



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.ci.overton.tx.us

Council Agenda
Page 1 of 4

CITY COUNCIL AGENDA FEBRUARY 20, 2020 REGULAR CALLED MEETING (7:00 p.m.)

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance – *U. S. flag and Texas flag (“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible”)*

B. MAYORAL PROCLAMATION / RECOGNITION / APPOINTMENTS

1. Mayor to issue a proclamation in honor of Fire Chief Jim White
2. Mayor to issue a proclamation in 2020 Overton Clean Up Day
3. Mayor to issue a proclamation in 2020 Rusk County Clean Day

C. PUBLIC FORUM - Each individual will be allowed three (3) minutes.

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Rachél Gafford, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council’s consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.

D. REQUESTS OF COUNCIL

1. City Council to hear and take action regarding the following request from the Overton-New London Chamber of Commerce:
 - a. Approval to hold their annual Easter Egg hunt on April 4, 2020 at a City facility to be determined, requesting that the City purchase and provide 1,000 candy filled eggs and 1,000 trinket filled eggs and requesting the aid of the Overton Police Department to provide traffic and crowd control from the beginning of the event until the event completely concludes.
 - b. Approval to hold their annual Fall Fest in downtown Overton on October 17, 2020 and request the aid of the Overton Police Department and the Overton Volunteer Fire Department to provide traffic and crowd control, and blocking off the roads from the beginning of the event until the event completely concludes.
 - c. Approval to hold their annual Christmas Parade in downtown Overton on November 30, 2020 to route the parade from Commerce Street to Main Street and request the aid of the Overton Police Department and the Overton Volunteer Fire Department to line up the parade participants, block streets along the route, provide traffic and provide crowd control from the beginning of the event until the event completely concludes
2. Council to hear a request from Elsie Hollis, 212 N. Meadowbrook, regarding the following City Code Violations within the city limits and requesting the City enforce the adopted codes.



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.ci.overton.tx.us

Council Agenda
Page 2 of 4

- a. 614 Garland Street – remove abandoned car and down tree
 - b. 609 Brandon Street – owners need to cut overgrowth
 - c. ??? E. State Hwy 323 Dilapidated structured located on E. State Hwy 323 (actually old Good Samaritan Building) – Building is an eyesore far too long, building needs to be torn down.
3. City Council to hear and take action regarding request from Rich Scott, on behalf of the Heritage Group, to hold a Art Festival on Rusk Street from Henderson Street to South Street on March 28, 2020 from 10 a.m. to 4 p.m., and approval of a possible request for various city streets and / or services to be utilized for the event.

E. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to approve minutes from a Regular Called Meeting of the City Council on January 16, 2020.
2. City Council to approve minutes from a Special Called Meeting of the City Council on January 24, 2020.
3. City Council to approve minutes from a Special Called Meeting of the City Council on February 8, 2020.
4. Council to take action to appoint Robert Wall as Interim Fire Chief until further notice.

F. COMMUNITY DEVELOPMENT CASES

1. Council to hear and take action regarding Variance Application 2020-01—Nancy Williams' request for a variance from the City of Overton Design Standards Regulations, Section 106.1 – Sidewalk Requirements and Section 111.3 – Parking: Standard Curb and Gutter Requirements. Specifically, applicant is requesting a variance to not install curb, gutter and sidewalk along Hoxie Johnson and Joe Lee Roads where adjacent to the subject property. The subject property is approximately a 1.451-acre tract of land out of the George Berry Survey A-143, legally described as all that certain lot, tract or parcel of land, a part of the George Berry Survey A-143, Rusk County, Texas and also being as a part of all of that certain tract called 99.10-acre tract of land described in a deed dated November 3, 2016 that is recorded in Volume 3474, Page 352 and also being a part of all of that certain tract called 17.22-acre tract of land described in a deed dated November 4, 1999 as recorded in Volume 2162, Page 536, Official Public Records of Rusk County, Texas, and being more commonly referred to as 1011½ Joe Lee Road , Overton, Rusk County, Texas. *The Planning & Zoning Commission recommended approval 5 – 0, Commissioner Hickman absent.*
2. Council to hear and take action regarding Preliminary Plat Application 2020-01—Nancy Williams' request, to Preliminary Plat Lot 1, Block 1, Williams Addition being a preliminary plat of an approximately 1.451-acre tract of land out of the George Berry Survey A-143, legally described as all that certain lot, tract or parcel of land, a part of the George Berry Survey A-143, Rusk County, Texas and also being as a part of all of that certain tract called 99.10-acre tract of land described in a deed dated November 3, 2016 that is recorded in Volume 3474, Page 352 and also being a part of all of that certain tract called 17.22-acre tract of land described in a deed dated November 4, 1999 as recorded in Volume 2162, Page 536, Official Public Records of Rusk County, Texas, and being more commonly referred to as 1011½ Joe Lee Road , Overton, Rusk County, Texas. *The Planning & Zoning Commission recommended approval 5 – 0, Commissioner Hickman absent.*



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.ci.overton.tx.us

Council Agenda
Page 3 of 4

3. Council to hear and take action regarding Final Plat Application 2020-01—Nancy Williams' request, to Final Plat Lot 1, Block 1, Williams Addition being a final plat of an approximately 1.451-acre tract of land out of the George Berry Survey A-143, legally described as all that certain lot, tract or parcel of land, a part of the George Berry Survey A-143, Rusk County, Texas and also being as a part of all of that certain tract called 99.10-acre tract of land described in a deed dated November 3, 2016 that is recorded in Volume 3474, Page 352 and also being a part of all of that certain tract called 17.22-acre tract of land described in a deed dated November 4, 1999 as recorded in Volume 2162, Page 536, Official Public Records of Rusk County, Texas, and being more commonly referred to as 1011½ Joe Lee Road, Overton, Rusk County, Texas. *The Planning & Zoning Commission recommended approval 5 – 0, Commissioner Hickman absent.*

G. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
 - a. Christus EMS report
 - b. Overton Volunteer Fire Department report
2. Discuss and consider action regarding a Resolution authorizing the approval and renewal of an Interlocal Agreement between Texas Department of Public Safety and the City of Overton in order to be a part of the Failure to Appear Program.
3. Discuss and consider action regarding a Resolution authorizing the Mayor to enter into an agreement between the Overton Municipal Development District and the City of Overton for a short-term cash flow loan for the procurement of public works equipment and new financial software.
4. Discuss and consider action regarding two proposed financial software options and quotes.
5. Discuss and consider action regarding a Resolution authorizing the City Manager to enter into agreement for the purchase and conversion to a new comprehensive financial software system for the City of Overton.
6. Discuss, consider and take action regarding a Resolution authorizing the City Manager to enter into a Service Agreement with John Stover (Skelton, Slusher, Barnhill, Watkins, Wells) to act as bond counsel for the issuance of the proposed Tax and Revenue Certificate of Obligations.
7. Discuss, consider and take action to approve giving notice of intent to issue City of Overton, Texas Certificates of Obligation (2020).

H. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
3. Mayor to call a Special Called Meeting for the purpose of interviewing potential Finance Director candidates and possible action on pending financing items.

I. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports
 - a. City Manager's Report
 - b. Police Department Report
 - i. 2019 Racial Profiling Report
 - c. Code Compliance/Enforcement Report



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.ci.overton.tx.us

- d. Municipal Cemetery Report
 - e. Community Development Report
 - f. Public Works Department Report
2. Finance Monthly Reports
- a. City Controller's Report
 - b. Accounts Payable Check Register
 - c. Statement of Revenue and Expenditures by Fund
 - d. Monthly Bank Statement
 - e. Overton Economic Development Corporation (OEDC) expenditures over \$50K

J. ADJOURNMENT

Prepared and posted this the 17th day of **February, 2020**, by **7:00 p.m.** in accordance with Chapter 551, Texas Government Code.


 Rachél Gafford, TRMC, CITY SECRETARY



Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

CERTIFICATION

I, Rachél Gafford, TRMC, City Secretary of the City of Overton, Texas do hereby certify that notice of the above meeting with the agenda of items to be considered by the City Council was removed by me from the bulletin board outside of City Hall.

REMOVED FROM BULLETIN BOARD:

Date

Time

Rachél Gafford, TRMC, CITY SECRETARY