CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

CITY COUNCIL AGENDA
APRIL 16, 2020
REGULAR CALLED MEETING (7:00 p.m.)
CITY COUNCIL CHAMBERS, 1200 S. COMMERCE ST., OVERTON TX 75684

Due to the COVID-19 Pandemic, this meeting will be held via video conference and in person access will be closed to the public. One or more elected officials/presenters may attend this meeting by video conference. **The agenda notice (Council meeting agenda and agenda packet) are posted on the City's website and can be found by following this link: cityofoverton.com/city-council/**

- **To join the meeting, you can dial 1-877-309-2073 access code 884-410-565, when asked for audio code enter # or *.**
- **The meeting can also be accessed at GoTo Meeting at:**
  https://www.gotomeet.me/SherryRoberts1/city-council-meeting-04-16-2020
- **For an electronic copy of the council meeting agenda packet follow the following link and scroll down to the listing of City Council Agendas & Minutes and scroll down to the date for the agenda to be reviewed:**
  cityofoverton.com/city-council/

Members of the public who wish to submit written comments on a listed agenda item or wish to make a comment at the meeting may submit their comments in advance of the meeting by emailing them to info@cityofoverton.com Staff requests comments be submitted in advance if possible, by 4 pm, Thursday, April 16, 2020.

For assistance with submitting comments for this meeting you may call 903-834-3174 ext. 235, Monday through Friday between the hours of 8 am to 4 pm.

A. CALL TO ORDER

1. Roll Call
2. Invocation
3. Pledge of Allegiance – *U. S. flag and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*

B. MAYORAL PROCLAMATION / RECOGNITION /APPOINTMENTS

1. Mayor to issue proclamation in recognition of May 2020 as Motorcycle Safety and Awareness Month for the City of Overton
2. Mayor to issue Proclamation in honor of the 2020 National Day of Prayer scheduled for Thursday, May 7, 2020.

C. PUBLIC FORUM - Each individual who has submitted questions or comments in advance for Council on an agenda item will be read for Council at this time. Council will respond to only those items posted on the agenda; other questions or comments Council may direct staff to put the item on a future agenda.

D. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to approve minutes from a Regular Called Meeting of the City Council on March 19, 2020.

E. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
   a. Christus EMS report
   b. Overton Volunteer Fire Department report
2. Discuss and consider action to direct staff regarding a possible amendment to Chapter 60, Section 60.23 Truck Route of the City of Overton Code of Ordinances as it relates to the allowable weight limits allowed on city streets.
3. Discuss and act regarding the appointment of a Local Rabies Control Authority.
4. Discuss update regarding the COVID-19 Pandemic as it relates to the City of Overton and city operations. Possible action by Council to give staff direction for procedural changes.
5. Discuss and act on a Resolution to amend and extend the Local Disaster for Public Health Emergency Declaration through April 30, 2020 for the City of Overton.
6. Review and discuss the street light audit report submitted to Council by Tom Trimble, Oncor from the January audit and presentation of the street light audit completed in April.
7. Discuss and act regarding the ISO update and scheduling of presentation from ISO.
8. Discuss and act regarding transfer of the excessive duty stipend from the City Controller position to the Finance Director position.
9. Hear, discuss and act to direct staff regarding financing options for both the authorized Public Works Equipment purchases and the authorized Incode Financial Software subscription.
10. Discuss and act regarding a Resolution to denying the application for approval of a rate change submitted by ONCOR Electric Delivery Company, LLC and authorization to participate in proceedings at the Public Utility Commission of Texas

F. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

3. Mayor to set a date and time for a Special Called Meeting to complete financing paperwork discussed in Agenda Item E.9.

G. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports
   a. City Manager's Report
   b. Police Department Report
   c. Code Compliance/Enforcement Report
   d. Municipal Cemetery Report
   e. Community Development Report
   f. Public Works Department Report
2. Finance Monthly Reports
   a. City Controller's Report
   b. Accounts Payable Check Register
   ~~c. Statement of Revenue and Expenditures by Fund~~
   d. Monthly Bank Statement
   e. Overton Economic Development Corporation (OEDC) expenditures over $50K

H. ADJOURNMENT

Prepared and posted this the **13th** day of **April, 2020**, by **7:00 p.m.** in accordance with Chapter 551, Texas Government Code.

Rachél Gafford, TRMC, CITY SECRETARY

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

CERTIFICATION

REMOVED FROM BULLETIN BOARD:

_____ _____ _____

Date Time Rachél Gafford, TRMC, CITY SECRETARY

AGENDA

REGULAR CALLED

COUNCIL MEETING

A.

CALL TO ORDER

AGENDA ITEM

A.1

Roll Call

AGENDA ITEM

A.2

Invocation

A.3

Pledge of Allegiance

U.S. Flag &

Texas Flag

AGENDA ITEM

B.

MAYORAL PROCLAMATIONS / RECOGNITIONS / APPOINTMENTS

AGENDA ITEM

B.1

Mayor to issue proclamation in recognition of May 2020 as Motorcycle Safety and Awareness Month for the City of Overton

Proclamation

Motorcycle Safety Month

WHEREAS, *todays society is finding more citizens involved in motorcycling on the roads of our country; and*

WHEREAS, *motorcyclists are roughly unprotected and therefore more prone to injury or death in a crash than other vehicle drivers; and*

WHEREAS, *campaigns have helped inform riders and motorists alike on motorcycle safety issues to reduce motorcycle related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and*

WHEREAS, *it is the responsibility of all who put themselves behind the wheel to become aware of motorcyclists, regarding them with the same respect as any other vehicle traveling the roadways of this country; and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules; and*

WHEREAS, *urging all citizens of our community to become aware of the inherent danger involved in operating a motorcycle, and for riders and motorists alike to give each other the mutual respect they deserve;*

NOW, THEREFORE *I, C.R. Evans, Jr, Mayor of the City of Overton, Texas do hereby proclaim the month of May, as Motorcycle Safety and Awareness Month in this city. Further, I urge all residents to do their part to increase safety and awareness in our community.*

IN WITNESS WHEREOF*, I have set my hand and caused the Seal of the City of Overton to be affixed this 16th day of April in the year 2020.*

_____

C. R. EVANS, JR., MAYOR
CITY OF OVERTON, TEXAS

AGENDA ITEM

B.2

Mayor to issue Proclamation in honor of the 2020 National Day of Prayer scheduled for Thursday, May 7, 2020.

Proclamation

National Days of Prayer for all Americans

WHEREAS, *the National Day of Prayer Task Force, a project of the National Prayer Committee, is dedicated to calling America back to God; and,*

WHEREAS, *the National Day of Prayer is observed on the first Thursday of May each year; and*

WHEREAS, *the theme for the 2020 National Day of Prayer is "Praise God's Glory Across the Earth, AMEN!!!"; and*

WHEREAS, *during the past several weeks the whole world has been affected by the Corona Virus Pandemic; and*

WHEREAS, *President Donald Trump has also proclaimed Friday, May 15, 2020 as a National Day of Prayer for all Americans affected by the Coronavirus Pandemic; and*

WHEREAS, *individuals, corporately and individually, need to place their faith in the unfailing character of their Creator, who is sovereign over all governments, authorities and men; and,*

WHEREAS, *with one mind and one voice, we may glorify God; and,*

WHEREAS, *there is power in prayer, we can find hope and comfort in the grace and guidance of a loving God.*

NOW, THEREFORE, I, C. R. Evans, Jr., Mayor of The City of Overton, Texas, do hereby proclaim, Thursday, May 7, 2020 for the City of Overton, Texas as

A Day of Prayer for all Americans

And in support of President Trump's Proclamation, hereby proclaim, Friday, May 15, 2020 for the City of Overton, Texas as

A Day of Prayer for all Americans Affected by the Coronavirus Pandemic and for our National Response Efforts

IN WITNESS WHEREOF, *I have set my hand and caused the Seal of the City of Overton to be affixed this 16th day of April in the year 2020.*

C. R. EVANS, JR., MAYOR
CITY OF OVERTON, TEXAS

AGENDA ITEM
C.
PUBLIC FORUM

Each individual who has submitted questions or comments in advance for Council on an agenda item will be read for Council at this time. Council will respond to only those items posted on the agenda; other questions or comments Council may direct staff to put the item on a future agenda.

AGENDA ITEM
D.
CONSENT AGENDA

AGENDA ITEM
D.1

City Council to approve minutes from a Regular Called Meeting of the City Council on March 19, 2020.

REGULAR CALLED CITY COUNCIL MEETING
MARCH 19, 2020

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **MARCH 19, 2020** AT **7:00 PM** IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

PRESENT:	POSITION	ABSENT:	POSITION
C. R. Evans Jr.	Mayor		
John Posey (Mayor Pro-Tem)	2		
Trampas Freeman	1		
Jerry Clark	3		
Reggie Thompson	4		
Michael Paul Williams	5		

Also, in attendance were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Sherry Roberts, Finance Director, Gabriel Wallace, Police Captain, and Rachél Gafford, City Secretary representing staff, Walter Wilhelmi, representing Prothro Welhelmi, CPA and Tom Trimble, representing Oncor. Also, in attendance representing the public were Michelle Williams, Elsie Hollis, Dale Grandstaff, Chris Hall, LaShunon Hall, Christian Hall and Kelvin Darden.

A. CALL TO ORDER - *Mayor Evans called the meeting to order at 7:00 p.m.*

1. ***Invocation was given by Councilmember Freeman***
2. ***Pledge of Allegiances were led by Councilmember Williams***

B. MAYORAL PROCLAMATION / RECOGNITION /APPOINTMENTS

1. Mayor introduced newly appointed Finance Director Sherry Roberts to the public and welcomed her publicly to the staff.

C. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.*

Dale Grandstaff, 302 Honzell Road, addressed council regarding issues regarding the Overton Lake contractor removing some of his dirt and his property line marker during the Overton North Lake Dam and Spillway project. Grandstaff requested that Council meet with him to determine what could be done to work this civil dispute matter out prior to him involving his attorney.

No response from Council was given. No action taken.

Christopher Hall, 601 S. Bradford Street, requested Council consider amending the Truck Route Ordinance which prohibited him parking his bobtail work truck for his personal business at his residence. Hall referenced that there are currently two (2) trucks that exceed the weight of his truck that are parked on city streets at 400 E. South St. and 708 E. Helen Street which are doing much more damage to city streets than what his truck would do. Hall went on to ask Council what could be done to work together to allow him to park his business truck with a rough weight of 14,000 pounds at his residence.

Motion by Mayor Pro Tem Posey to put this item on the next Agenda to allow for discussion on the next City Council Agenda.

Motion was seconded by Councilmember Thompson.

Motion Carried 5 – 0.

D. REQUESTS OF COUNCIL

1. City Council to hear and take action regarding Christopher Hall, 601 S. Bradford's following requests:
    a. Require all homeowners to install a streetlight in front of their homes.
    b. City to come with ways to light up the neighborhood streets for safety.

Christopher Hall, 601 S. Bradford Street, presented his requests to ask Council to install additional streetlights in his neighborhood for safety reasons.

Tom Trimble, representing Oncor, explained to Council that Oncor no longer installs guard lights, if a person wants a guard light an electrician has to install the light. Trimble also covered the possible costs associated with the addition and/or the replacement of streetlights. Trimble explained that the cost of operating each additional light would be $11.50 per month on an existing pole; however, that would not include the kilowatt hours. Trimble also explained that Oncor's standard tariff allowance per pole is $35 per pole, if costs exceeded that then the City would be responsible for the additional costs.

City Controller Bates asked Trimble if a report could be sent to the City regarding the recent street light audit conducted by the City in January 2020. Bates explained that we had reported all the outages but did not have a nice summary report of all lights reported and resolutions for each street light problem submitted.

Trimble responded that he would request that report be emailed to the City.

No action taken.

E. CONSENT AGENDA

1. City Council to approve minutes from a Regular Called Meeting of the City Council on February 20, 2020.
2. City Council to approve minutes from a Special Called Meeting of the City Council on February 25, 2020.

Councilmember Thompson made a motion to approve Consent Agenda as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

F. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
    a. Christus EMS report
    b. Overton Volunteer Fire Department report

Interim City Manager / Chief of Police Carter presented the Emergency Management Services reports for the Month of February.

No action taken.

2. Discuss and consider action regarding enforcement of restrictions on and/or closing of Community Facilities as recommended by the CDC in regard to the COVID-19.

Interim City Manager / Chief of Police Carter presented an update and recommendations received regarding the COVID-19 pandemic from both the Smith County and Rusk County Emergency Services Districts and requested direction from Council regarding the closing of City facilities.

Councilmember Freeman made a motion to close all the City of Overton facilities while under the Declaration of Public Health Emergency was in effect effective immediately.

Councilmember Thompson seconded the motion.

Mayor Evans asked for discussion. After a brief discussion among Council and staff the following amended motion was presented.

Mayor Pro Tem Posey made a motion to amend the original motion to close all the City of Overton facilities except for the open areas to include the Municipal Park and the Overton Lake.

Councilmember Freeman seconded the motion.

Motion to amend the original motion carried 5 – 0.

Mayor Evans asked City Secretary Gafford to read the amended motion for Council.

City Secretary Gafford stated that the amended motion of record is:

Motion to close all the City of Overton facilities, except for open area facilities to include the Municipal Park and the Overton Lake, while under the Declaration of Public Health Emergency was in effect effective immediately.

Mayor Evans called for a vote on the amended motion.

Motion carried 5 – 0.

a. **Discuss and consider action on a Resolution to renew and continue the Declaration of the Public Health Emergency signed and executed by the Mayor on Tuesday, March 17, 2020.**

Interim City Manager / Chief of Police Carter presented and explained the Resolution submitted for Council approval upon recommendation of the City Attorney. This Resolution would renew and continue the Declaration of the Public Health Emergency signed and executed by the Mayor through the next regular City Council Meeting scheduled for April 16, 2020. The Mayor's original Declaration is only valid for seven (7) days and must be approved and extended by City Council action.

Councilmember Thompson made a motion to approve Resolution No. 2020.03.19A as submitted renewing and extending the Declaration of the Public Health Emergency through April 16, 2020.

Mayor Pro Tem Posey seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS EXTENDING THE DISASTER DECLARATION ISSUED BY MAYORAL DECLARATION ON MARCH 17, 2020 IN RESPONSE TO COVID-19, A PUBLIC HEALTH EMERGENCY.

3. Discuss and consider action to regarding the acceptance of the Independent Financial Audit for the Period Ending September 30, 2015.

Walter Welhelmi, Prothro Welhelmi, presented the FY2015 audit report to Council.

Councilmember Thompson made a motion to accept the FY2015 Financial Audit as presented.

Mayor Pro Tem Posey seconded the motion.

Motion carried 5 – 0.

4. Discuss and consider action regarding a Resolution approving the election of new officers of the Overton Volunteer Fire Department for the remainder of the 2020 Calendar year.

Mayor Evans presented the Resolution for adoption approving the newly elected officers for 2020 for the Overton Fire Department. Mayor Evans explained that another election was required to fill the position vacated by the passing of former Fire Chief Jim White.

Councilmember Clark made a motion to approve Resolution No. 2020.03.19B as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS APPROVING THE ELECTION OF NEW OFFICERS FOR THE OVERTON VOLUNTEER FIRE DEPARTMENT FOR THE REMAINDER OF THE 2020 CALENDAR YEAR.

5. Discuss and consider action regarding authorizing the additional Public Work Tech position authorized for April 1, 2020 to start effective date March 23, 2020.

Interim City Manager / Chief of Police Carter presented request of staff to hire the approved additional Public Works Employee that was budgeted for FY 2020 for April 1, 2020 to start on March 23, 2020. Carter explained during recent interviews to fill the 4th PW Tech position staff found two (2) good candidates. Since the other position was authorized for April 1st, staff was respectfully requesting to start the individual eight days earlier utilizing salary savings to cover the additional expense.

Mayor Pro Tem Posey made a motion to approve the new PW Tech position starting on March 23, 2020.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

Mayor Evans stated that if no one opposed he would like to skip to Agenda Item 9.

9. Discuss and consider action regarding a Resolution authorizing the City Manager to enter into general agreement renewing (extending) the contract with K. Darden K. Lawn Care Service to provide grounds maintenance services for the Overton Municipal Cemetery.

Interim City Manager / Chief of Police Carter presented a Resolution authorizing the renewal of the contract for cemetery maintenance services with modifications to the contract which included an auto renewal clause and a sixty-day written contract notification cancellation clause for both parties. Both items were not in the original contract.

Mayor Pro Tem Posey made a motion to approve Resolution No. 2020.03.19C as submitted.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19C

A RESOLUTION OF THE OVERTON CITY COUNCIL AUTHORIZING THE INTERIM CITY MANAGER, ON BEHALF OF THE CITY OF OVERTON, TEXAS TO ENTER INTO A GENERAL SERVICES CONTRACT AGREEMENT WITH K. DARDEN LAWN CARE SERVICE TO PROVIDE MONTHLY GROUNDS MAINTENANCE OF THE OVERTON MUNICIPAL CEMETERY.

Mayor Evans stated that he would now move back to Agenda Item 6.

6. Discuss and consider action regarding discontinuing the allowance of roll over deposits for the Overton Community Building (Center).

Interim City Manager / Chief of Police Carter and Finance Director Roberts presented staff report regarding a City procedure that has been practiced for several years by previous staff of allowing for roll over deposits to be used for reserving the Overton Community Building (Center). Carter stated this has become a real issue lately as this has created a huge liability of possibly $2,800 and people allowing others to use their "roll over deposit" for non-utility customers and people being upset when their date they want is not available as they feel they have priority for these dates because of their "roll over deposit". Finance Director Roberts stated that she was still attempting to balance the liability account as many deposits had transferred from several people over the years and some of the deposits had been mis booked to the revenue account instead of the liability account. Roberts stated that she would bring the final reconciliation back to Council for approval once she had reconciled the liability account.

Mayor Pro Tem Posey made a motion to discontinue the allowance of roll over deposits for the Overton Community Building (Center).

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

7. Discuss and consider action regarding an Ordinance amending Chapter 87 Of the City of Overton Code of Ordinance as it relates to the rules of the Overton Community Building.

Interim City Manager / Chief of Police Carter presented the Ordinance to amend Chapter 87 of the Overton Code of Ordinances mainly amending the rules as it related to rental of the Overton Community Building (Center), removing references to "roll over" deposits and removing the definitions related to lessee and lease and adding definitions rent and renter per the City Attorney.

Mayor Pro Tem Posey made a motion to approve Ordinance No. 2020.03.19A as presented amending Chapter 87 of the Overton Code of Ordinance as it relates to the Overton Community Building (Center).

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

ORDINANCE NO. 2020.03.19A

CHAPTER 87: COMMUNITY CENTER RULES & REGULATIONS

AN ORDINANCE AMENDING CHAPTER 87, SECTIONS 87.04, 87.05 AND 87.06 OF THE CITY OF OVERTON CODE OF ORDINANCES REGARDING THE DEFINITIONS, RULES AND REGULATIONS FOR THE RENTAL OF THE OVERTON COMMUNITY CENTER, DECLARING A PENALTY AND / OR FORFEITURE OF SECURITY DEPOSIT FOR VIOLATIONS OF CERTAIN RULES AND REGULATIONS PROVIDED WITHIN; PROVIDING A SEVERABILITY CLAUSE: PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

8. Discuss and consider taking action directing staff to develop and submit an improvement program plan to regain PL Class 5 and CL Class 5 for the City of Overton's Building Code Effectiveness Grading Schedule (BCEGS) classification to the Insurance Services Office, Inc. (ISO).

Interim City Manager / Chief of Police Carter presented the results of the ISO survey audit conducted by ISO on February 14, 2020. Carter explained that the auditor explained that the audit results would move the ISO rating for the City from 5 to a 9 for the Building Code effectiveness due to the fact that the City adopted codes are more than five (5) years old. The auditor had explained that if Council directed staff to adopt the newer codes than the City would be able to maintain the original ratings of a 5 through the next audit, providing that the City adopted the codes by year end. Carter went on to explain that the rating of a 9 instead of a 5 would negatively affect the citizen's home and business owner's insurance rates. Carter also explained that not having any building codes adopted and not issuing permits and requiring inspections of the permits issued will also negatively affect the rating. Without issuance of permits and inspections of those permits, the City will fall to a 99 on the rating scale and this will not only affect the insurance rates but would also disqualify the City for FEMA funds if eligible due to a natural disaster or catastrophic event. Finally, Carter explained that he had requested that the Auditor and our Building Inspector to come to the April council meeting to do a presentation to

explained that not having any building codes adopted and not issuing permits and requiring inspections of the permits issued will also negatively affect the rating. Without issuance of permits and inspections of those permits, the City will fall to a 99 on the rating scale and this will not only affect the insurance rates but would also disqualify the City for FEMA funds if eligible due to a natural disaster or catastrophic event. Finally, Carter explained that he had requested that the Auditor and our Building Inspector to come to the April council meeting to do a presentation to Council so that Council could have a question and answer session with both the Auditor and the Building Inspector.

Mayor Pro Tem Posey made a motion to direct staff to develop and submit an improvement plan to adopt the most current National Electric Code and International Building and Contractor Codes by year end to maintain the current ISO rating of 5 for both Commercial and Residential structures inside the city limits.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

Agenda Item 9 was moved up during the meeting.

10. Discuss and consider an update regarding the financing options for both the authorized Public Works Equipment purchases and the authorized Incode Financial Software subscription through Government Capital.

City Controller Bates and Finance Director Roberts presented an update regarding the seeking of funding source for the Public Works Equipment purchases and the Incode Financial Software. Staff recommended that the following items be postponed to the next council meeting.

a. Consider action on a Resolution to approve the loan with Government Capital for the procurement of authorized Public Works Equipment and further authorizing the Mayor to sign the loan documents.

b. Consider action on a Resolution to approve the loan with Government Capital for the procurement of authorized Incode Software Subscription and further authorizing the Mayor to sign the loan documents.

Mayor Pro Tem Posey made a motion to postpone agenda item 10.a and agenda item 10.b until the April City Council Meeting scheduled for April 16, 2020.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

11. Discuss and consider action regarding a Resolution of the City Council of the City of Overton, Texas removing signers and providing for new authorized signers on the City of Overton bank accounts and investment accounts and providing for an effective date.

City Controller Bates presented a Resolution to change the authorized signatures on the City bank accounts at Texas Bank & Trust. The resolution would remove Wendy Bates and add Sherry Roberts to the account.

RESOLUTION NO. 2020.03.19D

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS PROVIDING FOR AUTHORIZED SIGNATURES ON THE CITY OF OVERTON BANK ACCOUNTS AND INVESTMENT ACCOUNTS, AND PROVIDING FOR AN EFFECTIVE DATE

12. Discuss and consider action regarding online access to the City of Overton bank and credit card accounts authorizing staff access to the TBT EZ Business Card Management Set-up system as it relates to City Credit Cards.

City Controller Bates presented a document to change the authorized staff to access the TBT EZ Business Card Management system as it relates to the City issued credit cards. Council action is required to remove Wendy Bates and add Sherry Roberts to the online credit card system for the city's account.

Councilmember Williams made a motion to approve TBT EZ Business Card Management Set-up document as submitted removing Wendy Bates and adding Sherry Roberts to the account.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

13. Discuss and consider action regarding a City Policy amending guidelines for City issued credit cards regarding the use, establishing purchasing limits and procedures for documenting purchase and approval of expenditures.

City Controller Bates and Finance Director Roberts presented a policy revision to amend the credit card usage and procedural policy document to change the policy to named positions from staff member's names.

Councilmember Williams made a motion to approve Credit Card Policy changes as submitted.

Councilmember Freeman seconded the motion.

Motion carried 5 – 0.

14. Discuss and consider action regarding a Resolution removing the City Controller as an authorized position for a City Credit Card and authorizing the issuance of a City Credit Card for the Finance Director and the Chief of the Overton Volunteer Fire Department.

City Controller Bates presented a Resolution to change the authorized personnel to change the authorized positions and personnel who would be issued city credit cards and set spending limits for said cards. Bates stated that the proposed Resolution would authorize not only the cancellation of the credit cards issued to Jim White, former Fire Chief, and Wendy Bates, City Controller, but further authorized the issuance of city credit cards to Sherry Roberts, Finance Director and Robert Wall, Overton Volunteer Fire Chief.

Councilmember Thompson made a motion to approve Resolution No. 2020.03.19E as presented.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19E

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS REMOVING THE CITY CONTROLLER AS AN AUTHORIZED POSITION FOR A CITY ISSUED CREDIT CARD AND AUTHORIZING THE ISSUANCE AND USE OF A CITY CREDIT CARDS FOR THE FINANCE DIRECTOR AND THE CHIEF OF THE OVERTON VOLUNTEER FIRE DEPARTMENT FOR THE DAY TO DAY OPERATIONS OF THE CITY; AND SETTING A MAXIMUM CREDIT LIMIT NOT TO EXCEED THE THRESHHOLD ESTABLISHED IN THE CITY'S CREDIT CARD POLICY

15. Discuss and consider action authorizing a cell phone allowance for the Finance Director's position.

City Controller Bates presented a request to authorize a cell phone allowance in the amount of $30 per month for Finance Director Roberts as this was an oversight as part of her initial salary packaged offered to her during the February 25, 2020 Special Council Meeting. Bates went on to offer the discontinuance of her cell phone allowance if the Council felt this was necessary in order to authorize the additional non-budgeted expense.

Mayor Pro Tem Posey made a motion to discuss.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

During the discussion Mayor Pro Tem Posey made a statement on behalf of not taking away the cell phone allowance for City Controller Bates at this time as she would still be utilizing her cell phone quite a bit during the transition. Councilmember Williams spoke up in concurrence with Mayor Pro Tem Posey.

After the discussion concluded the following action was taken:

Councilmember Freeman made a motion to approve the authorization of a cell phone allowance in the amount of $30 per month for Finance Director Roberts making it retroactive for the entire month of March 2020 and moving forward.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

16. Discuss and consider action regarding recommendation of a of the waiver of the Administrative Services Fees in exchange for the OEDC funding the fencing along the Overton North Lake Spillway.

City Controller Bates presented a request from Interim City Manager/ Chief of Police Carter to waive the monthly OEDC Administrative Service Fees proportionally to the cost of the fence ($1,000 fee waiver per month not to exceed the cost of the fence to the nearest thousand) in return for the OEDC funding the installation of the fencing needed for the Overton North Lake Dam and Spillway project for safety reasons.

Mayor Pro Tem Posey made a motion to grant the waiver of the monthly OEDC Administrative Fee through proportionally to the cost of the fence

($1,000 fee waiver per month not to exceed the cost of the fence to the nearest thousand) in return for the OEDC funding the installation of the fencing.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

17. Discuss and consider action on a Resolution regarding a proposal by CenterPoint Energy Resources Corporation, D/B/A, CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint") to increase rates, including a denial of CenterPoint's requested increase.

City Secretary Gafford presented the Resolution for denial of the CenterPoint rate increase.

Mayor Pro Tem Posey made a motion to approve Resolution No. 2020.03.19F as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19F

RESOLUTION BY THE CITY OF OVERTON, TEXAS ("CITY") DENYING THE STATEMENT OF INTENT TO INCREASE RATES FILED BY CENTERPOINT ENERGY RESOURCES CORPORATION, D/B/A, CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS, FOR ITS BEAUMONT/EAST TEXAS DIVISION, ON OR ABOUT NOVEMBER 14, 2019; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

G. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.

Mayor Evans presented the upcoming meetings and events schedule for March, April & May 2020. Mayor Evans stated that several events had already been cancelled due to the COVID-19 state of emergency.

City Controller Bates informed Council that the April meeting may be scheduled via Video and Audio Teleconferencing as this is now being authorized and encouraged by the CDC and the Governor's Office to assist with social distancing measures. Bates when on to state that staff is currently researching options and costs associated with teleconferencing options and rules outlined by the Attorney General's Office.

2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

No requests for leave of absence for the April meeting was received.

H. CITY ADMINISTRATION'S MONTHLY REPORTS

1. Administration Monthly Reports
   a. City Manager's Report
   b. Police Department Report
      i. 2019 Racial Profiling Report
   c. Code Compliance/Enforcement Report
   d. Municipal Cemetery Report
   e. Community Development Report
   f. Public Works Department Report

Interim City Manager / Police Chief Carter presented the departmental monthly reports to Council.

2. Finance Monthly Reports
   a. City Controller's Report
   b. Accounts Payable Check Register
   ~~c. Statement of Revenue and Expenditures by Fund~~
   d. Monthly Bank Statement
   e. Overton Economic Development Corporation (OEDC) expenditures over $50K

City Controller Bates presented the monthly finance reports

I. ADJOURNMENT

Councilman Clark made a motion to adjourn.

Councilman Williams seconded the motion.

Motion carried 5 – 0.

With no further business, the meeting was adjourned at **9:31 p.m.**

Minutes submitted, approved and/or corrected this **16th** day of **April 2020.**

CITY OF OVERTON

_____
C. R. Evans, Jr., MAYOR

ATTEST:

_____
Rachél Gafford, TRMC, CITY SECRETARY

ORDINANCES:

1. Ord. No. 2020.03.19A – Amending Community Center Rules

RESOLUTIONS:

1. Res. No. 2020.03.19A – Renewing and extending the Mayoral Declaration of Local Disaster due to a Public Health Emergency (COVID-19)
2. Res. No. 2020.03.19B – Approval of OVFD Officers for remainder of 2020
3. Res. No. 2020.03.19C – K Darden Lawn Care Contract Renewal
4. Res. No. 2020.03.19D – Amending TB&T Authorized Bank Account Signatures
5. Res. No. 2020.03.19E – City Credit Cards Authorized Amended
6. Res. No. 2020.03.19F – CenterPoint Rate Increase Denial

COUNCIL ACTIONS:

1. CA2020.03.19A – Closing of City Facilities except for Open Space Areas for COVID19
2. CA2020.03.19B – Accepting the FY2015 Financial Audit
3. CA2020.03.19C - Authorizing March 23, 2020 start date for new PW Tech position
4. CA2020.03.19D – Discontinuing the practice of Roll Over Security Deposits for the Overton Community Building (Center).
5. CA2020.03.19E – Directing staff to draft an ordinance to adopt the 2018 International Building Codes and the 2019 National Electrical Code by year end.
6. CA2020.03.19F - TB&T EZ Business Card Management System Authorization Amended
7. CA2020.03.19G – Credit Card Procedure and Policy Amended
8. CA2020.03.19H – Finance Director cell phone allowance authorized
9. CA2020.03.19I – Waiver of OEDC Administrative Services Fees FY2020

AGENDA ITEM
E.
BUSINESS

AGENDA ITEM
E.1

Presentation of Emergency Management Services monthly reports.

- ***Christus EMS report***
- ***Overton Volunteer Fire***

AGENDA ITEM
E.1.a.

Christus EMS report

City Council

Staff Agenda Report **Agenda Item:** E.1

Agenda Item: Presentation of the Emergency Management Services monthly reports.	
Meeting Date: April 16, 2020	**Financial Considerations:**
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☐ No ☒ N/A

Prior Council Action: N/A

Background Information:

Christus EMS reports shows that the Overton had six slow response times. All appear to be slow due to the Overton Truck already responding to calls and this is when the second call for an ambulance comes in and then the Kilgore truck must respond on that call for service. Christus EMS is unable to attend this month's meeting because of staffing issues related to the COVID-19 Pandemic situation.

Justification for Request: No request

Recommended Action/Motion: No action required

Attachments:

- Monthly Christus EMS report
- Monthly Overton Volunteer Fire Department reports

From: Brian Wilkinson
Sent: Wednesday, April 8, 2020 7:49 AM
To: ccarter@cityofoverton.com
Cc: Scott Cargil
Subject: Overton ERS Report for March

Hey Chief!

Attached is the ERS report for March. I have included some response justifications.

9745 This call geo-coded outside the city then back in. It appears the crew failed to check on scene causing what looks to be a longer response. M30 responded from the station and it appears they went straight to the residence. I am following up on this one.

8648 M30 was responding on an accident with the Henderson truck M34 when this call dropped. M31 responded from Kilgore.

11112 M30 was transporting to Tyler from New London. M31 responded Priority 2 to this call from Kilgore.

11146 M30 responding to a call in Selmen City causing M31 to respond from Kilgore.

111685 M30 responding to back to back calls in S. Rusk Co. M31 responded from Kilgore.

If you have any further please let me know.

Thanks and have a great day!

Brian

Brian Wilkinson LP
Regional Manager
CHRISTUS EMS

A CHRISTUS® Health Organization
604 W. Cotton | Longview | TX 75604
Cell 903-720-8492
Office 903-291-2515
Brian.wilkinson@christusems.org
Brian.wilkinson@christushealth.org

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Emergency Response Summary by Vehicle

City of Overton- Last Full Month

CHRISTUS® EMS

Champion EMS

Medic 30

Request Date	Run #	Call Type	Received	At Scene	Response Time	Pt. Transported
3/2/2020	8301	911 - Non Life Emergency	17:04:29	17:07:09	00:02:40	Yes
3/7/2020	8996	911 - Non Life Emergency	19:06:49	19:15:39	00:08:50	Yes
3/8/2020	9073	911 - Non Life Emergency	15:05:53	15:09:52	00:03:59	Yes
3/13/2020	9745	911 - Non Life Emergency	13:31:41	13:58:01	00:26:20	No
3/16/2020	10036	911 - Non Life Emergency	02:13:38	02:23:49	00:10:11	No
3/16/2020	10143	911 - Non Life Emergency	21:07:20	21:12:23	00:05:03	Yes
3/17/2020	10196	911 - Non Life Emergency	09:06:21	09:10:03	00:03:42	Yes
3/17/2020	10230	911 - Non Life Emergency	14:33:51	14:40:31	00:06:40	No
3/18/2020	10360	911 - Non Life Emergency	12:59:23	13:05:13	00:05:50	Yes
3/18/2020	10371	911 - Non Life Emergency	15:15:40	00:00:00	00:00:00	No
3/21/2020	10736	911 - Non Life Emergency	16:57:02	17:02:24	00:05:22	Yes
3/22/2020	10827	911 - Non Life Emergency	14:03:21	14:07:36	00:04:15	Yes
3/26/2020	11321	911 - Non Life Emergency	20:21:29	20:27:52	00:06:23	No
3/27/2020	11394	911 - Non Life Emergency	14:23:10	14:25:35	00:02:25	No
3/28/2020	11483	911 - Non Life Emergency	06:09:35	06:16:25	00:06:50	Yes
3/31/2020	11768	911 - Non Life Emergency	00:34:23	00:40:52	00:06:29	Yes
3/31/2020	11828	911 - Non Life Emergency	18:06:40	18:11:16	00:04:36	Yes

Average Response Time for Medic 30 - 00-00:06:27

Medic 31

Request Date	Run #	Call Type	Received	At Scene	Response Time	Pt. Transported
3/3/2020	8426	911 - Non Life Emergency	14:29:29	14:49:09	00:19:40	Yes
3/5/2020	8648	911 - Non Life Emergency	09:00:54	09:17:50	00:16:56	Yes
3/24/2020	11112	911 - Non Life Emergency	22:56:12	23:13:52	00:17:40	Yes
3/25/2020	11146	911 - Non Life Emergency	08:27:29	08:42:48	00:15:19	Yes
3/30/2020	11685	911 - Non Life Emergency	06:41:14	06:58:16	00:17:02	Yes

Average Response Time for Medic 31 - 00-00:17:19

Emergency Response Summary by Vehicle

City of Overton- Last Full Month

Medic 32

Request Date	Run #	Call Type	Received	At Scene	Response Time	Pt. Transported
3/9/2020	9198	911 - Non Life Emergency	11:57:53	12:01:57	00:04:04	Yes
3/14/2020	9860	911 - Non Life Emergency	12:09:02	12:21:31	00:12:29	Yes
3/18/2020	10334	911 - Non Life Emergency	10:00:52	10:04:40	00:03:48	No
3/28/2020	11507	911 - Non Life Emergency	12:23:50	12:27:10	00:03:20	No
3/28/2020	11508	911 - Non Life Emergency	12:45:34	12:48:41	00:03:07	Yes

Average Response Time for Medic 32 - 00-00:05:22

Medic 39

Request Date	Run #	Call Type	Received	At Scene	Response Time	Pt. Transported
3/17/2020	10277	911 - Non Life Emergency	20:44:04	20:52:03	00:07:59	Yes

Average Response Time for Medic 39 - 00-00:07:59

Average Response Time for Champion EMS - 00-00:08:15

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AGENDA ITEM
E.1.b.

Overton Volunteer Fire Department report

Overton Fire Department

Month of Year ____March 2020

==========

Total Number of Calls in the City Limits ____5___

__0____ House Fires ___0____Business Fires ___0____Vehicle Fires

___0____Wrecks ___0____Grass Fires ___0____LZ Setup for Flights

___1____ Smoke Checks ___0____False Alarms ___2__ First Responders

___1____ Alarm System Malfunctions ___0____ Unauthorized Burning

___1____ Other (Please Describe) Gas leak, Fuel spill,Traffic Control, Powerlines

Miles per month __2_____ Man Hours per month _22.25_____

Smith County Structure Fires ___1____, All Other Calls ___0____Manhours _____;__0____

Additional Information

___0____Fire Prevention Programs __0_____Building Inspections

__22_____Burning Permits ___38__Training

==========

Rusk County ESD #1 Calls

Wildland ____0____Structure _____0___Vehicle ___1_____

Public Utility ___0____Other ___1____

Medical Emergency

First Responder ____1____Vehicle Accident ____0___FRescue ___0_____

Care Flight ____0____Other ___0_____CO 2 Detector Alarm ___0_____

Other Calls

Canceled in Route ____0____False Alarms ____0___Rescues ____0___

Personnel Report

Total Manhours Responding _22.25___ Total Manhours Training __38.0___

Total Runs within District ____9____

Total Manhours, Training & Runs _60.25__ Total Members in Department __24____

Total Manhours City, Smith County, ESD1, and Training ____[redacted]__120.5___

1

Robert Wall

Fire Chief

City of Overton Volunteer Fire Department

03/01/2020 - 03/31/2020 (31 Days)

Breakdown by Incident Type per Zone

Incident Category	# Incidents	% of Total
inside city limits		
311 - Medical assist, assist EMS crew	1	12.5%
320 - Emergency medical service incident, other	1	12.5%
444 - Power line down	1	12.5%
650 - Steam, other gas mistaken for smoke, other	1	12.5%
Total incidents within inside city limits	4	50%
outside city Rusk County		
130 - Mobile property (vehicle) fire, other	1	12.5%
311 - Medical assist, assist EMS crew	1	12.5%
444 - Power line down	1	12.5%
611 - Dispatched & canceled en route	1	12.5%
Total incidents within outside city Rusk County	4	50%
outside city Smith County		
Total incidents within outside city Smith County	0	0%
outside city Gregg County		
Total incidents within outside city Gregg County	0	0%
No Zone Set		
Total incidents without zone set	0	0%
Overall Total	**8**	**100%**

City of Overton Volunteer Fire Department

03/01/2020 - 03/31/2020 (31 Days)

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Medical	3	37.5%
Utility Problem	2	25%
Smoke Investigation	1	12.5%
Fire	1	12.5%
Canceled	1	12.5%
Total	**8**	**100%**

Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
130 - Mobile property (vehicle) fire, other	1	12.5%
311 - Medical assist, assist EMS crew	2	25%
320 - Emergency medical service incident, other	1	12.5%
444 - Power line down	2	25%
611 - Dispatched & canceled en route	1	12.5%
650 - Steam, other gas mistaken for smoke, other	1	12.5%
Total	**8**	**100%**

City of Overton Volunteer Fire Department

03/01/2020 - 03/31/2020 (31 Days)

9 INCIDENTS

0 EVENTS

25 PERSONNEL

Personnel Participation Summary	03/01/2020 - 03/31/2020					Year-To-Date (2020)				
	Incidents		Events			Incidents		Events		
	#	%	#	%	Hours	#	%	#	%	Hours
Billy Hugh Wall	4	44	0	0	52	11	22	0	0	105
Brad Hickman	0	0	0	0	0	0	0	0	0	0
Bradley Lane Pierce	4	44	0	0	27	16	33	0	0	63
Brody Lynn Powledge	0	0	0	0	0	0	0	0	0	0
Bruce Pierce	0	0	0	0	0	1	2	0	0	26
Casey Lee True	1	11	0	0	1	3	6	0	0	3
Daphney DeShae Johnson	0	0	0	0	0	6	12	0	0	106
F. Jim White	0	0	0	0	0	4	8	0	0	75
Faith Leanne Lewis	0	0	0	0	0	9	18	0	0	56
Greg Hugh Wall	0	0	0	0	0	0	0	0	0	0
Jessica Hamilton Vinson	0	0	0	0	0	0	0	0	0	0
Joe Anton Zalman	1	11	0	0	1	16	33	0	0	65
Joe Bob Herron	2	22	0	0	0	6	12	0	0	53
Kenneth Hershel Quinaulty	1	11	0	0	26	14	29	0	0	180
Matthew Scott Hamilton	3	33	0	0	26	9	18	0	0	83
McKensi Schyanne Roberts	2	22	0	0	1	10	20	0	0	31
Michael D Vinson	1	11	0	0	1	5	10	0	0	5
Mickey Chad Hamilton	4	44	0	0	3	20	41	0	0	68
Richard H Sisk	0	0	0	0	0	0	0	0	0	0
Robert Fredrick Wall	7	78	0	0	53	20	41	0	0	135
Robert Watson	0	0	0	0	0	1	2	0	0	26
Robert Wayne Ham	0	0	0	0	0	8	16	0	0	56

Personnel Participation Summary	03/01/2020 - 03/31/2020					Year-To-Date (2020)				
	Incidents		Events			Incidents		Events		
	#	%	#	%	Hours	#	%	#	%	Hours
Terry Allen Lewis	4	44	0	0	27	20	41	0	0	142
Terry Allen Lewis Jr	4	44	0	0	1	30	61	0	0	146
Tim Chad Hamilton	1	11	0	0	1	3	6	0	0	28

AGENDA ITEM
E.2

Discuss and consider action to direct staff regarding a possible amendment to Chapter 60, Section 60.23 Truck Route of the City of Overton Code of Ordinances as it relates to the allowable weight limits allowed on city streets.

City Council

Staff Agenda Report

Agenda Item: E.2

Agenda Item: Discuss and consider action to direct staff regarding a possible amendment to Chapter 60, Section 60.23 Truck Route of the City of Overton Code of Ordinances as it relates to the allowable weight limits allowed on city streets.	
Meeting Date: April 16, 2020	**Financial Considerations:**
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☐ No ☒ N/A

Prior Council Action: Approval Truck Route Ordinance Chapter §60, Section 23 which limits the maximum weight for trucks to 10,000 pounds on city streets from November of 2007.

Background Information: Last month Mr. Chris Hall approached Council in regard to amendment of Chapter 60, Section 60.23 of the City of Overton Code of Ordinances Truck Route as it relates to the allowable weight limits on city streets. Mr. Hall is operating his own business out of his home office and has a bobtail truck for his business. Mr. Hall would like the Ordinance amended so that he may be allowed to legally to park his work truck, which is his business, at his residence located at 601 S. Bradford St. The current weight limit on a heavy vehicle on city streets per this ordinance is 10,000 lbs.; Mr. Hall stated that his truck weighs approximately 16,000 lbs.

Mr. Hall submitted a similar request to Council in July of 2014, when he was working for another company and the truck was a heavier truck then the truck he currently owns. The item was placed on the August 2014 agenda per Council direction. At the August meeting, Council choose to take no action at that time; excerpts of the Council Minutes for those meetings are included for your review.

Upon researching other city's weight limits on city streets, I found that most Class A motorhomes weigh between 16,000 lbs. and 30,000 lbs. I also found that most weight limits on city streets average between 16,000 lbs. and 20,000 lbs. However, in my opinion, I don't feel like the Overton's streets could hold up to much more than 16,000 lbs.

Justification for Request: Council acted on 3/19/2020 to direct staff to put this item on the next city council meeting's agenda to discuss

Recommended Action/Motion: Direct staff to prepare an Ordinance to amend the Truck Route regulation and give staff direction on how it should be amended.

Attachments:

- Chapter 60, Section 60.23 Truck Route wight limit ordinance
- Excerpt from the July 17, 2014 Council Minutes
- Excerpt from the August 21, 2014 Council Minutes

CHAPTER 60.23 TRUCK ROUTE

WHEREAS THE CITY COUNCIL FOR THE CITY OF OVERTON, TEXAS IN ITS EFFORTS TO INSURE GENERAL WELFARE AND QUALITY OF LIFE OF ITS CITIZENS HAS ON THIS DAY, PASSED AND APPROVED THIS ORDINANCE REGULATING THE TRAFFIC OF REGULATED TRUCKS THRU AND AROUND THE CITY OF OVERTON.

Sections:

60.23.010 Regulated truck ban
60.23.020 Restrictions upon use of streets by certain vehicles

60.23.010 Regulated truck ban

A. A regulated truck is any vehicle over 10,000 pounds gross vehicle weight the principal use of which is the transportation of commodities, merchandise, produce, freight, animals, or passengers for hire excluding school buses, emergency vehicles, duly franchised solid waste disposal and recycling vehicles and public transit vehicles. All regulated trucks are prohibited from all city streets and alleys except upon the designated truck routes set forth below and except that such vehicles may be operated on other streets and alleys only for the purpose of pick up and delivery of materials and then only by entering such street at the intersection nearest the designation of the vehicle and proceeding thereon no further than the next intersection thereafter.

B. The following street(s) or route(s) are hereby designated as the exclusive truck routes in the city of Overton:
   1. Hwy 135 North
   2. Hwy 135 South;
   3. Hwy 850 East;
   4. Hwy 850 West;
   5. Hwy 323
   6. FM 3053

60.23.020 Restrictions upon use of streets by certain vehicles

A. The City of Overton, Texas, in the efforts to ensure the welfare, of its citizens, restricts the passage of regulated trucks on streets within the City of Overton, Texas unless for the exceptions stated in **Section 60.23.010.**

B. The following street(s) are hereby designated as restricted passage for regulated trucks:

   1. North street; between the intersection of FM 3053 and East to the intersection of Hwy 135 (Commerce Street)

When signs are so erected giving notice thereof, no person shall disobey the restrictions stated on such signs.

DONE IN OPEN MEETING this 20th day of November, 2007

Mayor Robert Young
City of Overton, Texas

Attest:
Deana McCasland
City Secretary
City of Overton, Texas

ITEM IV: CITIZEN'S REQUESTS

1. Request from Christopher Hall to consider making the intersection of Brandon St and Bradford St. a 4-way stop.

   Mr. Hall requested that City Council consider placing a 4-way stop sign to be located at the intersection Brandon St. and Bradford St.

   Councilman Cox stated that he agreed that the intersection needed the stop sign.

   Councilman Cox made a motion to have the intersection at Brandon and Bradford Streets be a 4-way stop. Councilman Clark seconded the Motion. The motion carried 4 – 0, Councilman Posey Absent.

2. Request from Christopher Hall to either amend Chapter 60.23 TRUCK ROUTE – of the Code of Ordinances to allow his truck to operate on the Street or give him an exemption to allow him to operate on streets other than the designated truck route streets.

   Mr. Hall requested that City Council consider amending the Truck Route ordinance by increasing the allowable weight capacity to allow for his 16,000 pound Bob Tail truck to allowed on the city streets outside the designated Truck Route. He stated that he is a resident of Overton for over 2 years and has been parking his work truck at his house for the past nine (9) months.

   Council discussed the request.

   Council directed staff to research the impacts of raising the allowable weight limit for trucks on City streets and reschedule this item to hear the findings at a later date.

ITEM V: CITY ADMINISTRATION'S MONTHLY REPORTS

1. Fire Department
2. Police Department
3. Department of Finance
4. City Manager

City Manager Cunningham presented the monthly departmental reports to the council. No action required.

ITEM VI: NEW BUSINESS (CONSIDER AND/OR ACTION)

Mayor Evans stated that if there were no objection from the council we would move Item 3 to the next item on the agenda. Hearing no objection; Mayor Evans proceeded with Item 3:

3. **HEAR AND/OR CONSIDER ACTION ON APPROVAL OF A PROPOSAL TO MAKE NECESSARY REPAIRS ON HELEN STREET.**

Councilman Cox made a motion to approve the consent agenda items. Councilman Clark seconded the Motion. The motion to approved the consent agenda carried 4 – 0, Councilman Beets absent.

Attachment 1: Certification of Local Option Liquor Petition Signatures

Attachment 2: Resolution No. 2014-08-21A

Ordering a Special Election for the Citizens of Overton to vote on the legal sale of sale of beer and wine for off premise consumption only inside the corporate city limits of Overton, Texas to be held on November 4, 2014.

ITEM III: CITIZEN FORUM

Gene Kennon presented Council with flyers requesting support of the upcoming Overton-New London Annual Scholarship Golf Tournament scheduled for September 6th at 8 a.m.

ITEM V: CITY ADMINISTRATION'S MONTHLY REPORTS

1. Fire Department
2. Police Department
3. Department of Finance
4. City Manager

City Manager Cunningham presented the monthly departmental reports to the council. No action required.

No Action Taken

I. OLD BUSINESS (CONSIDER AND/OR ACTION)

1. HEAR AND / OR CONSIDER ACTION ON PREVIOUS CITIZENS REQUEST TO AMEND CHAPTER 60.23 TRUCK ROUTE OF THE CODE OF ORDINANCES TO RAISE THE MAXIMUM ALLOWABLE VEHICLE WEIGHT FROM 10,000 POUNDS GROSS WEIGHT TO 16,000 POUNDS ON CITY STREETS.

City Manager Cunningham presented staff report findings from field investigation.

Mayor Pro Tem Welch made a motion to deny the request to amend Chapter 60.23 Truck Route Ordinance of the code of Ordinances. Councilman Posey seconded the motion.

Mayor Evans asked the council if there was any discussion.

Councilman Posey stated that he had looked at Manufactured Gross Vehicle Weight of a one ton pick-up and found that the average weight is 11,500 pounds. That council may wish to look at revising the existing ordinance to add the wording of "Manufactured Gross Vehicle Weight" so that the Police would be able to use the tag label on the vehicle when

giving citations and may wish to consider amending the ordinance to allow for up to a one ton pick-up.

Mayor Pro Tem Welch stated that we did not need to make any exceptions to the ordinance at this time; because if we start making exceptions for one then Council would have to make exceptions for others as well and it would be never ending.

Mayor Evans asked if there was no further discussion he would call for a vote of the Motion on the floor to deny the request to amend Chapter 60.23 Truck Route Ordinance. Motion to deny the request carried 4 – 0, Councilman Beets absent.

2. HEAR AND/OR CONSIDER ACTION ON APPROVING A VIRUS PROTECTION SERVICES AGREEMENT PROPOSED TO THE CITY BY EASTEX TELEPHONE COOPERATIVE.

Councilman Cox recused himself from agenda item 2, and left the Dais.

City Manager Cunningham presented the proposed contact agreement to Council making a recommendation that the City of Overton enter into the proposed agreement with EasTex Telephone Cooperative to repair and restore the administrative information technology network and provide virus protection and contract IT services to the City of Overton.

Mayor Pro Tem Welch made a motion to approve the Virus Protection Services Agreement between the City of Overton and EasTex Telephone Cooperative. Councilman Posey seconded the motion. Motion carried 3 – 0, Councilman Cox recused and Councilman Beets absent.

Councilman Cox returned to the Dais.

II. NEW BUSINESS (CONSIDER AND/OR ACTION)

3. MAYOR TO ADMINISTER THE STATEMENT OF APPOINTED OFFICIALS AND THE OATH OF OFFICE TO LAWRENCE DAVIS A NEW MEMBER OF THE PLANNING AND ZONING COMMISSION.

No Action Required

4. HEAR AND/OR CONSIDER ACTION ON PROPOSAL FOR REPAIRS TO HELEN STREET.

City Manager Cunningham presented the revised bid proposal to Council from McKinney & Moore making a recommendation that the City of Overton enter into an agreement with McKinney & Moore to make the Helen Street repairs.

Mayor Pro Tem Welch made a motion to accept the bid proposal and authorized City Manager Cunningham to enter into a contract with McKinney & Moore to proceed with the Helen Street repairs at a cost not to exceed $36,000. Councilman Posey seconded the Motion. Motion carried 4 – 0, Councilman Beets absent.

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AGENDA ITEM
E.3

Discuss and act regarding the appointment of a Local Rabies Control Authority.

City Council

Staff Agenda Report **Agenda Item:** E.3

Agenda Item: Discuss and take action regarding the appointment of a Local Rabies Control Authority.	
Meeting Date: April 16, 2020	**Financial Considerations:**
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☐ No ☒ N/A

Prior Council Action: Approval of §70.20-23 Rabies Control in the Animal Control Ordinance

Background Information: Chapter 826 of the Texas Health & Safety Code requires each county and municipality to appoint a Local Rabies Control Authority (LRCA) for the purposes of administering the state laws and rules, and any local ordinances and rules pertaining to rabies control.

Justification for Request: Request from Texas Health & Human Services of the person selected to serve as the City of Overton's LRCA.

Recommended Action/Motion: Motion to appoint Animal Control Officer Bob Overman as the City of Overton's Local Rabies Control Authority.

Attachments:

- Letter from the Texas Department of Health & Human Services
- Duties of a Local Rabies Control Authority

TEXAS
Health and Human Services

Texas Department of State Health Services

John Hellerstedt, M.D.
Commissioner

MAR 1 2 2020

March 1, 2020

County or Municipality Representative:

Chapter 826 of the Texas Health and Safety Code requires each county and municipality to appoint a Local Rabies Control Authority (LRCA) for the purposes of administering the state laws and rules, and any local ordinances and rules pertaining to rabies control. I have included a copy of the Texas Health and Safety Code's 826 – Rabies and the Rules of the Board of Health for Rabies Control and Eradication (Sections 169.21-169.34) which explain the requirement and appointment of a Local Rabies Control Authority. I have also enclosed a one-page description summarizing the duties and responsibilities of a Local Rabies Control Authority.

The LRCA is very important for rabies control in a community, and this individual is the primary contact person when dealing with animal bites and rabies control matters. It is essential for an effective rabies control program that the LRCA be knowledgeable about his/her responsibilities and the laws pertaining to rabies control. We encourage LRCAs to attend training courses and seminars relating to animal control and rabies. I have enclosed a registration form for the **LRCA Training Course** that will be held on Thursday, **May 7, 2020** in Tyler, Texas.

Please notify me in writing of the person selected to serve as LRCA for your jurisdiction. In addition, please fax the completed registration form to the Zoonosis Control program at (903) 533-9502. If you have further questions, please feel free to telephone me at (903) 533-5212.

Sincerely,

Brent Moore, DVM, DACVPM
Zoonosis Control Veterinarian
Public Health Region 4/5 North
2521 W. Front Street • Tyler, Texas 75702

Enclosure:

1. Local Rabies Control Authority Designation Form
2. Duties of a Local Rabies Control Authority
3. LRCA Training Course Registration Form
4. Texas Health & Safety Code's Chapter 826 (Sections 169.21-169.34)

Duties of a Local Rabies Control Authority

Purpose: To define the duties and responsibilities of the designated Local Rabies Control Authority under the Rabies Control Act.

References: Health and Safety Code, Chapter 826, Rabies. Texas Administrative Code, Rabies Control and Eradication §169.21-169.34.

Designation: Local Rabies Control Authorities (LRCA) must be designated by the commissioner's court of each county or the governing body of a municipality. The LRCA may be the local health authority, animal control officer, peace officer or some other appropriate entity.

Responsibilities: To enforce the state law and rules and local ordinances or rules of the county or municipality pertaining to rabies control.

Duties:

a. Investigate every animal bite and other potential rabies exposure to a human. In the investigation ascertain who, what, when, where, why and how. Also check the status of the animal's rabies vaccination.

b. Ensure domestic dogs, cats and ferrets that bite someone are observed for ten (10) days or are humanely destroyed without damage to the brain and submitted for rabies testing.

c. Contract or establish where the animals under jurisdiction will be quarantined:
   1. Department of State Health Services-approved facility
   2. Veterinary clinic
   3. Home confinement per Texas Administrative Code

d. Upon quarantine or destruction of an animal for rabies testing, notify the bite victim, the victim's doctor, and the owner of the animal.

e. Ensure the bite victim, the victim's doctor, and the animal's owner are notified upon release from quarantine or a negative result from rabies testing.

f. Upon receiving a positive rabies result, notify the bite victim, the victim's doctor, the animal's owner, the person removing the head, the animal control officer who quarantined the animal and anyone else who handled the animal.

g. Observe animals in quarantine for signs of sickness or rabies (required for home confinement or delegated to quarantine facility and/or veterinarian).

h. Ensure that dogs and cats are current on their rabies vaccination before releasing from quarantine.

i. Ensure high-risk animals (coyotes, skunks, bats, foxes and raccoons) are humanely destroyed and the heads submitted for rabies testing.

j. Have low-risk animals (opossums, shrews, moles, squirrels, gophers, mice, rabbits, rats, and armadillos) humanely destroyed and submitted for rabies testing only if you have cause to believe that the animal was rabid.

k. Suitably confine for thirty (30) days any animal not classified as a domestic dog, cat or domestic ferret; high-risk; or low-risk OR humanely destroy the animal and submit its brain for testing.

l. Ensure that the head of any animal which is destroyed for rabies testing is properly removed by a qualified person, packed, and shipped in accordance with DSHS guidelines (except bats, which can be submitted whole).

LOCAL RABIES CONTROL AUTHORITY

The City Council (governing body) of City of Overton, TX (city or county)

designates Bob Overman, Animal Control Officer (job title or name) as the Local Rabies Control Authority (LRCA) for the purposes of the RABIES CONTROL ACT OF 1981.

This appointment became effective 04/16/2020 (date).

AUTHORIZING PERSON'S NAME (print): /C. R. Evans, Jr.

AUTHORIZING PERSON'S TITLE (Mayor/County Judge): Mayor

AUTHORIZING PERSON'S SIGNATURE: _____

Please print the name and contact information of the appointed individual:

NAME: Bob Overman

AGENCY: City of Overton - Police Department

STREET ADDRESS: 1200 South Commerce Street

MAILING ADDRESS: 1200 South Commerce Street

CITY/STATE/ZIP: Overton, Texas 75684

JOB TITLE: Animal Control Officer / Patrol Officer

TELEPHONE: 903-834-3145

FAX: 903-834-3216

E-MAIL ADDRESS: animalcontrol@cityofoverton.com

A copy of this form can be sent to:
Texas DSHS - Region 4/5N Zoonosis Control
2521 W. Front Street
Tyler, TX 75702
Fax: (903) 533-9502

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AGENDA ITEM
E.4

Discuss update regarding the COVID-19 Pandemic as it relates to the City of Overton and city operations. Possible action by Council to give staff direction for procedural changes.

City Council

Staff Agenda Report **Agenda Item:** E.4

Agenda Item: Hear and discuss update regarding the COVID-19 Pandemic as it relates to the City of Overton and city operations. Possible action by Council to give staff direction for procedural changes.	
Meeting Date: April 16, 2020	**Financial Considerations:** See following COVID-19 Related Expenses as of 4/13/20 spreadsheet
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☒ No ☐ N/A

Prior Council Action: Resolution 2020.03.19A to extend the Mayoral Declaration of a Local Disaster for Public Health Emergency through April 16, 2020.

Background Information: Staff wanted to give Council an update on precautions that have been implemented by city staff due to the COVID-19 Pandemic. City staff started rotating shifts to ensure that the city always has staff on duty day and night. This will also help with keeping the chance of spreading COVID-19 to a minimum.

- All city employees are still working; however, some are working from home and some are working from the office. Per the recommendation of the City Attorney, if some of the employees do not get their full budgeted number of hours for the work week /pay period, the City is leveling up those employees to their normally scheduled hours and tracking it through a special pay code in case this is approved for any FEMA reimbursement.

- We have closed the city hall lobby to the public and are using the night drop box for payments as well as encouraging people to pay online with their credit or debit cards if possible. We are also taking payments by credit card by phone. Phone lines are staffed 8 am to 4:30 pm, Monday through Friday.

- The Police Department lobby will remain open to the public for emergencies such as Police, Fire, EMS and Public Works. There is a sign on the door to please do not enter (please call) unless it is an emergency. Dispatch will be staffed 24 hours a day.

- The lobbies and doors as well as all areas of City hall are being sanitized several times daily by staff.

- City of Overton **does not** have personal protective equipment for any city employees at this time, and we are unable to obtain any equipment at this time. Staff has ordered non-N95 face mask and gloves for Employees.

- Staff has ordered cloth face shields (at the CDC recommendation of wearing any type of face covering when in public), sanitizers, cleaning supplies and a digital thermometer to test employees' temperatures when needed.

- Staff did charge the late fees during the Month of March for any account that was not paid in full by March 15th.

- Staff postponed disconnections of Utility Services during the month of March. Instead of automatically disconnecting (which is our normal procedure), staff attempted making phone contact and/or door tagged everyone on the cut off list. On Wednesday, April 8th, there were still 8 people who had not made payment arrangements. Disconnections were done with a door tag to contact city hall to make a payment arrangement per the direction of the City Attorney. As of this memo, 4 people remain disconnected.

Justification for Request: N/A

Recommended Action/Motion: N/A

Attachments:

- TML Coronavirus update #7 discussing what a City staff can and can not do without authorization from City Council in regards to the utility accounts.
- Coronavirus tracking spreadsheet of expenses incurred as of 4/13/20.

City of Overton
COVID-19 Related Expenses - As of 4/13/20
FY 19/20

Date	Amount	Vendor	Description
3/13/2020	40.75	Dollar General Store	Disinfectant wipes & Lysol
3/13/2020	6.00	Dollar General Store	Hand Sanitizer
3/13/2020	8.00	Dollar General Store	Envelopes for utility customers - outside
3/13/2020	15.19	Lowe's	Mailbox for utility customers - outside
4/1/2020	121.93	Atwoods	Sprayer & cleaner for playground equipment
4/2/2020	93.99	Amazon	Digital Thermometer
4/2/2020	42.11	Dollar General Store	Bleach & Clorox wipes
4/2/2020	40.50	Dollar General Store	Disinfectant wipes
4/3/2020	54.99	Amazon	Benzyl Alcohol - 1 gallon
4/3/2020	21.98	Amazon	128gb Flash Drive
4/7/2020	97.88	Amazon	Wireless Doorbell
4/7/2020	9.99	Amazon	Wireless Doorbell-1 year Protection Plan
4/8/2020	214.85	Amazon	Facemasks
4/9/2020	240.00	LogMeIn, Inc.	GoToMeeting Business Software-1 year
Total	**1008.16**		**14**

TML Coronavirus Update #7

Can a city postpone utility bill payments and waive disconnection of service for its municipally-owned utility (MOU) in response to COVID-19?

Yes. Cities have inherent authority to regulate their utility in "a manner that protects the interests of" the city. Tex. Loc. Gov't Code § 552.001(b). This inherent authority arguably includes postponing utility bill payments and waiving disconnection of service and related fees.

A city isn't required by law to disconnect customers. It can choose to do so after providing due process to its customers, including notice and opportunity for a hearing, before disconnecting utility service. A city can choose to waive, terminate, or modify that process.

How can a city postpone utility payments and refuse to disconnect service for its MOU?

A city has several options available. A city council can vote to modify existing policies and postpone payments and waive disconnection. If the council has delegated that authority to another individual, such as a mayor or city manager, that individual could postpone payments and waive disconnection. The city should check its local ordinances and policies to determine if and how authority has been delegated.

Alternatively, the city could provide for postponing payments and waiving disconnection in its emergency management plan. Each city is required to maintain its own emergency management agency or participate in a local interjurisdictional emergency management agency that has an emergency management plan. See Tex. Gov't Code § 418.106(a); 37 TAC § 7.1. The purpose of an emergency management plan is to provide for disaster mitigation, preparedness, response, and recovery. See Tex. Gov't Code § 418.106(a). Each emergency management plan must be signed by the mayor, and must include, at a minimum: (1) wage, price, and rent controls and other economic stabilization methods; (2) curfews and other movement restrictions; (3) limitations on utility use in areas affected by a disaster; and (4) rules governing entrance to and exit from the affected area, and other security measures. Id. § 418.106(b); 37 TAC §7.12. Under Section 418.106(b)(1), the plan could postpone utility payments and waive disconnection until the disaster has ended, for example.

When the mayor declares a local disaster, it activates the appropriate provisions of the emergency management plan, including any provisions the city adopted suspending utility payments and disconnection for the duration of the disaster. Tex. Gov't Code § 418.108(c).

If a city does not have provisions for utility payment deferral and waiving disconnection in its emergency management plan, it may amend the emergency management plan to provide for it. See also next question.

Can a mayor postpone utility payments under a local disaster declaration?

Arguably. In a disaster, the mayor serves as the governor's designated agent in the administration and supervision of disaster management duties set out in state law and may exercise the same

powers granted to the governor under the Texas Disaster Act (Chapter 418 of the Government Code) on an appropriate local level. Id. § 418.1015(b). The governor may use all available resources of state government and of political subdivisions that are reasonably necessary to cope with a disaster. Id. § 418.017.

A mayor can declare a local disaster under Government Code Section 418.108. Using his or her authority acting as the governor's designated agent and Section 418.017, a mayor probably could suspend utility payments and waive disconnections during a declared local disaster. See also Id. at § 418.1075.

Can a city or mayor waive payment of utility bills in response to COVID-19?

Probably not. Generally, the Texas Constitution prohibits a city from giving a gratuitous donation or gift. TEX. CONST. arts. III, § 52(a) (providing the legislature shall have no power to authorize any city "to lend its credit or to grant public money or thing of value in aid of, or to any individual, association or corporation whatsoever, ..."); XI, § 3 (providing no city "shall hereafter become a subscriber to the capital of any private corporation or association, or make any appropriation or donation to the same, or in anywise loan its credit. . . .").

A city can use public funds to make a donation under limited circumstances. The Texas Supreme Court has held that "[a] political subdivision's paying public money is not 'gratuitous' if the political subdivision receives return consideration." Texas Mun. League Intergovernmental Risk Pool v. Tex. Worker's Comp. Comm'n, 74 S.W.3d 377, 383 (Tex. 2002). Before making a gift or donation to a private entity, the city council should determine that: (1) the conveyance will serve a predominantly public purpose of the city; (2) the city will retain sufficient control to ensure the public purpose is carried out; and (3) the city will receive return benefit. Id.

Any city considering waiving utility bills instead of delaying or postponing them should consult with its city attorney prior to doing so.

AGENDA ITEM
E.5

Discuss and act on a Resolution to amend and extend the Local Disaster for Public Health Emergency Declaration through April 30, 2020 for the City of Overton.

City Council

Staff Agenda Report

Agenda Item: E.5

Agenda Item: Discuss and act on a Resolution to amend and extend the Local Disaster for Public Health Emergency Declaration through April 30, 2020 for the City of Overton.	
Meeting Date: April 16, 2020	**Financial Considerations:** Loss of Revenue ≈ $3,000
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☒ No ☐ N/A

Prior Council Action: Approved the Emergency Disaster Declaration of the Public Health Emergency issued by the Mayor and extended by Overton City Council through April 16, 2020 by Resolution No. 2020.03.19A.

Background Information: On March 27, 2020, Mayor Evans ratified the Smith County Amended Local Disaster Declaration of Public Health Emergency to cover ALL of the City of Overton in which Judge Moran issued a "Stay at Home" Order and extended the declaration through April 30, 2020.

Per the recommendation of the City Attorney, staff is requesting Council to amend the City's Declaration of Local Disaster for Public Health Emergency so that City's order will coincide with the Smith County Declaration end date, and authorizing the provision that the City's Declaration will automatically be extended if Smith County Judge Moran extends the Smith County Declaration Order. Further granting the Mayor the authority to rescind the Declaration if needed. Finally, to add the following provisions to the City's Declaration that were not previously included:

- Closure of all City Park equipment and the RV Park
- Give staff the authority to alter the Utility Billing & Collection procedures while under the local disaster order only.

The 6-month average loss waiving the late water bill fees is approximately $2,025.65 per month. The 6-month average loss waiving the disconnect fees is approximately $425.00. The revenue loss to close the RV park depends on the number of spots rented, which is 1-2 ($300 - $600) per month.

Justification for Request: Action is needed to approve the ratification of the Smith County amended Resolution and to extend the City of Overton's Disaster Declaration which is currently scheduled to end April 16, 2020. Per the TML legal opinion and based on the current City's Ordinance and policies, neither the Mayor nor the Staff have the authority to waive the late fees or the disconnect fees without Council approval. Therefore, during March, Mayor and the Interim City Manager made the decision to postpone the disconnect date and postpone the charging of the disconnect fee until contact was made with everyone to determine if payment arrangement could be made. Only those that chose not to contact City Hall were disconnected and were charged the disconnect fee.

Recommended Action/Motion: Motion to approve Resolution with the following amendments as presented in the draft resolution.

Attachments:

Draft Resolution

City of Overton
Utility Late Fees Average
October 2019 - March 2020

LATE FEES

Month	Amount
October	1,966.94
November	1,783.67
December	2,084.13
January	1,880.34
February	2,288.55
March	2,150.25
Average Monthly Late Fees	2,025.65

DISCONNECT FEES

Oct 2019 - Mar 2020	2,550.00
Average Monthly Disconnect Fees	425.00

RESOLUTION NO. 2020.DRAFT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS AMENDING RESOLUTION NO. 2019.03.19A BY THE APPROVAL OF THE MAYORAL RATIFICATION OF THE SMITH COUNTY ORDER TO ISSUE A "STAY AT HOME" ORDER AND PUTTING THAT ORDER INTO EFFECT FOR ALL OF THE CITY OF OVERTON (BOTH RUSK AND SMITH COUNTY SIDES), AND ADDITIONAL PROVISIONS FOR THE CITY OF OVERTON, AUTHORIZING THE EXTENSION OF SAID ORDERS THROUGH APRIL 30, 2020, FUTURE EXTENSIONS AND AUTHORIZING THE MAYOR TO RECIND SAID ORDERS IF NEEDED.

WHEREAS, beginning in December 2019, a novel coronavirus, now designated as COVID-19, spread through the world and has now been declared a global pandemic by the World Health Organization; and

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide public health emergency; and

WHEREAS, on March 17, 2020, Mayor C. R. Evans, Jr., declared a local disaster for public health emergency in the City of Overton, Rusk and Smith Counties, Texas; and

WHEREAS, the County Judge of Smith County and the County Judge of Rusk County have declared a local disaster for public health emergency in those respective jurisdictions; and

WHEREAS, the Center for Disease Control and Prevention ("CDC") has advised that person-to person contact heightens the risk of COVID-19 transmission; and

WHEREAS, the President's Coronavirus Guidelines for America, as promulgated by President Donald J. Trump and the CDC on March 16, 2020, call upon Americans to slow the spread of COVID-19 by avoiding social gatherings in groups of more than 10 people, using drive-thru, pickup, or delivery options at restaurants and bars, and avoiding visitation at nursing homes, among other steps; and

WHEREAS, on March 19, 2020, the Governor of the State of Texas issued Executive Order GA 08, mandating the avoidance of social gatherings in groups of more than 10 people, the avoidance of eating or drinking at bars, restaurants, and food courts, or visiting gyms or massage parlors, the avoidance of visiting nursing homes or retirement or long-term care facilities unless to provide critical assistance, and closing schools throughout the State of Texas for a period of time; and

WHEREAS, on March 19, 2020, pursuant to Section 418.108(b) of the Texas Government Code, the Overton City Council ratified the Mayoral Declaration of Local Disaster for Public Health Emergency and extended Declaration through April 16, 2020 and further took Council

action to close all city owned public facilities except open area facilities such as the City Park and Overton Lake until further notice; and

WHEREAS, on March 27, 2020, Smith County Judge Nathaniel Moran issued an Order amending Smith County's Declaration of Local Disaster for Public Health Emergency, issuing a mandatory "Stay at Home" order for all of Smith County and ordering all Non-Essential Business Close through April 10, 2020; and

WHEREAS, on March 27, 2020, Mayor Evans ratified the Smith County Order issued by Judge Moran for all of the City of Overton including the Rusk County portion of Overton thereby amending the declaration of local disaster for the public health emergency in the city limits of Overton; and

WHEREAS, the City Council of the City of Overton, Texas finds that extraordinary measures must be taken to contain COVID-19 and prevent its spread throughout Overton. The declaration of disaster for public health emergency includes the ability to reduce the possibility of exposure to disease, control the risk, promote health, compel person to undergo additional health measures that prevent or control the spread of the disease, including isolation, surveillance, quarantine, or placement of persons under public health observation, including the provision of temporary housing or emergency shelters for persons misplaced or evacuated and request assistance from the Governor of state resources; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of Overton to amend Resolution No. 2020-03-20A as set forth herein, continue the amended declaration in accordance with Section 418.108(b) of the Texas Government Code and Section 122.005 of the Texas Health and Safety Code and prescribe additional orders and modify certain existing provisions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS:

SECTION 1. The recitals set forth above are true and correct and are incorporated as if fully set forth herein.

SECTION 2. That the City of Overton's Declaration of Local Disaster is hereby amended to include the approval of the ratification, by Mayor Evans on March 27, 2020, of Smith County's Order, issued by Smith County Judge Moran on March 27, 2020, which Mayor Evans ratified the mandatory "Stay At Home" order for all of the City of Overton (Rusk & Smith County portions of the city) and enforced all other provisions set forth in said order issued by Judge Moran of Smith County, and added a clause to automatically extend the City's order by any extensions or amendments made in the future by Smith County Judge Moran to their order (see Exhibit A).

SECTION 3. That the Declaration of Local Disaster for Public Health Emergency, which was signed and executed by the Mayor on Tuesday, March 17, 2020, shall be amended to include the closure of all playground equipment and buildings located in the Municipal Park, closure of the Municipal RV Park, and the closure of all other City facilities and buildings to the public, except the Municipal Park Grounds and the Municipal Lake provided that people are practicing the social

distancing requirements as set forth by the CDC until further notice.

SECTION 4. That the Council hereby grants the authority to the Interim City Manager, during the COVID-19 Pandemic crisis, to waive the late fees on all utility accounts and send a late notice only to the customers who are past due on their account as of the fifteenth (15th) of the month.

SECTION 5. That the Council hereby grants the authority to the Interim City Manager to postpone utility disconnections until all efforts are exhausted to contact the utility customer via telephone, email and/or door tags requesting that the customer contact City Hall to make a payment plan arrangement for their utility bill, and to not charge the disconnect list fee on outstanding accounts until the utility is actually disconnected. Disconnection shall be the last resort if needed to make the customer contact City Hall to make a payment arrangement.

SECTION 6. That the Declaration of Local Disaster for Public Health Emergency, which was signed and executed by the Mayor on Tuesday, March 17, 2020, shall be hereby amended and extended through Thursday, April 30, 2020, in accordance with section 418.108 of the Texas Government Code.

SECTION 7. That the Mayor is hereby granted the authority to extend the Declaration of Local Disaster for Public Health Emergency until the next regular scheduled Overton City Council Meeting on Thursday, May 21, 2020 if needed.

SECTION 8. This Resolution shall take effect from and after its date of adoption.

DULY RESOLVED AND ADOPTED by the City Council of the City of Overton, Texas, on this the 16th day of APRIL, 2020.

CITY OF OVERTON, TEXAS

_____
C.R. Evans, Jr., Mayor

ATTEST:

_____
Rachél Gafford, TRMC, City Secretary

APPROVED AS TO FORM:

_____
Blake Thompson, City Attorney

EXHIBIT A

ENTERED
APR 01 2020
@: 5:15 PM
Filed in City Secretary office

RATIFICATION OF THE AMENDED ORDER OF THE DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY ISSUED FOR SMITH COUNTY ON MARCH 27, 2020

WHEREAS, in response to the Declaration of Local Disaster for Public Health Emergency issued by Smith County Judge Nathaniel Moran and ratified by Smith County Commissioners Court on March 17, 2020; and

WHEREAS, on March 17, 2020, I, C. R. Evans, as Mayor of the City of Overton, Texas, issued a Local Disaster of Public Health Emergency Declaration for the City of Overton resulting from the global pandemic of the novel coronavirus designated SARS-CoV2 which causes the disease COVID-19; and

WHEREAS, on March 19, 2020, the City Council of the City of Overton took action to approve Resolution No. 2019.03.19A extending Local Disaster of Public Health Emergency Declaration for the City of Overton through April 16, 2020; and

WHEREAS, on March 27, 2020, Smith County Judge Nathaniel Moran signed the **Amended Order of Declaration of Local Disaster due to Public Health Emergency adding a clause for a Stay at Home Order**; and

WHEREAS, the conditions necessitating the aforesaid Declarations continue to exist; and

WHEREAS, the city limits of Overton extend into both Smith and Rusk Counties; and

WHEREAS, in order to provide consistent guidance and services to the entire Overton community it is necessary to ratify the Smith County order to be in effect for both the Smith and Rusk county portions of Overton.

NOW THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF OVERTON, TEXAS:

SECTION 1. That the document titled, "Amended Order of Declaration of Local Disaster due to Public Health Emergency" proclaimed and ordered by Smith County Judge Nathaniel Moran on March 27, 2020 is hereby ratified for the entire incorporated limits of the City of Overton.

SECTION 2. That all provisions of this Order shall become effective at 12:01 am on April 2, 2020 and shall continue in effect until 11:59 pm on April 10, 2020; however, if the Smith County order is extended, this order will automatically be extended to cover any extensions issued by Smith County.

DECLARED this 1st day of April, 2020

C. R. Evans, Jr., MAYOR
OVERTON, TEXAS

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AGENDA ITEM
E.6

Review and discuss the street light audit report submitted to Council by Tom Trimble, Oncor from the January audit and presentation of the street light audit completed in April.

City Council

Staff Agenda Report

Agenda Item: E.6

Agenda Item: Review and discuss the street light audit report submitted to Council by Tom Trimble, Oncor from the January audit and presentation of the street light audit completed in April.	
Meeting Date: April 16, 2020	**Financial Considerations:**
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☐ No ☒ N/A

Prior Council Action: None

Background Information: Enclosed is a copy of the street light repair report in response to the results from the January audit which has been provided by Tom Trimble from Oncor. In response to the streetlight outages reported by staff in January, Oncor replaced approximately 29 streetlight fixtures with new LED Cobra Heads and repaired 38 other streetlights.

On April 8th, Night Officer Hollister completed the 2nd quarter street light audit and found that there were 17 streetlights out (these are new lights not reported during the last audit). Staff has been instructed to enter street light repair requests on these 17 street light outages to Oncor this week.

Justification for Request: N/A

Recommended Action/Motion: N/A

Attachments:

- Oncor Street Light repair report received on March 26, 2020
- April 8, 2020 street light audit report

April 2020 Street Light Audit Report

Location	Pole #'s
722 S. Front St.	4547905 / 3435498
404 S. Front St.	4548165 / 3436233
606 Richards St.	4546329 / 3437274
101 Garden Club	454 7035 / 343 7543
Buckmeyer @ Alma	454 7594 / 343 8663
N. Front @ Ward St	454 858? / 343848?
FM 3053 N. of Old Denman	Covered / 34412??
1510 FM 3053	4548935 / 3443628
305 Willow Creek	4554686 / 3437939
107 Popular St.	4552022 / 3438176
Timberlake @ 850 E	4551634 / 3437678
850E. @ Cemetery Entrance	4551051 / 3437500
514 E. Henderson (beside elementary school sign	Pole Inv. # A2408675
205 N. Helen St.	4549612 / 3437762
N. Rusk @ Main St	4549096 / 3437484
200 Blk E. South St (@ Post Office driveway)	4549198 / 3436859
MP and S. Helen St.	No placards

City of Overton Street Light Report (01-01-2020 through 03-15-2020)

Reported	Completed	Town	Longitude	Longitude	Pole Number	Trouble Reported	Repair Type	Work Performed	Light(s) Type-Watts-Rate	Repair Notes
2020-01-13	2020-01-17	OVERTON	32.280142	-94.972056	4550502-3439408	Light not on at night	Routine	Replace: Fixture	HP-100-A	602 warren,replace 100hps fixture with 47w LED cobra fixture photocell,1-17-20 mb
2020-01-13	2020-01-17	OVERTON	32.281764	-94.971878	4550519-3440009	Light not on at night	Routine	Replace: Fixture, Replace: Fuse	MV-175-A	705 n warren,replace 100hps fixture with 47w LED cobra fixture photocell fuse,1-27-20 mb
2020-01-14	2020-01-17	OVERTON	32.266584	-94.97768	4548991-3434328	Several lights out at location there are several lights out starting with this light from van buren st (323) to Brandon and even down to Henderson st and the customer is concerned for the safety of the residents at this location	Routine	Replace: Fuse	HP-200-A	van buren @ helen,troubleshoot no power on circuit, drove circuit out,refuse controller @ 4548454-3435547,1-17-20 mb
2020-01-20	2020-01-23	OVERTON	32.262274	-94.989105	4545513-3432644	Light not on at night	Routine	Replace: Fixture	HP-100-A	1710 front,replace 100hps fixture with 47w LED cobra fixture photocell,1-23-20 mb
2020-01-20	2020-01-23	OVERTON	32.261981	-94.990048	4545227-3432529	Light not on at night	Routine	Replace: Fixture	HP-100-A	1720 front,replace 100hps fixture with 47w LED cobra fixture photocell,install molding,SC low on arms,1-23-20 mb
2020-01-20	2020-01-23	OVERTON	32.275996	-94.976014	4549461-3437848	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	HP-200-A	207 mckay,replace 200hps fixture with 111w LED cobra fixture photocell fuse,rewire arm,1-23-20 mb
2020-01-29	2020-01-30	OVERTON	32.277998	-94.980429	4547945-3438453	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	HP-100-A	ward st,replaced 100hps fixture with 0-55 LED cobra fixture photocell, installed fuse, replaced short arm with 6ft arm rewired/ground arm, 1/30/20 av
2020-01-30	2020-01-30	OVERTON	32.277905	-94.979952	4548115-3438421	Light not on at night	Routine	Replace: Fixture	HP-100-A	ward st @ motley dr,replaced 100hps fixture with 0-55 LED cobra fixture photocell, 1/30/20 av
2020-01-31	2020-02-06	OVERTON	32.276872	-94.988217	4545589-3437922	Light not on at night	Routine	Other: No Problem Found	HP-100-A	n. paradise dr @ w.sunset blvd,no problem found, watched burn, checked in the early a.m. 2/6/20 av
2020-01-31	2020-02-04	OVERTON	32.275	-94.986507	4546192-3437206	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	lakeshore @ richards,replace 100hps bulb photocell fuse,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.271389	-94.986587	4546194-3435969	Light not on at night	Routine	Replace: Fuse	HP-200-A	pearl @ lakeshore,replace secondary fuse,2-4-20 mb
2020-01-31	2020-02-06	OVERTON	32.277827	-94.985728	4546350-3438335	Light not on at night	Routine	Other: No Problem Found	HP-100-A	patricia dr,no problem found, watched burn, checked in the early a.m. 2/6/20 av
2020-01-31	2020-02-04	OVERTON	32.275787	-94.984676	4546672-3437579	Light not on at night	Routine	Other: No Problem Found	HP-200-A	henderson @ meadowbrook,npf, watched light burn checked early a.m.,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.272513	-94.985927	4546373-3436375	Light not on at night	Routine	Replace: Photocell & Lamp	HP-100-A	lakeshore @ park,replace 100hps bulb photocell,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb

City of Overton Street Light Report (01-01-2020 through 03-15-2020)

Reported	Completed	Town	Longitude	Longitude	Pole Number	Trouble Reported	Repair Type	Work Performed	Light(s) Type-Watts-Rate	Repair Notes
2020-01-31	2020-02-04	OVERTON	32.274049	-94.984467	4546782-3436957	Light not on at night	Routine	Replace: Photocell & Lamp	HP-100-A	506 south,replace 100hps bulb photocell,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.27123	-94.984574	4546799-3435956	Light not on at night	Routine	Other: No Problem Found	HP-200-A	meadowbrook @ lakeshore,npf, watched light burn checked early a.m,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.271562	-94.984207	4546947-3436106	Light not on at night	Routine	Other: No Problem Found	HP-200-A	meadowbrook @ community center,npf, watched light burn checked early a.m,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.275698	-94.983582	4547035-3437543	Light not on at night	Routine	Other: No Problem Found	HP-100-A	henderson @ garden club,npf, watched light burn checked early a.m.,2-4-20 mb
2020-01-31	2020-02-06	OVERTON	32.280108	-94.983228	4547072-3439235	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	HP-100-A	w.pine st,replaced 100hps fixture with 0-55 LED cobra fixture photocell, installed fuse, rewired arm, 2/6/20 av
2020-01-31	2020-02-06	OVERTON	32.279209	-94.981491	4547638-3438922	Light not on at night	Routine	Replace: Lamp	HP-100-A	505 buchmeyer,replace 100hps bulb,SC low on 47w LED fixtures and out of 6' arms,2-6-20 mb
2020-01-31	2020-02-04	OVERTON	32.274077	-94.981868	4547599-3437024	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	williams @ south,replace 100hps bulb photocell,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.272568	-94.981811	4547630-3436470	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	401 williams,replace 100hps bulb photocell fuse,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-06	OVERTON	32.276527	-94.981704	4547633-3437880	Light not on at night	Routine	Replace: Fuse	HP-100-A	deadend of kilgore,replaced secondary fuse, refused XFMR, 2/6/20 av
2020-01-31	2020-02-06	OVERTON	32.276493	-94.981409	4547708-3437876	Light not on at night	Duplicate	Replace: Fuse	HP-100-A	deadend of kilgore,replaced secondary fuse, refused XFMR, 2/6/20 av
2020-01-31	2020-02-04	OVERTON	32.270548	-94.981849	4547640-3435744	Light not on at night	Routine	Other: No Problem Found	HP-100-A	darnell @ williams,npf, watched light burn checked early a.m.,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.261258	-94.981498	4547850-3432347	Light not on at night	Routine	Other: No Problem Found	HP-100-A	1317 fm 2089,no problem found,watched burn, checked in the early a.m. 2/4/20 av
2020-01-31	2020-02-04	OVERTON	32.269356	-94.981332	4547842-3435321	Light not on at night	Routine	Replace: Photocell & Lamp	HP-100-A	s front,replace 100hps bulb photocell,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.259615	-94.981506	4547891-3431671	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	HP-100-A	fm 2089 @ taylor st,replaced 100bhps fixture with 0-55 LED cobra fixture photocell, installed molding/fuse, replaced short arm with 6ft arm rewired/ground arm, 2/4/20 av
2020-01-31	2020-02-06	OVERTON	32.284069	-94.980335	4547892-3440736	Light not on at night	Routine	Replace: Fixture, Replace: Fuse	HP-100-A	w.ball park rd,replaced 100hps fixture with 0-55 LED cobra fixture photocell fuse, 2/6/20 av
2020-01-31	2020-02-04	OVERTON	32.269356	-94.981332	4547842-3435321	Light not on at night	Duplicate	Replace: Photocell & Lamp	HP-100-A	s front,replace 100hps bulb photocell,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.274655	-94.980815	4547906-3437244	Light not on at night	Routine	Other: No Problem Found	HP-200-A	henderson @ motley,npf, watched light burn checked early a.m,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.266188	-94.980565	4548117-3434120	Light not on at night	Routine	Replace: Fixture, Other: Rewire Fixture	HP-200-A	s.commerce st,replaced 200hps fixture with 101-140 LED cobra fixture photocell, installed fuse, rewired arm , 2/4/20 av

City of Overton Street Light Report (01-01-2020 through 03-15-2020)

Reported	Completed	Town	Longitude	Longitude	Pole Number	Trouble Reported	Repair Type	Work Performed	Light(s) Type-Watts-Rate	Repair Notes
2020-01-31	2020-02-04	OVERTON	32.271453	-94.980261	4548127-3436101	Light not on at night	Routine	Replace: Photocell & Lamp	HP-100-A	502 s front,replace 100hps bulb photocell,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.271804	-94.980118	4548165-3436233	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	402 s front,replace 100hps bulb photocell fuse,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.271804	-94.980118	4548165-3436233	Light not on at night	Duplicate	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	402 s front,replace 100hps bulb photocell fuse,SC low on 47w LED fixtures and are out of 6' arms,using as needed,2-4-20 mb
2020-01-31	2020-02-06	OVERTON	32.281696	-94.979368	4548274-3439825	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-200-A	n.motley dr,replaced 200hps bulb photocell fuse, out of 101-140 LED fixtures on truck, 2/6/20 av
2020-01-31	2020-02-04	OVERTON	32.274515	-94.979627	4548283-3437209	Light not on at night	Routine	Other: No Problem Found	HP-200-A	henderson @ houston,npf, watched light burn checked early a.m,2-4-20 mb
2020-01-31	2020-02-06	OVERTON	32.284069	-94.980335	4547892-3440736	Light not on at night	Duplicate	Replace: Fixture, Replace: Fuse	HP-100-A	w.ball park rd,replaced 100hps fixture with 0-55 LED cobra fixture photocell fuse, 2/6/20 av
2020-01-31	2020-02-06	OVERTON	32.270335	-94.979245	4548479-3435694	Light not on at night	Routine	Replace: Controller, Replace: Photocell & Lamp	HP-200-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb
2020-01-31	2020-02-06	OVERTON	32.275563	-94.97946	4548304-3437566	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	HP-100-A	brown st @ houston st,replaced 100hps fixture with 0-55 LED cobra fixture photocell, installed fuse, rewired arm, 2/6/20 av
2020-01-31	2020-02-06	OVERTON	32.270624	-94.979165	4548492-3435806	Light not on at night	Duplicate	Replace: Controller, Replace: Photocell & Lamp	HP-200-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb
2020-01-31	2020-02-04	OVERTON	32.266895	-94.979092	4548541-3434472	Light not on at night	Routine	Replace: Fixture	HP-200-A	108 van buren,replaced 200hps fixture with 101-140 LED cobra fixture photocell, 2/4/20 av
2020-01-31	2020-02-06	OVERTON	32.284107	-94.978402	4548522-3440751	Light not on at night	Routine	Other: No Problem Found	HP-200-A	fm 3053,no problem found, watched burn, checked in the early a.m. 2/6/20 av
2020-01-31	2020-02-06	OVERTON	32.277132	-94.978605	4548561-3438162	Light not on at night	Routine	Other: Guard Light Not Repaired	HP-100-A	north st,reported light working, watched burn, checked in the early a.m. light out is a GL on pole 4548616-3438114, 2/6/20 av
2020-01-31	2020-02-04	OVERTON	32.278025	-94.97833	4548587-3438486	Light not on at night	Routine	Other: No Problem Found	LC-55-A	409 e front,npf, watched light burn checked early a.m,2-4-20 mb
2020-01-31	2020-02-04	OVERTON	32.263297	-94.979152	4548614-3433138	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	IN-295-I	e.johnson st,replaced 295in fixture with 0-55 LED cobra fixture photocell, installed fuse, rewired arm, 2/4/20 av

City of Overton Street Light Report (01-01-2020 through 03-15-2020)

Reported	Completed	Town	Longitude	Longitude	Pole Number	Trouble Reported	Repair Type	Work Performed	Light(s) Type-Watts-Rate	Repair Notes
2020-01-31	2020-02-04	OVERTON	32.269703	-94.978454	4548716-3435508	Light not on at night	Routine	Replace: Fixture	HP-100-A	704 s.cohagen st,replaced 100bhps fixture with 0-55 LED cobra fixture photocell, ground arm, SC out of 6ft arms usins as needed, 2/4/20 av
2020-01-31	2020-02-04	OVERTON	32.271654	-94.977146	4549089-3436210	Light not on at night	Routine	Replace: Photocell & Lamp	HP-100-A	mundy st @ s.lamar st,replaced 100hps bulb photocell, SC low on 0-55 LED fixtures and are out of 6ft arms,using as needed, 2/4/20 av
2020-01-31	2020-02-04	OVERTON	32.270792	-94.976468	4549301-3435948	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	s.helen st @ e.cottonwood st,replaced 100hps bulb photocell fuse,SC low on 0-55 LED fixtures using as needed, 2/4/20 av
2020-01-31	2020-02-04	OVERTON	32.267709	-94.975939	4549547-3434840	Light not on at night	Routine	Replace: Photocell & Lamp, Other: Tree Trimming	HP-100-A	313 parkway rd,replaced 100hps bulb photocell, trimmed tree limbs away from fixture, SC low on 0-55 LED fixtures and are out of 6ft arms,using as needed, 2/4/20 av
2020-01-31	2020-02-06	OVERTON	32.274862	-94.975362	4549562-3437492	Light not on at night	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	HP-400-A	main @ helen,replace 400hps flood light with 214w LED cobra fixture photocell fuse,install 6' arm,rewire/ground arm,install molding,2-6-20 mb
2020-01-31	2020-02-04	OVERTON	32.264849	-94.975174	4549811-3433748	Light not on at night	Routine	Replace: Photocell & Lamp, Replace: Fuse	HP-100-A	van buren,replaced 100hps bulb photocell installed molding/fuse,SC low on 0-55 LED fixtures and are out of 6ft arms,using as needed, 2/4/20 av
2020-01-31	2020-02-04	OVERTON	32.265228	-94.975655	4549651-3433868	Light not on at night	Routine	Other: No Problem Found	HP-100-A	van buren,no problem found,watched burn, checked in the early a.m. 2/4/20 av
2020-01-31	2020-02-14	OVERTON	32.279469	-94.973625	4550071-3439139	Light not on at night	Circuit	Replace: OH Conductor, Replace: Fixture, Replace: Fuse, Other: Tree Trimming	HP-100-A	501 crews,replace 100hps fixture with 47w LED cobra fixture photocell fuse,SC out of arms,replace 268' #6 duplex from FLN 4550339-3439127 to FLN 4550071-3439139,trim trees,2-14-20 mb
2020-01-31	2020-02-04	OVERTON	32.259957	-94.973088	4550491-3432097	Light not on at night	Routine	Replace: Fixture, Other: Rewire Fixture	HP-100-A	m and p st @ van buren,replaced 100bhps fixture with 0-55 LED cobra fixture photocell, rewired arm, 2/4/20 av
2020-01-31	2020-02-06	OVERTON	32.27493	-94.970657	4551051-3437500	Light not on at night	Routine	Other: No Problem Found	HP-200-A	henderson @ cemetary,npf, watched light burn,checked early a.m.,2-6-20 mb
2020-01-31	2020-02-06	OVERTON	32.285083	-94.956806	4555168-3441382	Light not on at night	Routine	Replace: Fixture, Other: Rewire Fixture	HP-100-A	1605 hwy 135n,replace 100hps fixture with 47w LED cobra fixture photocell,rewire arm,SC out of 6' arms,2-6-20 mb
2020-02-03	2020-02-06	OVERTON	32.274568	-94.978336	4548655-3437250	Light not on at night	Routine	Repair: Bad Connections	LC-140-A	commerce @ henderson,repair bad hot leg connection,2-6-20 mb
2020-02-03	2020-02-06	OVERTON	32.274351	-94.97862	4548609-3437166	Light not on at night	Duplicate	Replace: Controller, Replace: Photocell & Lamp	HP-200-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb

City of Overton Street Light Report (01-01-2020 through 03-15-2020)

Reported	Completed	Town	Longitude	Longitude	Pole Number	Trouble Reported	Repair Type	Work Performed	Light(s) Type-Watts-Rate	Repair Notes
2020-02-03	2020-02-06	OVERTON	32.266584	-94.97768	4548991-3434328	Several lights out at location	Duplicate	Replace: Controller, Replace: Photocell & Lamp	HP-200-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb
2020-02-04	2020-02-06	OVERTON	32.267211	-94.977508	4549045-3434593	Light not on at night	Duplicate	Replace: Controller, Replace: Photocell & Lamp	LC-140-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb
2020-02-04	2020-02-06	OVERTON	32.269496	-94.97946	4548426-3435398	Several lights out at location All lights out from FM 850 to State Why 323 on North side of Road	Duplicate	Replace: Controller, Replace: Photocell & Lamp	HP-200-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb
2020-02-04	2020-02-06	OVERTON	32.268419	-94.979805	4548334-3435009	Several lights out at location All lights out in the 800 block of South Commerce St. In Overton Tx.	Duplicate	Replace: Controller, Replace: Photocell & Lamp	HP-200-A	707 commerce,troubleshoot no power on circuit,refuse controller @ 4548454-3435547, lights flashed, rode circuit out, refused controller again, lights flashed, fuses did not blow, bad controller, need to order a 2 pole 240v controller,2-4-20 mb////replace 240v controller and photocell,rode circuit out,all lights on circuit working,2-6-20 mb
2020-02-11	2020-02-14	OVERTON	32.274064	-94.983077	4547231-3436988	Other Light is not bright~It's too high or needs new bulb.	Routine	Replace: Fixture, Replace: Fuse, Other: Rewire Fixture	MV-175-A	406 south, replace 175 mv fixture with 47w LED cobra fixture, photocell, fuse, replace short arm with 6" arm, rewired/ground arm, installed molding, installed arm @ correct height. 2-14-20 cp
2020-03-03	2020-03-05	OVERTON	32.260723	-94.972026	4550829-3432391	Light not on at night SLO has been out for 3 months.	Routine	Replace: Fixture	HP-100-A	609 e magnolia, replace 100hps fixture with 47w LED cobra fixture, photocell 3-5-20 cp
2020-03-03	2020-03-05	OVERTON	32.277116	-94.966523	4552237-3438377	Light not on at night Crew was working on ground wire at that light and it hasn't come back on.	Routine	Replace: Fuse, Repair: Bad Connections	HP-100-A LC-55-A	1208 e henderson, replace fuse, repaired bad connection, already has 47w LED cobra fixture, 3-5-20 cp
2020-03-10	2020-03-11	OVERTON	32.27801	-94.977277	4548983-3438509	Light going on and off	Routine	Replace: Fixture, Replace: Fuse	HP-100-A	102 davis, replace 100hps fixture with 47w LED cobra fixture, photocell, fuse, install molding 3-11-20 cp**********Pole that light is located on is currently under another work point 3/11

AGENDA ITEM
E.7

Discuss and act regarding the ISO update and scheduling of presentation from ISO.

City Council

Staff Agenda Report

Agenda Item: E.7

Agenda Item: Discuss and act regarding the ISO update and scheduling of presentation from ISO.	
Meeting Date: April 16, 2020	**Financial Considerations:**
Presenter(s): Clyde Carter, Interim City Manager	**Budgeted:** ☐ Yes ☐ No ☒ N/A

Prior Council Action: Council directed staff on March 19, 2020 to prepare an Ordinance to adopt the most current National Electric Code and the most current International Codes for the building and other trades.

Background Information: Council was to hear from Dean Shattuck, Senior Field Representative with ISO at this Council meeting regarding the City of Overton ISO rating and the effects on the City's ISO rating if the City did not have permit and inspections. However, due to the COVID-19 Pandemic, staff has currently rescheduled the presentation to the May 21, 2020 Council Meeting. Staff wanted to discuss with Council if they would prefer staff reschedule this presentation until the June Council meeting as the pandemic may not be completely over by the May meeting.

Attached is the email received from ISO in response to the City Council's action 3/19/2020 directing staff to prepare an Ordinance to update the City's adopted Building Codes to the most current International Codes and the most current National Electric Code. The ISO has granted a deadline of February 21, 2020 to complete the Ordinance adoption process and submit to the ISO before they will change the City's current ratings from a 5 to a 9.

Justification for Request: N/A

Recommended Action/Motion: Motion to direct staff to set a date for scheduling a presentation from ISO Auditor presentation

Attachments:

- Email for ISO

Rachel Gafford

From: Sola, Esther <ESola@verisk.com> on behalf of Sola, Esther
Sent: Monday, March 23, 2020 2:51 PM
To: Wendy Bates; Shattuck, Dean
Cc: Rachel Gafford; City Admin; Clyde Carter; C.R. Evans; John Posey
Subject: RE: City of Overton, TX - Notification and Improvement Plan Received

Good afternoon Ms. Gafford,
I received your notification that you will continue with the regression process and update your codes to 2018 ICC and 2020 NEC code editions with a target date of September 30, 2020.

Should you find that you need more time. Sent us a note and we will comply as long as it does not pass the 12 month regression process date of February 21, 2021.

Thank you and stay safe.

Esther Solá |BCEGS - Community Mitigation/Technical Analyst
Phone: (312) 241-7297 | Fax: (201) 748-7082

Verisk

From: Wendy Bates <wbates@cityofoverton.com>
Sent: Monday, March 23, 2020 2:43 PM
To: Sola, Esther <ESola@verisk.com>
Cc: Rachel Gafford <rgafford@cityofoverton.com>; City Admin <cityadmin@cityofoverton.com>; Clyde Carter <ccarter@cityofoverton.com>; C.R. Evans <mayor@cityofoverton.com>; John Posey <council2@cityofoverton.com>
Subject: City of Overton, TX - 2020 ISO Rating

Ms. Sola,

On Thursday, March 19, 2020, which was the first City Council Meeting after receiving the survey results, the City Council of the City of Overton took action to direct staff to work towards researching and drafting an ordinance for the City of Overton to adopt the 2018 International Building Codes and the 2020 National Electrical Code by the end of FY 2020 (which is September 30, 2020).

I am sending this from Wendy Bates' email as there has been an issue with my email going to everyone's spam accounts lately and our IT department is trying to figure out why.

If this will be acceptable please send me back a confirmation that this will allow the City of Overton to retain the Classification of a 5 for residential and commercial properties.

Respectfully,

Rachel Gafford

Wendy Bates

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AGENDA ITEM
E.8

Discuss and act regarding transfer of the excessive duty stipend from the City Controller position to the Finance Director position.

City Council

Staff Agenda Report **Agenda Item:** E.8

Agenda Item: Discuss and act regarding transfer of the excessive duty stipend from the City Controller position to the Finance Director position.	
Meeting Date: April 16, 2020	**Financial Considerations:** $250/Pay Period ($2,750 remaining expense for FY 19/20 that will now be paid to Finance Director instead of City Controller) **Budgeted:** ☒ Yes ☐ No ☐ N/A
Presenter(s): Wendy Bates, City Controller Clyde Carter, Interim City Manager/ Police Chief	

Prior Council Action: FY 19/20 was approved with an Excessive Duties Stipend for the City Controller and City Secretary at a rate of $250/pay period for each position.

Background Information: These are the only positions that receive this excessive duty stipend.

Justification for Request: Finance Director, Sherry Roberts, was hired without this stipend for two reasons:

1. Because Council chose to continue granting it to City Controller Bates for the time being; and
2. Council was unsure how much time Sherry Roberts would need before assuming the portion of the excessive duties of the administrative side of the City Manager's job duties (general management duties) that were being handled by Wendy Bates.

Bates and Carter are both happy to report to Council that Roberts has quickly adapted to the workload of the Finance Department and has started assisting with the general management of the City. Therefore, staff recommends that the Excessive Duties stipend be transferred from the City Controller Bates to Finance Director Roberts effective with the pay period starting April 11, 2020 since Roberts has started to take over these duties from Controller Bates.

Recommended Action/Motion: Motion to approve the transfer of the $250/pay period Excessive Duties Stipend from City Controller Wendy Bates to Finance Director Sherry Roberts making the new stipend for Roberts retroactive to the pay period starting 4/11/2020 and ending 4/24/2020 for the first pay check of May 2020.

Attachments:

- Personnel Action Forms

CITY OF OVERTON
PERSONNEL ACTION FORM (PAF)

Instructions: Please complete for existing employee that need to change their status and for all types of separations.

EMPLOYEE INFORMATION — Hire Date: February 29, 2020

Name: ROBERTS (Last) SHERRY (First) L (MI)

Last 4 of SS#: 7236 Ee #: _____ FLSA STATUS: EXEMPT

Department: ADMINISTRATION DOB: _____

CHANGE REQUEST TYPE

Effective Date of Change: 04-11-2020

- ☐ Promotion
- ☐ New Hire
- ☐ Cost of Living: _____
- ☐ Merit Raise
- ☐ Market Rate Adjustment
- ☐ Inter-Departmental Transfer
- ☐ Certificate Pay: _____
- ☑ Other: Exceesive Duties Stipend

Workers Comp Code: 8810 - Administration

SEPARATION REQUEST TYPE

Effective Date of Separation: _____

- ☐ TMRS Retirement
- ☐ Resignation (Attach resignation notice)
- ☐ Probationary Separation
- ☐ Temporary/Seasonal Job Ended
- ☐ Involuntary Termination
- ☐ Layoff/Reduction in Force
- ☐ Other: _____

Has all City equipment been returned? _____

Forwarding Address: _____

CHANGE DETAILS (Do not complete this section for Separations. Complete areas that have changed.)

CURRENT STATUS			PROPOSED STATUS		
Position Title:	FINANCE DIRECTOR		Position Titles:		
Base Dept	ADMINISTRATION ☑ FT ☐ PT		Base Dept	☐ FT ☐ PT	
Dept	Salary Acct #:	%	Dept	Salary Acct #:	%
Administration	10-10-5000	100%			
Other:			Other:		
Compensation:			Compensation:		
From:	$6,500.00 Annually	$250.00 Hourly	To:	$0.00 Annually	$0.00 Hourly
	$250.00	BI-WEEKLY		$0.00	BI-WEEKLY
			% Increase/Decrease:		%

PLEASE EXPLAIN CHANGE REQUESTED:

Per City Council Action on 4/16/2020, the excessive duties stipend originally issued to City Controller Bates has been transferrred to Finance Director Roberts

REQUIRED AUTHORIZATION

Employee	Date	City Secretary / Payroll & HR Coordinator	Date
Mayor	Date	Interim City Manager	Date

Payroll Entered: _____ Initials / Date

Revised: 04-2017

CITY OF OVERTON
PERSONNEL ACTION FORM (PAF)

Instructions: Please complete for existing employee that need to change their status and for all types of separations.

EMPLOYEE INFORMATION — Hire Date: June 24, 2017

Name: BATES (Last) WENDY (First) J (MI)

Last 4 of SS#: 0839 Ee #: _____ FLSA STATUS: EXEMPT

Department: ADMINISTRATION DOB: _____

CHANGE REQUEST TYPE

Effective Date of Change: 04-11-2020

- ☐ Promotion
- ☐ New Hire
- ☐ Cost of Living: _____ %
- ☐ Inter-Departmental Transfer
- ☐ Step / Grade Change
- ☐ Inter-Departmental Transfer
- ☐ Certificate Pay: _____
- ☑ Other: Discontinuance of Excessive Duties Stipend

Workers Comp Code: 8810

SEPARATION REQUEST TYPE

Effective Date of Separation: _____

- ☐ TMRS Retirement
- ☐ Resignation (Attach resignation notice)
- ☐ Probationary Separation
- ☐ Temporary/Seasonal Job Ended
- ☐ Involuntary Termination
- ☐ Layoff/Reduction in Force
- ☐ Other: _____

Has all City equipment been returned? _____

Forwarding Address: _____

CHANGE DETAILS

(Do not complete this section for Separations. Complete areas that have changed.)

CURRENT STATUS			PROPOSED STATUS		
Position Title:	COMPTROLLER		Position Title:		
Base Dept	ADMINISTRATION ☑ FT ☐ PT		Base Dept	☐ FT ☐ PT	
Dept	Salary Acct #:	%	Dept	Salary Acct #:	%
	10-100-5000	100%			100%
Other:			Other:		
Compensation:			Compensation:		
From:	$6,500.00 Annually	$250.00 Bi-Weekly	To:	$0.00 Annually	$0.00 Bi-Weekly
	$250.00	Bi-Weekly		$0.00	BI-WEEKLY

PLEASE EXPLAIN CHANGE REQUESTED:

Per City Council Action on 4/16/2020, the excessive duties stipend originally issued to City Controller Bates has been transferrred to Finance Director Roberts

REQUIRED AUTHORIZATION

Employee	Date	City Secretary / Payroll & HR Coordinator	Date
Mayor	Date	Interim City Manager	Date

Payroll Entered: _____ Initials / Date

Revised: 04-2017

AGENDA ITEM
E.9

Hear, discuss and act to direct staff regarding financing options for both the authorized Public Works Equipment purchases and the authorized Incode Financial Software subscription.

City Council

Staff Agenda Report **Agenda Item:** E.9

Agenda Item: Hear, discuss and act to direct staff regarding financing options for both the authorized Public Works Equipment purchases and the authorized Incode Financial Software subscription.	
Meeting Date: April 16, 2020	**Financial Considerations:** Waiting on interest rates for loan (5 and 7 year terms)
Presenter(s): Wendy Bates, City Controller Sherry Roberts, Finance Director	**Budgeted:** ☐ Yes ☐ No ☐ N/A ☒ Partially

Prior Council Action: Council approved the purchase of a utility truck with crane, mini-excavator, and sewer jetter at the January 24, 2020 meeting. Council approved the purchase of Incode financial software at the February 20, 2020 Council Meeting. These items are to be financed and staff has been working on the best option to finance. A short-term loan from OMDD was approved at the February 20, 2020 meeting so that permanent financing could be arranged.

Background Information: Staff has been working on getting financing through Government Capital or looking at a possible bond issuance through Prosperity Bank. Upon researching loan financing options and discussions with our City Attorney, staff determined that the annual payments for certain personal property can be included in the City's I&S rate.

Government Capital's financing investors currently have their funds tied up on COVID loans and will be unavailable for at least 30 days. Staff reached out to Texas Bank and Trust and requested loan quotes showing interest rates for a loan of $230,232 with 5 and 7 year terms. Included in your packet are the informal rate quotes from Texas Bank and Trust. We will be requesting annual payments.

Justification for Request: The City has already purchased the Public Works equipment and has begun the work of implementing Incode. The permanent financing still needs to be approved.

Recommended Action/Motion: Motion to authorize a Special Called Meeting to approve loan financing.

Attachments:

Email from Todd Meadows (Texas Bank and Trust)

Gmail by Google

Wendy Bates <wbates@cityofoverton.com>

Loan Rates

Todd Meadows <tmeadows@texasbankandtrust.com> Mon, Apr 13, 2020 at 10:41 AM
To: Wendy Bates <wbates@ci.overton.tx.us>

I will have to get the loan approved, which should not be a problem. The rates will be:

5 years – 3.40%

7 years – 3.80%

Will the city want monthly, quarterly, semi-annual or annual payments?

Todd

Todd Meadows | President | NMLS # 1152184 |
Texas Bank and Trust | P.O Box 70 | Overton, TX 75684 |
p. 903-834-3161 | f. 903-834-6760 | tmeadows@texasbankandtrust.com

TEXAS BANK AND TRUST
MEMBER FDIC EQUAL HOUSING LENDER

Texas #tbtiscommunity

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AGENDA ITEM
E.10

Discuss and act regarding a Resolution to denying the application for approval of a rate change submitted by ONCOR Electric Delivery Company, LLC and authorization to participate in proceedings at the Public Utility Commission of Texas

AGENDA INFORMATION SHEET
AGENDA ITEM NO. E.10

DENIAL OF APPLICATION FOR APPROVAL OF A RATE CHANGE SUBMITTED BY ONCOR ELECTRIC DELIVERY COMPANY, LLC AND AUTHORIZATION TO PARTICIPATE IN PROCEEDINGS AT THE PUBLIC UTILITY COMMISSION OF TEXAS

BACKGROUND

On April 3, 2020, Oncor Electric Delivery Company, LLC ("Oncor") submitted an Application for Approval to Amend Its Distribution Cost Recovery Factor ("DCRF") to increase its annual revenues by approximately $76 million. Oncor proposes to implement this increase on September 1, 2020. Oncor has simultaneously filed its request to amend its DCRF with the Public Utility Commission of Texas ("PUCT").

Oncor's application affects all retail electric providers ("REPs") serving end-use retail electric customers in Oncor's service-area and will affect the retail electric customers of those REPS to the extent the REPs choose to pass along these charges to their customers, which we expect REPs to attempt to do.

A DCRF permits Oncor to recover a profit on the incremental investment it made in its distribution assets during the one-year period year following the end of the test year in its last DCRF proceeding; that one-year period for this filing is January 1, 2019 through December 31, 2019. A DCRF filing is a streamlined single-issue proceeding outside of a comprehensive base rate case that moves very quickly. The Commission's rules dictate, pursuant to State law, that September 1, 2020, absent good cause, is the effective date for new rates. This means, absent good cause, the case will be resolved in approximately 150 days. Discovery is also very limited allowing parties to serve, absent good cause, no more than 20 requests for information and requests for admissions of fact. Finally, the City must make its final decision within 60 days of the filing of the application or in this case, by no later than June 2, 2020.

However, due to the ongoing COVID-19 health crisis, the PUCT's Administrative Law Judge has granted Oncor's request for good cause for a 60-day stay of PUCT action on and of all deadlines applicable to Oncor's DCRF filing, other than deadlines pertaining to Oncor's responses to parties' requests for information and admissions of fact.

REPRESENTATION

The law firm of Herrera Law & Associates, PLLC (through Mr. Alfred R. Herrera) has previously represented the Alliance of Oncor Cities ("AOC") in rate matters involving Oncor, including its most recent comprehensive base rate and DCRF proceedings. Similarly, the firm has represented other Texas cities dealing with rate case matters, therefore providing a depth of experience in dealings with Oncor and the Public Utility Commission of Texas ("PUC" or "Commission").

CITY JURISDICTION AND RATE CASE EXPENSES

The City is a regulatory authority under the Public Utility Regulatory Act ("PURA") and under Section 33.001 of PURA has exclusive original jurisdiction over Oncor's rates, operations, and services within the municipality, and specifically over Oncor's requested change in rates to recover increased distribution costs under Section 36.210 of PURA. Also, cities, by statute, are entitled to be reimbursed by the utility for their reasonable rate case expenses. Legal counsel and consultants approved by the AOC will submit monthly invoices to AOC that will be forwarded to Oncor for reimbursement.

INTERVENTION AT THE PUBLIC UTILITY COMMISSION OF TEXAS AND COURT PROCEEDINGS, IF ANY

As noted, Oncor filed its Application for an Amendment of Its DCRF with the PUCT. It is important to participate in the PUCT's proceeding because its final decision will impact rates within the City. Thus, the accompanying Resolution authorizes intervention in proceedings at the PUCT, including any appeal of the City's decision on rates.

ACTION: DENIAL OF ONCOR'S PROPOSED RATE INCREASE

Oncor's application presents complex issues that merit careful review. The City only has 60 days to act on Oncor's request. If the City has not acted within 60 days, the application is deemed denied and appealed to the PUCT to be consolidated with the DCRF proceeding pending at the PUCT. And even if the City approves Oncor's application, under state law, even the approval is "deemed" appealed to the PUCT.

Oncor filed its application on April 3, 2020; therefore, the City has until June 2, 2020 to act. It is virtually impossible for the City to set just and reasonable rates before the expiration of City's jurisdiction at the 60-day mark. Denial does not preclude the City's special regulatory counsel and experts an opportunity to perform a review of Oncor's application and request additional information as necessary to fully evaluate the proposal and determine the most appropriate response. Further, a denial will not eliminate the possibility of resolving the proceeding through settlement.

RECOMMENDATION

It is recommended that the City deny Oncor's application to increase its DCRF rates.

It is also recommended that the City retain the law firm of Herrera Law & Associates, PLLC to represent the City's interest in matters related to Oncor's DCRF filing and to advise the City with regard to Oncor's application, and that the City intervene in the proceeding before the Public Utility Commission of Texas, and represent the City in appeals, if any, regarding Oncor's application.

The City must take action no later than June 2, 2020, but it is recommended that the City take action as early as possible to allow for full participation in proceedings before the Public Utility Commission of Texas.

RESOLUTION NO. 2020.DRAFT

RESOLUTION BY THE CITY OF OVERTON, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE REQUEST OF ONCOR ELECTRIC DELIVERY COMPANY LLC MADE ON OR ABOUT APRIL 3, 2019; AUTHORIZING PARTICIPATION IN A COALITION OF SIMILARLY SITUATED CITIES; AUTHORIZING PARTICIPATION IN RELATED RATE PROCEEDINGS; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

WHEREAS, on about April 3, 2020, Oncor Electric Delivery Company, LLC ("Oncor") filed an application for approval to amend its Distribution Cost Recovery Factor ("DCRF") with the City that will increase Oncor's rates effective September 1, 2020; and

WHEREAS, the City is a regulatory authority under the Public Utility Regulatory Act ("PURA") and under Chapter 33, §33.001 et seq. of PURA has exclusive original jurisdiction over Oncor's rates, operations, and services within the municipality, and specifically over its requested amendment to its DCRF under Chapter 36, §36.210; and

WHEREAS, Oncor seeks to include in rates a profit related to its incremental investment in distribution assets it has made from January 1, 2019 through December 31, 2019; and

WHEREAS, the inclusion of Oncor's profit on its investment in distribution assets in rates, has the effect of increasing Oncor's revenue requirement by approximately $76 million; and

WHEREAS, the jurisdictional deadline for the City to act in this rate matter is 60 days from the application date, or June 2, 2020; and

WHEREAS, the City will require the assistance of specialized legal counsel and rate experts to review the merits of Oncor's application to increase rates; and

WHEREAS, in order to maximize the efficient use of resources and expertise in reviewing, analyzing and investigating Oncor's rate request, it is prudent to coordinate the City's efforts with a coalition of similarly situated municipalities; and

WHEREAS, the City, in matters regarding applications by Oncor to change rates, has in the past joined with other local regulatory authorities to form the Alliance of Oncor Cities ("AOC") and hereby continues its participation in AOC; and

WHEREAS, Oncor simultaneously filed an application for approval of an amendment to its DCRF with the Public Utility Commission of Texas, and therefore the decision of the Public Utility Commission of Texas will have an impact on the rates paid by the City and its citizens who are customers in Oncor's service territory, and in order for the City's participation to be meaningful, it is important that the City promptly intervene in such proceeding at the Public Utility Commission of Texas; and

WHEREAS, Oncor failed to show that its proposed rate change in rates is reasonable and therefore the City has concluded that Oncor's proposed rate change is unreasonable;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. The City **DENIES** the rate change Oncor requested on or about April 3, 2020.

Section 3. The City authorizes intervention in proceedings related to Oncor's application for approval of its DCRF before the Public Utility Commission of Texas and related proceedings in courts of law as part of the coalition of cities known as the Alliance of Oncor Cities ("AOC").

Section 4. The City hereby orders Oncor to reimburse the City's rate case expenses as provided in the Public Utility Regulatory Act and that Oncor shall do so on a monthly basis and within 30 days after submission of the City's invoices for the City's reasonable costs associated with the City's activities related to this rate review or to related proceedings involving Oncor before the City, the Public Utility Commission of Texas, or any court of law.

Section 5. Subject to the right to terminate employment at any time, the City retains and authorizes the law firm of Herrera Law & Associates, PLLC to act as Special Counsel with regard to rate proceedings involving Oncor before the City, the Public Utility Commission of Texas, or any court of law and to retain such experts as may be reasonably necessary for review of Oncor's rate application subject to approval by the City.

Section 6. The City, through its participation in AOC, shall review the invoices of the lawyers and rate experts for reasonableness before submitting the invoices to Oncor for reimbursement.

Section 7. A copy of this resolution shall be sent to Oncor Electric Delivery Company, LLC, care of Mr. J. Michael Sherburne, Oncor Electric Delivery Company, LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202; and to Mr. Alfred R. Herrera, Herrera Law & Associates, PLLC, 4400 Medical Pkwy, Austin, Texas 78756.

Section 8. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. This resolution supersedes any prior inconsistent or conflicting resolution or ordinance.

Section 10. This resolution shall become effective from and after its passage.

PASSED AND APPROVED this 16th day of April, 2020.

CITY OF OVERTON, TEXAS

_____

C.R. Evans, Jr., Mayor

ATTEST:

_____

Rachél Gafford, TRMC, City Secretary

AGENDA ITEM

F.

FUTURE MEETINGS

AGENDA ITEM
F.1

Present revised meeting and events schedule.

PLANNED MEETING SCHEDULE FOR CITY COUNCIL,
P & Z, OEDC and OMDD

APRIL 2020

Sat.	Sun.	Mon.	Tues	Wed.	Thursday	Fri.
				1	2	3 ~~CLEAN UP DAY~~
4 ~~Clean Up Day~~ ~~ONLC EGG HUNT~~	5	6	7	8	9 P&Z	10 HOLIDAY GOOD FRIDAY
11	12 EASTER	13	14	15	16 CC-RCM	17
18	19	20 ~~SCM~~ ~~OEDC~~	21	22	23	24
25 ~~RUSK CTY CLEAN UP DAY~~	26	27	28	29	30	

APR

- 3 ~~City Wide Clean Up Days~~
- 4 ~~City Wide Clean Up Days~~
- 4 ~~ONLC - EASTER EGG HUNT~~
- 9 PZ Comminssion Meeting - If Needed
- 10 HOLIDAY - GOOD FRIDAY - City Hall Closed
- 12 EASTER SUNDAY
- 16 City Council Meeting (RCM)
- 9 ~~OEDC Meeting (SCM)~~ Cancelled
- 25 ~~RUSK COUNTY CLEAN UP DAY - DON'T MESS WITH TEXAS~~

MAY

Sat.	Sun.	Mon.	Tues	Wed.	Thursday	Fri.
						1
2	3	4	5 ~~ONLC CHAMBER BANQUET~~	6	7	8
9	10	11	12	13 OMDD	14 P&Z	15
16	17	18	19	20	21 CC-RCM	22
23	24	25 MEMORIAL DAY	26	27	28	29
30	31					

MAY

- 5 ONLC CHAMBER BANQUET
- 13 OMDD Meeting (RCM)
- 14 PZ Comminssion Meeting - If Needed
- 21 City Council Meeting (RCM)
- 25 MEMORIAL DAY - CITY HALL CLOSED

JUNE

Sat.	Sun.	Mon.	Tues	Wed.	Thursday	Fri.
		1	2	3	4	5
6	7	8	9 OEDC	10	11 P&Z	12
13	14	15	16	17	18 CC-RCM	19 Juneteenth Parade ?
20	21	22	23	24	25	26
27	28	29	30			

JUNE

- 9 OEDC Meeting (RCM)
- 11 PZ Comminssion Meeting - If Needed
- 18 City Council Meeting (RCM)
- 19 Juneteenth Parade ?

OMDD	RC Quarterly Mtg - OMDD - City Hall @ 6:00 pm (2nd Wednesday)
OEDC	RC Quarterly Mtg- OEDC - City Hall @ 5:30 pm (2nd Tuesday)
P & Z	Regular Called Meeting of the P & Z Commission - City Hall @ 6:00 pm (As Needed)
City Council (CC - RCM)	Regular Called Meeting of Overton City Council - City Hall @ 7:00 p.m
City Council (CC - SCM)	Special Called Meeting of Overton City Council - City Hall (Time = TBD)
Holidays	Holidays - City Hall Closed
Info	Publish or deliver information to City Council does not require meeting
Events	City or Chamber Sponsored Events

AGENDA ITEM
F.2

Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

AGENDA ITEM
F.3

Mayor to set a date and time for a Special Called Meeting to complete financing paperwork discussed in Agenda Item E.9.

AGENDA ITEM

G.

CITY AMINISTRATION'S MONTHLY REPORTS

City Council to hear and act if necessary, on the following items

1. **Administration Monthly Reports**
    a. **City Manager's Monthly Report**
    b. **Police Department Report**
    c. **Code Compliance / Enforcement Report**
    d. **Municipal Cemetery Report**
    e. **Community Development Report**
    f. **Public Works & Utilities Department Report**

2. **Finance Monthly Reports**
    a. **City Controller's Monthly Report**
    b. **Accounts Payable Check Register**
    ~~**c. Statement of Revenue and Expenditures by Fund**~~
    d. **Monthly Bank Statement**
    e. **OEDC Expenditures over $50K**

AGENDA ITEM

G.1.a.

City Manager's Monthly Report

1200 S. Commerce, Overton, TX. 75684
Ph.: (903) 834 - 3145 Fax: (903) 834 - 3216

City Manager Report
April 2020

- Due to COVID-19 City staff and I are attending about six conference calls (or more) per week with Local, County and State officials.
- We do have a confirmed case of COVID-19 in the city of Overton; that person and all members of their family household are quarantined at their residence and should be on the road to recovery.
- City staff is split into two different shifts (office & public works crews) to limit the likelihood that if someone gets sick, we will not lose the whole city staff and be unable to take care of the city. So, the city will have a Public Works team working on alternating days including on Saturdays and the office staff is rotating and/or working remotely when possible from home until the "stay home – stay safe" order is lifted.
- City staff has started mowing the greenway and other city owned property. It doesn't look like we will be getting any assistance with the mowing from B.M. Moore Prison any time soon due to COVID-19.
- The lake project appears to be just about complete; we are waiting on the grass to come up on the west side of the lake. Staff is going around the edge of the lake and pulling debris out of the lake.
- Public Works Department is enjoying the new equipment, they are being more efficient and are able to make smaller holes when digging up water and sewer lines for repairs.
- **Staff would like to give a big thanks and express our gratitude to the Cities of Kilgore and Henderson for recent assistance they've provided to our Public Works crew with some sewer issues this past month.**

Respectfully

Clyde Carter

AGENDA ITEM

G.1.b.

Police Department Monthly Report

Event Activity Analysis by Day

Date Reported: **03/01/2020 - 03/31/2020**

OVERTON POLICE DEPARTMENT
1200 S COMMERCE
OVERTON, TX 75684
903-834-3145
903-834-3216 FAX

Classification	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
BURGLARY	0	0	1	1	0	0	0	2
Burglary, Unforced Entry Nonresidence	0	0	0	1	0	0	0	1
Burglary, Unforced Entry Residence	0	0	1	0	0	0	0	1
DAMAGED PROPERTY	1	0	0	0	1	0	0	2
Damaged Property, Other	1	0	0	0	0	0	0	1
Damaged Property, Private	0	0	0	0	1	0	0	1
DRUNKENNESS	0	0	0	0	1	0	0	1
Drunkenness	0	0	0	0	1	0	0	1
ORDINANCE VIOLATION	0	1	18	0	1	9	0	29
	0	0	0	0	0	9	0	9
Ordinance Violation	0	1	18	0	1	0	0	20
PROPERTY	0	0	1	0	1	0	0	2
Found Property	0	0	1	0	1	0	0	2
SEXUAL ASSAULT	1	0	0	0	0	0	0	1
Rape, Strongarm	1	0	0	0	0	0	0	1
STOLEN PROPERTY	0	1	0	0	0	0	0	1
	0	1	0	0	0	0	0	1
SUSPICIOUS	0	0	0	0	1	0	0	1
Suspicious Activity	0	0	0	0	1	0	0	1
THEFT	0	1	0	0	0	0	0	1
Theft Other	0	1	0	0	0	0	0	1
TRAFFIC (CRIMINAL VIOLATION)	0	1	0	0	0	0	1	2
Criminal Traffic Violation	0	1	0	0	0	0	1	2
TRAFFIC ACCIDENT	0	0	0	0	1	1	0	2
Hit/Run, Private Prop Damg	0	0	0	0	1	0	0	1
Traffic Accident, Vehicle Damage	0	0	0	0	0	1	0	1
WARRANT	0	0	1	0	0	0	0	1
	0	0	1	0	0	0	0	1
Total Events	2	4	21	1	6	10	1	45
Total Citation Violations:	20	3	13	2	8	5	6	57
Total Citations:	16	8	20	5	7	8	16	80

AGENDA ITEM

G.1.c.

Code Compliance / Enforcement Report

Code Violation Monthly Report
Janice Bagley, Code Enforcement Officer
March-20

Monthly Totals:	
New Cases:	11
Pending Cases:	17
Closed Cases:	16

Disposition Status Types	
Reinspected	Citation Issued
Non-Compliance	Court Date Set
Violation Abated	Case Dismissed
Nuisance Abated	Case Pending

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issued
200088	3/27/2020	Lamar/Cohagen, City Park, and corner of Bradford and Cottonwood	73.01 Growth Limitation	Reinspected-Extention granted 04/10/2020	4/9/2020	No	No	No
200093	3/27/2020	306 S. Front Street	73.01 Growth Limitation	Reinspected Non-compliance citation issued	4/9/2020	No	5/20/2020	No
200097	3/27/2020	1806 S. Front Street	73.01 Growth Limitation	Reinspected Non-compliance citation issued	4/9/2020	No	5/20/2020	No
200099	3/27/2020	806 S. Commerce Street	73.01 Growth Limitation	Resinspected Non-compliance citation issued	4/9/2020	No	5/20/2020	No
200098	3/27/2020	802 S. Commerce Street	73.01 Growth Limitation	Reinspected Non-compliance citation issued	4/9/2020	No	5/20/2020	No

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issued
200094	3/27/2020	201 N. Darnell	73.01 Growth Limitation	Resinspected Non-compliance citation issued	4/9/2020	No	5/20/2020	No
200075	3/27/2020	610 Kee Street	73.01 Growth Limitation	Deceased	4/9/2020	No	No	No
200087	3/24/2020	1101 Price Lane	73.01 Growth Limitation	Resinspected Non-compliance citation issued	4/6/2020	No	5/20/2020	No
200084	3/24/2020	705 Cohagen Street	73.01 Growth Limitation	Resinspected Non-compliance citation issued	4/6/2020	No	5/20/2020	No
200083	3/24/2020	707 Cohagen Street	73.01 Growth Limitation	Resinspected Non-compliance citation issued	4/6/2020	No	5/20/2020	No
200074	3/24/2020	605 Garland Street & Vacant Lot on Park Drive	73.01 Growth Limitation	Resinspected Non-compliance citation issued	4/6/2020	No	5/20/2020	No
200076	3/24/2020	610 Brandon Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/10/2020	No	No	No
200079	3/27/2020	310 Cottonwood Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/10/2020	No	No	No

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issued
200091	3/27/2020	811 S. Commerce Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/10/2020	No	No	No
200072	3/24/2020	309 Madison Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/10/2020	No	No	No
200071	3/24/2020	308 Madision Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/10/2020	No	No	No
200085	3/24/2020	503 Lamar Street	75.10 Prsence of Junked Vehicles Doomed Public Nuisance	Violation Abated-Case Dismissed	4/10/2020	No	No	No
200080	3/27/2020	303 Helen Street	74.11 Accumulation of Trash	Violation Abated-Case Dismissed	4/7/2020	No	No	No
	3/27/2020	113 E. Main Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/7/2020	No	No	No
200096	3/27/2020	203 W. Henderson Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/6/2020	No	No	No
200082	3/24/2020	710 Cohagen Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/6/2020	No	No	No

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issued
200086	3/24/2020	405 Lamar Street	75.10 Prsence of Junked Vehicles Doomed Public Nuisance	Violation Abated-Case Dismissed	4/6/2020	No	No	No
200081	3/24/2020	301 Bradford Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/6/2020	No	No	No
200078	3/24/2020	316 Brandon Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/6/2020	No	No	No
200077	3/24/2020	402 Brandon Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/6/2020	No	No	No
200073	3/24/2020	716 Memory Drive	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/6/2020	No	No	No
200095	3/27/2020	107 S. Williams Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/9/2020	No	No	No
200014	1/14/2020	510 S. Helen Street	90.7 Unsafe Building Defined and Prohibited	Extention granted 03/31/2020	1/27/2020	No	No	No
200022	1/17/2020	101 S. Commerce Street	90.70 Unsafe Building Defined and Prohibited	Letter sent to property owner & extention granted 03/31/2020	1/31/2020	No	No	No

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issued
200015	1/17/2020	314 Hwy 323 E. Street	90.70 Unsafe Building Defined and Prohibited	Non-compliance/citation issued 02/02/2020	1/31/2020	No	No/Pending	No
200011	1/14/2020	513 Hwy 323 E	90.70 Unsafe Building Defined and Prohibited	Non-compliance/citation issued 02/02/2020	1/27/2020	No	Yes-03/18/2020	No
200023	1/17/2020	205 N. Holland Stret	74.11 Accumulation of Trash	Non-compliance/citation issued 02/02/2020 Court date Rescheduled	1/27/2020	No	Yes-03/18/2020	No
200023	1/17/2020	205 N. Holland Stret	75.10 Prsence of Junked Vehicles Doomed Public Nuisance	Non-compliance/citation issued 02/02/2020 Court date Rescheduled	1/31/2020	No	Yes-03/18/2020	No
200024	1/17/2020	1006 E. Henderson Stree	74.11 Accumulation of Trash	Non-compliance/citation issued 02/02/2020 Court date Rescheduled	1/31/2020	No	Yes-03/18/2020	No
190320	12/30/2019	201 N. Darnell	74.11 Accumulation of Trash, Etc. Property	Non-compliance/Reinspected Citation Issued 02/20/2020	2/20/2020	No	Yes-03/18/2020	No
190257	10/13/2019	502 S. Front Street	Growth Limitation	Non-compliance & Reinspected and Citation Issued	10/26/2019	No	Yes-04/15/2020	No
190254	10/13/2019	108 Hwy 323 E.	Growth Limitation and Unsafe Building Defined & Prohibited	Reinspected Non-Compliance Citation Issued	10/26/2019	NO	Pending	No

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issued
190213	8/30/2019	1203 E. Price Lane	Unsafe Building Defined & Prohibited	Reinspected Non-Compliance Citation Issued-COURT DATE WAS RESCHEDULED	9/10/2019	NO	Pending	No
190261	10/13/2019	1316 S. Front	Growth Limitation and Unsafe Building Defined & Prohibited	Reinspected Non-Compliance Citation Issued/ COURT DATE RESCHEDULE	10/26/2019	NO	Pending	Sending to different address
190259	10/13/2019	502 S Williams Street	Growth Limitation and Unsafe Building Defined & Prohibited	Non-compliance and no one wants to claim the property	10/26/2019 & 02/06/2020	No	Pending	PENDING
190191	9/10/2019	1308 E. Henderson Street	Chapter 73.01- Growth Limitation	Resinspected Non-compliance citation issued	10/3/2019	No	Pending	No summons returned
190222	9/10/2019	701 N. Motley	Chapter 73.09- Objects in the visibility triangle or ROW	Resinspected Non-compliance citation issued	10/3/2019	No	Summons returned	Summons returned
190197	8/18/2019	227 Jessie Thompson Road	Chapter 73.01- Growth Limitation Chapter 74.11 - Accumulation of Downed Timber & Chapter 75.10 - Presence of Junked Vehicles	Reinspected Non-Compliance Citation Issued/COURT DATE RESCHEDULED	9/4/2019	No	Pending	Pending
N/A	7/6/2019	204 N. Commerce Street	Chapter 90.70 - Building Defined and Prohibited	Pending Citation Issued New letter sent 2/6/2020	Pending	No	Pending	Pending

AGENDA ITEM

G.1.d.

Municipal Cemetery Report

CEMETERY REPORT

Month: Mar-20

CEMETERY ADMINISTRATION

2019-2020	October	November	December	January	February	March	April	May	June	July	August	September	Total
Grave Sites / Burials Researched	1	1	1	2	2	2							9
Grave Sites Marked for Burial	1	1	1	2	2	2							9
Monument Sites Marked	3	0	3	2	1	1							10
Cemetery Deeds Created, Processed	2	0	5	0	4	0							11
Cemtery Deeds Filed with County	2	0	5	0	4	0							11
Cemetery Fees / CR Payments Collected	$ -	$ 100	$ 500	$ 896	$ 584	$ 150							$ 2,230
Cemetery Fees/AR Payments Collected	$ 287	$ -	$ -	$ -	$ -	$ -							$ 287
Donations Received	$ -	$ 100	$ 50	$ 300	$ 25	$ -							$ 475

AGENDA ITEM

G.1.e.

- Community Development Update
- Pending Cases

Community Development Update

1. *Design Standards Ordinance Amendment as proposed by City Engineer*
2. *Subdivision Ordinance Amendment as proposed by City Engineer*

Submitted Cases

1. *No new submitted Cases at this time*

Pending Cases

1. *Special Exception Cases for Lots 1, 2 & 3, Block 1, Overton Front Street Development*
2. *Replat Case for the Corner Properties on Rusk & Crews Streets for Vicki McClure*
3. *Replat for Phase 2 & 3 of Briarwood Addition (Kingsway)*

AGENDA ITEM

G.1.f.

Public Works & Utilities Department Report

PUBLIC WORKS DEPARTMENT

March 2020 REPORT

Week of: 3/1/20 to 3/7/20

- Checked Well Sites & Lift Stations daily
- Flushed Fire Hydrants
- Collected and sent off sewer samples for testing as required
- Fill out and mail in quarterly DLQOR for TCEQ
- Ran sewer on FM 2089
- Send off Annual Water Loss report
- Close out TCEQ investigation (Warren Street)
- Hauled 15 loads of dirt to dry storage
- Dillon & Josh went to Dallas to pick up sewer truck
- Ran sewer on North Helen St.
- Took ALL clarifier gears and gear reductions apart/ cleaned, oiled and reassembled clarifier gears/ installed a new Boston gear reduction, reinstalled all other parts to get the clarifier running again
- Ran sewer on South Front St.

Week of: 3/8/20 to 3/14/20

- Checked Well Sites & Lift Stations daily
- Read Meters - books 1-9 for Utility Billing
- Collected and sent off sewer samples for testing as required
- Sent Wastewater Treatment Plant flow sheets to AWWS as required
- Flushed Fire Hydrants
- Installed new brace and 20 foot of 8-inch sewer line on 135 (McCasland's property)
- Ran sewer on Allen St.
- Install new water service line on CR 130D
- Fixed 2-inch water main leak on FM 2089

Week of: 3/15/20 to 3/21/20

- Check Well Sites & Lift Stations daily
- Check Chlorine distribution throughout city
- Flushed Fire Hydrants
- Meter Re-Reads for Utility Billing
- Collected and sent off sewer samples for testing as required
- Replaced 4 belts on racetrack at the WWTP
- Hauled 5 loads of clay to yard
- Located, dug up and cut out bell joint of the 2-inch water main on Jesse Thompson Rd.
- Removed some of the shrub stumps and roots at the Cemetery
- Ran sewer on Holland St. (twice) - with the assistance of Kilgore PW Crew both times
- Fixed valve leaking behind Brookshire's

PUBLIC WORKS DEPARTMENT

Week of: 3/22/20 to 3/31/20

- Check Well Sites & Lift Stations daily
- Collected and sent off sewer samples for testing as required
- Collected and sent off water samples for testing as required
- Flushed Fire Hydrants
- Ran sewer on Allen St.
- Worked on Jetter Truck, had to haul to the shop
- Started a new sewer tap on Crews St.
- Ran sewer in woods on 135
- Located sewer on Timberlake St.
- Fill in 5 holes from previously repaired water leaks around town since it was actually dry
- Fixed two 4-inch sewer services on 135
- Ran sewer on Rusk St.
- Fixed sewer service on 850 E.
- Ran sewer on Lamar St. (twice)
- Flush main sewer on Crews St.
- Ran sewer on Pine St. (twice)

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AGENDA ITEM

G.2.a.

City Controller's Report

Finance Director's Monthly Report

Council Meeting – 4/16/20

Item#: G.2.a.

Discussion:

- Financial Statement Update
  - Financial reports were not included for this month's meeting. I am catching up on the FY 19/20 entries so that I can provide an accurate revenue/expenditure report for Council.
- Bookkeeping/Audit Update
  - The FY2016 book work from David is approximately 60% complete. We have not yet picked a start date for FY2016's audit as I want to get David's bookkeeping entries finalized for FY2016 before the audit work begins for that year.
- Transition
  - The transition from Wendy to myself has went smoothly. My former experience as a bookkeeper and finance director has been tremendously helpful. Wendy will continue working part-time to help further our main priority of catching up on the audits and to assist with the Incode implementation.

AGENDA ITEM

G.2.b.

Accounts Payable

Check Register

City of Overton
Payment Listing Report
3/1/2020 to 3/31/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Republic Services #070/	0070-002884561	1/31/2020	Republic Services Invoice	15,306.51	13,788.97	3/6/2020	ManualCheck
	Republic Services #070/	0070-002884561c	1/31/2020	Republic Services Decem	0.00	558.97	3/6/2020	ManualCheck CM
	Republic Services #070/	0070-002884561c	1/31/2020	Republic Services Decem	0.00	958.57	3/6/2020	ManualCheck CM
	Republic Services #070/	0070-002884922	1/31/2020	Republic Services Invoice	323.18	323.18	3/6/2020	ManualCheck
	Republic Services #070/	0070-002895041	2/29/2020	Republic Services Trash I	13,837.41	13,837.41	3/20/2020	ManualCheck
	Republic Services #070/	0070-002895391	2/29/2020	Republic Services Invoice	323.18	323.18	3/20/2020	ManualCheck
	State Comptroller	02.29.20	2/29/2020	Texas State Comptroller I	1,434.97	1,434.97	3/20/2020	ManualCheck
	Texas Bank And Trust	021120-CC	2/11/2020	TB&T Visa Credit Card Ch	318.30	318.30	3/6/2020	ManualCheck
	Texas Bank And Trust	021120-CC CM	2/11/2020	TB&T Visa Credit Card Vo	0.00	524.99	3/6/2020	ManualCheck CM
	Texas Bank And Trust	021120-JB	2/11/2020	TB&T Visa Credit Card Ch	30.00	30.00	3/6/2020	ManualCheck
	Texas Bank And Trust	021120-JB CM	2/11/2020	TB&T Visa Credit Card Cr	0.00	25.46	3/6/2020	ManualCheck CM
	Texas Bank And Trust	021120-RG	2/11/2020	TB&T Visa Credit Card Ch	2,463.75	1,588.30	3/6/2020	ManualCheck
	Texas Bank And Trust	021120-RG CM	2/11/2020	Refund for TWU Training f	0.00	325.00	3/6/2020	ManualCheck CM
	Texas Bank And Trust	021120-TS	2/11/2020	TB&T Visa Credit Card Ch	628.30	628.30	3/6/2020	ManualCheck
	Texas Bank And Trust	021120-WB	2/11/2020	TB&T Visa Credit Card Ch	509.30	509.30	3/6/2020	ManualCheck
	Texas Bank And Trust	03.20.2020.BH	3/20/2020	Backhoe Payment - Marc	2,656.12	2,656.12	3/20/2020	BankDraftEChec
	Texas Bank And Trust	03.20.2020.EMS	3/20/2020	EMS Building Invoice Mar	1,050.10	1,050.10	3/20/2020	BankDraftEChec
	Longview Computer Cen	11302	3/1/2020	Longview Computer Cent	1,468.00	1,468.00	3/1/2020	ManualCheck
	Office Depot	2.9.20	2/9/2020	Office Depot Invoice 02.0	448.07	448.07	3/3/2020	ManualCheck
	TML IEBP	2020.02.29a	2/29/2020	TMLIEBP	1,087.91	1,087.91	3/24/2020	ManualCheck
	TML IEBP	2020.02.29cm	2/29/2020	TMLIEBP Renewal Credit	0.00	364.84	3/24/2020	ManualCheck CM
	Texas Bank And Trust	21120-JS	2/11/2020	TB&T Visa Credit Card Ch	262.50	262.50	3/6/2020	ManualCheck
	Verizon Wireless	3.1.2020	3/1/2020	Verizon Invoice 03.01.20	778.37	778.37	3/30/2020	ManualCheck
	Centerpoint Energy	3.11.20	3/11/2020	Centerpoint Energy ACH I	472.33	472.33	3/11/2020	ManualCheck
	Wex Bank	63633652	1/31/2020	Fuel Charges for January	2,274.32	2,274.32	3/9/2020	ManualCheck

City of Overton
Payment Listing Report
3/1/2020 to 3/31/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Verizon Wireless	903-258-6130PY3	3/20/2020	MiFi Unit #1 903-258-6130	37.99	37.99	3/30/2020	BankDraftEChec
	Verizon Wireless	903-353-5306PY3	3/20/2020	Verizon MiFi Unit #1 903-353-5306	37.99	37.99	3/30/2020	BankDraftEChec
	Emergency Solutions, In	CBI-395	3/1/2020	Emergency Solutions Inv	125.00	125.00	3/1/2020	ManualCheck
	Aflac	PY1102020	1/10/2020	AFLAC - CANCER Pre-Tax	151.80	151.80	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC - SP EVENT Pre-Ta	28.73	28.73	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-ACCIDENT Pre-Tax	152.74	152.74	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-HOSPITAL-Pretax	95.62	95.62	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-Rider-Pretax	5.85	5.85	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-Vision Pretax	6.95	6.95	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-SPEC EV Pre-Tax	29.97	29.97	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-Life Post Tax	30.72	30.72	3/24/2020	BankDraftEChec
	Aflac	PY1102020	1/10/2020	AFLAC-ST DIS Pre-Tax	48.60	48.60	3/24/2020	BankDraftEChec
	United States Treasury	PY1152020	1/15/2020	Medicare-Employer	2.90	2.90	3/24/2020	BankDraftEChec
	United States Treasury	PY1152020	1/15/2020	Social Security-Employee	12.40	12.40	3/24/2020	BankDraftEChec
	United States Treasury	PY1152020	1/15/2020	Social Security-Employer	12.40	12.40	3/24/2020	BankDraftEChec
	United States Treasury	PY1152020	1/15/2020	Medicare-Employee	2.90	2.90	3/24/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC-HOSPITAL-Pretax	95.62	95.62	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC - CANCER Pre-Tax	151.80	151.80	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC-Life Post Tax 12/1	30.72	30.72	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC - SP EVENT Pre-Ta	28.73	28.73	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC-ACCIDENT Pre-Tax	166.20	166.20	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC-Rider-Pretax 12/1	5.85	5.85	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC-Vision Pretax 12/1	6.95	6.95	3/23/2020	BankDraftEChec
	Aflac	PY12132019	12/13/2019	AFLAC-SPEC EV Pre-Tax	29.97	29.97	3/23/2020	BankDraftEChec

City of Overton
Payment Listing Report
3/1/2020 to 3/31/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Aflac	PY12132019	12/13/2019	AFLAC-ST DIS Pre-Tax 12	48.60	48.60	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC - SP EVENT Pre-Ta	28.73	28.73	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-ACCIDENT Pre-Tax	166.20	166.20	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-HOSPITAL-Pretax	95.62	95.62	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC - CANCER Pre-Tax	151.80	151.80	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-Vision Pretax	6.95	6.95	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-Rider-Pretax	5.85	5.85	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-SPEC EV Pre-Tax	29.97	29.97	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-Life Post Tax	30.72	30.72	3/23/2020	BankDraftEChec
	Aflac	PY12272019	12/27/2019	AFLAC-ST DIS Pre-Tax	48.60	48.60	3/23/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-SPEC EV Pre-Tax	29.97	29.97	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-Vision Pretax	6.95	6.95	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-Life Post Tax	30.72	30.72	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC - SP EVENT Pre-Ta	28.73	28.73	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-ACCIDENT Pre-Tax	179.66	179.66	3/24/2020	BankDraftEChec
	United States Treasury	PY1242020	1/24/2020	Federal Withholding Tax	1,073.37	1,073.37	3/24/2020	BankDraftEChec
	United States Treasury	PY1242020	1/24/2020	Social Security-Employer	1,862.12	1,862.12	3/24/2020	BankDraftEChec
	United States Treasury	PY1242020	1/24/2020	Medicare-Employer	435.49	435.49	3/24/2020	BankDraftEChec
	United States Treasury	PY1242020	1/24/2020	Social Security-Employee	1,862.12	1,862.12	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-HOSPITAL-Pretax	95.62	95.62	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC - CANCER Pre-Tax	151.80	151.80	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-ST DIS Pre-Tax	48.60	48.60	3/24/2020	BankDraftEChec
	Aflac	PY1242020	1/24/2020	AFLAC-Rider-Pretax	5.85	5.85	3/24/2020	BankDraftEChec
	United States Treasury	PY1242020	1/24/2020	Medicare-Employee	435.49	435.49	3/24/2020	BankDraftEChec
	United States Treasury	PY2152020	2/15/2020	Social Security-Employer	12.40	12.40	3/24/2020	BankDraftEChec

City of Overton
Payment Listing Report
3/1/2020 to 3/31/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	United States Treasury	PY2152020	2/15/2020	Medicare-Employer	2.90	2.90	3/24/2020	BankDraftEChec
	United States Treasury	PY2152020	2/15/2020	Social Security-Employee	12.40	12.40	3/24/2020	BankDraftEChec
	United States Treasury	PY2152020	2/15/2020	Medicare-Employee	2.90	2.90	3/24/2020	BankDraftEChec
	United States Treasury	PY2212020	2/21/2020	Federal Withholding Tax	1,759.68	1,759.68	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-ST DIS Pre-Tax	48.60	48.60	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Life/ADD-Employer	23.80	23.80	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML - STD/LTD	168.16	168.16	3/24/2020	BankDraftEChec
	TMRS	PY2212020	2/21/2020	TMRS-Employer	970.41	970.41	3/13/2020	BankDraftEChec
	TMRS	PY2212020	2/21/2020	TMRS-Employee	1,738.05	1,738.05	3/13/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Flex Card-Employer	3.70	3.70	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Dep Life Post Tax	4.00	4.00	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Flex Spend - Employ	56.25	56.25	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Vol ADD Post-Tax	30.94	30.94	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Medical-Employer	3,492.19	3,492.19	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Dental-Employer	244.66	244.66	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Dep Medical Pretax	816.64	816.64	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Dep Dental Pretax	118.08	118.08	3/24/2020	BankDraftEChec
	TML IEBP	PY2212020	2/21/2020	TML-Additional Life-Post T	70.57	70.57	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-HOSPITAL-Pretax	95.62	95.62	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC - SP EVENT Pre-Ta	28.73	28.73	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-Life Post Tax	30.72	30.72	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-ACCIDENT Pre-Tax	166.20	166.20	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC - CANCER Pre-Tax	151.80	151.80	3/24/2020	BankDraftEChec
	United States Treasury	PY2212020	2/21/2020	Social Security-Employee	1,817.33	1,817.33	3/24/2020	BankDraftEChec
	United States Treasury	PY2212020	2/21/2020	Medicare-Employer	425.02	425.02	3/24/2020	BankDraftEChec

City of Overton
Payment Listing Report
3/1/2020 to 3/31/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	United States Treasury	PY2212020	2/21/2020	Social Security-Employer	1,817.33	1,817.33	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-Rider-Pretax	5.85	5.85	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-Vision Pretax	6.95	6.95	3/24/2020	BankDraftEChec
	Aflac	PY2212020	2/21/2020	AFLAC-SPEC EV Pre-Tax	29.97	29.97	3/24/2020	BankDraftEChec
	United States Treasury	PY2212020	2/21/2020	Medicare-Employee	425.02	425.02	3/24/2020	BankDraftEChec
	United States Treasury	PY242020	2/4/2020	Medicare-Employer	8.60	8.60	3/24/2020	BankDraftEChec
	TMRS	PY242020	2/4/2020	TMRS-Employee	35.58	35.58	3/13/2020	BankDraftEChec
	TMRS	PY242020	2/4/2020	TMRS-Employer	19.87	19.87	3/13/2020	BankDraftEChec
	United States Treasury	PY242020	2/4/2020	Medicare-Employee	8.60	8.60	3/24/2020	BankDraftEChec
	United States Treasury	PY242020	2/4/2020	Social Security-Employee	36.77	36.77	3/24/2020	BankDraftEChec
	United States Treasury	PY242020	2/4/2020	Federal Withholding Tax	8.05	8.05	3/24/2020	BankDraftEChec
	United States Treasury	PY242020	2/4/2020	Social Security-Employer	36.77	36.77	3/24/2020	BankDraftEChec
	TMRS	PY272020	2/7/2020	TMRS-Employer	1,042.75	1,042.75	3/13/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC - CANCER Pre-Tax	151.80	151.80	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-HOSPITAL-Pretax	95.62	95.62	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-ST DIS Pre-Tax	48.60	48.60	3/24/2020	BankDraftEChec
	United States Treasury	PY272020	2/7/2020	Social Security-Employee	1,934.73	1,934.73	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Additional Life-Post T	70.60	0.00	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Dep Medical Pretax	816.64	640.48	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Vol ADD Post-Tax	30.95	30.95	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Flex Spend - Employ	56.25	56.25	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Flex Card-Employer	3.70	3.70	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Dep Life Post Tax	4.00	4.00	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML - STD/LTD	168.22	168.22	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Medical-Employer	3,492.19	3,492.19	3/24/2020	BankDraftEChec

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Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	TML IEBP	PY272020	2/7/2020	TML-Dental-Employer	244.66	244.66	3/24/2020	BankDraftEChec
	TMRS	PY272020	2/7/2020	TMRS-Employee	1,867.60	1,867.60	3/13/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Life/ADD-Employer	23.94	23.94	3/24/2020	BankDraftEChec
	TML IEBP	PY272020	2/7/2020	TML-Dep Dental Pretax	118.08	0.00	3/24/2020	BankDraftEChec
	United States Treasury	PY272020	2/7/2020	Social Security-Employer	1,934.73	1,934.73	3/24/2020	BankDraftEChec
	United States Treasury	PY272020	2/7/2020	Medicare-Employer	452.49	452.49	3/24/2020	BankDraftEChec
	United States Treasury	PY272020	2/7/2020	Federal Withholding Tax	2,057.12	2,057.12	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-ACCIDENT Pre-Tax	166.20	166.20	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-Life Post Tax	30.72	30.72	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-Rider-Pretax	5.85	5.85	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-Vision Pretax	6.95	6.95	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC-SPEC EV Pre-Tax	29.97	29.97	3/24/2020	BankDraftEChec
	Aflac	PY272020	2/7/2020	AFLAC - SP EVENT Pre-Ta	28.73	28.73	3/24/2020	BankDraftEChec
	United States Treasury	PY272020	2/7/2020	Medicare-Employee	452.49	452.49	3/24/2020	BankDraftEChec
	United States Treasury	PY3132020	3/13/2020	Social Security-Employee	265.30	265.30	3/24/2020	BankDraftEChec
	United States Treasury	PY3132020	3/13/2020	Medicare-Employer	62.05	62.05	3/24/2020	BankDraftEChec
	United States Treasury	PY3132020	3/13/2020	Social Security-Employer	265.30	265.30	3/24/2020	BankDraftEChec
	United States Treasury	PY3132020	3/13/2020	Federal Withholding Tax	352.91	352.91	3/24/2020	BankDraftEChec
	United States Treasury	PY3132020	3/13/2020	Medicare-Employee	62.05	62.05	3/24/2020	BankDraftEChec
	United States Treasury	PY3152019	3/15/2019	Monthly Payroll 3/15/201	30.60	30.60	3/24/2020	BankDraftEChec
	United States Treasury	PY3202020	3/20/2020	Social Security-Employer	1,900.99	1,900.99	3/20/2020	BankDraftEChec
	United States Treasury	PY3202020	3/20/2020	Medicare-Employer	444.59	444.59	3/20/2020	BankDraftEChec
	United States Treasury	PY3202020	3/20/2020	Social Security-Employee	1,900.99	1,900.99	3/20/2020	BankDraftEChec
	Verizon Wireless	PY3202020	3/20/2020	VERIZON MIFI-UNIT #2	189.90	189.90	3/30/2020	BankDraftEChec
	Verizon Wireless	PY3202020	3/20/2020	VERIZON MIFI-UNIT #3	37.98	37.98	3/30/2020	BankDraftEChec

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Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Verizon Wireless	PY3202020	3/20/2020	VERIZON MIFI UNIT #1	284.85	284.85	3/30/2020	BankDraftEChec
	United States Treasury	PY3202020	3/20/2020	Federal Withholding Tax	1,997.00	1,997.00	3/20/2020	BankDraftEChec
	United States Treasury	PY3202020	3/20/2020	Medicare-Employee	444.59	444.59	3/20/2020	BankDraftEChec
	United States Treasury	PY362020	3/6/2020	Medicare-Employer	426.30	426.30	3/24/2020	BankDraftEChec
	United States Treasury	PY362020	3/6/2020	Federal Withholding Tax	1,889.30	1,889.30	3/24/2020	BankDraftEChec
	United States Treasury	PY362020	3/6/2020	Social Security-Employee	1,822.79	1,822.79	3/24/2020	BankDraftEChec
	United States Treasury	PY362020	3/6/2020	Social Security-Employer	1,822.79	1,822.79	3/24/2020	BankDraftEChec
	Verizon Wireless	PY362020	3/6/2020	VERIZON MIFI UNIT #1	285.00	285.00	3/30/2020	BankDraftEChec
	Verizon Wireless	PY362020	3/6/2020	VERIZON MIFI-UNIT #3	38.00	38.00	3/30/2020	BankDraftEChec
	Verizon Wireless	PY362020	3/6/2020	VERIZON MIFI-UNIT #2	190.00	190.00	3/30/2020	BankDraftEChec
	United States Treasury	PY362020	3/6/2020	Medicare-Employee	426.30	426.30	3/24/2020	BankDraftEChec
	Hudson Energy Services	S2001150001-000	1/15/2020	Electricity charges 12/07/	15,050.38	15,050.38	3/24/2020	ManualCheck
42778	Carolyn Walters	3.2.20	3/2/2020	Municipal Judge Contract	400.00	400.00	3/2/2020	Check
42779	Overton Volunteer Fire	3.2.20	3/2/2020	monthly fire calls	740.00	740.00	3/2/2020	Check
42780	CLS Equipment Co, Inc	25043	2/27/2020	2007 International Vactor	36,000.00	36,000.00	3/2/2020	Check
42784	Aramark Uniforms And	1231595582	2/3/2020	weekly supplies-uniforms	137.45	137.45	3/5/2020	Check
42784	Aramark Uniforms And	1231601092	2/10/2020	weekly supplies-uniforms	137.45	137.45	3/5/2020	Check
42784	Aramark Uniforms And	1231606610	2/17/2020	weekly supplies-uniforms	131.23	131.23	3/5/2020	Check
42784	Aramark Uniforms And	1231612178	2/24/2020	weekly supplies-uniforms	148.99	148.99	3/5/2020	Check
42785	AWWS, Inc	2000097	2/3/2020	monthly sewer testing-1/	464.00	464.00	3/5/2020	Check
42786	CenturyLink	2.16.20	2/16/2020	903-834-6372 PD fax ma	74.73	74.73	3/5/2020	Check
42787	City Of Henderson	2.4.20	2/4/2020	wildflower brochure ad	100.00	100.00	3/5/2020	Check
42788	HIS Tire and Brakes	100	2/28/2020	remove & install front & r	240.07	240.07	3/5/2020	Check
42789	K. Darden Lawn Care	805496	3/2/2020	cemetery lawn maintence	850.00	850.00	3/5/2020	Check
42790	Legal Shield	2020.02.29a	2/29/2020	employee deductions	0.00	0.01	3/5/2020	Check CM

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Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
42790	Legal Shield	PY2212020	2/21/2020	Legal Shield/ID Theft	45.36	45.36	3/5/2020	Check
42790	Legal Shield	PY272020	2/7/2020	Legal Shield/ID Theft	45.40	45.39	3/5/2020	Check
42791	Mann, Tindel, Thompso	5295	12/31/2019	attorney fees	2,870.00	2,870.00	3/5/2020	Check
42792	Northeast Texas Chapte	2020.03.04	3/4/2020	CHAPTER MEMBERSHIP D	50.00	50.00	3/5/2020	Check
42793	Richard Casteel	c00971-01	2/13/2020	Mr. Casteel over pd by 10	10.90	10.90	3/5/2020	Check
42794	Southwestern Electric P	2.20.20	2/20/2020	water well -hwy 3053 ser	601.62	601.62	3/5/2020	Check
42795	SpeedPro Supply LLC	72728	2/7/2020	supplies	31.94	31.94	3/5/2020	Check
42795	SpeedPro Supply LLC	72730	2/10/2020	ratchet tie down	17.99	17.99	3/5/2020	Check
42795	SpeedPro Supply LLC	72758	2/13/2020	hardware	24.29	24.29	3/5/2020	Check
42796	Superior Vision Services	PY2212020	2/21/2020	Superior Vision-Employer	48.58	48.58	3/5/2020	Check
42796	Superior Vision Services	PY2212020	2/21/2020	SUPERIOR VISION + 1	6.54	6.54	3/5/2020	Check
42796	Superior Vision Services	PY2212020	2/21/2020	Superior Vision-PT Pre-Ta	6.94	6.94	3/5/2020	Check
42796	Superior Vision Services	PY2212020	2/21/2020	SUPERIOR VISION + FAM	33.56	33.56	3/5/2020	Check
42796	Superior Vision Services	PY272020	2/7/2020	Superior Vision-PT Pre-Ta	6.94	6.94	3/5/2020	Check
42796	Superior Vision Services	PY272020	2/7/2020	SUPERIOR VISION + 1	6.56	6.56	3/5/2020	Check
42796	Superior Vision Services	PY272020	2/7/2020	Superior Vision-Employer	48.58	48.58	3/5/2020	Check
42796	Superior Vision Services	PY272020	2/7/2020	SUPERIOR VISION + FAM	33.56	33.56	3/5/2020	Check
42797	The Cap House, LLC	23074	4/5/2019	overton VFD 2 polos	50.00	50.00	3/5/2020	Check
42797	The Cap House, LLC	23983	12/17/2019	PD uniforms	137.00	137.00	3/5/2020	Check
42797	The Cap House, LLC	24101	2/6/2020	Dillon& Josh WORK SHIRT	90.00	90.00	3/5/2020	Check
42798	The Tyler Paper	1623306	1/30/2020	ord no. 2020.01.16A repe	218.41	218.41	3/5/2020	Check
42798	The Tyler Paper	1623374	1/30/2020	ord no. 2020.01.16c garb	320.49	320.49	3/5/2020	Check
42798	The Tyler Paper	1623375	1/30/2020	ord no. 2020.01.16b fee	125.77	125.77	3/5/2020	Check
42799	Thompson Automotive	12.20.19	12/20/2019	inspection & repair licens	31.00	31.00	3/5/2020	Check
42800	Valvoline	26942	2/5/2020	2008 CHRYSLER VAN oil c	86.73	86.73	3/5/2020	Check

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Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
42801	ABC Auto Parts, LTD	10in036247	1/4/2020	battery	218.38	218.38	3/13/2020	Check
42802	All American Electric Ser	4701	2/14/2020	WWP/racetrack	1,242.14	1,242.14	3/13/2020	Check
42803	American Tire Distributo	S133784492	2/14/2020	SUPER LUG R4 BACKHOE	1,283.10	1,283.10	3/13/2020	Check
42804	Ana-Lab, Corp	A0480768	2/18/2020	1200 s commerce, mckay	150.00	150.00	3/13/2020	Check
42804	Ana-Lab, Corp	a0481957	3/2/2020	1200 s commerce, main,	175.00	175.00	3/13/2020	Check
42805	Atwoods	1997	2/6/2020	dog/cat food city hall	30.98	30.98	3/13/2020	Check
42805	Atwoods	2013	2/24/2020	supplies	35.74	35.74	3/13/2020	Check
42806	Christopher Wells	20-005	3/10/2020	bldg inspection	45.00	45.00	3/13/2020	Check
42807	Dana Safety Supply, Inc	620514	2/12/2020	fenlex fusion 400 light sti	459.00	459.00	3/13/2020	Check
42808	Jim's Feed	90280-325-554-6	2/26/2020	supplies & 6 keys	354.09	354.09	3/13/2020	Check
42808	Jim's Feed	90387	1/23/2020	hole saw set	16.50	16.50	3/13/2020	Check
42809	Lennis Design, LLC	1812	2/7/2020	google cloud -10Gbit	300.00	300.00	3/13/2020	Check
42809	Lennis Design, LLC	1854	3/1/2020	google cloud-10Gbit	60.00	60.00	3/13/2020	Check
42810	Mid-American Research	0688026-in	2/7/2020	cold wat bacteria, x-trem	1,746.15	1,746.15	3/13/2020	Check
42811	Morrison Supply	s107857099.001	2/10/2020	watts 0063010 2 009m2-	648.85	648.85	3/13/2020	Check
42812	Siddons Martin Emergen	30300344	12/9/2019	18 pierce freightliner com	358.28	358.28	3/13/2020	Check
42813	Sierra Packaging, Inc.	184704	2/10/2020	SUPPLIES-bldg maint , ad	167.45	167.45	3/13/2020	Check
42814	Underground Utility Sup	213233	2/3/2020	12 master meters	684.00	684.00	3/13/2020	Check
42814	Underground Utility Sup	213615	2/4/2020	3 8" mh boot sdr pvc	225.00	225.00	3/13/2020	Check
42814	Underground Utility Sup	213713	2/6/2020	supplies	3,519.29	3,519.29	3/13/2020	Check
42814	Underground Utility Sup	213905	2/11/2020	100 rubber meter washer	10.00	10.00	3/13/2020	Check
42814	Underground Utility Sup	213938	2/11/2020	3 meter testing x40	120.00	120.00	3/13/2020	Check
42814	Underground Utility Sup	214108	2/18/2020	3 utility hand pump	108.00	108.00	3/13/2020	Check
42815	United Rentals (North A	178477683-001	2/10/2020	excavator	2,300.63	2,300.63	3/13/2020	Check
42815	United Rentals (North A	179281176-001	2/24/2020	mini excavator ,mini ex b	27,982.00	27,982.00	3/13/2020	Check

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42816	Vadim Municipal Softwa	270232	2/11/2020	Asyst remote update serv	100.00	100.00	3/13/2020	Check
42816	Vadim Municipal Softwa	270857	2/18/2020	late notice postcard, & uti	477.00	477.00	3/13/2020	Check
42817	Wal Mart Community/G	1.16.20	1/16/2020	dogfood	19.98	0.00	3/13/2020	Check
42817	Wal Mart Community/G	12.16.19.A	12/16/2019	APPRECIATION GIFTS	0.00	21.40	3/13/2020	Check CM
42817	Wal Mart Community/G	2.16.20	2/16/2020	supplies	288.81	287.39	3/13/2020	Check
42818	Ysidro Yanez	02-212-03	3/3/2020	utility billing dep refund	87.75	87.75	3/13/2020	Check
42822	City Of Overton	PY10182019	10/18/2019	Unscheduled 10/18/2019	142.74	142.74	3/13/2020	Check
42822	City Of Overton	PY1042019	10/4/2019	Bi-weekly Payroll 10/4/20	12.50	12.50	3/13/2020	Check
42822	City Of Overton	PY1102020	1/10/2020	TMRS Correction (Nov an	31.63	31.63	3/13/2020	Check
42822	City Of Overton	PY11282019	11/28/2019	Unscheduled 11/28/2019	145.54	145.54	3/13/2020	Check
42822	City Of Overton	PY1242020	1/24/2020	TMRS Correction (Nov an	31.62	31.62	3/13/2020	Check
42822	City Of Overton	PY2212020	2/21/2020	TMRS Correction (Nov an	31.62	31.62	3/13/2020	Check
42822	City Of Overton	PY242020	2/4/2020	Terminated within 90 day	80.50	80.50	3/13/2020	Check
42822	City Of Overton	PY272020	2/7/2020	TMRS Correction (Nov an	31.63	31.63	3/13/2020	Check
42822	City Of Overton	PY5202019	5/20/2019	Unscheduled 5/20/2019	31.32	31.32	3/13/2020	Check
42822	City Of Overton	PY8232019	8/23/2019	Bi-weekly Payroll 8/23/20	12.50	12.50	3/13/2020	Check
42822	City Of Overton	PY9202019	9/20/2019	Bi-weekly Payroll 9/20/20	12.50	12.50	3/13/2020	Check
42822	City Of Overton	PY962019	9/6/2019	Bi-weekly Payroll 9/6/201	12.50	12.50	3/13/2020	Check
42823	Robert Cloutier Jr.	11	3/13/2020	contract labor -city hall	49.50	49.50	3/13/2020	Check
42827	US Postmaster - Overto	3.18.20	3/18/2020	postage late bills	58.41	58.41	3/18/2020	Check
42828	City Of Henderson	4936	2/29/2020	2 animals	20.00	20.00	3/20/2020	Check
42829	Dylan Maxwell	04-216-04	2/27/2020	utility billing dep refund	91.54	91.54	3/20/2020	Check
42830	Edward Charlton	02-202-07	2/27/2020	Utility billing dep refund	103.53	103.53	3/20/2020	Check
42831	Expert Lawn Care	2t2020	2/25/2020	tree stump removal @ gol	1,100.00	1,100.00	3/20/2020	Check
42832	HIS Tire and Brakes	131	3/16/2020	2014 chev tahoe fuel inje	614.27	614.27	3/20/2020	Check

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42832	HIS Tire and Brakes	134	3/16/2020	14-02 2014 CHEV TAHOE	157.87	157.87	3/20/2020	Check
42833	International Code Coun	3256173	3/5/2020	2020 membership dues	135.00	135.00	3/20/2020	Check
42834	Jennifer Jumper	01-107-03	2/27/2020	Utility billing dep refund	78.24	78.24	3/20/2020	Check
42835	K. Darden Lawn Care	805498	3/16/2020	cemetery lawn maintence	850.00	850.00	3/20/2020	Check
42836	Kimco Services, Inc	20335	12/17/2019	6 breathing air cylinders	4,620.00	4,620.00	3/20/2020	Check
42837	Mann, Tindel, Thompso	5330	1/31/2020	attorneys fees	1,500.00	1,500.00	3/20/2020	Check
42838	Mobile Communications	48168	2/25/2020	pagers for VFD	165.00	165.00	3/20/2020	Check
42839	Overton Economic Devel	1.9.20	1/9/2020	OEDC sales tax payable -	8,247.30	8,247.30	3/20/2020	Check
42839	Overton Economic Devel	12.12.19	12/12/2019	OEDC sales tax payable -	10,280.41	10,280.41	3/20/2020	Check
42840	Prothro Wilhelmi and Co	30017470	1/31/2020	interim billing #6 for the	4,000.00	4,000.00	3/20/2020	Check
42841	Sherry Furguson	2.22.20	2/26/2020	comm bldg refund	100.00	100.00	3/20/2020	Check
42842	Southwestern Electric P	3.5.20	3/5/2020	WATER WELL-HWY 42 ser	547.43	547.43	3/20/2020	Check
42843	SpeedPro Supply LLC	72811	2/20/2020	brass fitting	9.98	9.98	3/20/2020	Check
42843	SpeedPro Supply LLC	72838	2/25/2020	gear oil, fuses, rope	141.93	141.93	3/20/2020	Check
42844	All American Electric Ser	4703	3/2/2020	warren hill lift station	4,434.58	4,434.58	3/26/2020	Check
42844	All American Electric Ser	4717	2/4/2020	WWP -clairifer	406.71	406.71	3/26/2020	Check
42845	Cactus Computer, Inc	5339 24	2/29/2020	4g-lte modem equip rent	25.00	25.00	3/26/2020	Check
42846	HIS Tire and Brakes	142	3/19/2020	14-02 2014 chev tahoe c	846.40	846.40	3/26/2020	Check
42846	HIS Tire and Brakes	147	3/24/2020	2007 international DT466	2,938.31	2,938.31	3/26/2020	Check
42847	Jasons Plumbing	3242	3/3/2020	unstopped womens com	135.50	135.50	3/26/2020	Check
42848	Josh & Maria Boney	01-340-05	3/9/2020	UTILITY BILLING DEP REF	33.90	33.90	3/26/2020	Check
42849	Karli Hendrix	01-282-05	3/9/2020	utiltiy billing dep refund	91.54	91.54	3/26/2020	Check
42850	Konica Minolta Business	264779535	3/3/2020	copier usage -admin 2/4/	341.40	341.40	3/26/2020	Check
42851	Konica Minolta Premier	67227268	3/7/2020	copier rental -admin ,UB,	432.56	432.56	3/26/2020	Check
42852	Longview Computer Cen	11274	2/27/2020	court ink	25.99	25.99	3/26/2020	Check

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3/1/2020 to 3/31/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
42853	Overton Ag Mech	111118	3/1/2020	1/4" hot roll, spray paint,	25.50	25.50	3/26/2020	Check
42854	Smith County Appraisal	907	3/1/2020	2nd quarter payment	179.50	179.50	3/26/2020	Check
42854	Smith County Appraisal	908	3/1/2020	2nd quarter payment	12.50	12.50	3/26/2020	Check
42855	Superior Vision Services	PY3202020	3/20/2020	Superior Vision-PT Pre-Ta	6.94	6.94	3/26/2020	Check
42855	Superior Vision Services	PY3202020	3/20/2020	SUPERIOR VISION + 1	6.54	6.54	3/26/2020	Check
42855	Superior Vision Services	PY3202020	3/20/2020	Employee + Family	8.39	8.39	3/26/2020	Check
42855	Superior Vision Services	PY3202020	3/20/2020	Superior Vision-Employer	52.05	52.05	3/26/2020	Check
42855	Superior Vision Services	PY3202020	3/20/2020	SUPERIOR VISION + FAM	33.56	33.56	3/26/2020	Check
42855	Superior Vision Services	PY362020	3/6/2020	SUPERIOR VISION + 1	6.56	6.56	3/26/2020	Check
42855	Superior Vision Services	PY362020	3/6/2020	Employee + Family	8.39	8.39	3/26/2020	Check
42855	Superior Vision Services	PY362020	3/6/2020	Superior Vision-Employer	52.05	52.05	3/26/2020	Check
42855	Superior Vision Services	PY362020	3/6/2020	Superior Vision-PT Pre-Ta	6.94	6.94	3/26/2020	Check
42855	Superior Vision Services	PY362020	3/6/2020	SUPERIOR VISION + FAM	33.56	33.56	3/26/2020	Check
42856	Texas Excavation Safety	20-02305	2/29/2020	34 mess fees for Feb 20 2	32.30	32.30	3/26/2020	Check
42857	Thompson Automotive	1.29.20	1/29/2020	inspection , 2004 ford	7.00	7.00	3/26/2020	Check
42857	Thompson Automotive	1039	3/9/2020	1996 international fire tru	14.00	14.00	3/26/2020	Check
42857	Thompson Automotive	2.3.20	2/3/2020	replace radiator, water pu	1,087.29	1,087.29	3/26/2020	Check
42857	Thompson Automotive	3.3.20	3/3/2020	state inspection, & wiper	27.00	27.00	3/26/2020	Check
42858	Verizon Connect	2047489	3/1/2020	monthly service	94.75	94.75	3/26/2020	Check
42863	US Postmaster - Overto	3.31.20	3/31/2020	postage new bills	296.18	296.18	3/31/2020	Check
				Total	246,822.30	246,822.30		

AGENDA ITEM

G.2.c.

~~Statement of Revenue and Expenditures By Fund~~

Items are still not fully posted and staff is not comfortable providing an incomplete report to Council

AGENDA ITEM

G.2.d.

Bank Statement

Date 3/31/20 Page 1
PRIMARY ACCOUNT [redacted]
ENCLOSURES 154

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

C H E C K I N G A C C O U N T

PUBLIC FUNDS SUPER NOW		NUMBER OF ENCLOSURES	154
ACCOUNT NUMBER	[redacted]	Statement Dates 3/02/20 thru	3/31/20
PREVIOUS BALANCE	118,531.78	DAYS IN STATEMENT PERIOD	30
125 DEPOSITS	255,386.75	AVERAGE LEDGER	128,909.73
124 CHECKS/DEBITS	279,299.16	AVERAGE COLLECTED	126,714.01
SERVICE CHARGE	.00	Interest Earned	10.42
INTEREST PAID	10.42	Annual Percentage Yield Earned	0.10%
CURRENT BALANCE	94,629.79	2020 Interest Paid	43.55

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
3/02	DEPOSIT BANKCARD	460.55
	CCD 628117000633894	
3/02	ACH UNITED SYSTE4245	1,321.63
	CCD ACH49718	
3/02	DEPOSIT BANKCARD	1,470.00
	CCD 628117000633877	
3/02	DEPOSIT	12.00
3/02	DEPOSIT	25.00
3/02	DEPOSIT	68.46
3/02	DEPOSIT	100.00
3/02	DEPOSIT	120.00
3/02	DEPOSIT	150.00
3/02	DEPOSIT	297.46
3/03	ACH UNITED SYSTE4245	73.00
	CCD ACH49859	
3/03	DEPOSIT BANKCARD	200.00
	CCD 628117000633877	
3/03	DEPOSIT BANKCARD	230.33
	CCD 628117000633894	
3/03	ACH UNITED SYSTE4245	300.22
	CCD ACH49860	
3/03	DEPOSIT	449.12
3/04	DEPOSIT BANKCARD	361.18
	CCD 628117000633894	
3/04	DEPOSIT	425.49
3/04	DEPOSIT	569.47
3/04	DEPOSIT	600.00

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
3/04	DEPOSIT	1,215.57
3/05	DEPOSIT BANKCARD	350.71
	CCD 628117000633894	
3/05	DEPOSIT BANKCARD	1,713.00
	CCD 628117000633877	
3/05	ACH RUSK CO TAX ASSE	18,103.09
	PPD	
3/05	DEPOSIT	6.00
3/05	DEPOSIT	132.46
3/05	DEPOSIT	150.00
3/05	DEPOSIT	360.00
3/05	DEPOSIT	522.79
3/05	DEPOSIT	740.00
3/06	DEPOSIT BANKCARD	116.92
	CCD 628117000633894	
3/06	DEPOSIT BANKCARD	1,234.40
	CCD 628117000633877	
3/06	DEPOSIT	20.00
3/06	DEPOSIT	40.00
3/06	DEPOSIT	100.00
3/06	DEPOSIT	675.05
3/06	DEPOSIT	1,282.49
3/06	DEPOSIT	2,171.16
3/09	ACH UNITED SYSTE4245	230.00
	CCD ACH50359	
3/09	ACH UNITED SYSTE4245	237.48
	CCD ACH50282	
3/09	DEPOSIT BANKCARD	401.86
	CCD 628117000633894	
3/09	DEPOSIT BANKCARD	675.50
	CCD 628117000633877	
3/09	DEPOSIT	646.37
3/09	DEPOSIT	1,160.75
3/09	DEPOSIT	1,979.03
3/10	DEPOSIT BANKCARD	96.21
	CCD 628117000633894	
3/10	DEPOSIT BANKCARD	325.00
	CCD 628117000633877	
3/10	DEPOSIT	110.90
3/10	DEPOSIT	281.32

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
3/10	DEPOSIT	2,286.51
3/10	DEPOSIT	82,711.50
3/11	DEPOSIT BANKCARD CCD 628117000633894	357.95
3/11	DEPOSIT BANKCARD CCD 628117000633877	1,110.00
3/11	DEPOSIT	300.00
3/11	DEPOSIT	322.69
3/11	DEPOSIT	335.00
3/11	DEPOSIT	10,113.67
3/12	DEPOSIT BANKCARD CCD 628117000633894	205.77
3/12	INV-PAYMTS CPA STATE FISCAL CTX	25,501.41
3/12	DEPOSIT	58.46
3/12	DEPOSIT	100.00
3/12	DEPOSIT	557.19
3/12	DEPOSIT	1,242.66
3/13	DEPOSIT BANKCARD CCD 628117000633894	410.61
3/13	DEPOSIT BANKCARD CCD 628117000633877	780.00
3/13	DEPOSIT	6.00
3/13	DEPOSIT	401.10
3/13	DEPOSIT	2,132.51
3/16	DEPOSIT BANKCARD CCD 628117000633877	20.00
3/16	DEPOSIT BANKCARD CCD 628117000633894	997.38
3/16	DEPOSIT	33,157.26
3/17	ACH UNITED SYSTE4245 CCD ACH50836	305.00
3/17	DEPOSIT BANKCARD CCD 628117000633894	536.37
3/17	ACH UNITED SYSTE4245 CCD ACH50815	689.46
3/17	ACH UNITED SYSTE4245 CCD ACH50900	713.56
3/17	ACH RUSK CO TAX ASSE PPD	5,279.51

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
3/17	WTR DRAFT CITY OF OVERTON PPD	10,823.94
3/17	DEPOSIT	100.00
3/17	DEPOSIT	530.00
3/17	DEPOSIT	1,697.28
3/17	DEPOSIT	1,762.55
3/17	DEPOSIT	6,085.70
3/18	DEPOSIT BANKCARD CCD 628117000633894	98.85
3/18	DEPOSIT	10.00
3/18	DEPOSIT	145.25
3/18	DEPOSIT	361.59
3/19	DEPOSIT BANKCARD CCD 628117000633894	456.72
3/19	DEPOSIT	6.00
3/19	DEPOSIT	182.26
3/19	DEPOSIT	285.00
3/19	DEPOSIT	1,225.26
3/20	DEPOSIT BANKCARD CCD 628117000633894	268.57
3/20	DEPOSIT	160.25
3/20	DEPOSIT	200.00
3/23	DEPOSIT BANKCARD CCD 628117000633894	72.25
3/23	ACH UNITED SYSTE4245 CCD ACH51232	280.00
3/23	ACH UNITED SYSTE4245 CCD ACH51233	961.49
3/23	DEPOSIT	20.00
3/23	DEPOSIT	300.00
3/23	DEPOSIT	895.73
3/23	DEPOSIT	1,076.60
3/24	DEPOSIT BANKCARD CCD 628117000633894	81.60
3/24	DEPOSIT BANKCARD CCD 628117000633877	170.00
3/24	ACH UNITED SYSTE4245 CCD ACH51436	660.00
3/24	ACH UNITED SYSTE4245 CCD ACH51352	976.78

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
3/24	DEPOSIT	2,014.29
3/25	DEPOSIT BANKCARD CCD 628117000633894	95.06
3/25	WTR DRAFT CITY OF OVERTON PPD	227.10
3/25	DEPOSIT	6.00
3/25	DEPOSIT	194.11
3/25	DEPOSIT	1,064.06
3/26	DEPOSIT BANKCARD CCD 628117000633894	390.70
3/26	DEPOSIT	1,022.54
3/27	DEPOSIT BANKCARD CCD 628117000633894	88.41
3/27	DEPOSIT	10.50
3/27	DEPOSIT	354.01
3/27	DEPOSIT	658.90
3/27	DEPOSIT	1,044.32
3/30	DEPOSIT BANKCARD CCD 628117000633877	7.00
3/30	DEPOSIT BANKCARD CCD 628117000633894	333.72
3/30	ACH UNITED SYSTE4245 CCD ACH51696	2,161.10
3/30	DEPOSIT	514.48
3/30	DEPOSIT	1,880.19
3/31	DEPOSIT BANKCARD CCD 628117000633894	68.46
3/31	DEPOSIT	105.31
3/31	DEPOSIT	309.28
3/31	INTEREST DEPOSIT	10.42

WITHDRAWALS AND OTHER DEBITS

Date	Description	Amount
3/02	Emergency Emergency Soluti CCD ST-Z6F6W8D3M0D6	125.00-
3/02	MTHLY FEES BANKCARD CCD 628117000633877	131.73-

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

WITHDRAWALS AND OTHER DEBITS

Date	Description	Amount
3/02	MTHLY FEES BANKCARD CCD 628117000633894	183.42-
3/03	9032951000 LONGVIEW COMPUTE PPD	1,468.00-
3/05	ONLINE PMT OFFICE DEPOT WEB	448.07-
3/06	Deluxe SBS DLX FOR BUSINESS CCD 02046995185128	231.56-
3/06	PAYROLLDD CITY OF OVERTON PPD	19,275.17-
3/09	RSIBILLPAY REPUBLICSERVICES WEB	323.18-
3/09	PAYMENT VISA WEB	3,336.70-
3/09	RSIBILLPAY REPUBLICSERVICES WEB	13,788.99-
3/10	INSURANCE AFLAC CCD FV184215556	1,128.88-
3/10	USATAXPYMT IRS CCD 270047040236455	6,387.48-
3/11	FLEET DEBI WEX INC CCD 9100004344255	2,274.32-
3/12	SPEEDPAY CenturyLink PPD	53.99-
3/12	SPEEDPAY CenturyLink PPD	232.30-
3/12	SPEEDPAY CenturyLink PPD	460.43-
3/13	PAYROLLDD CITY OF OVERTON PPD	90.79-
3/13	PAYROLLDD CITY OF OVERTON PPD	3,342.15-
3/13	TMRS CITY OF OVERTON CCD	5,674.26-
3/13	TML IEBP CITY OF OVERTON CCD	10,781.29-
3/16	FIRSTECH Consolidated WEB	64.51-
3/17	USATAXPYMT IRS CCD 270047783688406	1,007.61-

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

WITHDRAWALS AND OTHER DEBITS

Date	Description	Amount
3/17	MO #26331140812 DEP'D TWICE ON 3/12/20 TO 9000038	58.46-
3/18	USATAXPYMT IRS CCD 270047892771185	30.60-
3/18	DEBITDEBIT HUDSON ENERGY SE PPD	15,050.38-
3/19	CHARGEBACK	51.20-
3/19	CHARGEBACK	175.90-
3/20	CHARGEBACK	98.36-
3/20	TRANSFER TO LOAN Acct No. @XXXXXXXXXX@5799	1,050.10-
3/20	TRANSFER TO LOAN Acct No. @XXXXXXXXXX@8519	2,656.12-
3/20	PAYROLLDD CITY OF OVERTON PPD	19,987.95-
3/23	RSIBILLPAY REPUBLICSERVICES WEB	323.18-
3/23	DD WEBFILE TAX PYMT CCD 902/36593001	1,434.97-
3/23	RSIBILLPAY REPUBLICSERVICES WEB	13,837.41-
3/24	INSURANCE AFLAC CCD FV184621922	1,128.88-
3/24	USATAXPYMT IRS CCD 270048424991079	6,688.16-
3/25	PAYMENTS VERIZON WIRELESS CCD 042267281500001	1,880.08-
3/26	ENT ACH DR CPENERGY ENTEX PPD	42.72-
3/26	ENT ACH DR CPENERGY ENTEX PPD	78.79-
3/26	ENT ACH DR CPENERGY ENTEX PPD	82.99-
3/26	ENT ACH DR CPENERGY ENTEX PPD	167.32-
3/26	ENT ACH DR CPENERGY ENTEX PPD	183.50-
3/26	FLEET DEBI WEX INC CCD 9100004344255	2,129.05-

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

WITHDRAWALS AND OTHER DEBITS

Date	Description	Amount
3/27	LOWES EPAY LOWES LAR SYNCB CCD 8246325	1,471.73-

CHECKS IN NUMERICAL ORDER

Date	Check No	Amount	Date	Check No	Amount
3/25	42496	11.01	3/17	42794*	601.62
3/25	42708*	11.01	3/09	42795	74.22
3/02	42717*	75.00	3/10	42796	191.26
3/02	42736*	115.00	3/11	42797	277.00
3/16	42740*	18.47	3/10	42798	664.67
3/10	42747*	2,339.78	3/12	42799	31.00
3/03	42750*	290.00	3/12	42800	86.73
3/04	42751	25.00	3/16	42801	218.38
3/03	42756*	173.19	3/23	42802	1,242.14
3/02	42763*	477.17	3/17	42803	1,283.10
3/06	42768*	19.99	3/17	42804	325.00
3/02	42770*	274.80	3/18	42805	66.72
3/09	42771	441.03	3/18	42806	45.00
3/13	42772	100.00	3/17	42807	459.00
3/13	42773	6,000.00	3/24	42808	370.59
3/17	42775*	22.80	3/17	42809	360.00
3/02	42776	94.75	3/17	42810	1,746.15
3/04	42777	297.36	3/17	42811	648.85
3/06	42778	400.00	3/18	42812	358.28
3/03	42779	740.00	3/16	42813	167.45
3/05	42780	36,000.00	3/18	42814	4,666.29
3/11	42781	298.07	3/17	42815	30,282.63
3/10	42782	615.30	3/17	42816	577.00
3/06	42783	789.57	3/19	42817	287.39
3/10	42784	555.12	3/17	42818	87.75
3/17	42785	464.00	3/30	42819	5.97
3/16	42786	74.73	3/23	42822*	576.60
3/30	42787	100.00	3/13	42823	49.50
3/06	42788	240.07	3/23	42825*	549.12
3/10	42789	850.00	3/20	42826	794.28
3/12	42790	90.75	3/20	42827	58.41
3/10	42791	2,870.00	3/25	42830*	103.53

* Indicates break in check number sequence

CITY OF OVERTON
1200 S COMMERCE ST
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [redacted] (Continued)

CHECKS IN NUMERICAL ORDER

Date	Check No	Amount	Date	Check No	Amount
3/24	42831	1,100.00	3/27	42841	100.00
3/20	42832	772.14	3/30	42842	547.43
3/25	42833	135.00	3/24	42843	151.91
3/23	42835*	850.00	3/27	42846*	3,784.71
3/25	42836	4,620.00	3/31	42849*	91.54
3/27	42837	1,500.00	3/31	42850	341.40
3/23	42839*	18,527.71	3/31	42857*	1,135.29
3/26	42840	4,000.00	3/31	42858	94.75

* Indicates break in check number sequence

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
3/02	121,080.01	3/12	186,800.51	3/24	106,701.94
3/03	119,661.49	3/13	164,492.74	3/25	101,527.64
3/04	122,510.84	3/16	198,123.84	3/26	96,256.51
3/05	108,140.82	3/17	188,723.24	3/27	91,556.21
3/06	92,824.48	3/18	169,121.66	3/30	95,799.30
3/09	80,191.35	3/19	170,762.41	3/31	94,629.79
3/10	150,400.30	3/20	145,973.87		
3/11	160,090.22	3/23	112,238.81		

INTEREST RATE SUMMARY

Date	Rate
3/01	0.100000%

END OF STATEMENT

AGENDA ITEM

G.2.e.

Overton Economic Development Corporation (OEDC) expenditures over $50K

Overton Economic Development Corporation
Check Register - Acct # x4823
FY 2019 and FY2020

Ck #	Date	Vendor	Check Amount	FAST Coding	Notes
1162	1/8/19	VOID (City of Overton)			
1163	1/8/19	CNA Surety	$326.03	70-70-5020	Bond # 622291317
1164	2/12/19	City of Overton	$2,806.60	70-70-5020	Inv # OEDC FY19.2
1165	4/16/19	SPI	$9,100.00	70-70-5507	Inv # 1 & 2
1166	6/18/19	SPI	$5,403.00	70-70-5507	Inv # 3 & 4
1167	6/28/19	Leland Bradlee Construction	$23,987.50	70-70-5508	Pay Estimate #1 - Rev # 2
1168	8/5/19	Leland Bradlee Construction	$55,242.50	70-70-5508	Pay Estimate #2
1169	9/10/19	SPI	$19,445.20	70-70-5507	Inv # 926205.00 5 & 6
1170	9/10/19	Leland Bradlee Construction	$39,520.00	70-70-5508	Pay Estimate # 3
1171	10/8/19	Leland Bradlee Construction	$49,970.00	70-70-5508	Pay Estimate # 4
1172	11/5/19	Leland Bradlee Construction	$19,902.50	70-70-5508	Pay Estimate # 5
1173	11/5/19	SPI	$40,025.60	70-70-5507	Inv # 926205.00 7 & 8
1174	12/10/19	SPI	$15,482.00	70-70-5507	Inv # 926205.00 9
1175	12/10/19	Leland Bradlee Construction	$32,300.00	70-70-5508	Pay Estimate # 6
1176	1/13/20	Leland Bradlee Construction	$39,850.00	70-70-5508	Pay Estimate # 7
1177	1/13/20	SPI	$3,861.20	70-70-5507	Inv # 926205.00 10
1178	1/13/20	CNA Surety	$326.03	70-70-5020	Annual Bond
1179	2/6/20	City of Overton	$20,000.00	70-70-5509	Reimbursement for 1/2 of dredging project at lake
1180	3/9/20	SPI	$18,807.00	70-70-5507	Inv # 926205.00 11 & 12
1181	3/9/20	Leland Bradlee Construction	$27,027.50	70-70-5508	Pay Estimate # 8
1182					
1183					
1184					
1185					

	Spent	Contract	Remaining Balance
Running Total - SPI	$112,124.00	$128,640.00	$16,516.00
Running Total - Leland	$287,800.00	$367,750.00	$79,950.00
Total of SPI and Leland	**$399,924.00**	**$496,390.00**	**$96,466.00**

AGENDA ITEM

H.

ADJOURN

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