



**NOTICE OF MEETING  
OF THE GOVERNING BODY  
OF THE  
CITY OF OVERTON, TEXAS**

Notice is hereby given that the Regular Called Meeting of the above-named City Council will be held on the **18<sup>th</sup>** day of **January, 2018** at 7:00 PM at City Hall Council Chambers, 1200 South Commerce Street, Overton, Texas.

**AGENDA**

**I. CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance

**II. PROCLAMATION / RECOGNITION / APPOINTMENTS**

1. Proclamation National School Choice Week
2. Mayor to consider and/or take action regarding the recommended re-appointments of Scott Andrews and Robert Heath to an additional two-year term on the Overton Housing Authority Board of Commissioners, to expire December 31, 2019 as submitted by Donald Eaves, Executive Director.
3. Presentation of letter received from Donna Edwards in regards to "Light Up Overton"
4. Certificate of Appreciation to Queen Price Garden Club for participation and organizing "Light Up Overton 2017"
5. Certificate of Appreciation to Billy Moore Correctional Center for participation and efforts toward "Light Up Overton 2017"

**III. CITIZEN FORUM- Each citizen will be allowed three (3) minutes**

This particular listing has been included on the agenda to allow public comments and presentations. Citizens may issue comments for topics that do not appear on this agenda. Any citizen who wishes to speak before the City Council must submit to the City Secretary a signed request to speak under Citizen Forum prior to the opening of the council meeting.

In accordance with existing law, the City Council cannot discuss, deliberate, or take action on any item(s) or topic(s) that is not so scheduled on this agenda. Public comments requiring action or deliberation of the Council may be scheduled on a following regular agenda. The Mayor, Council Members or City Staff may only respond to Citizens comments with a:

1. Factual Informational Statement
2. Statement of Current Policy
3. Discussion of Placing Topic on Future Agenda

**IV. CITIZEN'S REQUEST**

1. City Council to hear and take action regarding Charles Robinson, Jr. and Judy Williamson-Elrod request, on behalf of the Overton-New London Chamber of Commerce, for approval to hold their annual events listed below and request the cooperation and support from the City of Overton, Overton Police Department and the Overton VFD in their individual areas

of service to assure that the following events are held in an orderly, safe and successful manner for the benefit of our community.

**V. CONSENT AGENDA**

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to review, make possible corrections and approve minutes from Regular Called Meeting of the City Council held on December 14, 2017

**VI. BUSINESS**

1. Present revised meeting schedule for the City Council as updated January 15, 2018.
  - a. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings
2. Consider and take action regarding Preliminary Plat Application 2017-01—Ronald Williams and Velva Arnolds' request, to Preliminary Plat Lot 1 and Lot 2, Block 1, Charles Williams Addition, being a 2.218 acre tract of land in the H. B. Dance Survey, Abstract No.-232, City of Overton, Rusk County, Texas and being the same parcel of land deeded to Charles Williams on March 15, 1992 recorded in Volume 1254, Page 513, Official Records, Rusk County, Texas and being more commonly referred to as 1601 and 1605 FM 2089, Overton, Rusk County, Texas. **(Planning and Zoning Commission recommend approval 4 - 0.)**
3. Consider and take action regarding Final Plat Application 2017-01—Ronald Williams and Velva Arnolds' request, to Final Plat Lot 1 and Lot 2, Block 1, Charles Williams Addition, being a 2.218 acre tract of land in the H. B. Dance Survey, Abstract No.-232, City of Overton, Rusk County, Texas and being the same parcel of land deeded to Charles Williams on March 15, 1992 recorded in Volume 1254, Page 513, Official Records, Rusk County, Texas and being more commonly referred to as 1601 and 1605 FM 2089, Overton, Rusk County, Texas. **(Planning and Zoning Commission recommend approval 4 - 0.)**
4. Presentation of the City of Overton Ethics Policy.
5. Discuss and consider taking action regarding a Resolution authorizing the City Manager to enter into a Contract with Longview Computer Services for Information Technology Services for the City of Overton.
6. Discuss and consider taking action regarding a Resolution authorizing the City Manager to enter into a Service Agreement with G. Blake Thompson to continue to serve in the capacity as the City Attorney.
7. Discuss and consider taking action regarding a Resolution adopting and/or reaffirming policies and procedures for civil rights, equal opportunity and fair housing as required by the Texas Community Development Block Grant Program and authorizing publication of required notices.

8. Discuss and consider taking action regarding a Resolution authorizing the Mayor to execute a Professional Engineering Services Agreement with Hayes Engineering, Inc. for the Texas Community Development Block Grant (TXCDBG Contract No. 7217341).
9. Discuss and take action regarding a Resolution ratifying the Overton Economic Development Corporations recommendation to hold a Special Election to submit a proposition on the combined question of the abolition (repeal) of the additional sales and use tax at the rate of one-half of one percent for economic development authorized under Section 4A of the development corporation act (the "Act") and the adoption (recapture) of an additional sales and use tax at the rate of one-half of one percent for economic development under Section 4B of the Act.
10. Discuss and take action regarding an Ordinance to Order a Special Election to submit a proposition on the combined question of the abolition (repeal) of the additional sales and use tax at the rate of one-half of one percent for economic development authorized under Section 4A of the development corporation act (the "Act") and the adoption (recapture) of an additional sales and use tax at the rate of one-half of one percent for economic development under Section 4B of the Act.
11. Discuss and take action to reclassify the currently authorized job titles of the Public Works Department to the newly proposed titles which will amend the authorized employment positions in the FY 2017-18 Budget.
12. Discuss and take action regarding potential changes to current water meters used by the city from a manual read to either a drive by meter reading system versus a smart meter reading system.
13. Discuss and take action regarding Bank Loan(s) for the funding of a concrete saw for Public Works and the purchase of two (2) replacement patrol units for the Police Department; and for the refinancing of part of the Texas Bank & Trust short-term loan no. 73636714.
14. Consider and/or take action on first reading of Ordinance an Ordinance amending Ordinance No. 2014-07-29B "Appendix A" City of Overton- Schedule of Fees, by updating fees imposed by the City for Water and Sewer Service and other services.
15. Council to interview all potential candidates to fill the City Council Place #1 Position who have submitted applications as of January 17, 2018 by 5:00 pm.

**VII. CONVENE TO EXECUTIVE SESSION**

**City Council to adjourn into Executive Session**

1. Pursuant to TEXAS GOVERNMENT CODE, Section 551.074 (Public Officer; Closed Meeting) to interview, discuss and consider potential candidates for the appointment of a qualified City resident to Overton City Council, Place 1 to fill the unexpired term of Council Member Cox.

**City Council to adjourn executive session and return to open meeting**

### VIII. RECONVENE INTO OPEN SESSION

*The Overton City Council will reconvene in open session to act on any matter listed for deliberation in executive session.*

1. Consider and / or take action resulting from the interviews and deliberations in Executive Session pursuant the Texas Government Code, Section 551.074 (Public Officer; Closed Meeting) for the appointment of a qualified City resident to Overton City Council, Place 1 to fill unexpired term created by resignation through the next General Election scheduled for November 2018.

### IX. CITY ADMINISTRATION'S MONTHLY REPORTS

1. Emergency Services Monthly Reports
  - a. Fire Department
  - b. Champion EMS
  - c. Police Department
    - i. 2017 Police Department Annual Report
2. Department of Finance Monthly Report
  - a. Accounts Payable Check Register ending 12/31/2017
  - b. Statement of Revenue and Expenditures by Fund for FY2017-2018; Period 3
  - c. Statement of Revenue and Expenditures by Fund for FY2016-2017; Period 12
3. City Manager's Monthly Report to include if needed
  - a. Public Works Department
  - b. Community Development
  - c. Cemetery

### X. ADJOURNMENT

I, **Rachél Gafford**, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the bulletin board of City Hall of the City of Overton, Texas, a place readily accessible to the public at all times, on the **15<sup>th</sup>** day of **January, 2018** by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

  
Rachél Gafford, CITY SECRETARY



The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

This facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for the meeting should contact the City Secretary's office at least forty-eight (48) hours prior to the meeting. To make arrangements, call 903-834-3171.

**CERTIFICATION**

I, Rachél Gafford, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting with the agenda of items to be considered by the City Council was removed by me bulletin board outside of City Hall.

**REMOVED FROM BULLETIN BOARD:**

**Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

\_\_\_\_\_  
Rachél Gafford, CITY SECRETARY