#### **Overton Economic Development Corporation**

1200 S. Commerce Overton, Texas 75684 903-834-3171

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# CALLED MEETING OF THE OVERTON ECONOMIC DEVELOPMENT CORPORATION

| STATE OF TEXAS COUNTIES OF RUSK AND SMITH CITY OF OVERTON | } |
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Notice is hereby given that a Regular Called Meeting of the Overton Economic Development Corporation will be held on <u>Tuesday</u>, <u>March 7</u>, <u>2017 at 5:30 PM</u> in City Hall at 1200 S. Commerce St. Overton, Texas for the purpose of considering the following business:

## **AGENDA**

#### I. CALL TO ORDER - Philip Cox, President

## II. ELECTION OF OFFICERS

 Discuss and/or take action regarding the nominations of and voting on the OEDC President and Vice President/Secretary/Treasurer positions for new terms.

## III. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Chair Person or Commissioner for discussion.

1. Board to review and make possible corrections to Minutes of the Regularly Called Meeting of the Board held on January 10, 2017.

## IV. FINANCIAL REPORT - Charles Cunningham

(copy in packet)

### V. OLD BUSINESS (Consider and/or action)

- 1. Review, consider and take action on payment of Pay Request No. 5 from CE Marler for work completed through 1-31-2017, in the net amount of \$17,856.34.
- 2. Review, consider and take action on suspension of Utility Replacement and Paving Project in Downtown Alleyways or a Change Order to increase funding for Project.
- 3. Review, consider and take action on payment to ROMCO Equipment Company for rental of equipment for Dam Improvement Project; and receive report on progress and planned work on the project.

## VI. <u>NEW BUSINESS (Consider and/or action)</u>

1. Discuss and take possible action on approving an Administrative Services Agreement between Ms. Wendy Bates and OEDC, that defines the terms and conditions under which Ms. Bates may provide administrative support services to the Board.

#### VII. ADJOURNMENT

I, <u>Charles Cunningham</u>, do hereby certify that notice of the abovenamed meeting was posted in accordance with Chapter 551, Texas Government Code, in a place readily accessible to the public at all times, on **March 3, 2017** by 5:00 P.M., and remained continuously posted for at least 72 hours immediately preceding said meeting.

Charles Cunningham, City Manager