

**REGULAR CALLED CITY COUNCIL MEETING
JULY 18, 2019**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **JULY 18, 2019 AT 7:00 PM** IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

PRESENT:

C. R. Evans Jr., Mayor
Jerry Clark
Trampas Freeman
David Stone
Michael Paul Williams

ABSENT:

John Posey, Mayor Pro Tem

Also, in attendance were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Gabe Wallace, Police Captain and Rachél Gafford, City Secretary representing staff. Elsie Hollis representing the public.

A. CALL TO ORDER - Mayor Evans called the meeting to order at 7:01 p.m.

1. *Invocation was given by Councilmember Freeman*
2. *Pledge of Allegiance of the U. S. Flag and the Texas Flag was led by Councilmember Williams*

B. CITIZEN FORUM –

Elsie Hollis, 212 N. Meadowbrook Dr, representing the Overton Citizens Beautification Committee submitted photos to Interim City Manager Carter of four (4) properties (structures) that the committee would like to see the City's Code Enforcement Department address with the property owners to have the property cleaned up.

C. CITIZENS REQUESTS - None**D. CONSENT AGENDA**

1. City Council to take action to approve minutes from a Regular Called Meeting of the City Council on June 27, 2019.

Councilmember Williams made a motion to approve the Consent Agenda as submitted for approval.

Councilmember Clark seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent.

E. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
 - a. Christus EMS report

Interim City Manger Carter presented the Christus EMS monthly report.

b. Overton Volunteer Fire Department report

City Secretary Gafford presented the Overton Volunteer Fire Department monthly report.

2. Discuss, consider and/or take action regarding a Resolution rescheduling the September Regular City Council meeting.

City Controller Bates presented proposed Resolution to reschedule the September Regular Called Council Meeting to September 12, 2019 to be able to adopt the Tax Rate and Budget for FY2019-2020 in accordance with Rusk County Tax Assessors request that the tax rate be adopted by September 15, 2019.

Councilmember Freeman made a motion to approve Resolution No. 2019.07.18 to change the regularly scheduled September Council Meeting from September 19th to September 12th.

Councilmember Williams seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent.

RESOLUTION NO. 2019.07.18

A RESOLUTION OF THE CITY OF OVERTON, TEXAS, RESCHEDULING THE SEPTEMBER REGULAR CITY COUNCIL MEETING FROM THURSDAY, SEPTEMBER 19, 2019 TO THURSDAY, SEPTEMBER 12, 2019.

3. Discuss and/or consider action regarding changing the benefit waiting period for full-time employees from 0 days to 90 days to coincide with the probationary period outlined in the City's Personnel Policy Manual as it relates to the insurance waiting period and accrual and use of PTO.

Interim City Manager Carter presented a staff report regarding changing of benefit waiting period for insurance and PTO on new full-time employees.

Councilmember Stone made a motion to discuss.

Councilmember Freeman seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent.

After a brief discussion between staff and Council.

Councilmember Freeman made a motion to authorizing the change of the City's waiting period on when certain benefits (specifically health, dental, life, vision insurance and the accrual of Paid Time Off) to coincide with successful completion of the 90 Probationary Period.

Councilmember Clark seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent. (CA2019.07.18A)

4. Discuss and/or consider action regarding the Smith County 9-1-1 Communication District BUDGET APPROVAL for Fiscal Year 2019-2020.

Interim City Manager Carter presented the proposed FY2019-2020 Smith County 9-1-1 Communication District Budget for City Council approval stating that the City of Overton is once again allocated for \$5,000 for Dispatch upgrades or services in the proposed budget.

Councilmember Williams made a motion to approve the FY 2019-2020 Smith County 9-1-1 Communication District Budget as presented.

Councilmember Freeman seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent. (CA2019.07.18B)

F. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.
 - a. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

Councilmember Freeman requested an excused absence from the August 15, 2019 Regular Called Meeting if needed.

Councilmember Williams made a motion to approve Councilmember Freeman's request for an excused absence from the August Regular Council Meeting if needed.

Councilmember Clark seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent. (CA2019.07.18C)

G. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

City Manager / Chief Carter presented and answered questions regarding the departmental reports.

1. Administration Monthly Reports
 - a. City Manager's Report
 - b. Police Department Report
 - c. Municipal Cemetery Report
 - d. Community Development Report
 - e. Public Works Department Report

No action taken.

City Controller Bates presented and answered questions regarding the following Finance department reports.

2. Finance Monthly Reports
 - a. City Controller's Report
 - b. Accounts Payable Check Register
 - ~~e. Statement of Revenue and Expenditures by Fund (presented with budget workshop documentation on 7/17/2019)~~
 - d. Monthly Bank Statement
 - ~~e. Overton Economic Development Corporation (OEDC) expenditures over \$50K~~

No action taken.

H. ADJOURNMENT

Councilman Clark made a motion to adjourn.

Councilman Freeman seconded the motion.

Motion carried 4 – 0, Mayor Pro Tem Posey absent.

With no further business, the meeting was adjourned at 7:50 p.m.

Minutes submitted, approved and/or corrected this 15th day of August, 2019.



CITY OF OVRTON

C. R. Evans, Jr.
C. R. Evans, Jr., MAYOR

ATTEST:

Rachel Gafford
Rachel Gafford, TRMC, CITY SECRETARY

Council Action Items:

1. Res. No. 2019.07.18 – Rescheduling the September Regular Council Meeting.
2. CA2019.07.18A – Changing the benefit waiting period on new full-time employees from 0 to 90 days.
3. CA2019.07.18B – Approving the FY2019-2020 Smith County 9-1-1 Communications District Budget.
4. CA2019.07.18C – Granting an excused absence to Councilmember Freeman for the August Regular Called Council Meeting.