

**SPECIAL CALLED BUDGET WORKSHOP OF THE CITY COUNCIL  
AUGUST 15, 2019**

MINUTES OF THE SPECIAL CALLED BUDGET WORKSHOP OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD AUGUST 15, 2019 AT 6:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>PRESENT:</u>	<u>Place</u>	<u>ABSENT:</u>	<u>Place</u>
C. R. Evans Jr., Mayor		Trampas Freeman	1
John Posey, Mayor Pro Tem	2		
Jerry Clark	3		
David Stone	4		
Michael Paul Williams	5		

Also, in attendance were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Gabriel Wallace, Police Captain and Rachél Gafford, City Secretary representing staff. Also, in attendance representing the public were Bob Overman, Lane Schurbon, Stephen DuBose, Doris Hoover, Carolyn Garsee, Sam Schultz, Jim Hamblin, Jean Beth Hamblin, Elsie Hollis, Susan Bobbitt, Michael Vinson, Shannon Arrington and Scott Florey.

**A. CALL TO ORDER - Mayor Evans called the meeting to order at 6:00 p.m.**

**B. WORKSHOP**

1. Council to review and discuss proposed Budget Amendment for Fiscal Year 2019.

*City Controller Bates presented a high-level overview of the proposed budget amendment based off estimates of how the revenues and expenditures are expected to come in to finalize the Fiscal Year for 2019.*

*After a brief question and answer session Council requested that line item 30-35-5000 (Water Salaries) in the amount of \$11,500 after review it was determined that due to a software glitch, payroll had been double booked and for a short time the payroll system would no longer allow employees payroll related sewer expense to be updated when moved to the sewer department.*

2. Council to discuss the proposed 2019 Maximum Tax Rate to fund the proposed FY2019-2020 Municipal Budget.

*City Controller Bates presented a high level overview of the proposed tax rates and the calculation methods used to reach the recommended FY2020 rate. Bates explained that the calculated effective tax rate was \$0.717152; however, she was recommending that Council considered the maximum allowable rate increase of eight (8) percent which would be an increase in the M & O rate by about \$0.02 and a decrease in the I & S (Debt) rate by approximately \$0.02 to be a combined rate of \$0.727911 (\$0.475795 (M&O) and \$0.252116 (I&S)). Bates explained that the debt portion of the rate needed to be lowered because only Bonded Debt could be used in the calculation for the debt portion of the tax rate known as I & S and the previous debt schedule used had an error that has since been corrected.*

*After a brief question and answer session Council moved to the next agenda item.*

3. Council to review and discuss proposed Budget Fiscal Year 2020.

*City Controller Bates presented a high level overview of the proposed budget. Bates and Interim City Manager Carter explained the items proposed for this year's budget included several new computers that will be outdated with Microsoft no longer supporting Windows 7, the addition of a new position in Public Works as it has been deemed that we are way understaffed in this department, the addition of a PRN Janitorial position, a \$0.25 COLA for all permanent employees, the addition of a used mini excavator and used utility truck with a crane which are much needed pieces of equipment for the Public Works department, Laserfische Software and a Codification, Supplementation and Online Services for the City's Ordinances.*

*Council requested staff look at the impact of increasing the COLA to \$0.50 cents and bring the impact analysis back to the next meeting. Council moved to the next agenda item.*

4. Staff to answer submitted Council questions regarding the Official Copy of the proposed FY2019-2020 Municipal Budget which was filed with the City Secretary on August 13, 2019.

*Although no questions were submitted by Council prior to the meeting, Council did have a brief question answer session regarding the proposed budget items during the workshop.*

**C. ADJOURNMENT**

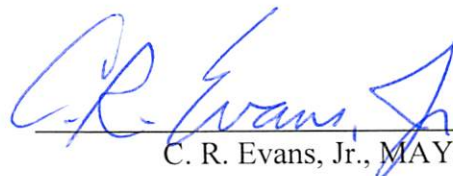
*Mayor Pro Tem Posey moved to adjourn the budget workshop*

With no further business, the workshop was adjourned at **6:50 p.m.**

Minutes submitted, approved and/or corrected this **12<sup>th</sup>** day of **September, 2019.**



CITY OF OVRTON

  
C. R. Evans, Jr., MAYOR

ATTEST:

  
Rachel Gafford, TRMC, CITY SECRETARY