

**REGULAR CALLED MEETING OF THE
OVERTON MUNICIPAL DEVELOPMENT DISTRICT
August 10, 2017**

Minutes of the Regular Called Meeting of the Overton Municipal Development District Board of Overton, Texas held on **August 10, 2017** at 6:00 PM at City Hall, 1200 South Commerce Street, Overton, Texas.

Overton Municipal Development District (OMDD)

PRESENT:

Joel Kerby, Acting Chairman

Lawrence Davis

David Stone

ABSENT:

Bob Heath, Chairman

Mike Piercy, Vice-Chairman

Also in attendance were Charles Cunningham, City Manager, Wendy Bates, City Comptroller, Rachél Gafford, City Secretary and Mayor C. R. Evans, Jr. representing staff; Andy Childs, Elsie Hollis, Betty Clark, Doris Hoover, Grace Green and Jean Beth Hamblen representing the Queen Price Garden Club.

I. CALL TO ORDER – Acting Chairman Kerby called the meeting to order at 6:00 PM

1. **Mayor Evans** gave the invocation.
2. **Board Member Stone** led the pledge of allegiance.

II. APPROVAL OF MINUTES

1. Board to review and make possible corrections to minutes of the Regular Called Meeting of the OMMD on **July 13, 2017**.

Board Member Stone made a motion to approve the minutes as submitted.

Board Member Davis seconded the motion.

Acting Chairman Kerby called for a vote.

Motion carried 3 – 0; Chairman Heath and Vice-Chairman Piercy absent.

Acting Chairman Kerby skipped to Old Business Item IV.1 on the Agenda

IV. OLD BUSINESS (Consider and/or action)

1. Board to hear, review, discuss and take action on a request from the “Queen Price Garden Club” to consider funding by the OMDD, to convert Kennamer Square to a Public Park.

City Manager Cunningham presented the proposed Kennamer Square Park Project cost analysis with an estimated total of \$31,712.88 which included a 5% contingency.

Board Member Davis made a motion to approve the Kennamer Square Park Project.

The motion died for lack of a second.

Board Member Stone stated that he felt that the full Board needed to be present prior to any discussion on the project.

City Secretary Gafford stated that the next meeting would need to be scheduled after September 15th as Chairman Heath and Vice-Chairman Piercy wouldn't return until then.

Acting Chairman Kerby then moved back to Item III.1 – Financial Report on the Agenda.

III. FINANCIAL REPORT

1. Presentation of Monthly Financial Report for Period Ending on the 31th of July, 2017.

City Manager Cunningham presented the financial report to the Board.

No action taken.

IV. OLD BUSINESS (Consider and/or action)

2. Board to hear, review and discuss a report on progress being made by the Subcommittee on purchase of new and re-placement playground equipment in the City's Park.

City Manager Cunningham presented an update on the progress that had been made by the subcommittee on replacement playground equipment.

No action taken.

3. Board to hear, review, discuss and take action to confirm acceptance of a request to fund a "Light-Up Overton" project that was approved by the OMDD Board contingent upon acceptance by the City Council.

City Manager Cunningham updated the Board that City Council had no objections to the funding approved by OMDD for the Light-Up Overton project; however, the City Attorney had directed the Queen Price Garden Club to not place any signs up recognizing the City's participation.

4. Board to hear, review and discuss a status report on the following projects:
 - a. Re-carpeting the City Hall Council Chambers

City Comptroller Bates reported that she was still working on getting carpet installers to come out to give estimates and hoped to be further along next month.

- b. Application of a grant for purchase of a siren warning system.

City Comptroller Bates reported that the grant application would have to be submitted to ETCOG for review and approval and we are in the process of submitting the application.

- c. Construction of three picnic tables by an Eagle Scout for the City Park.

City Manager Cunningham reported that the picnic tables were built and would be placed in the park once the clay work was completed.

- d. Installation of fencing and entrance gate at the Cemetery.

City Secretary Gafford reported that the gates on the Cemetery Fence across Section G had been installed August 9, 2017 and that we should be receiving a bill in the mail soon.

e. Water Pressure Study performed by SPI

City Manager Cunningham reported that the pressure study results had been received and that he would like to schedule a joint meeting with City Council to cover the results and SPI recommendations with both at the same time.

f. Street Improvements – CDBG Grant

City Manager Cunningham reported that the City was approved for CDBG Grant funding for early 2018; therefore the \$50,000 matching funds that OMDD had approved would be moved to the 2017-2018 FY budget.

V. NEW BUSINESS (Consider and/or action)

1. None

VI. ADJOURNMENT

Board Member Davis to adjourn.


Board Member Stone seconded the motion.

Acting Chairman Kerby called for a vote.

Motion carried 3 – 0; Chairman Heath and Vice-Chairman Piercy absent.

With no further business, the meeting was adjourned at **6:47 PM**

Minutes submitted, approved and/or corrected this **12TH** day of **October , 2017.**



Joel Kerby _____, CHAIRMAN

Attested by:



Rachél Gafford, CITY SECRETARY