

**REGULAR CALLED CITY COUNCIL MEETING  
June 15, 2017**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD JUNE 15, 2017 AT 7:00 P.M. PM IN THE COUNCIL CHAMBER, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

**PRESENT:**

C. R. Evans Jr., Mayor  
Philip Cox, Mayor Pro Tem  
Jerry Clark  
Lawrence Davis  
John Posey  
Michael Paul Williams

**ABSENT:**

Also in attendance were, Charles Cunningham, City Manager, Clyde Carter, Police Chief, and Wendy Bates, Accountant representing staff; D. David Burks, representing Rusk County ESD #1; Walter Wilhelmi representing Prothro, Wilhelmi and Company, PLLC; LeAnn McDaniel, Andy Chiles, Doris Hoover, Cliff Mauldin, Sandra Evans, Beverly Russell, Elsie Hollis, Hayden Vaughan, Cathy Gregory, Charles Robinson Jr., Carolyn Browder and Betty Clark representing the public.

**I. CALL TO ORDER – Mayor Evans called the meeting to order at 7:00 p.m.**

1. Invocation was given by *Councilman Posey*.
2. Pledge of Allegiance was led by *Councilman Williams*.

**II. PROCLAMATION / RECOGNITION /APPOINTMENTS - None**

**III. CITIZEN FORUM**

No one signed up to speak.

**IV. CITIZEN'S REQUEST**

1. *Beverly Russell, Queen Price Garden Club, reported that the beautification committee has developed a sketch of the improvements they wish to make at Kennamer Square to convert it to a City Park and would like to meet with the City Manager Cunningham to come up with a rough estimate of the costs so that it could be proposed to the OMDD, as they have requested. The Garden Club has also been working with the City and Warden Hudson at the Moore unit. Warden Hudson has requested that railroad ties be removed around trees since they are in disrepair and make it harder to maintain.*

*City Manager Cunningham responded that he would check into it and unless there were some underlying reason that they needed to be there, he would have them removed.*

*Ms. Russell went on to report that the "Light Up Overton" plan is picking up steam and generating interest from the community. The project is a collaborative effort of the Garden Club, City and Billy Moore Correctional unit. Ms. Russell requested that City include funds in the budget for Christmas lights.*

*City Manager Cunningham recommended LED lights and stated he would take it to OMDD to see if they would fund the lights.*

*Ms. Russell also stated that the prison was able to build certain displays out of pallets such as Christmas trees, snowmen and other Christmas related items that could be put on display between the trees on Commerce Street. There is an old lighted sign in Kennamer Square that looks abandoned and unused and the Club would like to know if it could be hauled off.*

*City Manager Cunningham said he would have it removed.*

2. *Clifford Mauldin, Juneteenth Committee, thanked the Council for the many years they have allowed the parade. In the future, they will request to be put on the Council in May so that the Chief of Police may schedule his officers to be available to assist in the traffic control activities related to conduct of the parade. Mr. Mauldin stated that the organizers of the parade use this as an opportunity to get younger people involved and use it as a teaching moment to explain the history of Juneteenth and emphasize the role of everyone in bringing the community closer together. He stated that in addition to the parade, there will be Bar-B-Que and games at the event.*

## **V. CONSENT AGENDA**

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to review, make possible corrections and approve minutes of:
  - a. Regular Called Meeting of the City Council held on May 18, 2017.

***Mayor Evans introduced the Consent Agenda and asked the Council if they had the chance to review the minutes.***

**Mayor Pro Tem Cox made a motion to approve the Consent Agenda as submitted.**

**Councilman Davis seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

## **VI. PUBLIC HEARING**

***Mayor Evans opened the first public hearing at 7:17 p.m.***

1. City Council to hear public comments and consider first reading of an Ordinance regarding Zone Change Application ZC2017-01—Richard May's request to change zoning from a Single Family Residential (SF) Zoning District to a Heavy Industrial (HI) Zoning on approximately 2.296 acres of land being legally described as Lot 1, Block 5, Warren Addition, Rusk County, Texas, the subject property is located North of East corner of the intersection of McKay Street and Warren Street and is more commonly referred to as 601 E. McKay Street, Overton, Texas.

*Wendy Bates passed out the updated Staff report reflecting the action taken at the Planning and Zoning meeting on 6/12/17. She informed Council that the commission recommended approval of the change to Heavy Industrial by a vote of 4-0.*

***Mayor Evans asked for public comments.***

**No public comments made.**

***Mayor Evans closed the first public hearing on this matter at 7:19 p.m.***

## **VII. OLD BUSINESS**

1. Review, consider and accept the Independent Financial Audit for the Period Ending September 30, 2013.

*Walter Wilhelmi, Prothro, Wilhelmi and Company, PLLC presented the FY2013 audit. He pointed out the major financial items and explained the cause for delays in completing the audit. He stated we are in a good position for the audits for FY2014 and forward.*

*Councilman Davis stated that he would have liked to have seen a copy of the final report prior to it being distributed at the meeting.*

*Mr. Wilhelmi stated that in some City's an audit committee appointed by the City consisting of a minority number of Councilmen is set up to review the report in detail. He mentioned that Council could form such an Audit Committee if they would like to be more involved in the audit process.*

**Mayor Pro Tem Cox made a motion to approve the audit as submitted.**

**Councilman Williams seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

2. Present revised meeting schedule for the City Council as updated May 14, 2017.

*City Manager Cunningham presented the meeting calendar for July 2017. The proposed OEDC meeting was moved on the calendar from June 27, 2017 to July 11, 2017.*

**Mayor Evans called for request for any excused absences for the July 20, 2017 Regular Council Meeting.**

***No requests for excused absences received***

3. City Council to hear, review, consider and/or take action on adoption of **ORDINANCE NO. 2017-06-15A**; an Ordinance of the City of Overton, Texas, amending the amount of appropriations for the General Fund as well as all other funds that provide for the payment of operating and capital expenditures and by changing the amount appropriated for various departments of the City as originally adopted by **ORDINANCE NO. 2016-09-15B** adopted on September 15, 2016; and previously amended by **ORDINANCE NO. 2017-02-16A** adopted on February 16, 2017; in accordance with the local government of the State of Texas and Rules of the City of Overton, Texas; appropriating various amounts thereof and repealing all ordinances in conflict thereof, and providing for publication and an effective date.

*City Manager Cunningham presented the budget amendment and explained the reasons for the requested changes. A supplemental report was handed out that summarized the changes made by each fund and also included descriptions of each major change in each line item by fund. He reminded Council that the budget is based on estimates and that what actually happens can be different than what was expected. For this reason, it is necessary to amend the budget from time to time to catch up with the reality of changes in revenue collections and expenditure patterns.*

***Councilman Clark asked if the cemetery tax is still needed.***

*City Manager Cunningham explained that due to the conditions of the internal roads within the cemetery, the tax at its current level of \$0.05 per \$100.00 valuation will be needed until the source of this major expense is sufficiently satisfied to not be required in the future. He further stated that several improvement projects, most of them funded by the OMDD had been recently completed. These improvements included replacement of approximately 85 ft. of retention wall between Sections B & C; installation of drainage structures along Hwy 850 in front of the cemetery that will significantly reduce erosion problems in Section A; and installation of railings at most all of the staircases inside the cemetery.*

*In addition to the operating budget, a variety of proposed Capital Improvement Projects were introduced that included funding from transfers from operating funds, various grants and funds pledged from the Overton Municipal Development District (OMDD).*

**Mayor Pro Tem Cox made a motion to approve Ordinance No. 2017-06-15A FY 2016-17 Budget Amendment #2 as submitted.**

**Councilman Williams seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

4. City Council to hear, review, consider and/or take action on adoption of **ORDINANCE NO. 2017-06-15B**; an Ordinance of the City of Overton, Texas, that alters the method of payment to the Mayor and City Council members for services rendered in execution of their duties and responsibilities as public officials; provides for a waiver of compensation; sets a forfeiture amount of \$20.00; and amends Ordinance No. 2016-04-21A, that changes **Section 7.00** of the “City Council Rules of Procedures” from “Fines” to “Forfeitures”; clarifies the effect of excused absences on compensation; repeals all ordinances in conflict thereof; and provides for publication and an effective date of July 1, 2017.

*City Manager Cunningham reviewed the ordinance and why the changes were needed. City Manager Cunningham explained that the reasons the changes were needed were basically to comply with IRS regulations and make administration of the Council Members payments as efficient as possible.*

*Councilman Davis stated that Section 7.02 of Ordinance No. 2016-04-21A needs to have “an” removed.*

**Mayor Pro Tem Cox made a motion to approve Ordinance No. 2017-06-15B City Council Rules & Procedures Amendment #2 as submitted.**

**Councilman Davis seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

## **VIII. NEW BUSINESS**

1. City Council to discuss and consider options related to membership in an Emergency Services District and possibly setting a date for a workshop to further explore such options and determine an approach that would be in the best interests of the City.

*City Manager Cunningham stated that he proposed that the Council have a workshop to discuss the options available to the City to have it join an Emergency Services District, if it was found to be in the best interest of the City. The workshop needs to be held soon to ensure sufficient time to get on ballot.*

*Mr. Burks, Rusk Co ESD #1, was recognized by the Mayor and stated his appreciation of the Council’s willing to consider joining the ESD he represents. He stated the community of Sabine just recently went through the process of bringing an ESD into the County and that the improvement in the ISO fire rating allowed a reduction in some homeowner’s insurance cost by an amount that was more than the increase from the ESD tax rate. Mr. Burks further stated that if we joined the Rusk Co ESD #1 they would help with the election cost and have extra engines/equipment that could be dedicated to Overton.*

**Councilman Posey asked about the required number of public hearings**

*City Manager Cunningham stated he would look into it.*

*Charles Robinson Jr. mentioned that an ESD can bill insurance companies for first responder services whereas volunteer departments are not able to bill for services.*

**Mayor Pro Tem Cox made a motion to direct staff to recommend two to three dates for a Workshop.**

**Councilman Williams seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

2. City Council to hear, review, consider and/or take action on **RESOLUTION NO. 2017-06-15A**, a Resolution of the City of Overton, Texas, to authorize an extension of the appointment of Municipal Court Judge Walters and extension of the Professional Services Agreement specifying the term and conditions of that appointment, to November 16, 2017.

*City Manager Cunningham explained that Judge Walter's original contract was executed in May 2015 after the Mayor was last elected in that same month. Since that time City Council authorized the elimination of May elections in the future, leaving the month of November as the only time for General Elections in the City. This had the effect of extending the Mayor's term an additional five months until the election in November 2017. In order to sync up the next election of the Mayor with the Mayor's appointment of the Municipal Court Judge, the City Manager proposed that the term of the Judge and her contract be extended until November 16, 2017 a date after the next election. This date coincides with the regular Council meeting in November where the appoint of the Judge could be ratified and a service Agreement could be considered by the Council for approval. This will extend the contract to the next election.*

**Mayor Pro Tem Cox made a motion to approve RESOLUTION NO. 2017-06-15A as submitted extending the Municipal Judges appointment and contract until November 16, 2017.**

**Councilman Davis seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

3. City Council to hear, review, consider and/or take action on **RESOLUTION NO. 2017-06-15B**, a Resolution of the City of Overton, Texas, to authorize extension of the City's contract with "L & L Lawn Maintenance", for maintenance of the City's cemetery, by renewing the Agreement with L&L Maintenance from July 1, 2017 to January 30, 2017.

*City Manager Cunningham explained that the current contract expires in October. The extension will guarantee the same rate for an additional three months plus, it will allow sufficient time to prepare a schedule and conduct a bidding process for these services.*

**Councilman Posey made a motion to approve RESOLUTION NO. 2017-06-15B as submitted to extend the contract with L & L Lawn Maintenance from July 1, 2017 to January 30, 2018.**

**Mayor Pro Tem Cox seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

4. City Council to hear, discuss, consider and/or take action regarding staff recommendations for proposed insurance coverage options and/or changes from TML Multi-State IEBP for the City provided Medical, Dental, Life, Insurance and Flexible Spending Accounts for City Employees for the 2017-2018 Fund year.

*City Manager Cunningham stated that each year in June the matter of approving the framework and costs of the City's employer provided Health and Medical Plan for the next fiscal year was re-visited. This annual process is to review the cost per employee of the Plan to the City, see what other options are available and discuss increases in costs, if any. For the forthcoming fiscal year, staff relayed to the Council that costs were going to remain the same for all benefits including Medical, Dental, Vision and Life Insurance which are provided to all full-time employees at the same rates charged this current year (FY 2016-17). However, TML also introduced "Consumer Centered Pool Plans (CCPP)". Under this program, the employee has the option of selecting one of five Medical Insurance Plans with various mixtures of increasing or decreasing deductibles; maximum out-of-pocket expenses; and No Co-pays paid up front. City Manager Cunningham also informed Council that in order to set up the necessary contracts and implement the program, if the CCPP option were chosen, the Council would have to make a decision on whether to keep the existing plan or opt for the CCPP Plan at this meeting. City Manager Cunningham recommended the Council approve the "CCPP" plan based on the fact that it would facilitate setting the City's cost each year, by simply authorizing a fixed contribution rate per month for each employee and allowing the employee to select which package they wanted to have. A lower cost plan would result in a surplus amount being placed on a flex card that could be used by the employee to satisfy deductibles, co-pays and/or prescriptions.*

***Councilman Posey asked if there was a chance the employee could lose the balance on their flex card, if for example, they resigned or changed plans from one year to the next.***

*City Manager Cunningham said he assumed that a mechanism would be in place to avoid this situation but he could not definitively state that this would be the case.*

***Councilman Posey also raised a question about the Co-pay. He asked what would happen in the case that a Doctor demanded a Co-pay before services would be performed.***

*Staff response was that these cases were supposed to be sent to TML for resolution. That did not answer what would happen in a case where the doctor was not satisfied with the arrangement by TML short of his (the doctor) opting out of the program.*

***Councilman Davis asked if this program had been discussed or presented to the employees before it was brought to the Council.***

*City Manager Cunningham responded that this was something that had recently been put forward by TML in conjunction with the 2017-18 rerate process, so it had not been reviewed with the employees. Cunningham further stated that he wasn't sure this was something that should be put forth for employee input since it is assumed that the majority of employees would opt for the richest plan if the City was going to continue paying 100% of the employee's cost.*

***Councilman Posey asked the Chief of Police what he thought of the options as they were presented.***

*Chief Carter opined that he personally and he thought the employees generally, would prefer to stay with a plan with a defined Co-pay rather than having it undefined.*

**Councilman Clark made a motion to change to the CCPP plan.**

**Mayor Pro Tem Cox seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion failed 2 – 3 – 0.**

**Mayor Pro Tem Cox then made a motion to stay with the traditional plan.**

**Councilman Williams seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 3 – 1 – 1; Councilman Clark opposed and Councilman Davis abstained.**

5. Council to hear, review and discuss the need for and options related to renovation of the Ground Storage tank at Well #7 that will cost an estimated \$73,500.

*City Manager Cunningham explained that during the most recent three-year Inspection conducted by TCEQ (May 31, 2017), the most serious deficiency noted was the condition of the surface (both inside and out) of the ground storage tank at Well # 7. The same was said for Well#5 but since that tank had been renovated as recently as 2003, it was deemed not as serious. The other ten (10) items on the list of deficiencies were relatively minor. It was noted that they had been corrected and a report stating as much had been sent to TCEQ. City Manager Cunningham stated that an estimate of the cost of the renovation for Well # 7 showed the cost to be \$73,500 for refinishing*



*the inside and outside surfaces of the wall as well as other corrections to the access and safety of the tank. Because of the cost of the project the City Manager Cunningham suggested that the Overton Municipal Development District (OMDD) be asked to fund half of the expense with the Sewer Fund revenues picking up the other half.*

**Mayor Pro Tem Cox made a motion to request that OMDD pay for half of the Well #7 renovation in the amount of \$36,750.**

**Councilman Posey seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 4 – 0 – 1, with Councilman Davis abstaining.**

6. City Council to hear, discuss, consider and/or take action regarding the scheduling and planning for the annual July 4th fireworks show.

*City Manager Cunningham noted that July 4<sup>th</sup> fell on a Tuesday this year and suggested that despite the construction work going on at the Lake, the Council should confirm that the Fireworks show would be held on the evening of July 4<sup>th</sup>. Cunningham informed Council that Mike Adams had offered to help the firework specialist organize the discharging of the fireworks using an electrical firing device. Mr. Adams has also offered to sell the City an ignitor box that can be used in the future.*

*Charles Robinson Jr. stated he would ask the Chamber if they would assist with the cost of the ignitor box.*

*City Manager Cunningham stated that Mayor Pro Tem Cox was in charge of the program last year and was asked if he would be willing to perform that role again.*

***Mayor Pro Tem Cox accepted.***

**Mayor Pro Tem Cox made a motion to approve the plan for the 4<sup>th</sup> of July fireworks show.**

**Councilman Williams seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

7. City Council to hear, discuss and possibly direct staff to determine and report back to the Council on what leverage, if any, the City may have in assisting its Citizens in their efforts to improve telecommunications and internet services in the Community.

***Councilman Davis opened the discussion with remarks about the current level of service being provided by Century Link and efforts he has personally made to force Century Link to improve***

*its service. Davis asked if there was anything thing the City could do to help in this effort or look for other sources that could provide internet services?*

*City Manager Cunningham stated that the City had very little leverage in helping to force improved services from the provider but he knew there was a Broad Band initiative being conducted by the East Texas Council of Governments (ETCOG) that may provide some information on the efforts being made region wide to improve internet coverage. Cunningham suggested the Mayor and himself could meet with ETCOG staff to see what work had been done and what the possibilities or time frame was for getting adequate coverage in East Texas.*

**Councilman Posey made a motion directing Mr. Cunningham to explore what information is available on efforts to improve internet service in Overton.**

**Councilman Davis seconded the motion.**

**Mayor Evans called for discussion. No discussion.**

**Mayor Evans called for a vote.**

**Motion carried 5 – 0 – 0.**

8. City Council to receive Notice of Open seats for City Council for the General Election to be held on November 7, 2017.

*Charles Cunningham presented the Notice of Open Seats.*

*No action taken*

#### **IX. CITY ADMINISTRATION'S MONTHLY REPORTS**

*Mayor Evans introduced the following departmental reports for review and discussion by Council.*

1. Fire Department Monthly Report
2. Police Department Monthly
3. Department of Finance Monthly Report
4. City Secretary's Monthly Report
5. City Manager's Monthly Report

*No action taken*

#### **X. ADJOURNMENT**

**Mayor Pro Tem Cox made a motion to adjourn.**

**Councilman Posey seconded the motion.**

**Mayor Evans called for a vote.**


**Motion carried 5 – 0 – 0.**

With no further business, the meeting was adjourned at 9:20 P. M.

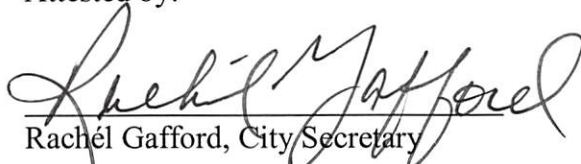
Minutes approved and submitted and/or corrected this 20<sup>th</sup> day of July, 2017.



CITY OF OVERTON

  
C. R. Evans, Jr., Mayor

Attested by:

  
Rachel Gafford, City Secretary

**ATTACHMENT A  
ORDINANCE NO. 2017-06-15A – FY2016-17 BUDGET AMENDMENT #2**

City of Overton, Texas

Ordinance No. 2017-06-15A  
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**ORDINANCE NO. 2017-06-15A**

AN ORDINANCE OF THE CITY OF OVERTON, TEXAS, AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AS WELL AS ALL OTHER FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING AND CAPITAL EXPENDITURES AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY AS ORIGINALLY ADOPTED BY ORDINANCE NO. 2016-09-15B ON SEPTEMBER 15, 2016 AND AMENDED BY ORDINANCE 2017-02-17A ON FEBRUARY 2, 2017; IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF OVERTON, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Overton, Texas adopted Budget Ordinance 2016-09-15B for the 2016 – 2017 Fiscal Year on September 15, 2016; and

WHEREAS, the City Council of the City of Overton, Texas adopted Budget Ordinance 2017-02-17A that amended the 2016 – 2017 Fiscal Year originally adopted on September 15, 2016; and

WHEREAS, the City Manager of the City of Overton has submitted to the City Council, a proposed budget second amendment of revenues and expenditures of the City of Overton; and

WHEREAS, the City Council of the City of Overton, Texas finds it in the best interests of the City of Overton and desires to amend for a second time, the approved Budget Ordinance for the 2016 – 2017 Fiscal Year;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVERTON, THAT:**

**SECTION 1: AMENDMENT TO CURRENT BUDGET**

That the appropriations for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017, for the support of the general government of the City of Overton, Texas be amended for the said term in accordance with the changes in expenditures shown in the Attached Exhibit A.

**SECTION 2: APPROVAL OF AMENDMENT**

That the budget amendment, as shown in words and figures in Exhibit A are hereby approved in all aspects and adopted as an amendment to the City budget for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017.

**SECTION 3: BUDGET AMENDMENT FILING**

In accordance with § 102.008(1), Local Government Code, The Director of Finance is directed to file with the City Secretary a true copy of the amended final budget as adopted by the

City of Overton, Texas

Ordinance No. 2017-06-15A  
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City Council, and the City Secretary is directed to certify as a true copy said amended budget and file it with this Ordinance in the official records of the City.

**SECTION 4: BUDGET AMENDMENT POSTING**

In accordance with § 102.008(2), Local Government Code, The Director of Finance is directed to take action to ensure that a copy of the amended budget is posted on the City's website.

**SECTION 5: CONFLICT**

That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 6: OPEN MEETINGS**

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that the public notice of time, place, location and the purpose of said meeting was given as required by the Open Meetings Act, Ch. 551 LGC.

**SECTION 7: PUBLICATION**

The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clauses of this Ordinance as an alternative method of publication provided by law.

**SECTION 8: EFFECTIVE DATE**

This Ordinance shall be in full force and effective from and after the date of its final passage and adoption in accordance with state law.

**PRESENTED, REVIEWED, CONSIDERED AND APPROVED ON THIS 15<sup>th</sup> DAY OF JUNE, 2017 BY A VOTE OF 5 AYES, 0 NAYS 0 ABSTENTIONS, AT A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS.**



CITY OF OVERTON

*C.R. Evans, Jr.*  
C.R. Evans, Jr., Mayor

ATTEST:

*Rachel Gafford*  
Rachel Gafford, City Secretary

APPROVED AS TO FORM AND LEGALITY:

*Blake Thompson*  
Blake Thompson, City Attorney

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City of Overton

Amendment #2 FY 2016-17 Budget

**EXHIBIT A**

**ORDINANCE NO.**  
**2017-06-15A**

**BUDGET AMENDMENT**  
**CITY OF OVERTON**

**FISCAL YEAR**  
**2016-2017**

**Ending September 30<sup>th</sup>, 2017**

**ORDINANCE 2017-06-15A EXHIBIT A**  
**Budget Amendment #2 - FY 2016-17 Budget**

<b>10 General Fund</b>	<b>Revenue</b>	<b>Adopted FY 2017</b>	<b>Amend. #1 3-1-2017</b>	<b>Y-T-Date 5-30-2017</b>	<b>\$Increase/ \$(Decrease)</b>	<b>Amend. #2 7-1-2017</b>
<b>110- Admin. Taxes</b>						
110	4000 Prop. Taxes-Current	335,032	335,032	280,234	-	335,032
110	4001 Prop Taxes Delinquent	21,600	21,600	5,133	-	21,600
110	4004 State Sales Tax	197,104	197,104	120,764	-	197,104
110	4032 Tax Penalties and Int.	6,500	6,500	3,437	-	6,500
110	4033 Tax Collect Fees - Atty	2,500	2,500	1,316	-	2,500
<b>SubTotal Taxes</b>		<b>562,736</b>	<b>562,736</b>	<b>410,883</b>	<b>-</b>	<b>562,736</b>
<b>112-Fees for Service</b>						
112	4002 Building Permits/fees	10,000	10,000	8,460	2,000	12,000
112	4003 Animal Shelter	30	30	50	50	80
112	4006 Franchise Fees	75,000	75,000	62,918	-	75,000
112	4013 RV Park Rental	7,500	7,500	7,460	1,500	9,000
112	4016 OEDC Admin Fee	12,000	12,000	8,000	-	12,000
112	4019 OMDD Admin. Fee	9,600	9,600	4,800	-	9,600
	4034 ZBA Case Fee			150	200	200
	4035 ZBA Legal Notice Fee			150	200	200
112	4038 TABC Permits	900	900	-	(500)	400
<b>SubTotal Fees</b>		<b>115,030</b>	<b>115,030</b>	<b>91,988</b>	<b>3,450</b>	<b>118,480</b>
<b>114- Other Revenue</b>						
114	4008 Sale of Assets	5,000	5,000	794	-	5,000
114	4009 Bldg. rental-Com. Bldg	13,000	13,000	2,908	(4,000)	9,000
114	4010 Donations	3,000	3,000	100	-	3,000
114	4011 Interest Income	100	100	47	-	100
114	4014 Copies/Fax	75	75	107	-	75
114	4015 Intergov't'l Rev. ESD VFD	34,000	34,000	26,957	-	34,000
114	4017 Intergov't'l Rev. 9-1-1 S Co.	-	5,000	-	-	5,000
114	4018 Insurance Reimbursement	2,500	2,500	1,699	1,500	4,000
114	4020 Miscellaneous Rev	50	50	638	-	50
114	4030 Other Reimbursements			1,737	-	
114	4307 Returned Check Fee	25	25	-	-	25
<b>SubTotal Other GF Revenue</b>		<b>57,750</b>	<b>62,750</b>	<b>34,988</b>	<b>(2,500)</b>	<b>60,250</b>
<b>200 Municipal Court</b>						
200	4005 Warrant Fees	12,000	12,000	5,793	-	12,000
200	4103 Police Reports	150	150	43	-	150
200	4107 Fines	97,000	97,000	51,729	(15,000)	82,000
<b>SubTotal Muni. Court Revenue</b>		<b>109,150</b>	<b>109,150</b>	<b>57,565</b>	<b>(15,000)</b>	<b>94,150</b>
<b>450 Public Works -Sanitation</b>						
450	4021 City Hall Dumpster Fee	500	500	-	-	500
450	4310 Trash Collection Fees	256,577	256,577	175,013	-	256,577
<b>Subtotal Public Works</b>		<b>257,077</b>	<b>257,077</b>	<b>175,013</b>	<b>-</b>	<b>257,077</b>
<b>General Fund Transfers in</b>						
900	6160 Transfers in from W&S	230,000	250,354	150,000	36,000	286,354
<b>Total General Fund Rev.</b>		<b>1,331,743</b>	<b>1,357,097</b>	<b>920,437</b>	<b>21,950</b>	<b>1,379,047</b>



City of Overton

Amendment #2 FY 2016-17 Budget

10 General Fund

Expenditures

100 Administration

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
100 5000 Salaries	129,166	137,985	81,870	21,985	159,970
100 5001 Overtime	-	-	101	-	-
100 5003 Vision Plan	217	224	112	32	256
100 5004 Unemployment Ins	261	245	24	-	245
100 5005 Payroll Retirement	2,761	3,122	1,721	582	3,704
100 5006 Payroll Health Ins	14,778	14,825	7,534	500	15,325
100 5007 Payroll Dental Ins	1,174	1,213	648	-	1,213
100 5008 Payroll Life Ins	105	109	57	-	109
100 5009 Payroll FICA	9,946	10,625	6,297	824	11,449
100 5010 Flex Spending	71	75	60	-	75
100 5011 Workers Comp	581	621	790	180	801
100 5012 Travel Expenses	1,500	1,500	931	-	1,500
100 5013 Training	500	500	763	-	500
100 5014 Postage	600	600	395	-	600
100 5015 Office Supplies	3,500	3,500	4,085	2,000	5,500
100 5016 Copies & copier	1,400	1,400	1,708	1,000	2,400
100 5017 Dues & Subscriptions	1,200	1,200	387	(500)	700
100 5018 Advertising - Public Notices	3,500	3,500	833	-	3,500
100 5019 Office Equipment	250	250	384	-	250
100 5022 Cell Phone Allowance	600	600	201	-	600
100 5024 Gas Extent	1,000	1,000	410	-	1,000
100 5025 Telephone	6,000	6,000	2,800	-	6,000
100 5026 Electricity	25,000	25,000	7,182	(10,000)	15,000
100 5027 Rusk Co. CAD Appraisal Fees	8,500	8,500	3,974	(2,750)	5,750
100 5028 Smith Co. CAD Appraisal	550	550	263	(170)	380
100 5030 Building Maintenance	4,500	4,500	4,460	2,000	6,500
100 5031 Land/Building Lease	100	100	100	-	100
100 5032 Liability Ins.	7,200	7,200	5,780	-	7,200
100 5037 Gas/Oil	450	450	32	-	450
100 5039 Vehicle Maint. Repair	250	250	529	500	750
100 5040 Tax Collection Fees	10,000	10,000	5,263	-	10,000
100 5044 Contract Labor	1,500	11,500	2,112	(9,000)	2,500
100 5050 Comm. Center Supplies	500	500	282	-	500
100 5078 Election Fees Rusk County	6,000	6,000	7,184	1,184	7,184
100 5081 Mayor and Council	2,400	2,400	1,300	-	2,400
100 5083 Attorney's Fees	8,000	8,000	1,953	(4,000)	4,000
100 5085 Audit Fees	14,000	6,500	5,019	2,000	8,500
100 5086 Other Contract Services	-	-	-	-	-
100 5313 Refunds	-	-	100	-	-
<b>Subtotal Administration</b>	<b>268,061</b>	<b>280,544</b>	<b>157,644</b>	<b>6,367</b>	<b>286,911</b>

130 Information Tech.

130 5101 Computer Hardware	4,000	4,000	3,870	-	4,000
130 5102 Computer Software	2,000	12,900	246	(6,000)	6,900
130 5103 IT Maintenance Services	18,000	18,000	10,016	-	18,000
130 5104 USTI License/Maintenance	3,405	3,405	4,421	1,000	4,405
130 5166 Equip. Rental	600	600	400	-	600
<b>Subtotal Information Tech.</b>	<b>28,005</b>	<b>38,905</b>	<b>18,952</b>	<b>(5,000)</b>	<b>33,905</b>

City of Overton

Amendment #2 FY 2016-17 Budget

200 Municipal Court

Expenditures:

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
200 5000 Salaries-Clerk	25,626	26,365	15,007	-	26,365
200 5001 Overtime	250	250	-	-	250
200 5003 Vision Plan	83	83	38	-	83
200 5004 Unemployment Fees	90	90	6	-	90
200 5005 Payroll retirement	560	621	314	-	621
200 5006 Health Ins.	5,684	5,518	2,652	-	5,518
200 5007 Payroll-Dental	452	452	218	-	452
200 5008 Payroll-Life Ins.	41	41	19	-	41
200 5009 Payroll FICA	1,973	2,059	1,148	-	2,069
200 5011 Workers comp	115	118	-	-	118
200 5012 Travel Expense	200	200	-	-	200
200 5013 Training	200	200	-	-	200
200 5014 Postage	273	273	161	-	273
200 5015 Office Supplies	450	450	239	-	450
200 5016 Copies & Copier	1,700	1,700	297	-	1,700
200 5020 Legal & professional Serv.	5,000	5,000	3,007	(5,000)	-
200 5082 Judge and Jury Fees	4,800	4,800	2,800	-	4,800
200 5083 Attorney's Fees	-	-	-	4,500	4,500
200 5104 USTI License/Maint.	805	805	805	-	805
200 5113 Collection of Fines Expenses	3,500	3,500	3,199	-	3,500
<b>Subtotal Municipal Court</b>	<b>51,801</b>	<b>52,534</b>	<b>29,910</b>	<b>(500)</b>	<b>52,034</b>

10 General Fund

250 Planning & Com/Dev

Expenditures

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
250 5000 Salaries	7,139	7,345	188	(5,637)	1,708
250 5003 Vision Plan	12	12	-	(9)	3
250 5004 Unemployment Ins	14	14	1	(4)	10
250 5005 Payroll Retirement	156	170	4	(120)	50
250 5006 Payroll Health Insurance	853	828	25	(615)	213
250 5007 Payroll Dental Ins	68	68	2	(51)	17
250 5008 Payroll Life Ins	6	6	0	(4)	2
250 5009 Payroll FICA	550	566	17	(468)	98
250 5010 Flex Spending	7	7	-	(5)	2
250 5011 Workers Comp	30	33	-	(18)	15
250 5013 Training/travel expenses	300	300	67	-	300
250 5014 Postage	250	250	-	-	250
250 5015 Office Supplies	1,000	1,000	50	(500)	500
250 5017 Dues & Subscriptions	110	110	106	-	110
250 5018 Advertisement - Public Notices	250	250	-	-	250
250 5020 Legal Fees	1,500	1,500	396	(700)	800
250 5022 Miscellaneous Expense	-	-	28	-	-
250 5044 Contract Services - Inspect.	3,500	3,500	2,971	-	3,500
250 5084 Filing Fees	100	100	48	-	100
250 5104 USTI Maint. Lic Permit Module	2,300	2,300	1,150	-	2,300
250 5170 Refunds	150	150	-	-	150
<b>Subtotal Plan/Comm. Dev.</b>	<b>18,295</b>	<b>18,509</b>	<b>5,053</b>	<b>(8,131)</b>	<b>10,378</b>



City of Overton

Amendment #2 FY 2016-17 Budget

310 Police Department

Expenditures

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
310 5000 Salaries	307,840	316,945	185,126	13,020	329,965
310 5001 Overtime	27,231	28,017	12,069	(4,619)	23,398
310 5003 Vision Plan	666	666	303	-	666
310 5004 Payroll Unemployment	975	932	82	-	932
310 5005 Retirement	6,284	7,486	3,891	-	7,486
310 5006 Health Ins.	45,471	44,146	21,049	-	44,146
310 5007 Dental Ins.	3,613	3,613	1,653	-	3,613
310 5008 Life ins.	324	324	88	-	324
310 5009 FICA	25,800	26,562	15,101	-	26,562
310 5010 Flexible Spending Plan	44	44	(108)	-	44
310 5011 Worker Comp.	9,765	10,048	5,677	-	10,048
310 5012 Travel Exp.	3,000	3,000	545	-	3,000
310 5013 Training	1,000	1,000	527	-	1,000
310 5014 Postage	500	500	47	-	500
310 5015 Office Supplies	1,500	1,500	1,808	500	2,000
310 5016 Copies/Copier	1,700	1,700	1,642	-	1,700
310 5017 Dues & Subscriptions	100	100	867	800	900
310 5022 Cell Phone Allowance	600	600	208	-	600
310 5025 Telephone	4,300	4,300	2,150	-	4,300
310 5030 Build Maintenance	1,000	1,000	592	-	1,000
310 5032 Liability ins.	11,000	11,000	7,208	-	11,000
310 5036 Materials/Supplies	1,600	1,600	717	-	1,600
310 5037 Gas/Oil/tires	10,000	10,000	9,279	3,000	13,000
310 5039 Vehicle Repair	10,000	10,000	9,262	2,000	12,000
310 5041 Equipment	1,200	1,200	515	-	1,200
310 5043 Uniforms	1,200	2,200	621	-	2,200
310 5046 Animal Shelter	350	350	190	-	350
310 5049 Forensics	1,400	1,400	-	-	1,400
310 5061 Maint. Equip	300	300	30	-	300
310 5062 Physicals Emp.	100	100	73	-	100
310 5094 Dog Food	600	600	447	-	600
310 5095 Vet Fees	500	500	288	-	500
310 5101 Computer hardware	2,500	2,500	-	6,000	8,500
<b>Subtotal Police Department</b>	<b>482,465</b>	<b>494,235</b>	<b>281,949</b>	<b>20,701</b>	<b>514,936</b>

City of Overton

Amendment #2 FY 2016-17 Budget

10 General Fund

550 Fire Dept -EMS Services

Expenditures

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
550 5011 Workers Comp	950	950	806	-	950
550 5012 Training Travel Expenses	6,500	6,500	3,303	-	6,500
550 5015 Office Supplies	100	100	150	-	100
550 5017 Dues & Subscriptions	1,200	1,200	775	-	1,200
550 5022 Cell Phone allowance	1,200	1,200	214	-	1,200
550 5024 Gas Entex	3,000	3,000	677	-	3,000
550 5025 Telephone	4,000	4,000	1,881	-	4,000
550 5026 Electricity	1,497	1,497	1,051	-	1,497
550 5032 Liability ins.	4,166	4,166	3,008	-	4,166
550 5036 Materials/supplies	500	500	329	-	500
550 5037 Gas/Oil	2,500	2,500	1,108	-	2,500
550 5038 Protective Gear	6,000	6,000	3,984	-	6,000
550 5039 Vehicle/Repair/Test	5,550	5,550	3,870	-	5,550
550 5041 Equipment/Repair/Test	6,500	6,500	5,828	1,500	8,000
550 5042 Firemen Fees	6,500	6,500	3,756	-	6,500
550 5043 Uniforms	840	840	745	-	840
550 5098 Building Maint. /Repair	500	500	-	2,244	2,744
550 5140 EMS Services	36,000	36,000	24,000	-	35,000
<b>Subtotal Fire &amp; EMS</b>	<b>87,503</b>	<b>87,503</b>	<b>55,484</b>	<b>3,744</b>	<b>91,247</b>

10 General Fund

Expenditures

620 Special Event- Donations

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
620 5070 Annual Fire Works	3,500	3,500	129	-	3,500
620 5071 Annual Easter Egg Hunt	250	250	240	-	250
620 5072 Awards - Celebrations	500	500	-	-	500
620 5079 Contribution to Library	500	500	-	-	500
<b>Subtotal Special Events</b>	<b>4,750</b>	<b>4,750</b>	<b>369</b>	<b>-</b>	<b>4,750</b>

900 Transfers Out To

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
900 7134 Fund 34 Debt Service Notes	35,874	35,874	25,000	-	35,874
<b>Subtotal Transfers Out</b>	<b>35,874</b>	<b>35,874</b>	<b>25,000</b>	<b>-</b>	<b>35,874</b>

Total General Fund Expenditures

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Total Expenditures</b>	<b>1,331,611</b>	<b>1,357,097</b>	<b>783,116</b>	<b>21,047</b>	<b>1,378,144</b>

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	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Total Revenue</b>	<b>1,331,743</b>	<b>1,357,097</b>	<b>920,437</b>	<b>21,950</b>	<b>1,379,047</b>
<b>Total Expenditures</b>	<b>1,331,611</b>	<b>1,357,097</b>	<b>783,116</b>	<b>21,047</b>	<b>1,378,144</b>
<b>Surplus/ (Deficit)</b>	<b>132</b>	<b>0</b>	<b>137,320</b>	<b>903</b>	<b>903</b>



City of Overton

Amendment #2 FY 2016-17 Budget

**50 Cemetery O&M**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
435 4000 Prop. Taxes-Current	40,858	40,858	34,470	-	40,858
435 4001 Prop Taxes Delinquent	1,500	1,500	368	-	1,500
435 4010 Donations	500	500	380	-	500
435 4020 Other Income	1,000	1,000	734	-	1,000
435 4032 Tax Penalties and Interest	250	250	253	-	250
435 4033 Tax Collection Fees	100	100	76	-	100
435 4037 County Reg Filing Fee	200	200	208	-	200
435 4401 Cemetery Plot Sales	15,000	15,000	4,900	(5,000)	10,000
435 4402 Interment Fees	1,500	1,500	2,300	2,000	3,500
435 4403 Gravesite Location Fee	-	-	225	300	300
435 4404 Marker Deposit Fee	-	-	1,225	1,650	1,650
Subtotal Cemetery	60,908	60,908	45,138	(1,050)	59,858

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Expenditures</b>					
435 5000 Salaries	15,167	17,062	3,830	(6,600)	10,462
435 5001 Overtime	-	11	11	-	11
435 5003 Vision Plan	21	19	5	-	19
435 5004 Unemployment Ins	41	41	2	-	41
435 5005 Payroll Retirement	236	198	50	-	198
435 5006 Payroll Health Ins	1,421	1,061	342	-	1,061
435 5007 Payroll Dental Ins	113	87	28	-	87
435 5008 Payroll Life Ins	10	8	3	-	8
435 5009 Payroll FICA	1,168	1,314	297	-	1,314
435 5010 Flex Spending	11	8	10	-	8
435 5011 Workers Compensation	68	77	-	-	77
435 5012 Travel Training	-	-	51	-	-
435 5014 Postage	150	150	163	-	150
435 5015 Office Supplies	500	500	621	-	500
435 5022 Cell Phone Allowance	-	-	34	65	65
435 5027 Rusk County App Dist Collection	-	-	158	632	632
435 5028 Smith County App Dist Collection	-	-	10	40	40
435 5036 Maint. Materials	3,500	3,500	914	-	3,500
435 5040 Tax Collection fees paid	2,503	2,503	171	-	2,503
435 5044 Contract labor	1,500	1,500	547	-	1,500
435 5051 Administration Fee (Filing)	2,500	2,500	161	(1,000)	1,500
435 5083 Legal Attorney's Fees	700	700	(40)	-	700
435 5084 Filing Fees- Deeds	350	350	65	-	350
435 5104 USTI License/Maintenance	240	240	-	-	240
435 5401 Grounds Repairs Cut Grass	18,000	18,000	10,500	-	18,000
435 5402 Landscaping	12,000	12,000	6,999	(4,021)	7,979
435 7220 Transfer Out To Cemetery Imp.	-	-	-	7,650	7,650
Sub-total Cemetery Fund	60,199	61,829	26,509	(3,234)	58,595
Revenue	60,908	60,908	45,138	(1,050)	59,858
Expenditures	60,199	68,830	26,509	(3,234)	58,595
Difference	709	330	18,629	2,184	1,263

City of Overton

Amendment #2 FY 2016-17 Budget

**60 Water and Sewer Fund**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
850 4011 Interest Income	-	-	-	-	-
850 4028 Bulk Water sales	5,000	5,000	732	(2,500)	2,500
850 4030 Ins Reimbursement of claim	-	-	-	-	-
850 4301 Water Sales	735,000	694,072	501,356	40,591	734,663
850 4303 Water taps	1,000	1,000	2,000	500	1,500
850 4305 Reconnect Fees	4,500	4,500	1,608	(1,000)	3,500
850 4307 Returned checks fee	2,200	2,200	958	(500)	1,700
850 4308 Late Fees	2,400	2,400	13,109	15,000	17,400
850 4309 Connect Fees	12,500	12,500	8,410	-	12,500
Sub-total Water Sales	762,600	721,672	528,172	52,091	773,763
<b>Sewer Sales and Service</b>					
855 4030 Reimbursement of Expenses	-	-	-	-	-
855 4302 Sewer Sales and Service	415,000	373,726	328,538	102,735	476,461
855 4304 Sewer Taps	400	400	200	-	400
Sub-total Sewer Sales	415,400	374,126	328,738	102,735	476,861

**Water/Sewer Total Revenue 1,178,000 1,095,798 856,911 154,826 1,250,624**

**Admin. - UB & Common Expenses**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Expenditures</b>					
850 5000 Salaries	25,626	26,365	15,235	-	26,365
850 5001 Overtime	-	-	21	-	-
850 5003 Vision Plan	83	83	30	-	83
850 5004 Unemployment	90	90	6	-	90
850 5005 Payroll Retirement	560	609	303	-	609
850 5006 Payroll Health Ins.	5,684	5,684	3,197	-	5,684
850 5007 Payroll Dental Ins.	452	452	193	-	452
850 5008 Payroll Life Ins	41	41	19	-	41
850 5009 Payroll FICA	1,973	2,030	1,192	-	2,030
850 5011 Workers Comp.	115	118	361	-	118
850 5012 Travel/Expenses	500	500	104	-	500
850 5013 Training	300	300	-	-	300
850 5014 Postage	5,500	5,500	2,288	(1,000)	4,500
850 5015 Office Supplies	1,850	1,850	1,761	-	1,850
850 5016 Copies & Copier	2,000	2,000	1,134	-	2,000
850 5020 Legal/Professional	-	-	7,876	-	-
850 5022 Cell Phone Allowance	2,300	2,300	427	-	2,300
850 5025 Telephone	700	700	288	-	700
850 5032 Liability ins.	6,900	6,900	5,128	-	6,900
850 5043 Uniforms	3,500	3,500	1,231	-	3,500
850 5044 Contract labor	2,000	10,000	14,302	5,000	15,000
5062 Employee Physicals - Testing	-	-	132	150	150
850 5083 Legal/Professional	6,000	6,000	-	2,000	8,000
850 5085 Audit Fees	15,000	9,000	8,844	3,000	12,000
850 5104 USTI License/Maintenance	1,205	1,205	1,205	-	1,205
Sub-total Administration	82,378	85,226	64,708	9,150	94,376

City of Overton

Amendment #2 FY 2016-17 Budget

60 Water and Sewer Fund

<u>Water Operations</u>		Adopted	Amend. # 1	Y-T-Date	\$Increase/	Amend. # 2
<u>Expenditures</u>		FY 2017	3-1-2017	5-30-2017	\$(Decrease)	7-1-2017
852 5000 Salaries		60,969	66,649	34,485	-	66,649
852 5001 Overtime		11,432	11,505	5,379	-	11,505
852 5003 Vision Plan		177	177	92	-	177
852 5004 Unemployment		191	191	14	-	191
852 5005 Payroll Retirement		1,331	1,805	818	-	1,805
852 5006 Payroll Health Ins.		12,078	11,726	5,074	-	11,726
852 5007 Payroll Dental Ins.		1,807	1,807	460	-	1,807
852 5008 Payroll Life Ins		86	86	29	-	86
852 5009 Payroll FICA		5,575	6,018	3,050	-	6,018
852 5010 Flexible Spending		18	18	-	-	18
852 5011 Workers Comp.		2,664	2,912	1,985	-	2,912
852 5012 Travel/Expenses		500	500	-	-	500
852 5013 Training		1,200	1,200	1,251	-	1,200
852 5026 Electricity		34,000	34,000	38,864	20,000	54,000
852 5036 Maintenance/Supplies		35,000	35,000	22,014	-	35,000
852 5037 Gas & Oil		4,500	4,500	4,823	-	4,500
852 5039 Veh. Repair		6,500	6,500	6,356	-	6,500
852 5041 Minor Equipment		12,000	12,000	3,185	-	12,000
852 5043 Uniforms		-	-	732	-	-
852 5044 Contract labor		5,000	5,000	6,459	-	5,000
852 5061 Equipment Maint.		7,500	7,500	16,035	-	7,500
852 5065 Equipment Rental		1,500	1,500	-	-	1,500
852 5179 Fire Hydrant Repair		-	-	6,984	10,000	10,000
852 5301 State Permit Fees		3,500	3,500	2,967	-	3,500
852 5304 Water Testing		4,500	4,500	457	-	4,500
852 5305 Water Tank Inspections		1,200	1,200	1,300	-	1,200
852 5306 Gen Maint. Water System		35,000	35,000	23,867	-	35,000
852 5311 Fines & Penalties		26,400	26,400	-	(26,400)	-
Sub-total Water O&M		274,628	281,194	186,681	3,600	284,794

City of Overton

Amendment #2 FY 2016-17 Budget

60 Water and Sewer Fund

<u>Sewer Operations</u>		Adopted	Amend. # 1	Y-T-Date	\$Increase/	Amend. # 2
<u>Expenditures</u>		FY 2017	3-1-2017	5-30-2017	\$(Decrease)	7-1-2017
855 5000 Salaries		60,969	66,649	34,485	-	66,649
855 5001 Overtime		11,432	11,505	5,379	-	11,505
855 5002 Vision Plan		177	177	92	-	177
855 5004 Unemployment		191	191	14	-	191
855 5005 Payroll Retirement		1,331	1,805	818	-	1,805
855 5006 Payroll Health Ins.		12,078	11,726	5,600	-	11,726
855 5007 Payroll Dental Ins.		1,807	1,807	460	-	1,807
855 5008 Payroll Life Ins		86	86	28	-	86
855 5009 Payroll FICA		5,575	6,018	3,050	-	6,018
855 5010 Flexible Spending		18	18	(28)	-	18
855 5011 Workers Comp.		2,664	2,912	1,624	-	2,912
855 5012 Travel		250	250	105	-	250
855 5026 Electricity		40,000	40,000	16,587	(15,000)	25,000
855 5036 Maintenance/Supplies		36,000	36,000	15,150	-	36,000
855 5037 Gas & Oil		3,500	3,500	4,389	-	3,500
855 5039 Veh. Repair		5,000	5,000	3,787	-	5,000
855 5041 Equipment		20,000	20,000	3,443	-	20,000
855 5043 Uniforms		-	-	562	-	-
855 5044 Contract labor		5,000	35,000	6,456	(20,000)	15,000
855 5061 Equipment Maint.		10,000	10,000	6,373	-	10,000
855 5066 Equipment Rental		2,000	2,000	6,044	5,000	7,000
855 5077 Sludge Hauling		2,500	10,500	137	-	10,500
855 5078 Sludge Pumping		2,500	12,500	1,569	-	12,500
855 5108 Equipment Rental		-	7,500	1,265	(3,500)	4,000
855 5301 State Permit Fees		5,000	5,000	3,374	-	5,000
850 5303 Sewer Analysis & Inspect.		3,000	3,000	5,917	3,000	6,000
855 5306 Gen Maint. SewerSystem		35,000	35,000	34,103	15,000	50,000
855 5311 Fines & Penalties		-	-	-	-	-
Sub-total Sewer M&O		266,078	328,144	160,781	(15,500)	312,644
Total Water/Sewer Operations		623,085	694,565	412,170	(2,750)	691,815

City of Overton

Amendment #2 FY 2016-17 Budget

60 Water and Sewer Fund

		Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Transfers Out - Water</b>						
861	7210 To General Fund	115,000	104,823	75,000	18,000	122,823
861	7233 To Bond I&S. COs	82,981	13,708	13,708	4,039	17,747
861	7234 To Debt Serv Notes & Loans	21,256	21,256	20,000	7,570	28,826
861	7238 to Capital Project Water	-	-	-	31,341	31,341
861	7240 to Cap Equip Acquisition	-	-	-	3,900	3,900
Sub-total Transfer out Water		219,237	139,787	108,708	64,850	204,637

Transfers Out - Sewer

862	7210 To General Fund	115,000	104,823	75,000	18,000	122,823
862	7233 To Bond I&S. COs	82,981	13,708	13,708	4,039	17,747
862	7234 To Debt Serv Notes & Loans	35,756	35,756	22,500	7,570	43,326
862	7239 to Cap Project Sewer	-	-	-	37,682	37,682
862	7241 to Cap Equip Acquisition	-	-	-	18,800	18,800
Sub-total Transfer out Sewer		233,737	154,287	111,208	86,091	240,378

W/S Fund Total Expenditures

1,076,058	988,638	632,086	148,191	1,136,829
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Water/Sewer Fund

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
Revenue	4,178,000	1,095,798	856,911	154,826	1,250,624
Expenditures	1,076,058	988,638	632,086	148,191	1,136,829
Difference	101,942	107,160	224,825	6,635	113,795

City of Overton

Amendment #2 FY 2016-17 Budget

Debt Service (I&S) Funds

Revenue

33 2002-03 Bonds-

Tax Revenue

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
110 4000 Ad Valorem Taxes Current	194,482	194,482	162,673	(4,500)	189,982
110 4001 Ad Valorem Taxes Delinquent	11,000	11,000	2,517	(3,000)	8,000
110 4032 Tax Penalties and Int.	2,500	2,500	1,691	-	2,500
110 4033 Tax Collect Fees - Atty	1,100	1,100	623	-	1,100
Sub-Total Tax Revenue	209,082	209,082	167,504	(7,500)	201,582

Revenue from Transfers - in

900 4704 Proceeds from Loan	-	490,000	490,000	-	490,000
900 6210 Transfer In - from Gen Fund	-	-	-	-	-
900 6160 Transfers In Water Fund	82,981	13,708	13,708	4,038	17,746
900 6161 Transfers In Sewer Fund	82,981	13,708	13,708	4,038	17,746
Sub-Total Transfers	165,962	517,416	517,416	8,076	525,492
	375,044	726,498	684,920	576	727,074

Expenditures

2002 CO Bonds -

802 5027 Rusk Co. Tax Collection Fees	-	-	754	2,000	2,000
802 5028 Smith Co. Tax Collection Fees	-	-	50	300	300
802 5040 Atty. Tax Collection Fees	300	2,000	1,478	-	2,000
802 5100 2002 CO Bonds- Principal	150,000	150,000	150,000	-	150,000
802 5110 2002 CO Bonds- Interest	46,375	23,188	25,175	23,187	46,375
802 5111 Paying Agent Fees	-	600	750	150	750
Sub-Total	196,675	175,788	178,207	25,637	201,425

2003 GO and Refunding Bonds

803 5040 Tax Collection Fees (Atty)	2,000	-	-	(2,000)	(2,000)
803 5041 Paying Agent Fees	300	-	-	(300)	(300)
803 5100 2003 CO Bonds- Principal	155,000	490,000	490,000	-	490,000
803 5110 2003 CO Bonds- Interest	21,070	10,535	10,535	-	10,535
803 5111 Paying Agent Fees	-	-	400	400	400
Sub-Total	178,370	500,535	500,935	(1,900)	498,635

2003 CO \$400,000

817 5102 CO Series 2003- Principal	-	25,000	-	-	25,000
817 5110 CO Series 2003- Interest	-	1,613	1,613	-	1,613
Sub-Total	-	26,613	1,613	-	26,613

Total Bond Debt Service	375,045	702,936	679,142	23,737	726,673
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City of Overton

Amendment #2 FY 2016-17 Budget

**Debt Service (I&S) Funds**

**34 Notes and Loans**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
120 4011 Interest Income	50	50	-	-	50
900 6160 Transfers in Water	21,256	41,076	20,000	(12,250)	28,826
900 6161 Transfers in Sewer	35,756	55,576	22,500	(12,250)	43,326
900 6210 Transfers in General Fund	35,874	35,874	25,000	-	35,874
Sub-Total	92,936	132,576	67,500	(24,500)	108,076
<b>Expenditures</b>					
120 5451 EMS Building Loan	11,165	11,165	6,513	-	11,165
120 5453 Texas BAT - Police Vehicles	24,709	24,709	24,828	-	24,709
120 5455 OMDD 95K Note Vac Truck	9,500	9,500	-	(9,500)	-
120 5456 OMDD 50K Note WT	5,000	5,000	-	(5,000)	-
120 5457 OMDD 100K Note Sewer	10,000	10,000	-	(10,000)	-
120 5458 Unsecured Loan (Equip)	32,512	32,512	16,229	-	32,512
120 5459 Unsecured Loan (Ref Debt)	-	39,640	-	-	39,640
Sub-Total	92,886	132,526	47,570	(24,500)	108,026
<b>Total Debt Service (I&amp;S) Funds</b>	<b>Revenue 467,980</b>	<b>859,074</b>	<b>752,420</b>	<b>(23,924)</b>	<b>835,150</b>
	<b>Expenditures 467,931</b>	<b>835,462</b>	<b>728,712</b>	<b>(763)</b>	<b>834,699</b>
	<b>Difference 49</b>	<b>23,613</b>	<b>25,708</b>	<b>(23,161)</b>	<b>452</b>

**Special Revenue Funds - Court**

**14 Tech. Fund**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
203 4105 Technology Fees	2,200	2,200	1,333	-	2,200
203 4106 OMNI Fees	100	100	-	-	100
Sub-Total	2,300	2,300	1,333	-	2,300
<b>Expenditure</b>					
203 5101 Computer - Hardware	2,300	2,300	-	-	2,300
203 5102 Computer Software	-	-	-	-	-
203 5103 IT Maintenance Services	-	-	-	-	-
203 5104 USTI License/Maintenance	-	-	-	-	-
203 5106 OMNI Services	-	1,000	-	-	1,000
Sub-Total	2,300	3,300	-	-	3,300

**24 Court Security Fund**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
204 4100 Security Fee	1,500	1,500	1,003	-	1,500
<b>Expenditure</b>					
204 5000 Salaries- Bailiff	1,000	1,000	1,313	1,500	2,500
204 5003 Vision Plan	-	-	4	8	8
204 5004 Unemployment	-	-	-	-	-
204 5005 Payroll Retirement	-	-	18	22	22
204 5007 Payroll Dental Ins.	-	-	-	-	-
204 5008 Payroll Life Ins	-	-	2	4	4
204 5009 Payroll FICA	-	-	101	200	200
204 5011 Workers Comp.	-	-	-	-	-
204 5061 Equipment Maint.	500	500	-	-	500
Sub-Total	1,500	1,500	1,438	1,734	3,234

City of Overton

Amendment #2 FY 2016-17 Budget

**26 Dedicated Court Rev. Security Fund**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
205 4102 Court Efficiency	2,400	2,400	1,393	-	2,400
205 4104 Judicial Training	-	-	-	-	-
205 4200 Other Misc.	-	-	-	-	-
Sub-Total	2,400	2,400	1,393	-	2,400

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Expenditure</b>					
205 5036 Materials and supplies	1,200	1,200	-	-	1,200
205 5013 Court Personnel Training	1,200	1,200	-	-	1,200
Sub-Total	2,400	2,400	-	-	2,400

**27 Police Seizure Fund**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
311 4104 Police Seizure	1,000	1,000	-	-	1,000
<b>Expenditure</b>					
311 5036 Materials and supplies	1,000	1,000	-	-	1,000

**28 Police Donations - Fund Raisers**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
312 4010 Donations	-	-	8,700	8,700	8,700
312 4150 Police Dept. Calendar	1,000	1,000	-	-	1,000
312 4151 National Night Out	-	-	-	-	-
312 4024 Police Sponsored Fund Raisers	-	-	-	-	-
Sub-Total	1,000	1,000	8,700	8,700	9,700
<b>Expenditure</b>					
312 5038 Protective Gear	-	-	6,835	6,900	6,900
312 5151 National Nite Out	-	-	472	500	500
312 5152 Calendar Expenses	-	-	148	150	150
312 5906 T Shirts	-	-	330	350	350
Sub total	-	-	7,784	7,550	7,550

**Total Special Revenue Funds**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>	<b>8,200</b>	<b>8,200</b>	<b>12,429</b>	<b>8,700</b>	<b>16,900</b>
<b>Expenditures</b>	<b>7,200</b>	<b>8,200</b>	<b>-</b>	<b>9,284</b>	<b>17,484</b>
<b>Difference</b>	<b>1,000</b>	<b>-</b>	<b>12,429</b>	<b>(584)</b>	<b>(584)</b>

City of Overton

Amendment #2 FY 2016-17 Budget

**CAPITAL PROJECTS FUNDS**

**General Fund Improvements  
Street Improvements**

**51 Rusk Co. Assistance Program**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
701 6160 Transfer -In from Water/Sewer	-	-	-	50,000	50,000
Sub total	-	-	-	50,000	50,000
<b>Expenditures</b>					
701 5501 Crews Street Repairs	-	-	-	10,000	10,000
701 5502 Sweet Gum	-	-	-	5,000	5,000
701 5503 North Street	-	-	-	10,000	10,000
701 5504 East Henderson	-	-	-	25,000	25,000
Subtotal	-	-	-	50,000	50,000

**52 Cemetery Fund Improvements**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
703 4402 OMDD Grant - Cemetery	-	-	-	26,000	26,000
703 6160 Transfer -In from Cemetery	-	-	-	7,650	7,650
Subtotal	-	-	-	33,650	33,650
<b>Expenditures</b>					
703 5551 Retension Wall	-	-	-	15,000	15,000
703 5552 Curb on Hwy 850	-	-	-	1,650	1,650
703 5553 Fencing	-	-	-	16,000	16,000
Subtotal	-	-	-	32,650	32,650

**54 Water System CIP**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
851 4402 OMDD Grant App	-	-	-	36,500	36,500
851 6160 Transfer In - Water/Sewer Fund	-	-	-	49,182	49,182
Total Revenue Water CIP	-	-	-	85,682	85,682
<b>Expenditures</b>					
851 5871 Renovate Well # 7 Ground Storage Tan	-	-	-	73,000	73,000
851 5872 Renovate Well # 5 Ground Storage Tan	-	-	-	-	-
851 5873 Chlorination System Well 5 & 7	-	-	-	12,682	12,682
Total Expenditures Water CIP	-	-	-	85,682	85,682

City of Overton

Amendment #2 FY 2016-17 Budget

**CAPITAL PROJECTS FUNDS (cont.)**

**55 Sewer Fund Capital Improvements**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
856 Transfer In -Water/Sewer Fund	-	-	-	6,341	6,341
Total Revenue Sewer CIP	-	-	-	6,341	6,341
<b>Expenditures</b>					
856 5874 Chlorination System WWTP	-	-	-	6,341	6,341
Total Expenditures Sewer CIP	-	-	-	6,341	6,341

**59 Capital Acquisition Vehicles and Equip.**

	Adopted FY 2017	Amend. # 1 3-1-2017	Y-T-Date 5-30-2017	\$Increase/ \$(Decrease)	Amend. # 2 7-1-2017
<b>Revenue</b>					
901 4601 McMillan Foundation Grant	-	-	-	46,000	46,000
901 6160 Transfer In -Water/Sewer Fund	-	-	-	22,300	22,300
	-	-	-	68,300	68,300
<b>Expenditures</b>					
855 5850 Purchase Pick-up W/S	-	-	-	7,800	7,800
855 5852 Purchase Police Unit	-	-	-	48,000	48,000
855 5881 Dewatering Tank	-	-	-	14,500	14,500
	-	-	-	68,300	68,300

**Total CIP Projects 2016-17**

Revenue	-	-	-	243,973	243,973
Expenditures	-	-	-	242,972	242,972

**General Fund**

Authorized Positions	Grade	Number of Employees		FTE Positions	
		2016-17 Adopted	2016-17 Amended	2016-17 Adopted	2016-17 Amended # 2
<b>ADMINISTRATION</b>					
City Manager	12	1	1	1.00	1.00
Comptroller	9	0	1	0.00	1.00
City Secretary	8	1	1	0.70	0.70
Director of Finance	6	1	1	0.90	0.90
<b>Total</b>		3	4	2.60	3.60
<b>Planning/Comm. Dev.</b>					
City Secretary/ Comm. Dev.	8	1	1	0.15	0.15
Admin. Clerk	2	0	1	0.00	0.15
<b>Municipal Court Clerk</b>					
Municipal Court Clerk	2	1	1	1.00	1.00
<b>POLICE DEPARTMENT</b>					
Chief of Police	10	1	1	1.00	1.00
Police Captain	6	1	1	1.00	1.00
Police Sergeant	5	0	0	0.00	1.00
Police Officer Code Enforce.	5	1	1	1.00	1.00
Police Officer	4	3	3	3.00	2.00
Police Officer PT Animal Con.	1	1	1	0.80	0.80
<b>Sub-total</b>		7	7	6.80	6.80
Dispatcher	2	2	2	2.00	2.00
Dispatcher Pt.	1	2	2	1.00	1.00
<b>Sub-total</b>		4	4	3.00	3.00
<b>Total Police Department</b>		11	11	9.80	9.80
<b>PUBLIC WORKS-General Fund</b>					
Utilities Supt.	6	1	0	0.15	0.00
P W Util. Worker	4	1	0	0.15	0.00
Public Works Supt.	6	0	1	0.00	0.20
Public Works Maint.	3	1	0	0.15	0.00
Public Works Maint.	2	1	1	0.55	0.50
<b>Total</b>		4	2	1.00	0.70
<b>General Fund Grand Total</b>		20	18	14.55	15.10

FTE- Full Time Equivalent Positions

**APPENDIX B (Cont.)**

**Utility Fund (Water/Sewer)**

Authorized Positions	Grade	Number of Employees		FTE Positions	
		2016-17 Adopted	2016-17 Amended	2016-17 Adopted	2016-17 Amended
<b>Utility Administration</b>					
Utility Billing Clerk	2	1	1	1.00	0.85
Pt Time Clerk	0	0	1	0.00	0.40
<b>Total</b>		1	2	1.00	1.25
<b>Water O&amp;M</b>					
Public Works Supt.	6	1	0	0.40	0.00
Utilities Superintendent	6	0	1	0.00	0.50
P W Util. Worker	4	1	0	0.40	0.00
P W Supervisor	6	0	1	0.00	0.40
Public Works Maint.	3	1	0	0.40	0.00
Public Works Maint.	2	2	3	0.80	1.50
<b>Total</b>		5	5	2.00	2.40
<b>Wastewater O&amp;M</b>					
Public Works Supt.	6	1	0	0.40	0.00
Utilities Superintendent	6	0	1	0.00	0.50
P W Util. Worker	4	1	0	0.40	0.00
P W Supervisor	6	0	1	0.00	0.40
Public Works Maint.	3	1	0	0.40	0.00
Public Works Maint.	2	2	3	0.80	1.50
<b>Total</b>		5	5	2.00	2.40
<b>Utility Fund Total</b>		11	11	5.00	6.85
<b>Cemetery Fund</b>					
Authorized Positions	Grade	Number of Employees		FTE Positions	
		2016-17 Adopted	2016-17 Amended	2016-17 Adopted	2016-17 Amended
City Secretary/ Planning & Community Development.	8	1	1	0.15	0.15
Director of Finance	6	1	1	0.10	0.10
PT Clerk	0	0	1	0.00	0.40
<b>Total</b>		2	3	0.25	0.65
<b>All Funds Grand Total</b>		33	32	19.80	21.40

M:\05 Departments\01 Administration\02 City Secretary\02 Human Resources\01 Compensation and Pay\Compensation Schedule 2-16-2017

**APPENDIX A- Classification and Compensation Plan**

<u>Grade</u>	<u>Classification</u>
12	City Manager
11	Open
10	Police Chief
9	Comptroller
8	City Secretary/Comm. Dev.Coordinator
7	Open
6	Financial Director, Police Capt., Utilities Supt.
5	Public Works Supv.
5 * PD	Police Sergeant
5 * PD	Police Officer/Code Enforcement Officer
4 * PD	Police Officer
3	Open
2	Dispatcher, Municipal Court Clerk, Utility Building Clerk, Public Works Maintenance Worker
1	PT Dispatcher, PT Clerk

Base Pay Schedule							Annual	
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Min	Max
12	\$ 28.56	\$ 29.99	\$ 31.42	\$ 32.84	\$ 34.27	\$ 35.70	59,405	74,255
11	\$ 26.88	\$ 28.22	\$ 29.57	\$ 30.91	\$ 32.26	\$ 33.60	55,910	69,887
10	\$ 25.20	\$ 26.46	\$ 27.72	\$ 28.98	\$ 30.24	\$ 31.50	52,416	65,519
9	\$ 23.52	\$ 24.70	\$ 25.87	\$ 27.04	\$ 28.22	\$ 29.40	48,922	61,151
8	\$ 21.84	\$ 22.93	\$ 24.02	\$ 25.11	\$ 26.21	\$ 27.30	45,427	56,783
7	\$ 20.16	\$ 21.17	\$ 22.18	\$ 23.18	\$ 24.19	\$ 25.20	41,933	52,415
6	\$ 18.48	\$ 19.40	\$ 20.33	\$ 21.25	\$ 22.18	\$ 23.10	38,438	48,047
5							34,944	43,679
* PD	\$ 16.80	\$ 17.64	\$ 18.48	\$ 19.32	\$ 20.16	\$ 21.00	36,691	45,862
4							31,450	39,311
* PD	\$ 15.12	\$ 15.88	\$ 16.63	\$ 17.38	\$ 18.14	\$ 18.90	41,276	41,276
3	\$ 13.44	\$ 14.11	\$ 14.78	\$ 15.45	\$ 16.13	\$ 16.80	27,955	34,943
2	\$ 11.76	\$ 12.35	\$ 12.94	\$ 13.52	\$ 14.11	\$ 14.70	24,461	30,575
1	\$ 10.08	\$ 10.58	\$ 11.09	\$ 11.59	\$ 12.10	\$ 12.60	20,966	26,207
0	\$ 7.88	\$ 8.14	\$ 8.40	\$ 8.66	\$ 8.93	\$ 9.45	Not Applicable	

\*PD - Uniformed Police Officers are paid on the basis of an 84 hr pay period

**ATTCHMENT B**  
**ORDINANCE NO. 2017-06-15B – COUNCIL PAY, RULES & PROCEDURES AMENDMENT**

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City of Overton, TX

ORDINANCE NO. 2017-06-15B  
Page 2 of 4**ORDINANCE NO. 2017-06-15B**

An Ordinance of the City of Overton, Texas, that confirms the amount of compensation and alters the method of payment to the Mayor and City Council members for services rendered in execution of their duties and responsibilities as public officials; provides for a waiver of compensation; sets a forfeiture amount of \$20.00; and amends Ordinance No. 2016-04-21A, that changes Section 7.00 of the "City Council Rules of Procedures" from "Fines" to "Forfeitures"; clarifies the effect of excused absences on compensation; repeals all ordinances in conflict thereof; provides for publication and an effective date of July 1, 2017.

WHEREAS, the City of Overton is organized as a Type A General Law City; and

WHEREAS, Local Government Code Section 141.001 provides for the compensation of the Mayor and Council Members of a Type A General Law City; and

WHEREAS, the City Council adopted ORDINANCE NO.2016-04-21A on April 21, 2016 to establish the current "City Council Rules of Procedures" as defined in EXHIBIT A of that Ordinance; and

WHEREAS, the City Council has determined that certain provisions of the City Council Rules of Procedures namely "Section 7.02 Fines" is in need of revision to simplify administration of Mayor and Council compensation as modified herein; and

WHEREAS, the City Council of the City of Overton deems it necessary to adopt these modifications to the City Council Rules of Procedures to ensure accurate administration of compensation for City Council members as it relates to forfeitures and that there are no conflicts with any other Ordinances;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, that:

**SECTION 1: FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Overton and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2: COMPENSATION ESTABLISHED AND PROCEDURES SET****A. Definitions.**

For the purposes of this article the following words and phrases shall have the meanings respectively ascribed to them by this section:

1. "Official Capacity" means capacity as an officer acting under color and by virtue of his or her office.
2. "Individual Capacity" means legal capacity as a natural person, distinct from any other role.

**B. Procedure.**

The procedure for payment of salaries of the Council Members and Mayor of the City of Overton, Texas is established as follows:

1. Council Members and the Mayor will be paid monthly on or before the last day of the month but not prior to the first of the month for services provided the previous month.
2. The salary for the members of the Council commencing July 1, 2017 shall be set at the sum of twenty dollars (\$20.00) per regular meeting of Council attended.
3. The salary for the Mayor commencing July 1, 2017 shall be set at the sum of one hundred dollars (\$100.00) for each regular meeting of Council attended.
4. Council Members and the Mayor shall only be compensated for regularly called meetings actually attended and the compensation so fixed pursuant to this section shall not be increased or diminished and this section shall have no effect upon those members of the Council or the Mayor of the City of Overton, Texas during the term for which such member was elected or appointed and this section will not be effective upon each individual Council Member or the Mayor until such time as he or she is re-elected.
5. Salaries of the Council Members and the Mayor are subject to any and all applicable local, state, or federal tax and withholding.

**SECTION 3: WAIVER OF COMPENSATION**

The Mayor and each Council member may request in writing at any time to decline compensation. Per the Texas Constitution, a State employee serving on Council cannot receive compensation for his or her services.

**SECTION 4. AMENDMENT OF SECTION 7.02 OF ORDINANCE NO. 2016-04-21A – "CITY COUNCIL RULES OF PROCEDURE".**

That SECTION 7.00 of Ordinance No. 2016-04-21A – "City Council Rules of Procedure" is changed to read as follows:

**Section 7. – ATTENDANCE & FORFEITURES****7.01. Mayor & Councilmember Attendance**

*If a member of the City Council is absent for three (3) regular consecutive meetings, the*



City of Overton, TX

ORDINANCE NO. 2017-06-15B  
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*Council Member will lose his/her seat at the Council and a vacant position will be created, unless one or more of the absences is excused. There shall be three (3) provisions for excused absences as listed in the following:*

- a. The Mayor, Councilmember or their spouse is sick; or*
- b. The Mayor or Councilmember has first obtained a leave of absence at a regular meeting for an excused absence; or*
- c. The Mayor or Councilmember has requested that an excused absence be granted and such request shall be added to the next agenda to be approved by majority vote of the Council at the next regular scheduled meeting.*

*If a vacancy is created by virtue of unexcused absences by a Councilmember, the filling of that position will be accomplished in accordance with Section 8 of these Rules of Procedures.*

**7.02. Forfeitures**

*If the Mayor or a Councilmember is absent, then they shall forfeit compensation for each regular called meeting they miss in the amount of \$20, unless the absence is excused as allowed in Section 7.01 above.*

**SECTION 5. REPEAL OF CONFLICTS**

This Ordinance, upon its enactment and effective date, shall repeal all conflicting provisions that may be contained in other City ordinances and regulations, except to the extent they apply to obligations and violations arising prior to enactment of this Ordinance.

**SECTION 6. RIGHTS AND REMEDIES**

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of any previous ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 7. SEVERABILITY**

In the event that any one or more of the sections, provisions, clauses, or words of this Ordinance or the application thereof to any situation or circumstance shall for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any other sections, provisions, clauses, or words of this Ordinance or the application thereof to any other situations or circumstances and it is intended that this Ordinance shall be severable and that it shall be construed and applied as if such invalid or unconstitutional section, provision, clause or word had not been included herein.

**SECTION 8. OPEN MEETINGS**

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that the public notice of time, place, location and the purpose of said meeting was given as required by the Open Meetings Act, Ch. 551 LGC.

**SECTION 9. EFFECTIVE DATE**

The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clauses of this Ordinance as an alternative method of publication provided by

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law.

**SECTION 10. PUBLISH**

That this Ordinance shall become effective July 1, 2017.

PRESENTED, REVIEWED, CONSIDERED AND APPROVED ON THIS 15<sup>th</sup> DAY OF JUNE, 2017 BY A VOTE OF 5 AYES, 0 NAYS, 0 ABSTENTIONS, AT A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS.



CITY OF OVERTON

*C.R. Evans, Jr.*  
C.R. Evans, Jr., Mayor

ATTEST:

*Rachel Gafford*  
Rachel Gafford, City Secretary

APPROVED AS TO FORM AND LEGALITY:

*Blake Thompson*  
Blake Thompson, City Attorney

# ATTACHMENT C RESOLUTION NO. 2017-06-15A – MUNICIPAL COURT JUDGE APPOINTMENT & CONTRACT EXTENSION

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Resolution No. 2017-06-15A

### RESOLUTION NO. 2017-06-15A

**A RESOLUTION OF THE OVERTON CITY COUNCIL EXTENDING THROUGH NOVEMBER 16, 2017 THE APPOINTMENT OF THE MUNICIPAL COURT JUDGE AND CONCOMITANTLY THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND JUDGE WALTERS THAT DEFINES THE TERMS AND CONDITIONS OF HER COMPENSATION AS MUNICIPAL COURT JUDGE.**

WHEREAS, Section 29.04 of the Texas Government Code provides for the appointment of Municipal Court Judges and Substitute judges; and

WHEREAS, Section 29.05 of the Texas Government Code states that the term of office for the Municipal Court Judge shall be a term of no longer than two (2) years simultaneously with the Mayor; and

WHEREAS, City Council passed Resolution No. 21015-07-16B; under the authority of Senate Bill 733; which moved the City of Overton's General Election from May to November in July of 2015 that was to be effective November 2016; and

WHEREAS, City Council wishes to extend the current appointment of Judge Walters to November 16, 2017 in order to synchronize the appointment of the Municipal Court Judge with election of the Mayor every two years, going forward; and

WHEREAS, the City Council of the City of Overton also wishes to extend (until November 16, 2017) the current Professional Agreement with Judge Walters that specifies the terms and conditions under which she is compensated for her work as Municipal Court Judge for the City of Overton.

**NOW, THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, THAT:**

**SECTION 1. Extension of Appointment of Presiding Judge.** City Council hereby extends the appointment of Carolyn Walters as Municipal Court Judge for the City of Overton to November 16, 2017.

**SECTION 2. Extension of Professional Services Agreement of Judge Walters.** City Council hereby:

- a.) Amends "**SECTION 5. Term.**" of the Professional Services Agreement currently in force between the City of Overton and Judge Carolyn Walter to read as follows:

"**SECTION 5. Term.** The Term of the Professional Services Agreement shall be from May 20, 2017 to November 16, 2017".

- b.) Authorizes the Mayor to execute same on behalf of the City as shown in EXHIBIT A, that is attached herewith and becomes a part of the Resolution.

INTRODUCED, READ AND APPROVED FOR ADOPTION AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS ON THIS THE 15<sup>th</sup> DAY OF June, 2017.



ATTEST:

*Rachel Gafford*  
Rachel Gafford, City Secretary

CITY OF OVERTON  
*C.R. Evans, Jr.*  
C.R. Evans, Jr., Mayor

APPROVED AS TO FORM AND LEGALITY

*Blake Thompson*  
Blake Thompson, City Attorney

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Resolution No. 2017-06-15A

**EXHIBIT A  
PROFESSIONAL SERVICES AGREEMENT  
(Presiding Municipal Court Judge)**

**THIS AGREEMENT** ("Agreement") is made this 15<sup>th</sup> day of June, 2017 by and between **CAROLYN WALTERS** (the "Presiding Municipal Court Judge") and the **CITY OF OVERTON, TEXAS** (the "City"), and a statutory subdivision of the State of Texas.

**WHEREAS**, the City is authorized by Section 29.004 of the Texas Government Code to appoint a Presiding Municipal Court Judge to preside over the Municipal Court; and

**WHEREAS**, pursuant to Chapter 33, Section 20 (c) of Ordinance 2014-07-29A, the compensation of the Presiding Municipal Court Judge shall be in such other terms as set by agreement entered into between the City and the Presiding Municipal Court Judge or by the City Council resolution appointing or reappointing the Presiding Municipal Court Judge (the "Appointment Resolution"), as amended from time to time; and

**WHEREAS**, the Presiding Municipal Court Judge desires to accept the appointment under the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual undertakings set forth in this Agreement, the City and the Presiding Municipal Court Judge agree as follows:

**SECTION 1. Compensation and Benefits.** As authorized in the Appointment Resolution, the Presiding Municipal Court Judge shall be paid the sum of Four Thousand Eight Hundred (\$4,800) per annum in monthly installments of Four Hundred Dollars (\$400.00). The Presiding Municipal Court Judge shall not be considered an employee subject to the City's personnel code or policies, if any, and therefore the Presiding Municipal Court Judge shall not be entitled to any of the benefits afforded employees of the City. The Presiding Municipal Court Judge shall not be entitled to reimbursement expenses, unless such expenses are approved by the City Council.

**SECTION 2. Appointment.** The governing body of the City shall appoint such assistant and/or substitute judges as are necessary to assure the efficient operation of the municipal court. Prior to such appointment, the City Council shall solicit the input and suggestion of the Presiding Municipal Court Judge, as to appropriate candidates for such appointment.

**SECTION 3. Administrative Support.** The City, through legislative appropriation of funds for operation of the municipal court, shall at all times provide suitable facilities for conduct of the public sessions of municipal court, as well as the administrative functions of the office of the municipal court clerk. The City shall have the exclusive right to designate the courtroom facilities, and the location of the office of the municipal court clerk. The City Council reserves the right to combine functions of a municipal court clerk with the municipal clerk such that the City Manager or City Council (by majority vote) may designate other duties and responsibilities to the individual serving as the municipal court clerk, provided that the assignment of such

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additional duties and responsibilities do not materially impair the efficient operations of the municipal court and the interests of justice.

**SECTION 4. Limited Purpose.** This contract is entered into for the limited purposes authorized under Ordinance No. 2014-07-29A, and in no manner shall limit or restrict the powers, duties and prerogatives of the Presiding Municipal Judge under applicable statutes or the other ordinances or regulations of the City of Overton. In the event of such conflict, the offending provision or provisions of this agreement shall be null and void, and entirely severable from the other provisions of this contract.

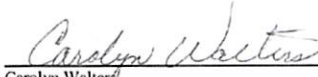
**SECTION 5. Term.** The Term of the Professional Services Agreement shall be from May 20, 2017 to November 16, 2017.

**IN WITNESS WHEREOF**, the City has caused this Agreement to be signed and executed on its behalf by the Mayor and the Presiding Municipal Court Judge has signed and executed this Agreement, both in duplication, as of the day and year first above written.

CITY OF OVERTON

PRESIDING MUNICIPAL COURT JUDGE

  
C. R. Evans, Jr., Mayor

  
Carolyn Walters

ATTEST:

  
Rachel Gafford, City Secretary



APPROVED AS TO FORM AND LEGALITY:

  
Blake Thompson, City Attorney



**ATTCHMENT D**  
**RESOLUTION NO. 2017-06-15B – L & L LAWN MAINTENANCE CONTRACT EXTENSION**

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Resolution No. 2017-06-15A

**RESOLUTION NO. 2017-06-15B**

A RESOLUTION OF THE OVERTON CITY COUNCIL RENEWING THROUGH JANUARY 31, 2018, A GENERAL SERVICES AGREEMENT WITH L&L LAWN SERVICES TO PROVIDE MONTHLY MAINTENANCE OF THE OVERTON MUNICIPAL CEMETERY GROUNDS.

WHEREAS, the City of Overton entered into an Agreement with L&L Lawn Services on October 1, 2012 for the latter to provide maintenance services for the Overton Municipal Cemetery for a period of five years; and

WHEREAS, the term of the original Agreement is set to expire on October 1, 2017 and the City desires to re-bid that service later in the new fiscal year (2017-18); and

WHEREAS, the City is satisfied with the service currently being provided at a rate that is considered competitive and would prefer to bid out the contract in the month of January 2018, taking advantage of the lower rate through the first third of next fiscal year.

**NOW, THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, THAT:**

**SECTION 1. Renewal of General Services Agreement.** City Council hereby agrees to renew the existing contract with L&L Lawn Maintenance Services for a period from July 1, 2017 to January 31, 2018 as shown in EXHIBIT A which is incorporated herein and becomes part of this Resolution.

**SECTION 2. Mayor Authorized to execute said Agreement.** City Council hereby Authorizes the Mayor to execute said Agreement on behalf of the City as shown in EXHIBIT A.

INTRODUCED, READ AND APPROVED FOR ADOPTION AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS ON THIS THE 15<sup>th</sup> DAY OF June, 2017.



CITY OF OVERTON  
*C.R. Evans, Jr.*  
C.R. Evans, Jr., Mayor

ATTEST:  
*Rachel Gafford*  
Rachel Gafford, City Secretary

APPROVED AS TO FORM AND LEGALITY  
*Blake Thompson*  
Blake Thompson, City Attorney

**EXHIBIT A**

**GENERAL AGREEMENT**

This agreement is made effective July 1, 2017, by and between the City of Overton and L&L Lawn Maintenance, of 4916 Woodcreek Dr., Nacogdoches, Texas 75965. This agreement shall remain in force until January 31, 2018, at which time, if mutually satisfactory to both parties, the Agreement may be extended one month to February 28, 2018.

In this Agreement, the party who is contracting to receive services shall be referred to as "City of Overton" and the party who will be providing the services shall be referred to as "L & L Lawn Maintenance."

The City of Overton desires to have services provided by L & L Lawn Maintenance.

Therefore, both parties agree to the following:

The City of Overton agrees to pay L & L Lawn Maintenance \$1,500 per month on a year round basis. This fee shall be payable monthly, no later than the tenth day of the month following the period during which the services were performed.

The City of Overton reserves the right to terminate this contract should the services outlined in this contract agreement not be provided. The City of Overton will notify L & L Lawn Maintenance of the any problems and if not corrected on the following month, the City shall give a 30 day notice prior to termination.

DESCRIPTION OF SERVICES:

1. Mow (2x) per month as needed
2. Weed eat around all tombstones
3. Blow excess grass off of tombstones
4. Trim hedges (2x) per year
5. Seasonal leaf control
6. Remove flowers and level graves
7. Empty trash cans
8. Keep low hanging limbs at an acceptable height
9. Keep cemetery appearance neat and clean

The City of Overton Cemetery will provide handcarts (6) to dispose of flowers, trash and small trimmings.

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Party receiving services:

City of Overton

By:

*[Signature]*

Party providing services:

L & L Lawn Maintenance

By:

*[Signature]*

ATTEST:

*[Signature]*  
Rashid Gafford, City Secretary



APPROVED AS TO FORM AND LEGALITY:

*[Signature]*  
Blake Thompson, City Attorney

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