	-	-	-	-
28	312	5151	National Nite Out	600	-	-	-	-
28	312	5152	Calendar Expenses	-	-	-	-	-
Sub total				2,100	1,000	-	-	1,000

**Total Special Revenue Funds**

Revenue	16,920	8,200	-	-	8,200
Expenditures	13,394	9,200	-	-	9,200
Difference	3,526	(1,000)	-	-	(1,000)

**Total All Funds**

Total Revenue	2,848,517	3,046,831	-	334,246	3,381,077
Total Expenditures	2,884,609	2,944,999	-	264,161	3,275,413

105,664

**Appendix A: Classification and Compensation Plan**

**APPENDIX A- Classification and Compensation Plan**

Grade	Classification
12	City Manager
11	Open
10	Police Chief
9	Open
8	City Secretary/Comm. Dev.Coordinator
7	Open
6	Financial Director, Police Capt., Utilities Supt
5	Public Works Supv
5 * PD	Police Officer/Code Enforcement Officer
4 * PD	Police Officer
3	Open
2	Dispatcher, Municipal Court Clerk, Utility Building Clerk, Public Works Maintenance Worker
1	PT Dispatcher, PT Clerk

Grade	Base Pay Schedule						Annual	
	Step 1	Step2	Step 3	Step 4	Step 5	Step 6	Min	Max
12	\$28.56	\$29.99	\$31.42	\$32.84	\$34.27	\$35.70	59,405	74,255
11	\$26.88	\$28.22	\$29.57	\$30.91	\$32.26	\$33.60	55,910	69,887
10	\$25.20	\$26.46	\$27.72	\$28.98	\$30.24	\$31.50	52,416	65,519
9	\$23.52	\$24.70	\$25.87	\$27.04	\$28.22	\$29.40	48,922	61,151
8	\$21.84	\$22.93	\$24.02	\$25.11	\$26.21	\$27.30	45,427	56,783
7	\$20.16	\$21.17	\$22.18	\$23.18	\$24.19	\$25.20	41,933	52,415
6	\$18.48	\$19.40	\$20.33	\$21.25	\$22.18	\$23.10	38,438	48,047
5							34,944	43,679
* PD	\$16.80	\$17.64	\$18.48	\$19.32	\$20.16	\$21.00	36,691	45,862
4							31,450	39,311
* PD	\$15.12	\$15.88	\$16.63	\$17.38	\$18.14	\$18.90	41,276	41,276
3	\$13.44	\$14.11	\$14.78	\$15.45	\$16.13	\$16.80	27,955	34,943
2	\$11.76	\$12.35	\$12.94	\$13.52	\$14.11	\$14.70	24,461	30,575
1	\$10.08	\$10.58	\$11.09	\$11.59	\$12.10	\$12.60	20,966	26,207
0	\$ 7.88	\$ 8.14	\$ 8.40	\$ 8.66	\$ 8.93	\$ 9.45	Not Applicable	

\*PD - Uniformed Police Officers are paid on the basis of an 84 hr pay period

**APPENDIX B**

**General Fund**

Authorized Positions	Grade	Number of Employees		FTE Positions	
		2016-17 Adopted	2016-17 Amended	2016-17 Adopted	2016-17 Amended
<b>ADMINISTRATION</b>					
City Manager	12	1	1	1.00	1.00
City Secretary	-	0	0	0.00	0.00
City Secretary/ Planning & Community Development.	8	1	1	0.70	0.80
Director of Finance	6	1	1	0.90	0.80
<b>Total</b>		3	3	2.60	2.70
<b>Planning/Comm. Dev.</b>					
City Secretary/ Comm. Dev.	8	1	1	0.15	0.10
<b>Municipal Court Clerk</b>					
Municipal Court Clerk	2	1	1	1.00	1.00
<b>POLICE DEPARTMENT</b>					
Chief of Police	10	1	1	1.00	1.00
Police Captain	6	1	1	1.00	1.00
Police Officer Code Enforce.	5	1	1	1.00	1.00
Police Officer	4	3	4	3.00	3.60
Police Officer PT Animal Control	1	1	0	0.80	0.00
<b>Sub-total</b>		7	7	6.80	6.80
Dispatcher	2	2	2	2.00	2.00
Dispatcher Pt.	1	2	2	1.00	1.00
<b>Sub-total</b>		4	4	3.00	3.00
<b>Total Police Department</b>		11	11	9.80	9.80
<b>PUBLIC WORKS-General Fund</b>					
Public Works Supt.	6	1	0	0.15	0.00
P W Util. Worker	4	1	0	0.15	0.00
Public Works Supv.	6	0	1	0.00	0.20
Public Works Maint. (Crew Leader)	3	1	0	0.15	0.00
Public Works Maint.	2	1	1	0.55	0.50
<b>Total</b>		4	2	1.00	0.70
<b>General Fund Grand Total</b>		20	17	14.55	14.20

FTE- Full Time Equivalent Positions

**APPENDIX B (Cont.)**

**Utility Fund (Water/Sewer)**

Authorized Positions	Grade	Number of Employees		FTE Positions	
		2016-17 Adopted	2016-17 Amended	2016-17 Adopted	2016-17 Amended
<b>Utility Administration</b>					
Utility Billing Clerk	2	1	1	1.00	1.00
Pt Time Clerk	0	0	1	0.00	0.20
<b>Total</b>		1	2	1.00	1.20
<b>Water O&amp;M</b>					
Public Works Supt.	6	1	0	0.40	0.00
Utilities Superintendent	6	0	1	0.00	0.50
P W Util. Worker	4	1	0	0.40	0.00
P W Supervisor	6	0	1	0.00	0.40
Public Works Maint. (Crew Leader)	3	1	0	0.40	0.00
Public Works Maint.	2	2	3	0.80	1.25
<b>Total</b>		5	5	2.00	2.15
<b>Wastewater O&amp;M</b>					
Public Works Supt.	6	1	0	0.40	0.00
Utilities Superintendent	6	0	1	0.00	0.50
P W Util. Worker	4	1	0	0.40	0.00
P W Supervisor	6	0	1	0.00	0.40
Public Works Maint. (Crew Leader)	3	1	0	0.40	0.00
Public Works Maint.	2	2	3	0.80	1.25
<b>Total</b>		5	5	2.00	2.15
<b>Utility Fund Total</b>		11	11	5.00	5.30
<b>Cemetery Fund</b>					
Authorized Positions	Grade	Number of Employees		FTE Positions	
		2016-17 Adopted	2016-17 Amended	2016-17 Adopted	2016-17 Amended
City Secretary/ Planning & Community Development.	8	1	1	0.15	0.10
Director of Finance	6	1	1	0.10	0.10
PT Clerk	0	0	1	0.00	0.40
<b>Total</b>		2	3	0.25	0.60
<b>All Funds Grand Total</b>		33	31	19.80	20.10

ATTACHEMENT D  
RESOLUTION NO. 2017-02-16A  
OPPOSITION TO SENATE HOUSE BILL #2

City of Overton, TX

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RESOLUTION NO. 2017-02-16A

**A RESOLUTION OF THE CITY OF OVERTON,  
TEXAS, IN OPPOSITION TO SENATE BILL 2;  
PROPOSED LEGISLATION BY THE  
TEXAS SENATE THAT WOULD IMPOSE  
A REVENUE CAP AND LEGISLATIVE  
INTERFERENCE WITH LOCAL SERVICES.**

WHEREAS, bills have been introduced to cap the amount of property tax revenue cities can collect each year in a misguided effort to reduce the property tax burden on homeowners and businesses; and

WHEREAS, currently, if a Texas city increases property tax collections by more than eight percent over the previous year, voters can petition for an election to rollback the increase; and

WHEREAS, bills have been introduced to replace that eight percent "rollback rate" with a hard cap of four percent and require mandatory elections on an increase over four percent – all with the false claim that this would provide property tax relief; and

WHEREAS, according to the state comptroller's latest survey of property tax rates in 1,002 cities in Texas, 67 percent of cities raised their property taxes by less than four percent from 2012 to 2013 and 37 percent of cities actually reduced their property taxes; and

WHEREAS, that means property owners in at least 669 Texas cities would have seen no reduction in their city property taxes if the four percent cap had been in effect; and

WHEREAS, while the savings to individual taxpayers are very small or even non-existent, a four percent cap could represent a loss in vital city services; and

WHEREAS, cities collect just 16 percent of the property taxes levied in Texas, and most of the property taxes paid by Texans (55 percent) go to school districts; and

WHEREAS, according to the comptroller's report, the total amount of property taxes collected by cities rose by 3.61 percent between 2012 and 2013, while school district tax collections rose by more than twice that rate or 7.72 percent; and

WHEREAS, school property taxes have been rising because the legislature continues to reduce the state's share of funding for schools, which forces districts to get more revenue from property taxes.

NOW THEREFORE; BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS:

1. That all of the above recitals are true and correct;
2. That the City Council of the City of Overton, Texas, is OPPOSED to the legislative imposition of a revenue cap and legislative interference with local services; and

City of Overton, TX

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3. That imposing a revenue cap on cities: (a) does not provide meaningful tax relief; (b) robs cities of the ability to meet local needs; and (c) diverts attention from the real cause of higher property taxes, which is the legislature's failure to address the problem of school funding.

PASSED AND APPROVED this 16<sup>th</sup> day of February, 2017.



CITY OF OVERTON  
*C. R. Evans, Jr.*  
C. R. Evans, Jr., Mayor

ATTEST:

*Rachel Gafford*  
Rachel Gafford, City Secretary

