City of Overton, Texas Financial Statements Together With Independent Auditor's Report September 30, 2008

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Celebrating 20 Years!
INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council City of Overton, Texas

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Overton, Texas (City), as of and for the year ended September 30, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City, as of September 30, 2008, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 15, 2012, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and budgetary comparison information on pages 3 through 13 and 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's financial statements as a whole. The Management's Discussion and Analysis section and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The Management's Discussion and Analysis section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Prother. Wilhel & Compay, PUC PROTHRO, WILHELMI AND COMPANY, PLLC

Certified Public Accountants Tyler, Texas

November 15, 2012

# MANAGEMENT'S DISCUSSION AND ANALYSIS

Figure A-2 (below) summarizes the major features of the City's financial statements, including the portion of the City's government they cover and the types of information they contain. The remainder of this overview section of Management's Discussion and Analysis explains the structure and contents of each of the statements.

MAJOR FEATU	FIGU RES OF THE CITY'S GOVERNM	RE A-2 ENT-WIDE AND FUND FINANCI	AL STATEMENTS		
Type of Statement	Government-Wide	Governmental Funds	Proprietary Funds		
Scope	Entire City's government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary	Activities the City operates similar to private businesses: Water and Sewer Utilities		
	Statement of net assets	Balance sheet	Statement of net assets		
Required financial statements	Statement of activities	Statement of revenues, expenditures and changes in fund balances	Statement of revenues, expenses and changes in fund net assets		
· · · · · · · · · · · · · · · · · · ·		1	Statement of cash flows		
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus		
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term		
Type of flow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during year, regardless of when cash is received or paid		

#### Government-Wide Statements

The Government-Wide Financial Statements are designed to provide readers with a broad overview of the City's finances in a manner similar to private-sector business.

The Statement of Net Assets presents information on all of the City's assets and liabilities with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the Government-Wide Financial Statements are designed to distinguish functions of the City that are principally supported by taxes, intergovernmental revenues, fees and fines (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental

activities of the City include general government, public safety, highway and streets, public works, social services, parks and recreation, and debt service. The business-type activities of the City are comprised of a water and sewer utility fund.

The Government-Wide Financial Statements include not only the City itself (known as the primary government) but also a legally separate economic development corporation and municipal development district for which the City is financially accountable. Financial information for the component units are reported separately from the financial information presented for the primary government itself.

The Government-Wide Financial Statements can be found on pages 14-15 of this report.

#### **Fund Financial Statements**

The Fund Financial Statements provide more detailed information about the City's most significant funds, not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The City has the following kinds of funds:

• Governmental Funds—Most of the City's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the Governmental Fund Statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the Government-Wide Statements, we provide additional information at the bottom of the Governmental Fund Statements, or on the subsequent page, that explains the relationship (or differences) between them.

The City maintains eight (8) individual governmental funds. Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances for the General Fund and the Debt Service Fund, each of which is considered to be a major fund. A budgetary comparison schedule has been provided for the General Fund on page 20 to demonstrate compliance with the annual appropriated budget. Data from the other six (6) governmental funds are combined into a single, aggregated presentation.

The basic Governmental Fund Financial Statements can be found on pages 16-19 of this report.

• Proprietary Funds—Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the Government-Wide Statements, provide both long-term and short-term financial information.

The City uses an enterprise fund to account for its Water and Sewer utility.

Proprietary Funds provide the same type of information as the Government-Wide Financial Statements, only in more detail.

The basic Proprietary Fund Financial Statements can be found on pages 21-23 of this report.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and Fund Financial Statements. The Notes to the Financial Statements can be found on pages 24-43 of this report.

# Single Audit

The City expended less than \$500,000 in federal financial assistance during the year ended September 30, 2008. As a result, a single audit in accordance with Office of Management and Budget (OMB) Circular A-133 was not required.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of the City's financial position. In the case of the City of Overton, governmental and proprietary type fund, assets exceeded liabilities by \$6,665 as of September 30, 2008.

A deficit portion of the City's net assets, \$(407,916), reflects its investments in capital assets (e.g., land, machinery and equipment, and its water and wastewater distribution system), less any related debt used to acquire those assets that are still outstanding. Currently this is a deficit balance due to capital projects not yet under construction. The City uses the capital assets to provide service to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets are reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net assets totaling, \$203,689, are restricted for debt service and capital projects.

Unrestricted net assets were \$210,892. This amount represents resources available to meet the City's ongoing obligations to citizens and creditors less amounts needed to pay current year liabilities related to bonded debt.

# TABLE A-1 CITY OF OVERTON NET ASSETS

		Governmental			Business-Type						
		Acti	vit	ies		Activ	viti	ies		Tota	l
		2008		2007		2008		2007		2008	2007
Current and Other Assets	\$	463,488	\$	307,034	\$	283,222	\$	536,115	\$	746,710 \$	843,149
Capital Assets	-	1,134,326		1,191,125		2,178,815		2,325,353		3,313,141	3,516,478
Total Assets	\$	1,597,814	\$	1,498,159	\$	2,462,037	\$	2,861,468	\$	4,059,851 \$	4,359,627
									llevenos.		
Non-Current Liabilities	\$	1,823,454	\$	1,522,495	\$	1,889,985	\$	2,182,817	\$	3,713,439 \$	3,705,312
Other Liabilities		64,216		111,617		275,531		442,354		339,747	553,971
Total Liabilities	\$	1,887,670	\$	1,634,112	\$	2,165,516	\$	2,625,171	\$	4,053,186 \$	4,259,283
Net Assets:											
Invested in Capital											
Assets,											
Net of Related Debt	\$	(690,914)	\$	(369,674)	\$	292,991	\$	72,179	\$	(397,923) \$	(297,495)
Restricted		173,757		128,903		29,932		169,884		203,689	298,787
Unrestricted		227,301		104,818		(26,402)		(5,765)		200,899	99,053
Total Net Assets	\$	(289,856)	\$	(135,953)	\$	296,521	\$	236,298	\$	6,665 \$	100,345

As of September 30, 2008, the City is able to report positive balances in unrestricted net assets, both for the government as a whole, as well as for the governmental type activities. In the prior fiscal year, the City reported a positive balance in unrestricted net assets for the government as a whole, as well as for the governmental type activities, primarily due to uncompleted construction projects. Business type activities reported a deficit unrestricted net asset balance as of September 30, 2008 primarily due to annual consumption and depreciation of tangible assets.

Analysis of the City's Operations - Overall the City had a decrease in net assets of \$93,680.

## Governmental Activities:

Governmental activities decreased net assets by \$153,903. The key element in this decrease is:

• An increase in total liabilities

## Business-type Activities:

Business-type activities increased net assets by \$60,223. The key element in this increase is:

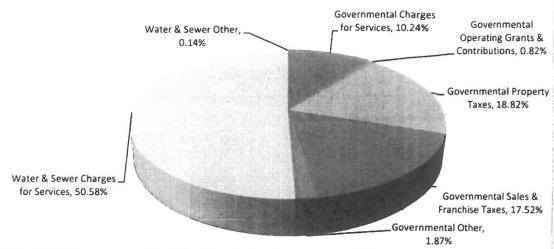
Reclassification of fund type related to the 400k Construction Fund

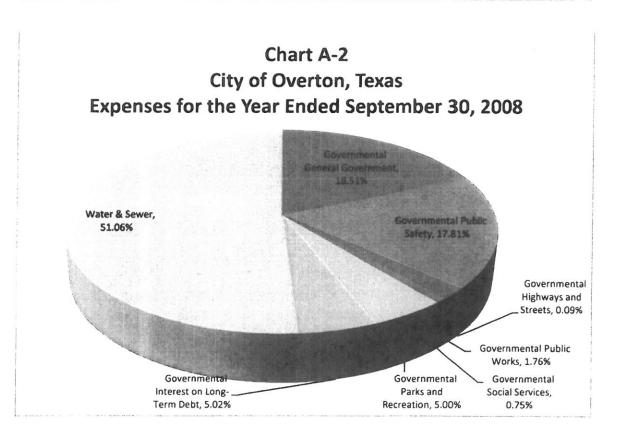
The following table A-2 provides a summary of the City's operations for the year ended September 30, 2008, with comparative totals for the year ended September 30, 2007.

TABLE A-2 CITY OF OVERTON CHANGES IN NET ASSETS

			Busines				
	Government		Activ		Tot		
	2008	2007	2008	2007	2008	2007	
Revenues:							
Operating Revenues:							
Charges for Services	\$ 216,282 \$	1.50	\$ 1,068,390	\$ 1,085,483	\$ 1,284,672 \$	1,168,030	
Operating Grants & Contributions	17,325	126,749	-	-	17,325	126,749	
Capital Grants & Contributions	- 1	-	-	-	-	-	
General Revenues:							
Property Taxes	397,598	382,879	-	-	397,598	382,879	
Sales & Franchise Taxes	370,087	250,051	-	-	370,087	250,051	
Other	39,544	75,108	2,976	2,690	42,520	77,798	
Total Revenues	1,040,836	917,334	1,071,366	1,088,173	2,112,202	2,005,507	
Functions/Programs:							
General Government	390,603	360,421		_	390,603	360,421	
Public Safety	375,878	345,639	_	_	375,878	345,639	
Highways and Streets	1,947	133,542	_	_	1,947	133,542	
Public Works	37,200	136,860	_	_	37,200	136,860	
Social Services	15,740	16,734		_	15,740	16,734	
Parks and Recreation	105,637	-	_	-	105,637	10,757	
Debt Service	105,996	75,907	-	109,339	105,996	185,246	
Water & Sewer	-	-	1,077,657	874,103	1,077,657	874,103	
Total Expenses	1,033,001	1,069,103	1,077,657	983,442	2,110,658	2,052,545	
Increase in Net Assets Before	7,835	(151,769)	(6,291)	104,731	1,544	(47,038)	
Net Transfers	1,554	231,600	(94,480)	(231,600)	(92,926)	(47,030)	
-							
Net Change in Net Assets	9,389	79,831	(100,771)	(126,869)	(91,382)	(47,038)	
Net Assets – Beginning of Year, as previously reported	(135,953)	(1,301,974)	236,298	363,167	100,345	(938,807)	
Reclassification of Fund Type	(160,994)	-	160,994	-	_	_	
Restatement of Fund Type	(2,298)	-	-	-	(2,298)	-	
Prior Period Adjustments		1,086,190		-	-	1,086,190	
Net Assets – End of Year, as restated	\$ (289,856) \$	(135,953) \$	296,521 \$	236,298	6,665 \$	100,345	







# **DEBT ADMINISTRATION**

At the end of the current fiscal year, the City of Overton had a total debt of \$3,713,439 comprised of certificates of obligation, compensated absences, loans and capital leases outstanding as shown in Table A-4. More detailed information about the City's debt is presented in Note II of the basic financial statements.

Table A-4
Outstanding Debt at Year-End
Bonds Payable

	Governmental A	Activities Business - Type Activitie			es Total		
	2008	2007	2008	2007	2008	2007	
Certificates of Obligation	\$ 1,729,720 \$	1,454,676\$	1,845,310 \$	2,314,991 \$	3 575 030 S	3 769 667	
Loans Payable	30,118	35,135	40,514	47,260	70,632	82,395	
Compensated Absences	20,577	17,265	4,161	1,499	24,738	18,764	
Capital Leases	 43,039	67,126	-		43,039	67,126	
Total	\$ 1,823,454 \$	1,574,202 \$	1,889,985 \$	2,363,750 \$			

# REQUEST FOR INFORMATION

The financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances. In addition, it provides evidence of accountability for funds the City receives. If you have questions about this report or need any additional information, contact the City of Overton, Texas, Drawer D, Overton, Texas 75684.

#### CITY OF OVERTON, TEXAS STATEMENT OF NET ASSETS SEPTEMBER 30, 2008

		PF	RIMARY	GOVERNME	NT			COMPON	ENT UN	ITS
		NMENTAL VITIES	BUSIN	VESS-TYPE TIVITIES		TOTAL	DEVE	ONOMIC ELOPMENT PORATION	DEVI	JNICIPAL ELOPMENT ISTRICT
ASSETS	1000	See	190							
Cash and cash equivalents	\$	204,728	\$	40,858	\$	245,586	\$	606,451	\$	123,503
Receivables (net of allowances):										
Sales taxes		41,436		-		41,436		20,718		13,806
Property taxes		124,581		-		124,581		-		
Franchise taxes		709		2,773		3,482				
Accounts		42		97,684		97,726		250		-
Internal balances		78,788		(78,788)		-		-		-
Restricted cash and investments		-		133,876		133,876		-		
Inventory		-		14,098		14,098		· ·		-
Bond issuance costs		13,204		72,721		85,925		-		-
Capital assets:										
Land		312,230		50,201		362,431		-		-
Infrastructure		3,475,000		-		3,475,000		-		-
Buildings		1,361,900		-		1,361,900		0.2		-
Machinery and equipment		530,349				530,349		-		
Construction in progress		18,208		34,185		52,393		( <u>-</u>		_
Water and sewer distribution				5,634,276		5,634,276		-		-
Less: accumulated depreciation		(4,563,361)		(3,539,847)		(8,103,208)				-
Total capital assets		1,134,326		2,178,815		3,313,141		-		
Total Assets	-	1,597,814		2,462,037		4,059,851		627,419		137,309
LIABILITIES										
Accounts payable and accrued liabilities		64,216		170,351		234,567		(7)		-
Unearned revenue				1,236		1,236		ie.		
Customer deposits		- "		103,944		103,944		·		
Noncurrent liabilities:										
Due within one year		79,614		161,405		241,019				
Due in more than one year		1,743,840		1,728,580		3,472,420				
Total Liabilities	-	1,887,670		2,165,516		4,053,186	-	-		<u>·</u>
NET ASSETS										
Investment in capital assets, net of related debt		(690,914)		292,991		(397,923)		8		1-0
Restricted:								-		:=:
Debt services		-		29,932		29,932		=		-
Capital projects		173,757		0.00		173,757		-		-
Unrestricted		227,301		(26,402)		200,899		627,419		137,309
Total Net Assets	\$	(289,856)	\$	296,521	\$	6,665	\$	627,419	\$	137,309

# CITY OF OVERTON, TEXAS STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2008

		PROGRA	PROGRAM REVENUES	PRII	NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS PRIMARY GOVERNMENT COMPON	ENUE AND CHANG	JES IN NET ASSETS COMPONE	F ASSETS COMPONENT UNITS
FUNCTIONS / PROGRAMS	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	GOVERNMENTAL	BUSINESS- TYPE	101	ECONOMIC	MUNICIPAL DEVELOPMENT
Governmental activities:				Well tilled	ACTIVITIES	IOIAL	CORPORATION	DISTRICT
Administration Judicial	\$ 356,526	\$ 50,243	\$ 17,325	\$ (288,958)	· ·	\$ (288,958)	5	69
Public Safety	375.878	\$70,021	*	866'58		85,998	•	
Highways and streets	1.947		•	(3/5,8/8)		(375,878)	•	
Public Works	37,200		,	(1,947)	•	(1,947)	•	•
Social Services	15,740		t a	(37,200)		(37,200)	•	•
Parks and recreation	105,637	45.964	•	(13,740)		(15,740)	•	•
Debt service	105,996			(105,96)	or s	(59,673)	٠	•
Total governmental activities	1,033,001	216,282	17,325	(799,394)	ı	(799,394)		
Business-type activities.								
Water and sewer	1,077,657	1,068,390		•	(9,267)	(9,267)	,	9
I ofal business-type activities	1,077,657	1,068,390		,	(9,267)	(9,267)		
Total primary government	\$ 2,110,658	\$ 1,284,672	\$ 17,325	(799,394)	(9,267)	(808,661)	,	
Component Unit								
Municipal Development Corporation	\$ 732	. ↔				69	((11))	6
receipting pevelopinent Distiller	43,244	•						(43 244)
Total component unit	\$ 43,976	٠	5					(++7,0+)
						50	\$ (732)	\$ (43,244)
	General revenues:							
	Property taxes			397,598	•	397.598	•	
	Sales taxes			295,450	•	295,450	4776	27 070
	rranchise taxes			74,637		74.637	•	000'0'
	Misselle	nings		4,434	780	5,214	117	220
	Transfer	Transfer and intermediate revenue	revenue	35,110	2,196	37,306	. '	066
	Hallsters			1,554	(94,480)	(92,926)	92,926	18 1
	Total gen	Total general revenues and transfers	fore	000				
			31513	808,783	(91,504)	717,279	97,819	74,168
	Change in net assets	S		6,389	(100,771)	(91,382)	780,76	30,924
	Net assets - beginning of year, as	ng of year, as previous	previously reported	(135,953)	236,298	100,345	530,332	106,385
	Reclassification of fund type	of fund type		(160,994)	160,994	,	,	
	restatement of fund type	ada nan		(2,298)		(2,298)	,	,

137,309

627,419

69

6,665

296,521

(289,856)

Net assets - end of year, as restated

# **FUND FINANCIAL STATEMENTS**

# CITY OF OVERTON, TEXAS **BALANCE SHEET** GOVERNMENTAL FUNDS **SEPTEMBER 30, 2008**

	999-109-100	MAJO	R FUN	DS	OTHER		
ASSETS		GENERAL FUND		DEBT SERVICE FUND	ON-MAJOR	. GO'	TOTAL VERNMENTAL FUNDS
Cash	•	22.062					
Receivables (net of allowances):	\$	23,962	\$	113	\$ 180,653	\$	204,728
Sales taxes		41.407					
Property taxes		41,436		I A	9 -		41,436
Franchise taxes		114,975		9,606	-		124,581
Fine and forfeitures		709		-	-		709
Other		-		-	-		-
Due from other funds		42		-	_		42
Due from other funds		78,788			 16,662		95,450
Total assets	\$	259,912	\$	9,719	\$ 197,315	\$	466,946
LIABILITIES AND FUND BALANCE Liabilities:							
Accounts payable	\$	19,027	\$	¥:	\$ -	\$	19,027
Accrued liabilities		34,142		_	-		34,142
Due to other funds		16,662		-	-		16,662
Due to other governments		-		-	_		10,002
Deferred revenues		114,949		9,607	 -		124,556
Total liabilities		184,780		9,607	_		194,387
Fund Balances:							
Reserved for municipal court Unreserved:		-		•	-		~
Undesignated reported in:							
General fund		75,132		990			
Special revenue funds		73,132		112	107 215		75,132
			-	112	 197,315		197,427
Total fund balances		75,132		112	 197,315		272,559
Total liabilities and fund balances	\$	259,912	\$	9,719	\$ 197,315	S	466,946

## CITY OF OVERTON, TEXAS RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS **SEPTEMBER 30, 2008**

Amounts reported for governmental activities in the statement of net assets (Exhibit 1) are different because:

Total fund balances - governmental funds	\$ 272,559
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported on the governmental funds.	1,134,326
Long-term liabilities, including bonds payable and related costs, are not due and payable in the current period and therefore are not reported in the governmental funds balance sheet.	(1,789,672)
Interest payable on long-term debt does not require current financial resources. Therefore, interest payable is not reported as a liability in the governmental funds balance sheet.	(11,047)
Delinquent property taxes receivable is a long-term asset and not available to pay for current period expenditures and therefore is deferred in the funds.	124,556
Liabilities for compensated absences does not require current financial resource and therefore are not reported in the governmental funds balance sheet.	(20,578)
Net assets of governmental activities	\$ (289,856)

# CITY OF OVERTON, TEXAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2008

	MAJO	R FUN	NDS	OTHER	
	GENERAL FUND		DEBT SERVICE FUND	NON-MAJOR GOVERNMENTAL	
REVENUES	TOND		FUND	FUNDS	FUNDS
Taxes:					
Property	\$ 255,099	\$	111,485	\$ -	\$ 3// 504
Sales	295,450	Ψ	111,465	J -	\$ 366,584
Franchise	74,637		-	l <del>a</del> r	295,450
Charges for services	50,043			45.074	74,637
Fines and forfeitures	120,075		•	45,964	96,007
Intergovernmental	12,763		•	-	120,075
Licenses and permits	200			•	12,763
Investment earnings	111		122	4.001	200
Grant	-		122	4,201	4,434
Miscellaneous	13,353		-	17,325 8,994	17,325 22,347
Total revenues	821,731		111,607	76,484	
	521,101		171,007	70,484	1,009,822
EXPENDITURES					
General government:					
Administration	333,381		-	128	333,509
Judicial	34,077			-	34,077
Public safety:					
Police	301,625			2,800	304,425
Fire	17,630		-	-	17,630
Animal control	2,583		-	-	2,583
Highways and streets	1,947		-	*1	1,947
Public works	34,895		-	-	34,895
Social services	10,062		-	•	10,062
Parks and recreation	43,061		120	46,438	89,499
Capital outlay	2,793			18,208	21,001
Debt service	 53,421		139,349	38,757	231,527
Total expenditures	835,475		139,349	106,331	1,081,155
Excess (deficiency) of revenues					
over (under) expenditures	 (13,744)		(27,742)	(29,847)	(71,333)
OTHER FINANCING SOURCES (USES)		325			
Other financing sources - capital lease	20,510		_		20.510
Operating transfers from other funds	392,662		137,726	38,111	20,510
Operating transfers to other funds	 (343,954)		(109,872)	(113,119)	568,499 (566,945)
Total other financing sources (uses)	69,218		27,854	(75,008)	22,064
Net change in fund balances	55,474		112	(104,855)	(49,269)
Fund balances - beginning of year, as				·	V
previously reported	19,658			129,632	149,290
Reclassification of fund type	_		1005	(160.004)	
Restatement of fund type	 			(160,994) 333,532	(160,994) 333,532
Fund balances - end of year, as restated	\$ 75,132	\$	112 \$		272,559

The notes to the financial statements are an integral part of this statement.

# CITY OF OVERTON, TEXAS RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2008

Amounts reported for governmental activities in the statement of activities (Exhibit 2) are different because:

Net change in fund balances - total governmental funds	\$ (49,269)
Governmental funds report capital outlays as expenditures. However, in the statements of activities, the cost of those assets is allocated over their useful lives and reported as depreciation expense.	18,208
Depreciation is not recognized as an expense in the governmental funds since it does not require the use of financial resources.	(75,007)
Tax revenue is reported in the government-wide statement of activities and changes in net assets, but a portion of the revenue does not provide current financial resources.	31,014
Repayment of principal consumes the current financial resources of governmental funds. This adjustment includes those principal payments along with other debt related adjustments such amortization on bond issuance costs.	125,531
Some expenses in the statement of activities do not require the use of current financial resources; therefore, that are not reported as expenditures in the governmental funds.	 (20,510)
Change in net assets of governmental activities	\$ 29,967

# CITY OF OVERTON, TEXAS GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FOR THE YEAR ENDED SEPTEMBER 30, 2008

		BUDGE	ΤΑΜ(	DUNTS			FIN	CIANCE WITH AL BUDGET VORABLE
	ORIGINAL			FINAL		ACTUAL		
REVENUES			_	THATE	_	ACTUAL	(ONI	FAVORABLE)
Taxes								
Property	\$	379,533	\$	379,533	\$	255,099	\$	(124.42.4)
Sales	•	173,000	Ψ	173,000	Φ	295,450	D	(124,434)
Franchise		100,000		100,000		74,637		122,450
Charges for services		37,250		37,250				(25,363)
Fines and forfeitures		58,000		58,000		50,043		12,793
Intergovernmental		13,500		13,500		120,075		62,075
Licenses and permits		500		500		12,763		(737)
Investment earnings		1,200				200		(300)
Grant		1,200		1,200		111		(1,089)
Miscellaneous		12,100		12,100		13,353		1,253
Total revenues		775,083		775,083		821,731		46,648
EXPENDITURES								
Administration								
Judicial		330,865		330,865		333,381		(2,516)
Public safety		39,070		39,070		34,077		4,993
		344,343		344,343		321,838		22,505
Highways and streets Public works		10,000		10,000		1,947		8,053
		39,622		39,622		34,895		4,727
Social services		16,669		16,669		10,062		6,607
Parks and recreation		31,140		31,140		43,061		(11,921)
Capital outlay		3,000		3,000		2,793		207
Debt service		130,825		130,825		53,421		77,404
Total expenditures		945,534		945,534		835,475		110,059
Excess (deficiency) of revenues								
over (under) expenditures		(170,451)		(170,451)		(13,744)		156,707
OTHER FINANCING SOURCES (USES)								
Other financing sources - capital lease		-				20,510		20.510
Operating transfers from other funds		179,950		179,950		392,662		20,510 212,712
Operating transfers to other funds		(3,500)		(3,500)		(343,954)		(340,454)
				(5,500)		(515,754)		(340,434)
Total other financing sources (uses)	-	176,450		176,450		69,218		(107,232)
Excess (deficiency) of revenues & other								
sources over expenditures & other (uses)	\$	5,999	\$	5,999		55,474	\$	49,475
Fund Balance - beginning of year						19,658		
Fund Balance - end of year					\$	75,132		

The notes to the financial statements are an integral part of this statement.

# CITY OF OVERTON, TEXAS STATEMENT OF NET ASSETS PROPRIETARY FUNDS **SEPTEMBER 30, 2008**

**BUSINESS-TYPE ACTIVITIES** ENTERPRISE FUND

	ENTERI RISE I OND
ASSETS	WATER AND SEWER
Current assets:	
Cash	\$ 40,858
Accounts receivable (net)	97,684
Franchise tax receivable (net)	2,773
Inventory	14,098
Total current assets	155,413
Noncurrent assets:	
Restricted cash	
Customer deposits	102.044
Debt service fund	103,944
Bond issue costs	29,932
Capital assets:	72,721
Land	50.201
Water and sewer distribution	50,201
Construction in progress	5,634,276
Less: accumulated depreciation	34,185
	(3,539,847)
Total capital assets	2,178,815
Total noncurrent assets	2,385,412
Total assets	\$ 2,540,825
LIABILITIES	
Current liabilities:	
Accounts payable and accrued liabilities  Due to other funds	\$ 170,351
Unearned revenue	78,788
	1,236
Customer deposits	103,944
Certificates of obligation payable	161,405
Total current liabilities	515,724
Non-current liabilities:	
Notes payable	
Compensated absences payable	40,514
Bonds payable	4,161
Bolius payable	1,683,905
Total non-current liabilities	1,728,580
Total liabilities	2,244,304
MET ACCETO	
NET ASSETS	
Investment in capital assets, net of related debt	292,991
Restricted for debt service	29,932
Unrestricted	(26,402)
Total net assets	296,521
Total net assets and liabilities	
The maximum	\$ 2,540,825

# CITY OF OVERTON, TEXAS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2008

**BUSINESS-TYPE ACTIVITIES** ENTERPRISE FUND

	WATER AND SEWER
OPERATING REVENUES	
Charges for services	1,068,390
Miscellaneous income	2,196
Total operating revenues	1,070,586
OPERATING EXPENSES	
Cost of sale and services	845,559
Depreciation	146,538
Amortization	36,131
Total operating expenses	1,028,228
Operating income	42,358
NONOPERATING REVENUES (EXPENSES)	
Investment earnings	780
Interest and fiscal charges on debt	(49,429)
Total nonoperating revenues (expenses)	(48,649)
Loss before operating transfers	(6,291)
TRANSFERS	
Transfers in	419,517
Transfers out	(513,997)
Net transfers and capital contributions	(94,480)
Change in net assets	(100,771)
Net Assets - beginning of year, as previously reported	236,298
Reclassification of fund type	160,994
Net Assets - end of year, as restated	\$ 296,521

# CITY OF OVERTON, TEXAS STATEMENT OF CASH FLOWS **PROPRIETARY FUNDS** FOR THE YEAR ENDED SEPTEMBER 30, 2008

# Increase (Decrease) In Cash and Cash Equivalents

**BUSINESS-TYPE ACTIVITIES ENTERPRISE FUND** 

	WATE	R AND SEWER
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	\$	1,106,476
Cash received in other operations		2,196
Cash payments to suppliers and employees		(789,030)
Net cash provided by operating activities		319,642
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
Increase (decrease) in due to/due from other funds		38,945
Net transfers between funds		(94,480)
Net cash used in non-capital financing activities		(55,535)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Principal repayments on bonds and debt		(150,000)
Interest and fiscal charges on debt		(49,430)
Payment on notes payable		(6,746)
Net cash used in capital and related financing activities		(206,176)
CASH FLOWS FROM INVESTING ACTIVITIES		
Investment earnings		780
Net cash provided by investing activities		780
the case provided by missing activities		700
Net increase in cash and cash equivalents		58,711
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	-	116,023
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	174,734
Reconciliation of Operating Income to Net Cash Provided by Operating Activities		
Operating income	\$	42,358
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation expense		146,538
Amortization of bond issuance costs		36,131
Changes in assets and liabilities:		
Decrease (increase) in accounts receivable		37,681
Increase (decrease) in accrued liabilities		51,870
Increase (decrease) in customer deposits		3,324
Increase (decrease) in deferred charges and interest payable		(2,158)
Increase (decrease) in unearned revenue		1,236
Increase (decrease) in compensated absences		2,662
Total adjustments	7	277,284
Net cash provided by operating activities	\$	319,642

# NOTES TO THE FINANCIAL STATEMENTS

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **General Statement**

The financial statements of the City of Overton (City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Boards (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The City operates under a council-manager form of government and provides the following services: public safety (police, fire and animal control), highways and streets, social services, public works, parks and recreation, water and sewer, and general administrative services.

The accounting and reporting policies of the City relating to the funds included in the accompanying basic financial statements conform to accounting practices generally accepted in the United States of America applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the GASB, the American Institute of Certified Public Accountants in the publication entitled *Audits of State and Local Governmental Units* and by the Financial Accounting Standards Board (when applicable). The accounting and reporting framework and the more significant accounting principles and practices of the City are discussed in subsequent sections of this Note. The remainder of the Notes is organized to provide explanations, including required disclosures, of the City's financial activities for the fiscal year ended September 30, 2008.

## Reporting Entity

In evaluating how to define the City for financial reporting purposes, management has considered all potential component units for which the City may be financially accountable and, as such, should be included within the City's financial statements. The City is financially accountable if it appoints a voting majority of the organization's governing board and (l) it is able to impose its will on the organization, or (2) there is a potential for the organization to provide specific financial burden on the City. Additionally, the City is required to consider other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. Based upon the application of these criteria, the following entities are component units of the City:

### Overton Economic Development Corporation (OEDC)

The Overton Economic Development Corporation (OEDC) is a nonprofit corporation organized to promote and develop new or expanding employment roles within the City of Overton or adjacent areas of Rusk County. The economic benefits provided by the corporation will benefit the City by stimulating the need for housing, retail sales, entertainment, etc. within the City.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Reporting Entity - continued

# Overton Economic Development Corporation (OEDC) - continued

The Directors of the corporation are appointed by the City Council. Its budget must also be approved by the City Council. The 1/2 percent sales tax that funds OEDC is received by the City from the State and is passed to OEDC.

OEDC is reflected in these financial statements as a discretely presented component unit. Separate financial statements are not prepared by OEDC.

# Overton Municipal Development District (OMDD)

Cities are authorized under Chapter 377 of the Local Government Code to hold an election, in all or part of a City, including the extra territorial jurisdiction, to create a Municipal Development District and adopt a sales tax to fund the District. The District may undertake a variety of projects authorized under Chapter 377 of the Local Government Code. The City held a special election in November 2004 to adopt a 1/2 per cent sales tax to be used for projects in the portion of Rusk County within the City's jurisdiction. The boundaries of the District are the portion of the City located within Rusk County and does not include any portion of the City located within Smith County.

OMDD is reflected in these financial statements as a discretely presented component unit. Separate financial statements are not prepared by OMDD.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government. Governmental activities include programs supported primarily by taxes and other intergovernmental revenues. Business-type activities include operations that rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or identifiable activity is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity.

Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or identifiable activity and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or identifiable activity. Taxes and other items not properly included among program revenues are reported instead as general revenues.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Government-Wide and Fund Financial Statements - continued

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

# Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. Operating statements of these funds present net increases and decreases in current assets (i.e., revenues and other financing sources and expenditures and other financing uses).

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available, and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt, which is recognized when due. The expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The City considers all revenues available if they are collectible within 60 days after year-end.

Interfund activities between governmental funds appear as due to/due from's on the governmental fund balance sheet and as other resources and other uses on the governmental fund statement of revenues, expenditures and changes in fund balance. All interfund transactions between governmental funds are eliminated on the government-wide statements.

Revenues from local sources consist primarily of property taxes. Property tax revenue and revenues received from the State are recognized under the "susceptible to accrual" concept, that is, when they are both measurable and available. The City considers them "available" if they will be collected within 60 days of the end of the fiscal year. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Measurement Focus, Basis of Accounting and Financial Statement Presentation - continued

The proprietary fund types are accounted for on a flow of economic resources measurement focus and utilize the accrual basis of accounting. This basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses in the accounting period in which they are incurred and become measurable. The City applies all GASB pronouncements as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless these pronouncements conflict or contradict GASB pronouncements. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the fund Statement of Net Assets. The fund equity is segregated into invested in capital assets net of related debt, restricted net assets, and unrestricted net assets.

The City reports the following major governmental funds:

**General Fund** – The general fund is the City's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

**Debt Service Fund** – The City accounts for the accumulation of resources for the payment of general long-term debt principal, interest, and related costs.

The City reports the following major proprietary fund:

Water and Sewer Fund – The City accounts for the activities of the water and sewer utility, including administration, operation and maintenance of the water and sewer system, billing and collection activities, and accumulation of resources for the payment of, long-term debt principal and interest for loans and certificates of obligation. All costs are financed through user charges made to utility customers.

The fund financial statements provide reports on the financial condition and results of operations for two fund categories - governmental and proprietary. The City considers some governmental funds major and reports their financial condition and results of operations in a separate column.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues result from providing goods and services in connection with a proprietary fund's principal ongoing operations; they usually come from exchange or exchange-like transactions. All other revenues are non-operating. Operating expenses can be tied specifically to the production of the goods and services, such as materials and labor and direct overhead. All other expenses are non-operating.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Assets, Liabilities, and Net Assets or Equity

# Cash and Investments

The City's cash includes amounts on hand but also includes demand deposits with banks or other financial institutions. Cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash and are so near their maturity that they present insignificant risk of changes in value because of changes in interest rates.

State statutes and the City's investment policy authorize the City to invest in obligations of the U.S. Treasury, State of Texas obligations, certificates of deposit, commercial paper, corporate bonds, repurchase agreements, and mutual funds.

# Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at year-end are referred to as either "Due to/from Other Funds" (i.e. the current portion of the interfund loan) or "Advances to/from Other Funds" (i.e. the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "Due to/from Other Funds."

# **Inventories**

The City records inventory of chemicals, pipe and material in the Water and Sewer Fund. The inventory is valued at the lower of cost or market.

# **Property Taxes**

Property Taxes Receivable are shown net of an allowance for uncollectibles. The allowance is equal to five (5) percent of delinquent property taxes receivable at September 30, 2008.

The City's ad valorem taxes are levied on October 1 but do not become due until January 31 of the following year. Taxes become past due February 1 and become delinquent June 30. The City's taxes become a lien on real property on the due date of January 1. This lien is effective until the taxes are paid.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Assets, Liabilities, and Net Assets or Equity - continued

#### Capital Assets

Capital assets, which include land, buildings, equipment, and infrastructure (roads and bridges), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets, other than infrastructure, are defined by the City as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of three (3) years. Such assets are recorded at historical cost where records are available or at an estimated fair market value at the date of acquisition where no historical records exist. Donated capital assets are recorded at estimated fair market value at the date of donation. The City reports infrastructure assets on a network and subsystem basis. Accordingly the amounts spent for the construction or acquisition of infrastructure assets are capitalized and reported in the government-wide statements regardless of their amount.

In the case of initial capitalization of general infrastructure assets (i.e., those reported by the governmental activities), the City chose to include all such items regardless of their acquisition date or amount. The City was able to estimate the historical cost for the initial reporting of these assets though back trending (i.e., estimating the current replacement cost of infrastructure to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year). Additional capital assets, constructed or acquired each period, are capitalized and reported at historical cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Buildings, equipment and infrastructure of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Wastewater System	30
Infrastructure	10
Buildings	20-30
Vehicles	5
Machinery & Equipment	7-10

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Assets, Liabilities, and Net Assets or Equity - continued

# Compensated Absences

Regular full-time employees earn personal time off (PTO) at the rate of 4.62 hours for every two weeks of service for a total of 15 days PTO per year for up to 5 years of service. After 5 years, employees earn at the rate of 5.39 hours for every 2 weeks of service for a total of 17.5 days per year. After 10 years, PTO is earned at a rate of 6.16 hours for every 2 weeks of service for a total of 20 days per year. No employee may accrue more than 25 days of PTO.

Employees receive payment for remaining PTO upon separation of employment if they have been employed 6 months or more and give proper written notice. Accumulated unpaid PTO amounts are accrued as a current liability in the period they are earned in proprietary funds (using the accrual basis of accounting) and the government-wide financial statements. In governmental funds, the cost of PTO is recognized when payments are due. The General Fund and the Water and Sewer Enterprise Fund are used to liquidate the accrued compensated absences liability.

# Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types report the face amount of the debt issued as Other Financing Sources and debt payments as Expenditures.

# **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

## Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of the City's capital assets, net of accumulated depreciation, reduced by any outstanding debt used for the acquisition or construction of those assets. Net assets reported as restricted are those amounts which have limitations imposed on their use either through legislation adopted by the City or through external restrictions imposed by creditors, grantors or other laws and regulations.

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# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

# Assets, Liabilities, and Net Assets or Equity - continued

# Statement of Cash Flows

For purposes of the statement of cash flows, the proprietary fund considers all cash and certificates of deposit to be cash equivalents.

# Stewardship, Compliance, and Accountability

# **Budgetary Data**

An annual budget is adopted on a basis consistent with generally accepted accounting principles for the General Fund. The City holds a public hearing on the proposed budget prior to its adoption. All appropriations lapse at fiscal year end.

The budget is legally enacted and once approved, can only be amended by approval of a majority of the Council members. Amendments are presented to the Board at its regular meetings.

The City budgets on a departmental basis, without regard to whether expenditures are current, capital, debt service, or a transfer to another fund. Additionally, transfers from other funds and carryovers from prior years are budgeted as revenue. Total appropriations for all departments of the City may not exceed the reasonable and anticipated revenues of the City in excess of fixed charges for the year. Formal budgetary integration is employed as a management control device during the year for the General Fund, Debt Service Fund, and Special Revenue Funds, as well as the Water and Sewer Enterprise Fund.

# Expenditures in Excess of Budgeted Amounts

Following is a summary of expenditures in excess of appropriations for the General Fund:

Department	<u>Ex</u>	penditures	 Budget	Variance		
Administration Parks and recreation	\$	333,381 43,061	\$ 330,865 31,140	\$	(2,516) (11,921)	
Total	\$	376,442	\$ 362,005	\$	(14,437)	

# **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

# NOTE 2: <u>DETAILED NOTES ON ALL FUNDS</u>

# **Deposits and Investments**

The City's balances were completely covered by federal deposit insurance at September 30, 2008. The City's deposits are categorized to give an indication of the level of risk assumed by the City at fiscal year-end. The categories are described as follows:

- Category 1 Insured or collateralized with securities held by the City or by its agent in the City's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.

Category 3 - Uncollateralized.

Deposits categorized by level of risk are as follows:

		Bank Category						Carrying		
	_	Balance 1					3		Amount	
Cash & Cash Equivalent	S									
General Fund	\$	23,962	23,962	\$	-	\$	-	\$	23,962	
Debt Service Fund		113	113		-		-		113	
Water and Sewer Fund		174,734	174,734		-		-		174,734	
Non-major Funds		180,653	180,653		-		-		180,653	
Component Units										
OMDD		123,503	123,503		-		-		123,503	
OEDC		606,451	606,451	-	-	_		-	606,451	
Total	\$	1,109,416	1,109,416	\$	-	\$	-	\$	1,109,416	

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit.

# NOTE 2: DETAILED NOTES ON ALL FUNDS - continued

# Deposits and Investments - continued

The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that the City has not adopted an investment policy. The Act determines the types of investments which are allowable for the City. These include, with certain restrictions, (1) obligations of the U.S. Treasury, U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) securities lending program, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, and (10) commercial paper.

During the year ended September 30, 2008, the City invested only in certificates of deposit with a local bank.

The City's discretely presented component units' funds are all placed in demand deposit accounts or certificates of deposit with a local bank.

# **Property Tax**

The assessed valuation (net of exemptions) was \$61,768,990 for 2008 (with taxes due January 1, 2008) levied at a rate of \$0.555900 per hundred-dollar valuation.

#### Receivables

Receivables as of year-end for the City's major government funds and business-type funds, including applicable allowances for uncollectible accounts, are as follows:

		Primary	Government			Business-Type		
Receivables:	General Fund		2000001,100		_	Water and Sewer Fund		Total
Accounts Taxes	\$	42 163,171	\$	10,112	\$	98,036 2,773	\$	98,078 176,056
Gross receivables		163,213		10,112		100,809		274,134
Less: Allowance for uncollectables		(6,051)		(506)		(352)	***	(6,909)
Total	\$	157,162	\$	9,606	\$	100,457	\$	267,225

# NOTE 2: DETAILED NOTES ON ALL FUNDS - continued

#### Receivables - continued

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

	Ur	navailable
General Fund: Delinquent property taxes receivable	\$	114,949
Debt Service Fund: Delinquent property taxes receivable		9,607
Total governmental funds	\$	124,556

Receivables as of yearend for the City's discretely presented component units are as follows:

	 OMDD	 OEDC	Total		
Taxes Other	\$ 13,806	\$ 20,718 250	\$	34,524 250	
Total component unit receivables	\$ 13,806	\$ 20,968	\$	34,774	

# NOTE 2: DETAILED NOTES ON ALL FUNDS - continued

# **Capital Assets**

The following is a summary of the changes in the capital assets during the fiscal year:

Primary Government		Balance					Balance
Governmental Activities:		09/30/07		Increases	Decreases	5	09/30/08
Non-depreciable assets:					· ·		
Land	\$	312,230	5	-	\$		\$ 312,230
Construction in progress		-		18,208			18,208
Depreciable assets:							
Infrastructure		3,475,000		_	-		3,475,000
Buildings		1,361,900		-	-		1,361,900
Machinery and equipment		530,349		_	-		530,349
Accumulated depreciation		4,488,354)		(75,007)			(4,563,361)
Governmental Activities, net		1,191,125		(56,799)			1,134,326
Business-type Activities:							
Non-depreciable assets:							
Land		50,201		14	-		50,201
Construction in progress		34,185		-	-		34,185
Depreciable assets:							
Water and sewer system	5	,634,276		-	· - :		5,634,276
Accumulated depreciation	(3	,393,309)		(146,538)	-		(3,539,847)
Business-type Activities, net	2	,325,353	<u> </u>	(146,538)			2,178,815
Capital Assets, net	\$ 3	,516,478	<u>\$</u>	(203,337)	\$ -	\$	3,313,141

Depreciation expense for governmental activities was charged to Functions/Programs as follows:

Administration	\$	17,067
Public safety		33,819
Public works		2,305
Social services		5,678
Parks and recreation	-	16,138
Total depreciation expense	\$	75,007

## NOTE 2: <u>DETAILED NOTES ON ALL FUNDS - continued</u>

## Interfund Receivables, Payables, and Transfers

Interfund activity results from loans, services provided, reimbursements or transfers between funds. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures or expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

#### Interfund Receivables and Payables

Interfund balances resulted from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and/or payments between funds are made.

The composition of interfund balances as of September 30, 2008, is as follows:

Receivable Fund	Payable Fund		Amount
General fund	Water and sewer fund	\$	78,788
Construction fund	General fund	-	16,662
Total		\$	95,450

#### Interfund Transfers

Interfund transfers are made in accordance with the City's adopted budget or through approvals to meet unexpected operating needs.

The composition of interfund transfers as of September 30, 2008, is as follows:

Fund	T	ransfers In	Transfers Out			
General	\$	392,662	\$	343,954		
Debt service		137,726		109,872		
Water and sewer		419,517		513,997		
Other governmental		38,111		113,119		
Total government		988,016		1,080,942		
OEDC	Particular and Annual Printers	96,926		4,000		
Total transfers	\$	1,084,942	\$	1,084,942		

# NOTE 2: DETAILED NOTES ON ALL FUNDS - continued

# Long-Term Debt

# Capital Leases

The City has acquired certain capital assets for governmental activities through the use of lease purchase agreements. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The assets acquired through capital leases are as follows:

<b>Governmental Activities</b>	<b>Interest Rate</b>	Amount
Fire truck	5.5944%	\$ 98,442
Police car	6.87%	23,796
Brush chipper	5.55%	 23,990
Total		\$ 146,228

The future minimum lease obligations as of September 30, 2008, were as follows:

Year Ending September 30:		Amount
2009	\$	24,765
2010		11,121
2011		5,434
2012	-	5,434
Total minimum lease payments		46,754
Less: amount representing interest		(3,715)
Present value of minimum lease payments	\$	43,039

# Certificates of Obligation

The City issues certificates of obligation to provide funds for the acquisition and construction of major capital facilities. Certificates of obligation have been issued for both governmental and business-type activities. These debt obligations are reported in the proprietary funds if they are expected to be repaid from proprietary revenue. The original amount of certificates of obligation issued in prior years was \$4,515,000.

# NOTE 2: DETAILED NOTES ON ALL FUNDS - continued

# Long-Term Debt -continued

# Certificates of Obligation - continued

Certificates of obligation are direct obligations and pledge full faith and credit of the City. Certificates of obligation currently outstanding are as follows:

Purpose	Interest Rates	Original Issue Amount
Governmental Activities:	3	
1994 Certificates of Obligation	6.1875%	\$ 165,000
2002 Tax and Utility System Surplus Revenue Certificates of Obligation	5.30%	1,450,000
Business-type Activities:		
2003 Tax and Utility System Surplus Revenue Certificates of Obligation	4.30%	400,000
2003 General Obligation Refunding Bonds	4.30%	2,500,000
Total Certificates of Obligation		\$4,515,000

Annual debt service requirements to maturity for certificates of obligation are as follows:

Year Ending		Gove	<b>Governmental Activities</b>					<b>Business-Type Activities</b>								
September 30	P	Principal		Principal		Principal Intere		Interest	Total		Principal		Interest		Total	
2009	\$	50,088	\$	88,878	\$	138,966	\$	155,000	\$	79,425	\$	234,425				
2010		55,737		85,910		141,647		160,000		73,077		233,077				
2011		56,428		82,075		138,503		180,000		67,206		247,206				
2012		62,163		80,152		142,315		190,000		58,304		248,304				
2013		62,945		76,676		139,621		200,000		50,478		250,478				
2014 - 2018		777,359		291,695		1,069,054		790,000		134,530		924,530				
2019 - 2022	_	665,000		68,907	_	733,907	-	175,000		7,525		182,525				
Total	\$ 1	,729,720	\$	774,293	\$ 2	2,504,013	\$ :	1,850,000	\$	470,545	\$2	2,320,545				

# NOTE 2: DETAILED NOTES ON ALL FUNDS - continued

# Long-Term Debt -continued

# Notes Payable

The City obtained a loan in September of 2000 to refinance the purchase of general government and water and sewer equipment. Interest rate on the loan is 2.47% and the payments are due monthly.

Annual debt service requirements to maturity for the City's notes payable are as follows:

Year Ending		Governmental Activities						Business-Type Activities								
September 30	_ <u>P</u>	rincipal		Interest		Total		Total		Total		Principal		Interest		Total
2009	\$	4,761	\$	1,104	\$	5,865	_	6,405	-	1,485	\$	7,890				
2010		4,258		985		5,243		5,727	•	1,325	Ψ	7,052				
2011		4,763		468		5,231		6,407		629		7,032				
2012		4,882		349		5,231		6,567		469		7,036				
2013		5,004		227		5,231		6,731		305		7,036				
2014 - 2015		6,450	_	524		6,974	_	8,677		705		9,382				
Total	\$	30,118	\$	3,657	\$	33,775	\$	40,514	\$	4,918	\$	45,432				

# Changes in Long-Term Debt

The changes in the general long-term debt as of September 30, 2008 are as follows:

Governmental Activities:	Balance 09/30/07	Prior Period Adjustment	Additions	Reductions	Balance 09/30/08	Due Within One Year
Certificates of obligation Capital leases Notes payable Compensated absences	\$ 1,454,676 67,126 35,135 17,265	\$ 320,000	\$ 23,990 3,312	\$ 44,956 48,077 5,017	43,039	\$ 50,088 24,765 4,761
Total governmental	\$1,574,202	\$ 320,000	\$ 27,302	\$ 98,050	\$1,823,454	\$ 79,614
Business-type Activities: Certificates of obligation Less: Unamortized		\$ (320,000)	\$ -	\$ 150,000	\$ 1,850,000	\$ 155,000
bond discount Notes payable	(5,009) 47,260		-	(319)	( ) /	- 40-
Compensated absences	1,499		2,662	6,746	40,514	6,405
Total business-type	\$2,363,750	\$ (320,000)	\$ 2,662	\$ 156,427	\$ 1,889,985	\$ 161,405

# NOTE 2: <u>DETAILED NOTES ON ALL FUNDS - continued</u>

# Restatements and Prior Period Adjustments

During the year ending September 30, 2008, the City determined that its interpretation of GASB statement No. 34 relating to presentation of governmental funds was incorrect. Therefore, restatements to the 2007 governmental fund financial statements for the debt service expenditures of bond proceeds and related issuance costs and the corresponding proprietary fund and nonmajor governmental fund statements were required.

The result was a restatement of the beginning fund balance of \$160,994 and a prior period adjustment in the amount of \$333,352 for the 400k Construction Fund financial statement to incorporate the current financial resources measurement focus and the modified accrual basis of accounting for governmental funds, previously reported as a proprietary fund.

In addition, the Statement of Activities reflects the restatement of the fund type for \$160,994 and a prior period adjustment for certain activities that did not require the use of financial resources of the previously reported net assets in the amount of \$2,298.

## **NOTE 3: OTHER INFORMATION**

## Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees; and natural disasters for which the City carries commercial insurance. There have been no significant reductions in insurance coverage during the year ending September 30, 2008.

The City is a member of the Texas Municipal League (TML) Intergovernmental Risk Pool, a public entity risk pool, participating in workers' compensation, general liability, law enforcement liability, errors and omissions liability, automobile liability, automobile physical damage, real and personal property coverage, and employee health insurance.

# **Contingent Liabilities**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the state and federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the city expects such amounts, if any, to be immaterial.

No reportable litigation was pending against the City as of September 30, 2008.

# NOTE 3: OTHER INFORMATION - continued

# Texas Municipal Retirement System Plan

<u>Plan Description</u> – The City provides pension benefits for all of its eligible employees through a non-traditional, joint contributory, hybrid defined benefit plan in the statewide TMRS, one of 827 administered by TMRS, an agent multiple-employer public employee retirement system. The plan provisions that have been adopted by the City are within the options available in the governing state statutes of TMRS.

Benefits depend upon the sum of the employee's contributions to the plan, with interest, and the City-financed monetary credits, with interest. At the date the plan began, the City granted monetary credits for service rendered before the plan began of a theoretical amount equal to two times what would have been contributed by the employee, with interest, prior to establishment of the plan. Monetary credits for service since the plan began are a (100%, 150%, or 200%) of the employee's accumulated contributions. In addition, the City can grant, as often as annually, another type of monetary credit referred to as an updated service credit, which is a theoretical amount which, when added to the employee's accumulated contributions and the monetary credits for service since the plan began, would be the total monetary credits and employee contributions accumulated with interest if the current employee contribution rate and city matching percent had always been in existence and if the employee's salary had always been the average of his salary in the last three years that occur one year before the effective date. At retirement, the benefit is calculated as if the sum of the employee's accumulated contributions with interest and the employer-financed monetary credits with interest were used to purchase an annuity.

The plan provisions are adopted by the governing body of the City, within the options available in the statutes governing TMRS and within the actuarial constraints also in the statutes. Plan provisions for the City were as follows:

	Plan Year 2009	Plan Year 2010
Employee deposit rate	5.0%	5.0%
Matching ratio (city to employee)	2 to 1	2 to1
Years required for vesting	5	5
Service retirement eligibility		
(expressed as age / years of service)	60/5,0/25	60/5,0/25
Updated Service Credit	0%	0%
Annuity Increase (to retirees)	0% of CPI	0% of CPI

The City is one of 827 municipalities having their benefit plan administered by TMRS. Each of the 827 Municipalities have an annual, individual actuarial valuation performed. All assumptions for the December 31, 2007 valuations are contained in the 2007 TMRS Comprehensive Annual Financial Report, a copy of which may be obtained by writing to P.O. Box 149153, Austin, Texas, 78714-9153.

## **NOTE 3: OTHER INFORMATION - continued**

# Texas Municipal Retirement System Plan - continued

## The Schedule of Actuarial Liabilities and Funding Progress for the City is as follows:

# **Schedule of Funding Progress**

Actuarial Valuation Date	12/31/2007
Actuarial Value of Assets	\$ 611,081
Actuarial Accrued Liability	\$ 419,707
Percentage Funded	145.6%
Unfunded (Over-funded) Actuarial Accrued Liability (UAAL)	\$ (191,374)
Annual Covered Payroll	\$ 402,854
UAAL as a Percentage of Covered Payroll	(4.75%)
Trend Information	
Annual Pension Cost	\$ 21,205
Percent contributed	100%
Net Pension Obligation	\$

Actuarial Cost Method - Projected Unit Credit
Amortization Method - Level Percent of Payroll
Remaining Amortization Period - 25 Years - Open Period

Asset Valuation Method - Fund Value
Investment Rate of Return - 4.25%
Projected Salary Increases - None
Includes Inflation At - 3.0%
Cost of Living Adjustments - None

# NOTE 3: OTHER INFORMATION - continued

# Texas Municipal Retirement System Plan - continued

Contributions – Under the state law governing TMRS, the actuary annually determines the City contribution rate. This rate consists of the normal cost contribution rate and the prior service contribution rate, both of which are calculated to be a level percent of payroll from year to year. The normal cost contribution rate finances the currently accruing monetary credits due to the City matching percent, which are the obligation of the City as of an employee's retirement date, not at the time the employee's contributions are made. The normal cost contribution rate is the actuarially determined percent of payroll necessary to satisfy the obligation of the City to each employee at the time his/her retirement becomes effective. The prior service contribution rate amortizes the unfunded (overfunded) actuarial liability (asset) over the remainder of the plan's 25-year amortization period. When the City periodically adopts updated service credits and increases in annuities in effect, the increased unfunded actuarial liability is to be amortized over a new 25-year period.

# OMB Circular A-133 - State of Texas Single Audit Circular

The City did not expend \$500,000 or more in federal or state awards during 2008. As a result, a Single Audit in accordance with OMB Circular A-133 and the State of Texas Single Audit Circular was not required for the years ended September 30, 2008.

# **Subsequent Events**

On February 26, 2009, the OEDC provided a \$100,000 grant and \$100,000 interest free loan to Clary E. & I for the construction of an office building. In addition, a \$15,000 grant and \$15,000 interest free loan was provided to Nutty Peanut Butter to further economic development within the City.

On June 2, 2009, the City re-leased a city street and the ball field to the Overton Independent School District for \$1 per year for the next 10 years.

On April 15, 2010, the City financed two new police cruisers in the amount of \$58,215.

On May 20, 2010, the City approved the receipt of a \$150,000 sidewalk grant. The grant called for matching funds, of which \$45,000 was donated to the City by the OEDC.

On October 21, 2010, the OEDC approved a \$50,000 grant to ARPCO to assist with organizational administrative costs.

On July 21, 2011, the OMDD provided a \$95,000 loan to the City to purchase a pump truck and wastewater pumps.

Management has evaluated subsequent events though November 15, 2012, which is the date the financial statements were made available to management.

# ADDITIONAL SUPPLEMENTAL INFORMATION

CITY OF OVERTON, TEXAS
BALANCE SHEET
OTHER NON-MAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2008

TOTAL OTHER NON- STARPES GOVERNMENTAL FUND FUNDS	275 \$ 180,653	275 \$ 197,315			275		275 \$ 197,315
STAR	<b>⇔</b>	6	Ø				S
400k CONSTR. FUND	\$ 57,437	\$ 57,437	en en		57,437	57,437	\$ 57,437
CONSTRUCTION FUND	\$ 99,658	\$ 116,320	, , , , , , , , , , , , , , , , , , ,		116,320	116,320	\$ 116,320
GRANT (FUND	\$ 12,645	\$ 12,645	49		12,645	12,645	\$ 12,645
BLUEGRASS FUND	\$ 6,087	\$ 6,087	s	•	6,087	6,087	\$ 6,087
POLICE FUND	\$ 4,551	\$ 4,551	υn	1	4,551	4,551	\$ 4,551
ASSETS	Cash and Cash Equivalents Due from other funds	Total assets	Liabilities: Accounts payable Due to other funds Deferred revenues	Total liabilities Fund Balances:	Unreserved fund balances: Undesignated, reported in: Special revenue fund	Total fund balance	Total liabilities and fund balance

CITY OF OVERTON, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
OTHER NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2008

	POLICE FUND	ICE ZD	BLUE	BLUEGRASS FUND	GR	GRANT	CONSTRUCTION		400k CONSTR. FUND	STARS & STRIPES FUND	OTI	TOTAL OTHER NON- GOVERNMENTAL FUNDS
REVENUES Charges for services Grant Investment earnings Miscellaneous	69	26	<b>~</b>	45,964	€9	17,325	ب ج	3,410	765	\$ 250	€5	45,964 17,325 4,201 8,994
Total revenues		7,270		47,464		17,325	3,	3,410	292	250		76,484
EXPENDITURES Administration Public safety Parks and recreation Capital outlay Debt service		2,800		46,438		128	∞	18,208	38,757	, , , , ,		128 2,800 46,438 18,208 38,757
Total expenditures		2,800		46,438		128	18,	18,208	38,757	•		106,331
Excess (deficiency) of revenues over (under) expenditures		4,470		1,026		17,197	(14,	(14,798)	(37,992)	250		(29,847)
OTHER FINANCING SOURCES (USES) Transfers from other funds Transfers to other funds		5,125 (5,125)		5,020		752 (5,432)	2	2,214	25,000 (102,109)	(352)		38,111
Total other financing sources (uses)				4,919		(4,680)	2	2,214	(77,109)	(352)		(75,008)
Net change in fund balances		4,470		5,945		12,517	(12)	(12,584)	(115,101)	(102)		(104,855)
Fund balances - beginning of year, as previously reported		81		142		128	128,	128,904		377		129,632
Reclassification of fund type Restatement of fund type		•							(160,994)			(160,994)
Fund Balances - end of year, as restated	S	4,551	S	6,087	\$	12,645	\$ 116	116,320 \$	57,437	\$ 275	امو	197,315

# COMPLIANCE AND INTERNAL CONTROL



Celebrating 20 Years!

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council City of Overton, Texas

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of City of Overton, Texas (City), as of and for the year ended September 30, 2008, which collectively comprise the City's basic financial statements and have issued our report thereon dated November 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and responses, as items 2008-1, 2008-2, 2008-3, 2008-4, 2008-5, 2008-6, and 2008-7, that we consider to be deficiencies, significant deficiencies, or material weaknesses in internal control over financial reporting.

# Compliance and Other Matters

As part of obtaining reasonable assurance about whether City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as described above.

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the City's response and, accordingly, we express no opinion on it.

\*\*\*\*\*

This report is intended solely for the information and use of management, City Council, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Prother, Wilhel & Company, Plic PROTHRO, WILHELMI AND COMPANY, PLIC

Tyler, Texas November 15, 2012

# CITY OF OVERTON, TEXAS SCHEDULE OF FINDINGS AND RESPONSES FOR THE YEAR ENDED SEPTEMBER 30, 2008

### **DEFICIENCIES**

#### 2008-1

#### Condition:

The City does not maintain formal job descriptions or written procedures of daily operations.

#### Criteria:

Formal job descriptions and written procedures should be maintained by the City.

#### Cause:

Long term employees have the ability to perform daily operational activities without oversight.

#### Effect:

Personnel may not be performing duties within their assigned job responsibilities.

#### Recommendation:

The City should establish clear and complete procedures and job descriptions for all personnel. These job descriptions should be prepared in a manner so that a relatively untrained person can step into a position and easily identify the process necessary to properly perform the task.

# Management's Response:

We have identified specific job responsibilities within the City. With the hiring of a new City Manager, we expect to outline job responsibilities of each function within the City and begin implementing them during the first quarter of calendar year 2013.

#### 2008-2

#### Condition:

Records of board minutes for the Overton Municipal Development District are not maintained by the City.

#### Criteria:

The City is responsible for ensuring documentation is maintained in accordance with State and Federal Laws.

#### Cause:

The City has not required the Overton Municipal Development District to maintain records with the City Secretary.

#### Effect:

The City is unable to obtain record of board meetings held by the Overton Municipal Development District.

# **DEFICIENCIES** – continued

## <u>2009-2 – continued</u>

#### Recommendation:

We recommend the City maintain copies of all board minutes and records of the Overton Municipal Development District.

# Management's Response:

As of 2012, the City will be acquiring and maintaining the minutes and records of the OMDD.

#### 2008-3

## Condition:

Purchase orders are not being utilized.

#### Criteria:

Purchase orders should be used as a means to reconcile outstanding invoices or accounts payable.

#### Cause:

There is currently no formal procedure requiring purchase orders to be utilized.

#### Effect:

There is a risk for unauthorized disbursements to occur and not be detected in a timely manner.

#### Recommendation:

A formal procedure should be adopted by the City to utilize purchase orders, which will ensure disbursements are within the City's operational objectives.

# Management's Response:

As referenced in 2008-7, we acquired a new Accounting System that should facilitate a correct purchase order system beginning January 1, 2013.

# SIGNIFICANT DEFICENCIES

#### 2008-4

#### Condition:

The City has incorrectly prepared the Excess Highway Fines Form 40-128.

#### Criteria:

In conformity with instructions presented on Form 40-128, a reconciliation process should make it possible to verify revenue reports created by the court reporting software match the calculation for Excess Highway Fines reporting.

# **SIGNIFICANT DEFICENCIES – continued**

#### 2008-4 - continued

#### Cause:

The City does not have controls in place to determine if Excess Highway Fines are being properly calculated in accordance with Form 40-128 as presented by the Texas Comptroller of Public Accounts.

#### Effect:

There is a risk that liabilities to the Texas Comptroller of Public Accounts could be understated due to the lack of controls over Excess Highway Fines reporting.

#### Recommendation:

The City should determine how to reconcile court reporting software reports used for the Excess Highway Fines calculation as a means to verify liabilities to the Texas Comptroller of Public Accounts are accurately presented.

#### Management's Response:

As of the fiscal year 2012 –2013, the Police Chief and Court clerk will implement a formula to correctly calculate the Excess Highway Fines to be reported on Form 40-128.

#### 2008-5

#### Condition:

The Police Department citation books are not maintained in a central location. In addition, outstanding citations are not monitored for collectivity or updated status.

#### Criteria:

Monitoring activities are a management function of the City.

#### Cause:

The City has not established clear responsibility for citation books or verified revenue collected from citations.

#### Effect:

Citations that should be in warrant status are not properly classified. There is also a potential for misappropriation of assets due to the lack of supervisory review in this area.

#### Recommendation:

Supervisory review procedures should be established to review citation status updates and citation collection processes.

#### Management's Response:

Citation Books are currently under lock and key and distributed by the Police Chief as needed.

### **MATERIAL WEAKNESSES**

#### 2008-6

#### Condition:

The same employee is responsible for writing checks, making daily deposits, reconciling the bank statements and recording daily activities into the general ledger system. In addition, there are currently no supervisory review procedures over the bank reconciliation process.

#### Criteria:

Segregation of duties should be maintained and supervisory review performed in order to ensure integrity of financial data.

#### Cause:

Limited personnel with accounting background have allowed for the same employee to complete multiple job functions.

#### Effect:

There is a potential for transactional misstatements and/or misappropriation of assets that could not be detected in a timely manner due to the lack of segregation of duties and supervisory review.

#### Recommendation:

Although there are check signing procedures in place, there is a need for supplemental supervisory review of bank reconciliations. Segregation of duties for daily activities related to deposits and the general ledger function will help to ensure the integrity of financial data.

### Management's Response:

Daily deposits are prepared by separate departments and taken to the bank by the Financial Director. The new system allows for electronic reconciliations by Management. A new City Manager was hired during September 2012 and will now begin reviewing reconciliations.

#### 2008-7

#### Condition:

Financial records related to trial balance totals currently do not reconcile.

#### Criteria:

Generally Accepted Accounting Principles requires double entry accounting be used to record transactions.

#### Cause:

The accounting system "EDOC" currently used by the City allows one-sided transactions to occur within the software.

# **MATERIAL WEAKNESSES – continued**

## 2008-7 - continued

#### Effect:

Trial balance totals are not in balance as a result of one-sided transactions.

#### Recommendation:

We recommend that the City consider moving to an accounting system that ensures financial data is properly recorded in accordance with Generally Accepted Accounting Principles.

# Management's Response:

A new Accounting System was implemented May 2012 that requires double-entry accounting and will not allow for one-sided transactions.