



# CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ [www.cityofoverton.com](http://www.cityofoverton.com)

Council Agenda  
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## CITY COUNCIL AGENDA

May 21, 2020

### REGULAR CALLED MEETING (7:00 p.m.)

CITY COUNCIL CHAMBERS, 1200 S. COMMERCE ST., OVERTON TX 75684

One or more elected officials or presenters may attend this meeting by video conference. Council Chambers will be open to the Public but limited to 10 people (including Council Members, Staff and the public). Citizens are encouraged to view and participate in the meeting using Facebook Live via the City of Overton Facebook page at:

- <https://www.facebook.com/cityofoverton/?ref=bookmarks>.

For an electronic copy of the council meeting agenda packet follow the following link and scroll down to the listing of City Council Agendas & Minutes and scroll down to the date for the agenda to be reviewed: [cityofoverton.com/city-council/](http://cityofoverton.com/city-council/)

Citizens may address the Council regarding any posted agenda item by filling out a speakers' card prior to the item being called or by posting their question as a comment on the Facebook Live broadcast. These presentations shall be limited to three minutes unless the speaker requires the use of a translator, in which case the time is doubled. The Mayor may extend the time limit. Citizens may also submit comments or questions on a listed agenda item in advance of the meeting by emailing them to [info@cityofoverton.com](mailto:info@cityofoverton.com). Staff requests comments be submitted in advance if possible, by 4 pm, Thursday, May 21, 2020. For assistance with submitting comments for this meeting you may call 903-834-3171 ext. 235, Monday through Friday between the hours of 8 am to 4 pm.

#### A. CALL TO ORDER

1. Roll Call
2. Invocation
3. Pledge of Allegiance – *U. S. flag and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*

B. PUBLIC FORUM - Each individual who has submitted questions or comments in advance for Council on an agenda item will be read for Council at this time. Council will respond to only those items posted on the agenda; other questions or comments Council may direct staff to put the item on a future agenda.

#### C. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to approve minutes from a Regular Called Meeting of the City Council on May 21, 2020.

#### D. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
  - a. Christus EMS report
  - b. Overton Volunteer Fire Department report



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(Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

## CERTIFICATION

I, Rachél Gafford, TRMC, City Secretary of the City of Overton, Texas do hereby certify that notice of the above meeting with the agenda of items to be considered by the City Council was removed by me from the bulletin board outside of City Hall.

REMOVED FROM BULLETIN BOARD:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Rachél Gafford, TRMC, CITY SECRETARY

# **AGENDA ITEM**

## **A.2**

### **Invocation**

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## **A.3**

### **Pledge of Allegiance**

### **U.S. Flag &**

### **Texas Flag**

**AGENDA ITEM  
C.  
CONSENT AGENDA**



**REGULAR CALLED CITY COUNCIL MEETING  
MAY 14, 2020**

MINUTES OF THE REGULAR CALLED VIRTUAL MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD MAY 14, 2020 AT 7:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>PRESENT:</u>	<u>POSITION</u>	<u>ABSENT:</u>	<u>POSITION</u>
C. R. Evans Jr.	Mayor		
John Posey (Mayor Pro-Tem)	2		
Trampas Freeman	1		
Jerry Clark	3		
Reggie Thompson	4		
Michael Paul Williams	5		

Also, in attendance via GoTo Meeting were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Sherry Roberts, Finance Director, Gabriel Wallace, Police Captain, and Rachél Gafford, City Secretary representing staff.

**A. CALL TO ORDER - Mayor Evans called the meeting to order at 7:05 p.m.**

1. *Mayor Evans called roll call and all Councilmembers were present virtually or in person.*
2. *Invocation was given by Mayor Evans*
3. *Pledge of Allegiances were led by Councilmember Williams*

**B. MAYORAL PROCLAMATION / RECOGNITION / APPOINTMENTS**

1. Consider, discuss and/or take action to appoint Co-Chairpersons for the 4<sup>th</sup> of July, Fireworks in the Park Committee and staff to update Council regarding the funding and donations of the event.

*Interim City Manager Carter presented a staff report with a recommendation to appoint Philip Cox and Michael Paul Williams as Co-Chairman and the Pyrotechnic Coordinators.*

*Councilmember Thompson made a motion to appoint Philip Cox and Michael Paul Williams as Co-Chairman and the Pyrotechnic Coordinators for 2020 Fireworks in the Park.*

*Councilmember Freeman seconded the motion.*

*Mayor Evans called for discussion, no discussion.*

*Mayor Evans called for a roll call vote and the votes were recorded as follows:*

*Mayor Pro Tem Posey – Yeah, Councilmember Freeman – Yeah, Councilmember Clark – Yeah, Councilmember Thompson – Yeah, Councilmember Williams – Yeah*

*Motion carried 5 – 0.*

**C. PUBLIC FORUM – No one spoke**

*Mayor Evans called for a roll call vote and the votes were recorded as follows:*

*Mayor Pro Tem Posey – Yeah, Councilmember Freeman – Yeah, Councilmember Clark – Yeah, Councilmember Thompson – Yeah, Councilmember Williams – Yeah*

*Motion carried 5 – 0.*

3. Discuss update regarding the COVID-19 Pandemic as it relates to the City of Overton and city operations. Possible action by Council to give staff direction for procedural changes:

*Interim City Manager Carter presented staff report and recommendations for the following items and reopening the following city facilities.*

- a. Waiver of any fees related to utility bills.

*Councilmember Freeman made a motion to authorize the waiver of late fees for the month of May 2020.*

*Councilmember Thompson seconded the motion.*

*Mayor Evans called for discussion, no discussion.*

*Mayor Evans called for a roll call vote and the votes were recorded as follows:*

*Mayor Pro Tem Posey – Yeah, Councilmember Freeman – Yeah, Councilmember Clark – Yeah, Councilmember Thompson – Yeah, Councilmember Williams – Yeah*

*Motion carried 5 – 0.*

- b. City Hall / Police Department

*Councilmember Williams made a motion to authorize the reopening of City Hall on May 18, 2020 with the provision of only one person allowed in the lobby of City Hall and Police Department at a time utilizing sanitation and safety precautions as prescribed by the CDC.*

*Mayor Pro Tem Posey seconded the motion.*

*Mayor Evans called for discussion, no discussion.*

*Mayor Evans called for a roll call vote and the votes were recorded as follows:*

*Mayor Pro Tem Posey – Yeah, Councilmember Freeman – Yeah, Councilmember Clark – Yeah, Councilmember Thompson – Yeah, Councilmember Williams – Yeah*

*Motion carried 5 – 0.*

- c. Overton Municipal Park Equipment

*Councilmember Thompson made a motion to authorize the reopening of Overton Municipal Park Equipment on May 18, 2020 after sanitation of the equipment.*



*to proceed with the development of a formal financial policy to be presented to Council for approval at a future meeting.*

*Councilmember Williams seconded the motion.*

*Mayor Evans called for discussion, no discussion.*

*Mayor Evans called for a roll call vote and the votes were recorded as follows:*

*Mayor Pro Tem Posey – Yeah, Councilmember Freeman – Yeah, Councilmember Clark – Yeah, Councilmember Thompson – Yeah, Councilmember Williams – Yeah*

*Motion carried 5 – 0.*

5. Discuss and act regarding an Ordinance to amend Chapter 35 City Officials; City Employees of the City of Overton's Code of Ordinances.

*City Secretary Gafford presented staff report.*

*Councilmember Clark made a motion to approve Ordinance No. 2020.05.14A as submitted.*

*Councilmember Williams seconded the motion.*

*Mayor Evans called for discussion, no discussion.*

*Mayor Evans called for a roll call vote and the votes were recorded as follows:*

*Mayor Pro Tem Posey – Yeah, Councilmember Freeman – Yeah, Councilmember Clark – Yeah, Councilmember Thompson – Yeah, Councilmember Williams – Yeah*

*Motion carried 5 – 0.*

#### **ORDINANCE NO. 2020.05.14A**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, WHICH SHALL REPEAL CHAPTER 35, SECTIONS 35.60, 35.61, 35.62 ND 35.63 IN RELATION TO THE OFFICE OF THE BUILDING INSPECTOR IN THEIR ENTIRETY AND AMENDING AND / OR ADDING SECTIONS 35.10 THROUGH 35.12 OFFICE OF THE CITY SECRETARY; SECTIONS 35.20 THROUGH 35.22 OFFICE OF THE CITY ATTORNEY; 35.30 THROUGH 35.32 OFFICE OF THE CHIEF OF POLICE; SECTIONS 35.40 THROUGH 35.44 OFFICE OF THE CITY MANAGER AND SECTION 35.50 THROUGH 35.55 OFFICE OF THE FINANCE DIRECTOR; CONTAINING SEVERABILITY AND CONFLICT CLAUSES HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE**

6. Discuss and act regarding an Ordinance to amend Chapter 32 Departments, Boards, and Commissions of the City of Overton's Code of Ordinances.

*Interim City Manager Carter and City Secretary Gafford presented staff report.*

*Councilmember Clark made a motion to approve Ordinance No. 2020.05.14B as submitted.*

*Councilmember Thompson seconded the motion.*

Minutes submitted, approved and/or corrected this 21<sup>st</sup> day of May 2020.

CITY OF OVERTON

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C. R. Evans, Jr., MAYOR

ATTEST:

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Rachél Gafford, TRMC, CITY SECRETARY

**ORDINANCES:**

1. Ord. No. 2020.05.14A – Amending Chapter 35 of the City of Overton Code of Ordinances
2. Ord. No. 2020.05.14B – Amending Chapter 32 of the City of Overton Code of Ordinances
3. Ord. No. 2020.05.14C – Amending Chapter 93 of the City of Overton Code of Ordinances

**COUNCIL ACTIONS:**

1. CA2020.05.14A – Appointment of Fireworks in the Park Co-Chairpersons.
2. CA2020.05.14B – Authorizing the Part Time Position of Financial Consultant for the remainder of FY2020 effective June 20, 2020.
3. CA2020.05.14C – Authorizing the buyback of PTO for employees with dependent health insurance to catch up on TML Health Insurance billing.
4. CA2020.05.14D - Authorizing the waiver of the late fee for May utility bills.
5. CA2020.05.14E – Authorizing the reopening of City Hall and Police Department lobbies May 18, 2020.

# **AGENDA ITEM D. BUSINESS**



# AGENDA ITEM

D.1.a.

*Christus EMS report*

# Emergency Response Summary by Vehicle



City of Overton- Last Full Month

Champion EMS

Medic 30

<u>Request Date</u>	<u>Run #</u>	<u>Call Type</u>	<u>Received</u>	<u>At Scene</u>	<u>Response Time</u>	<u>Pt. Transported</u>
4/1/2020	11869	911 - Non Life Emergency	03:32:55	03:40:14	00:07:19	Yes
4/1/2020	11954	911 - Non Life Emergency	19:17:25	19:25:09	00:07:44	No
4/1/2020	11957	911 - Non Life Emergency	19:17:25	19:25:09	00:07:44	No
4/2/2020	12082	911 - Non Life Emergency	21:40:43	21:46:02	00:05:19	Yes
4/3/2020	12172	911 - Non Life Emergency	17:40:40	17:46:33	00:05:53	Yes
4/4/2020	12289	911 - Non Life Emergency	19:42:55	19:47:51	00:04:56	Yes
4/5/2020	12368	911 - Non Life Emergency	15:56:56	16:00:38	00:03:42	Yes
4/8/2020	12699	911 - Non Life Emergency	17:35:00	17:40:53	00:05:53	Yes
4/9/2020	12751	911 - Non Life Emergency	04:26:52	04:52:50	00:25:58	Yes
4/9/2020	12763	911 - Non Life Emergency	09:34:02	09:39:56	00:05:54	Yes
4/10/2020	12913	911 - Non Life Emergency	17:20:44	17:23:36	00:02:52	Yes
4/10/2020	12939	911 - Non Life Emergency	23:32:32	23:37:30	00:04:58	Yes
4/11/2020	12964	911 - Non Life Emergency	06:17:22	06:21:46	00:04:24	No
4/12/2020	13067	911 - Non Life Emergency	08:52:46	08:59:51	00:07:05	Yes
4/13/2020	13157	911 - Non Life Emergency	00:19:10	00:25:48	00:06:38	Yes
4/15/2020	13448	911 - Non Life Emergency	21:19:07	21:36:49	00:17:42	No
4/18/2020	13671	911 - Non Life Emergency	03:11:43	03:18:15	00:06:32	Yes
4/19/2020	13785	911 - Non Life Emergency	07:48:47	07:52:40	00:03:53	No
4/19/2020	13788	911 - Non Life Emergency	08:29:27	08:33:29	00:04:02	Yes
4/20/2020	13908	911 - Non Life Emergency	14:04:35	14:04:47	00:00:12	Yes
4/22/2020	14184	911 - Non Life Emergency	19:12:56	19:18:32	00:05:36	Yes
4/26/2020	14579	911 - Non Life Emergency	09:51:00	09:56:38	00:05:38	Yes
4/27/2020	14669	911 - Non Life Emergency	01:29:52	01:37:28	00:07:36	Yes
4/28/2020	14790	911 - Non Life Emergency	08:34:17	08:37:45	00:03:28	Yes
4/29/2020	15007	911 - Non Life Emergency	20:34:09	20:34:19	00:00:10	Yes
4/29/2020	15010	911 - Non Life Emergency	20:34:09	20:34:19	00:00:10	Yes
4/30/2020	15160	911 - Non Life Emergency	23:49:45	00:09:53	00:20:08	Yes

Average Response Time for Medic 30 - 00:00:06:43

# **AGENDA ITEM**

## **D.1.b.**

### ***Overton Volunteer Fire Department report***

# Rusk County Emergency Services District 1

## 04/01/2020 - 04/30/2020 (30 Days)

Breakdown by Incident Type per Zone

Incident Category	# Incidents	% of Total
<b>City - New London</b>		
121 - Fire in mobile home used as fixed residence	2	4.54%
311 - Medical assist, assist EMS crew	1	2.27%
<b>Total incidents within City - New London</b>	<b>3</b>	<b>6.81%</b>
<b>City - Overton</b>		
311 - Medical assist, assist EMS crew	4	9.09%
444 - Power line down	3	6.81%
611 - Dispatched & canceled en route	1	2.27%
745 - Alarm system activation, no fire - unintentional	1	2.27%
<b>Total incidents within City - Overton</b>	<b>9</b>	<b>20.45%</b>
<b>City - Henderson</b>		
113 - Cooking fire, confined to container	1	2.27%
131 - Passenger vehicle fire	1	2.27%
162 - Outside equipment fire	1	2.27%
311 - Medical assist, assist EMS crew	1	2.27%
322 - Motor vehicle accident with injuries	1	2.27%
324 - Motor vehicle accident with no injuries	1	2.27%
800 - Severe weather or natural disaster, other	2	4.54%
<b>Total incidents within City - Henderson</b>	<b>8</b>	<b>18.18%</b>
<b>City - Kilgore</b>		



# Rusk County Emergency Services District 1

04/01/2020 - 04/30/2020 (30 Days)

## Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Fire	11	25%
Medical	8	18.18%
Severe Weather & Natural Disaster	5	11.36%
Accident	4	9.09%
Public Service	4	9.09%
Alarm	3	6.81%
HazMat	3	6.81%
Utility Problem	3	6.81%
Explosion	1	2.27%
Controlled Burn	1	2.27%
Canceled	1	2.27%
<b>Total</b>	<b>44</b>	<b>100%</b>

## Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
100 - Fire, other	1	2.27%
111 - Building fire	2	4.54%
113 - Cooking fire, confined to container	2	4.54%
121 - Fire in mobile home used as fixed residence	2	4.54%
130 - Mobile property (vehicle) fire, other	1	2.27%
131 - Passenger vehicle fire	1	2.27%
143 - Grass fire	1	2.27%
162 - Outside equipment fire	1	2.27%
240 - Explosion (no fire), other	1	2.27%
311 - Medical assist, assist EMS crew	8	18.18%
322 - Motor vehicle accident with injuries	3	6.81%
324 - Motor vehicle accident with no injuries	1	2.27%
410 - Combustible/flammable gas/liquid condition, other	2	4.54%



# Rusk County Emergency Services District 1

04/01/2020 - 04/30/2020 (30 Days)

 **118**  
INCIDENTS

 **0**  
EVENTS

 **137**  
PERSONNEL

Personnel Participation Summary	04/01/2020 - 04/30/2020					Year-To-Date (2020)				
	Incidents		Events		Hours	Incidents		Events		Hours
	#	%	#	%		#	%	#	%	
Aaron D Sullivan	0	0	0	0	0	0	0	0	0	0
Alver Ray Perrault	3	3	0	0	1	3	2	0	0	1
Amanda R Meyer	0	0	0	0	0	0	0	0	0	0
Amy G Turlington	0	0	0	0	0	0	0	0	0	0
Ashley N Wadle	0	0	0	0	0	0	0	0	0	0
Barbara A Nichols	0	0	0	0	0	0	0	0	0	0
Beverly Dowell	0	0	0	0	0	0	0	0	0	0
Billy Hugh Wall	8	7	0	0	54	8	5	0	0	54
Bobby J Armstrong	0	0	0	0	0	0	0	0	0	0
Brad Hickman	0	0	0	0	0	0	0	0	0	0
Bradley J Vinson	0	0	0	0	0	0	0	0	0	0
Bradley Lane Pierce	7	6	0	0	79	7	4	0	0	79
Brandon F Wadle	0	0	0	0	0	0	0	0	0	0
Breydon p Lyall	2	2	0	0	1	2	1	0	0	1
Brian Robert Bathke	0	0	0	0	0	1	1	0	0	8
Brody Lynn Powledge	0	0	0	0	0	0	0	0	0	0
Bruce A Grams	0	0	0	0	0	0	0	0	0	0
Bruce J Mason	0	0	0	0	0	0	0	0	0	0
Bruce J Mason	0	0	0	0	0	0	0	0	0	0
Bruce J Mason	0	0	0	0	0	0	0	0	0	0
Bruce Pierce	5	4	0	0	76	5	3	0	0	76
Callahan Douglass Walton	4	3	0	0	2	4	2	0	0	2

## Personnel Participation Summary

04/01/2020 -  
04/30/2020

Year-To-Date  
(2020)

	Incidents		Events		Hours	Incidents		Events		Hours
	#	%	#	%		#	%	#	%	
Faith Leanne Lewis	1	1	0	0	3	1	1	0	0	3
Francisco _ Hernandez	1	1	0	0	1	2	1	0	0	2
Greg Hugh Wall	0	0	0	0	0	0	0	0	0	0
Jacob Bryan Dooley	2	2	0	0	3	5	3	0	0	3
Jacob J Villarreal	0	0	0	0	0	0	0	0	0	0
James D Walls	0	0	0	0	0	0	0	0	0	0
James F Dukes	0	0	0	0	0	1	1	0	0	0
James R Case	0	0	0	0	0	0	0	0	0	0
Jean Robert Canaguier	0	0	0	0	0	0	0	0	0	0
Jeff Stone Craig	3	3	0	0	1	3	2	0	0	1
Jeffery L Stoddard	3	3	0	0	3	3	2	0	0	3
Jennifer Rae Freeman	0	0	0	0	0	0	0	0	0	0
Jeremy L Bozeman	1	1	0	0	1	1	1	0	0	1
Jessica Hamilton Vinson	0	0	0	0	0	0	0	0	0	0
Jimmy D Galbreath	0	0	0	0	0	0	0	0	0	0
Joe Anton Zalman	2	2	0	0	4	2	1	0	0	4
Joe Bob Herron	4	3	0	0	4	4	2	0	0	4
Joeie H Pettit	0	0	0	0	0	0	0	0	0	0
Joel Ray Watkins	0	0	0	0	0	0	0	0	0	0
John A Pruitt	0	0	0	0	0	0	0	0	0	0
John Jr Nichols	0	0	0	0	0	0	0	0	0	0
Johnnie J Miller	0	0	0	0	0	0	0	0	0	0
Jon R Randolph	1	1	0	0	1	1	1	0	0	1
Joshua D Hill	1	1	0	0	0	1	1	0	0	0
Justin Ray Hughes	1	1	0	0	0	1	1	0	0	0
Justin W Duke	0	0	0	0	0	0	0	0	0	0
Karen R Chambers	3	3	0	0	4	3	2	0	0	4
Kathleen A Witwer	0	0	0	0	0	0	0	0	0	0



## Personnel Participation Summary

04/01/2020 -  
04/30/2020

Year-To-Date  
(2020)

	Incidents		Events		Hours	Incidents		Events		Hours
	#	%	#	%		#	%	#	%	
Paxton J Moore	10	8	0	0	9	12	7	0	0	9
Ray L Simmons	0	0	0	0	0	0	0	0	0	0
Rayford W Gibson	0	0	0	0	0	0	0	0	0	0
Robert Fredrick Wall	8	7	0	0	54	8	5	0	0	54
Robert Watson	0	0	0	0	0	0	0	0	0	0
Robert Wayne Ham	0	0	0	0	0	0	0	0	0	0
Rodney L Merrit	0	0	0	0	0	0	0	0	0	0
Ronny K Conner	0	0	0	0	0	0	0	0	0	0
Rudy C Morgan	7	6	0	0	4	8	5	0	0	4
Ryan S Riley	0	0	0	0	0	2	1	0	0	0
Samatha R Cryer	0	0	0	0	0	1	1	0	0	0
Sammy J Nichols	0	0	0	0	0	1	1	0	0	8
Sarah Caitlin Crawford	0	0	0	0	0	0	0	0	0	0
Scott W McCoy	0	0	0	0	0	0	0	0	0	0
Sean P Massingill	0	0	0	0	0	0	0	0	0	0
Shane D McLaughlin	0	0	0	0	0	0	0	0	0	0
Tammy Joe Robinson	0	0	0	0	0	0	0	0	0	0
Tanner S Riley	0	0	0	0	0	1	1	0	0	8
Taylor Lee Christian	0	0	0	0	0	0	0	0	0	0
Terry Allen Lewis	8	7	0	0	29	8	5	0	0	29
Terry Allen Lewis Jr	5	4	0	0	52	5	3	0	0	52
Terry W Linder	1	1	0	0	0	2	1	0	0	0
Thuy A Grimes	0	0	0	0	0	0	0	0	0	0
Timothy Chad Hamilton	1	1	0	0	26	1	1	0	0	26
Tyler A Fleming	0	0	0	0	0	0	0	0	0	0
Vera Denise Case	0	0	0	0	0	1	1	0	0	0
Wesley Tilton Holland	0	0	0	0	0	0	0	0	0	0
William C Curtis	11	9	0	0	10	13	7	0	0	10

# AGENDA ITEM

## D.2

*Discuss and consider action regarding an Ordinance to amend Chapter 60 Traffic Regulations of the City of Overton Code of Ordinances as it relates to the allowable weight limits allowed on city streets.*

## Rachel Gafford

---

**From:** Blake Thompson <blake@themannfirm.com> on behalf of Blake Thompson  
**Sent:** Monday, May 18, 2020 12:38 PM  
**To:** Rachel Gafford  
**Subject:** RE: Plan to come at lunch today

Maybe we consider an exception for RVs since some of them weigh up to 30,000 lbs and I don't think we want to start telling citizens that they can't bring their RV's home or park them at their residences.

### G. Blake Thompson

*Partner*

#### Mann | Tindel | Thompson

300 W. Main Street  
Henderson, TX 75652  
Telephone: 903.657.8540  
Fax: 903.657.6003

[www.MT2LawGroup.com](http://www.MT2LawGroup.com)

Additional Offices: Tyler - Marshall - Waco



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**From:** Rachel Gafford <rgafford@cityofoverton.com>  
**Sent:** Monday, May 18, 2020 10:42 AM  
**To:** Blake Thompson <blake@themannfirm.com>  
**Subject:** Plan to come at lunch today

Blake,

Are you in Henderson Office today? I plan to come over to get you to sign the ordinances at lunch today.

I also need you to review this ordinance amendment for this week's Council meeting. Specifically, would this be the correct wording for a penalty for the code violation?

### Rachél Gafford, TRMC

City of Overton  
City Secretary | HR & Payroll Coordinator  
Cemetery Administrator | Community Development Coordinator  
Office: 903-834-3171 ext. 235 | Fax: 903-834-3174



disposal and recycling vehicles, public transit vehicles, and recreational vehicles (RVs). All regulated trucks are prohibited from all city streets and alleys except upon the designated truck routes set forth below and except that such vehicles may be operated on other streets and alleys only for the purpose of pickup and delivery of materials and then only by entering such street at the intersection nearest the designation of the vehicle and proceeding thereon no further than the next intersection thereafter.

## **SECTION 2. Added Section**

**That the following Section of Chapter 60: Traffic Regulations is hereby added to read as follows:**

### **§ 60.23 TRUCK ROUTE**

Sections:

60.23.030 Penalty for violations

### **§ 60.30 Penalty for Violations**

Any person who violates any provision of the Ordinance may be punishable by a fine of up to the maximum amount as allowed by law. Each day during which a violation continues shall be a separate offense.

## **SECTION 3. Severability**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

## **SECTION 4. Conflict**

Any provisions of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of the Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

# AGENDA ITEM

## D.3

*Announcement of Notice of Open Spaces for the November  
3, 2020 General Election.*

# NOVEMBER 3, 2020 (TUESDAY)

## GENERAL ELECTION

Deadline to post NEW <u>HB 305</u> notice. <sup>1</sup>	November 3, 2019*
	*NEW LAW: Effective Sunday, September 1, 2019 (HB 305 affects political subdivisions with taxing authority) <sup>1</sup>
<b>Deadline to Post Notice of Candidate Filing Deadline (Local Political Subdivisions Only)<sup>1</sup></b>	<b>Thursday, June 18, 2020 for local political subdivisions that have a first day to file for their candidates<sup>1</sup></b>
First Day to Apply for Ballot by Mail	Wednesday, January 1, 2020*
	*First day to file does not move because of New Year's Day holiday. An "Annual ABBM" or FPCA for a January or February 2020 election may be filed earlier, but not earlier than the 60th day before the date of the January or February election.
<b>First Day to File for a Place on the General Election Ballot (Local Political Subdivisions Only)<sup>1</sup></b>	<b>Saturday, July 18, 2020</b>
<b>First Day to File a Declaration of Write-in Candidacy (General Election for State and County Officers)</b>	<b>Saturday, July 18, 2020</b>
<b>Last Day to Order General Election or Special Election on a Measure</b>	<b>Monday, August 17, 2020</b>
Last Day to File for a Place on the General Election Ballot (Local Political Subdivisions Only) <sup>2</sup>	Monday, August 17, 2020 at 5:00 p.m.
Last Day to File a Declaration of Write-in Candidacy (Local Political Subdivisions Only)	Friday, August 21, 2020
Last Day to Register to Vote	Monday, October 5, 2020*
First Day of Early Voting by Personal Appearance	Monday, October 19, 2020*
Last Day to Apply for Ballot by Mail (Received, not Postmarked)	Friday, October 23, 2020
Last Day of Early Voting by Personal Appearance	Friday, October 30, 2020
Last day to Receive Ballot by Mail	Tuesday, November 3, 2020 (Election Day) at 7:00 p.m. if carrier envelope is <b>not</b> postmarked, <b>OR</b> Wednesday, November 4, 2020 (next business day after Election Day) at 5:00 p.m. if carrier envelope is postmarked by 7:00 p.m. at the location of the election on Election Day (unless overseas or military voter deadlines apply) <sup>4</sup>

# AGENDA ITEM

## D.4

*Hear, discuss and act to regarding a Resolution regarding financing Public Works Equipment and Incode Financial Software subscription.*



**RESOLUTION NO. 2020.DRAFT****A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF OVERTON, TEXAS AUTHORIZING A  
FINANCE CONTRACT FOR THE PURPOSE OF  
PROCURING A “UTILITY TRUCK, MINI  
EXCAVATOR, SEWER JETTER AND FINANCIAL  
SOFTWARE SUBSCRIPTION SERVICE”**

***WHEREAS***, The City of Overton (“City”) desires to enter into a Finance Contract by and between the City and Texas Bank and Trust (“TBT”) for the purpose of financing a “Utility Truck, Mini Excavator, Sewer Jetter and Financial Software Subscription Service”.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF OVERTON, TEXAS:***

**Section 1.** That the City will enter into the Finance Contract with TBT for the purpose of financing a “Utility Truck, Mini Excavator, Sewer Jetter and Financial Software Subscription Service” attached hereto as Exhibit A.

**Section 2.** That the City will repay the proceeds from the Finance Contract with revenue received from the impositions of taxes and water and sewer revenue as allowed by law.

**Section 3.** That the City will designate the Interim City Manager as the authorized signer of the Finance Contract by and between the City and TBT.

**Section 4.** That the City will use the loan proceeds from the Finance Contract referenced herein for reimbursement of expenditures related to the above described items.

DULY APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
OVERTON, TEXAS ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, **2020.**



## EXHIBIT A

 Reply  Reply All  Forward




Mon 5/18/2020 11:47 AM

Todd Meadows <[tmeadows@texasbankandtrust.com](mailto:tmeadows@texasbankandtrust.com)>

RE: City of Overton - Loan Request

To Rachel Gafford

 You replied to this message on 5/18/2020 1:45 PM.

The city has been approved for a loan with a term of 7 years and an interest rate of 3.80%. This loan will be repaid in 7 annual installments.

Thanks!

Todd

Todd Meadows | President | NMLS # 1152184 |  
Texas Bank and Trust | P.O Box 70 | Overton, TX 75684 |  
p. 903-834-3161 | f. 903-834-6760 | [tmeadows@texasbankandtrust.com](mailto:tmeadows@texasbankandtrust.com)

**AGENDA ITEM**

**E.**

**FUTURE MEETINGS**

**PLANNED MEETING SCHEDULE FOR  
CITY COUNCIL, P & Z, OEDC and OMDD**

June 2019						
Sat.	Sun.	Mon.	Tues	Wed.	Thursday	Fri.
1	2	3	4	5 TML_IEBP Rerate Mtg.	6	7 City Secretary & City Controller Vacation Day
8	9	10	11 OEDC	12	13 P&Z	14
City Secretary Vacation				City Secretary Training		
City Manager Vacation						
15	16	17	18 OEDC	19 Juneteenth	20 P&Z CC-RCM	21
22	23	24	25	26	27 CC-RCM Rescheduled	28
29	30					

July 2019						
Sat.	Sun.	Mon.	Tues	Wed.	Thursday	Fri.
		1	2	3	4 July 4th Fireworks in Park	5 City Hall Closed
6	7	8	9	10	11 P&Z	12
13	14	15	16	17 CC-Budget Workshop	18 CC-RCM	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2019						
Sat.	Sun.	Mon.	Tues	Wed.	Thursday	Fri.
					1	2
3	4	5	6	7	8 P&Z	9
10	11	12	13	14	15 CC-RCM Max Tax Rate	16
17	18	19	20	21 OMDD	22 Notice of Proposed TAX RATE	23
24	25	26	27	28	29 CC-SCM PH #1	30

<b>OMDD</b>	RC Quarterly Mtg - OMDD - City Hall @ 5:00 pm (2nd Wednesday)
<b>OEDC</b>	RC Quarterly Mtg- OEDC - City Hall @ 5:30 pm (2nd Tuesday)
<b>P &amp; Z</b>	Regular Called Meeting of the P & Z Commission - City Hall @ 6:00 pm (As Needed)
<b>City Council (CC - RCM)</b>	Regular Called Meeting of Overton City Council - City Hall @ 7:00 p.m
<b>City Council (CC - SCM)</b>	Special Called Meeting of Overton City Council - City Hall (Time = TBD)
<b>Holidays</b>	Holidays - City Hall Closed
<b>Info</b>	Publish or deliver information to City Council does not require meeting
<b>Events</b>	City or Chamber Sponsored Events

June

5	TML-IEBP Insurance Rerate Meeting
7	City Secretary & City Controller Vacation Day
11	OEDC - Regular Called Meeting
7-14	City Secretary Vacation / Training
9-14	City Manager Vacation
13	P&Z - Regular Called Meeting (if needed)
18	OEDC - Regular Called Meeting (Rescheduled)
19	Juneteenth Parade
20	P&Z - Regular Called Meeting (Rescheduled)
20	CC - Regular Called Meeting
27	CC - Regular Called Meeting (Rescheduled)

July

4	Holiday - City Hall Closed
4	Fireworks in the Park Event
5	City Hall Closed per City Council
11	P&Z - Regular Called Meeting (Rescheduled)
17	CC - Special Called Budget Workshop
18	CC - Regular Called Meeting

Aug

8	P&Z - Regular Called Meeting (Rescheduled)
14	OMDD Regular Called Meeting
15	CC - Regular Called Meeting (Set Max Tax Rate)
22	Newspaper Notice of the Proposed 2018 Tax Rate & Public Hearings
29	PH #2 on 2019 Tax Rate & Budget



# AGENDA ITEM

## F.

# CITY ADMINISTRATION'S MONTHLY REPORTS

*City Council to hear and act if necessary, on the following items*

1. Administration Monthly Reports
  - a. City Manager's Monthly Report
  - b. Police Department Report
  - c. Code Compliance / Enforcement Report
  - d. Municipal Cemetery Report
  - e. Community Development Report
  - f. Public Works & Utilities Department Report
2. Finance Monthly Reports
  - a. City Controller's Monthly Report
  - b. Accounts Payable Check Register
  - c. ~~Statement of Revenue and Expenditures by Fund~~
  - d. Monthly Bank Statement
  - e. OEDC Expenditures over \$50K



**1200 S. Commerce, Overton, TX. 75684**  
**Ph.: (903) 834 – 3145 Fax: (903) 834 – 3216**

City Manager Report

April 2020

- City Staff has started on cleaning the City Park and lake by removing vegetation from the lake.
- Leland & Bradlee Inc. has seeded the west end of the lake and spillway. But no grass has come up yet.
- City Staff has sent out sponsorship letters to local business and city vendors for Fireworks in the park and we do have sponsorship / donations coming in. The city has received a total of \$4,910.00 as of 05/18/2020. City would like to recognize the following supporters of the 2020 Fireworks in the Park:

Brookshire's	Republic Services	Mann   Tindel   Thompson Law Firm
Texas Bank & Trust	Speed Pro	Overton Pharmacy
Hales Angels the Sisters	Kilgore Print Centre	Biggs & Greenslade Law
Lowe Tractor & Equipment	Perdue, Brandon, Fielder, Collins & Mott LLP	Anchor Safety, Inc.

- Booths at Fireworks in the park will be free of charge for vendors and it will be the vendor's responsibility to obtain health permits, water and electricity.
- City Staff will be working on the park and lake all of June preparing for the Fireworks in the Park event.
- City will be removing stumps from the park and dead trees in the next couple of weeks.

Respectfully

Clyde Carter

# Event Activity Analysis by Day



Date Reported: 04/01/2020 - 04/30/2020

**OVERTON POLICE DEPARTMENT**

1200 S COMMERCE  
OVERTON, TX 75684  
903-834-3145  
903-834-3216 FAX

Classification	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
<b>ASSAULT</b>	0	1	0	1	0	0	0	2
Aggravated Assault, Nonfamily, Knife/Cut Instr	0	1	0	0	0	0	0	1
<b>DEATH</b>	0	0	0	0	2	0	0	2
Unattended Death	0	0	0	0	1	0	0	1
<b>LITTERING/DUMPING</b>	0	1	0	0	0	0	0	1
Littering	0	1	0	0	0	0	0	1
<b>ORDINANCE VIOLATION</b>	2	0	2	5	11	0	0	20
Ordinance Violation	2	0	2	1	11	0	0	12
<b>PUBLIC SERVICE</b>	1	0	0	0	0	0	0	1
Public Service	1	0	0	0	0	0	1	2
<b>STOLEN PROPERTY</b>	0	0	0	0	0	0	1	1
<b>TRAFFIC (CRIMINAL VIOLATION)</b>	1	0	0	0	0	0	0	1
Criminal Traffic Violation	1	0	0	0	0	0	0	1
<b>Total Events</b>	4	2	2	6	13	0	1	28
<b>Total Citation Violations:</b>	9	4	3	6	4	3	15	44
<b>Total Citations:</b>	6	6	4	4	2	3	13	38



**Code Violation Monthly Report**  
**Janice Bagley, Code Enforcement Officer**  
**April 1-30-2020**

Monthly Totals:	
New Cases:	18
Pending Cases:	17
Closed Cases:	14

Disposition Status Types	
Reinspected	Citation Issued
Non-Compliance	Court Date Set
Violation Abated	Case Dismissed
Nuisance Abated	Case Pending

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issue
200130	4/30/2020	605 S. Helen Street	Ordinance No. 2016-03-24B	Reinspected-Extention granted until May 23, 2020	5/23/2020	No	No	No
200128	4/30/2020	305 E. Brandon Street	Ordinance No. 2016-03-24B	Reinspected-Extention granted until May 23, 2020	5/23/2020	No	No	No
200127	4/30/2020	306 E. Brandon Street	Ordinance No. 2016-03-24B	Reinspected-Extention granted until May 23, 2020	5/23/2020	No	No	No
200129	4/30/2020	304 E. Brandon Street	Ordinance No. 2016-03-24B	Violation Abated-Case Dismissed	5/13/2020	No	No	No
200123	4/30/2020	307 E. Brandon Street	Ordinance No. 2016-03-24B	Violation Abated-Case Dismissed	5/13/2020	No	No	No
200123	4/30/2020	308 E. South Street	Ordinance No. 2016-03-24B	Violation Abated-Case Dismissed	5/13/2020	No	No	No

Case #	Violation Date	Property Address or Location	Violation	Disposition Status	Disposition Date	Attached Photos	Court Date	Warrant Issue
200115	4/21/2020	701 N. Motley	Rodinance No. 2016-03-24B Trees & Objects in the Visibility triangle or right-of-way	Violation Abated-Case Dismissed	5/4/2020	No	No	No
200114	4/16/2020	309 Park Drive	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/30/2020	No	No	No
200112	4/16/2020	412 N. Warren Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/30/2020	No	No	No
200111	4/16/2020	514 E. Henderson Street	73.01 Growth Limitation	Violation Abated-Case Dismissed	4/30/2020	No	No	No
200023	1/17/2020	205 N. Holland Street	75.10 Prsence of Junked Vehicles Doomed Public Nuisance	Non-compliance/citation issued 02/02/2020 Court date Rescheduled	1/31/2020	No	Yes-03/18/2020 Postponed due to COVID-19	No
200024	1/17/2020	1006 E. Henderson Stree	74.11 Accumulation of Trash	Non-compliance/citation issued 02/02/2020 Court date Rescheduled	1/31/2020	No	Yes-03/18/2020 Postponed due to COVID-19	No
190320	12/30/2019	201 N. Darnell	74.11 Accumulation of Trash, Etc. Property	Non-compliance/Reinspected Citation Issued 02/20/2020	2/20/2020	No	Yes-03/18/2020 Postponed due to COVID-19	No
190257	10/13/2019	502 S. Front Street	Growth Limitation	Non-compliance & Reinspected and Citation Issued	10/26/2019	No	Yes-04/15/2020 Postponed due to COVID-19	No

# **AGENDA ITEM**

**F.1.d.**

## **Municipal Cemetery Report**



# **AGENDA ITEM**

## **F.1.e.**

- **Community Development Update**
- **Pending Cases**

# **AGENDA ITEM**

**F.1.f.**

## **Public Works & Utilities Department Report**



## PUBLIC WORKS DEPARTMENT

- Run sewer on N. Helen St.

**Week of: 4/26/20 to 4/30/20**

- Check Well Sites & Lift Stations Daily
- Collected and sent off sewer samples for testing as required
- Collected and sent off Water samples for testing as required
- Flushed Fire Hydrants
- Finish installing Sewer line and sewer tap on Crews St.
- Fix 1 inch service line to the Holland St. Apartments
- Run sewer backup on N. Helen St.
- Meeting with TCEQ
- Remove Downed trees from storms
- Clean up wells and sites for upcoming TCEQ Inspection



# **AGENDA ITEM**

**F.2.a.**

## **City Controller's Report**

# **AGENDA ITEM**

**F.2.b.**

**Accounts Payable**

**Check Register**

City of Overton  
Payment Listing Report  
4/1/2020 to 4/30/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Texas Bank And Trust	RG - 6133CM	3/13/2020	RACHEL GAFFORD - CRE	0.00	80.10	4/7/2020	ManualCheck CM
	Texas Bank And Trust	RG - 9109	3/13/2020	RACHEL GAFFORD VISA C	509.98	509.98	4/7/2020	ManualCheck
	Texas Bank And Trust	RG - 9109CM	3/13/2020	RACHEL GAFFORD - CRE	0.00	1,084.04	4/7/2020	ManualCheck CM
	Hudson Energy Services	S2002180001-000	2/18/2020	Hudson Energy ACH Invoi	14,533.16	14,533.16	4/13/2020	ManualCheck
	Texas Bank And Trust	TS - 5646	3/13/2020	TODD SPAKES VISA CHA	492.85	492.85	4/7/2020	ManualCheck
	Texas Bank And Trust	TS - 5646CM	3/13/2020	TODD SPAKES VISA - CR	0.00	68.99	4/7/2020	ManualCheck CM
	Texas Bank And Trust	WB-1470	3/13/2020	WENDY BATES VISA CHA	700.32	(478.54)	4/7/2020	ManualCheck
04.03.2	Office Depot	3.9.20	3/9/2020	OFFICE SUPPLIES	403.85	403.85	4/3/2020	ManualCheck
04.13.2	TML IEBP	2020.03.31A	3/31/2020	RENEWAL CREDIT & ADJ	0.00	906.01	4/13/2020	ManualCheck CM
04.13.2	TML IEBP	2020.03.31B	3/31/2020	TML ADJUSTMENTS	2,484.03	1,578.02	4/13/2020	ManualCheck
04.13.2	TMRS	PY3132020	3/13/2020	TMRS-Employer	143.35	143.35	4/13/2020	ManualCheck
04.13.2	TMRS	PY3132020	3/13/2020	TMRS-Employee	256.75	256.75	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Dep Medical Pretax	816.64	816.64	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Vol ADD Post-Tax	36.74	36.74	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	Employee + Children	204.16	204.16	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	Short/Long Term Disabilit	10.07	10.07	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Flex Card-Employer	7.40	7.40	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Dep Life Post Tax	5.60	5.60	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Flex Spend - Employ	163.40	163.40	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML - STD/LTD	196.92	196.92	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Medical-Employer	4,298.08	4,298.08	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Dental-Employer	301.12	301.12	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Life/ADD-Employer	29.06	29.06	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Dep Dental Pretax	118.08	118.08	4/13/2020	ManualCheck
04.13.2	TML IEBP	PY3202020	3/20/2020	TML-Additional Life-Post T	80.67	80.67	4/13/2020	ManualCheck

City of Overton  
Payment Listing Report  
4/1/2020 to 4/30/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
04.20.2	State Comptroller	3.31.20	3/31/2020	GAR TAX - MONTHLY BILL	1,430.30	1,423.15	4/20/2020	ManualCheck
04.20.2	State Comptroller	3.31.20A	3/31/2020	TIMELY FILING DISCOUN	0.00	7.15	4/20/2020	ManualCheck CM
04.20.2	Lowe's	4.2.20	4/2/2020	MAILBOX, SHELVING, GL	163.45	163.45	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-HOSPITAL-Pretax	95.62	95.62	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-Life Post Tax	30.72	30.72	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC - SP EVENT Pre-Ta	28.73	28.73	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-ACCIDENT Pre-Tax	166.20	166.20	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC - CANCER Pre-Tax	151.80	151.80	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-SPEC EV Pre-Tax	29.97	29.97	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-Rider-Pretax	5.85	5.85	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-Vision Pretax	6.95	6.95	4/20/2020	ManualCheck
04.20.2	Aflac	PY3202020	3/20/2020	AFLAC-ST DIS Pre-Tax	48.60	48.60	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-HOSPITAL-Pretax	95.62	95.62	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC - CANCER Pre-Tax	151.80	151.80	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-ACCIDENT Pre-Tax	166.20	166.20	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-Vision Pretax	6.95	6.95	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-Rider-Pretax	5.85	5.85	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-SPEC EV Pre-Tax	29.97	29.97	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-Life Post Tax	30.72	30.72	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC - SP EVENT Pre-Ta	28.73	28.73	4/20/2020	ManualCheck
04.20.2	Aflac	PY362020	3/6/2020	AFLAC-ST DIS Pre-Tax	48.60	48.60	4/20/2020	ManualCheck
04.24.2	Wex Bank	64661412	3/31/2020	FUEL	1,852.10	1,852.10	4/24/2020	ManualCheck
04.28.2	Republic Services #070/	0070-002905659	3/31/2020	SLUDGE HAULING	323.18	323.18	4/28/2020	ManualCheck
04.30.2	State Comptroller	03.31.20	3/31/2020	judicial fees ,time payme	9,475.62	9,475.62	4/30/2020	ManualCheck
04.30.2	Texas Workforce Commi	2020.03.31a	3/31/2020	TWC Invoice PPE 03/30/2	2,111.45	2,111.45	4/30/2020	ManualCheck



City of Overton  
Payment Listing Report  
4/1/2020 to 4/30/2020

7:46:37 PM 04/30/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
42885	ABC Auto Parts, LTD	10IN045304	3/13/2020	1 MASTER switch shut off	32.69	32.69	4/9/2020	Check
42886	Aramark Uniforms And	1231617625	3/2/2020	weekly supplies-uniforms	148.99	148.99	4/9/2020	Check
42886	Aramark Uniforms And	1231623142	3/9/2020	weekly supplies-uniforms	148.99	148.99	4/9/2020	Check
42886	Aramark Uniforms And	1231628593	3/16/2020	weekly supplies-uniforms	148.99	148.99	4/9/2020	Check
42886	Aramark Uniforms And	1231634090	3/23/2020	weekly supplies-uniforms	148.99	148.99	4/9/2020	Check
42886	Aramark Uniforms And	1231639515	3/30/2020	weekly supplies-uniforms	148.99	148.99	4/9/2020	Check
42887	Bagley's Tractor & Equip	IL22782	3/20/2020	KUBOTA blade for mower	62.13	62.13	4/9/2020	Check
42889	HIS Tire and Brakes	157	3/30/2020	2007 international diagno	255.40	255.40	4/9/2020	Check
42889	HIS Tire and Brakes	163	4/3/2020	2007 gmc-envoy-4.2l rep	74.00	74.00	4/9/2020	Check
42889	HIS Tire and Brakes	170	4/7/2020	2010 ford pickup f150 oil	51.75	51.75	4/9/2020	Check
42889	HIS Tire and Brakes	171	4/7/2020	2010 ford p/u f150 oil ch	51.75	51.75	4/9/2020	Check
42889	HIS Tire and Brakes	172	4/8/2020	2018 ford interceptor oil c	67.28	67.28	4/9/2020	Check
42889	HIS Tire and Brakes	173	4/8/2020	2007 international dt466	1,507.27	1,507.27	4/9/2020	Check
42890	IMS, Inc	108462	3/20/2020	gloves	259.85	259.85	4/9/2020	Check
42891	Jennifer & Scott Brooks	07-160-03	3/30/2020	utility billing dep refund	18.24	18.24	4/9/2020	Check
42892	Lacy Surveying	2495	3/11/2020	survey western line of ov	621.00	621.00	4/9/2020	Check
42892	Lacy Surveying	2496	3/11/2020	mark western property co	812.50	812.50	4/9/2020	Check
42893	Legal Shield	2020.03.31a	3/31/2020	employee deductions	0.00	0.01	4/9/2020	Check CM
42893	Legal Shield	PY3202020	3/20/2020	Legal Shield/ID Theft	45.36	45.36	4/9/2020	Check
42893	Legal Shield	PY362020	3/6/2020	Legal Shield/ID Theft	45.40	45.39	4/9/2020	Check
42894	Lonestar Maintenance A	140088	3/11/2020	13 chlorine gas cylinder	1,327.63	1,327.63	4/9/2020	Check
42895	Longview Asphalt, Inc.	133344	3/20/2020	cold mix	1,779.05	1,779.05	4/9/2020	Check
42896	Matthew Mclauchlin	07-360-05	3/20/2020	Utility billing dep refund	150.00	150.00	4/9/2020	Check
42897	Robert Cloutier Jr.	12	4/9/2020	contract labor - city hall g	49.50	49.50	4/9/2020	Check
42898	Underground Utility Sup	215154	3/20/2020	2 full circle repair clamp	268.36	268.36	4/9/2020	Check

City of Overton  
Payment Listing Report  
4/1/2020 to 4/30/2020

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
42923	US Postmaster - Overto	4.17.20	4/17/2020	postage for late bills	47.79	47.79	4/17/2020	Check
42924	Walden Power Equipme	170153	3/18/2020	blade, chain, & string	168.72	168.72	4/17/2020	Check
42925	ABC Auto Parts, LTD	10IN046038	3/18/2020	WRAP WHITE	11.99	11.99	4/24/2020	Check
42925	ABC Auto Parts, LTD	10IN046928	3/18/2020	WHEEL CHARGER	159.99	159.99	4/24/2020	Check
42925	ABC Auto Parts, LTD	25IN046227	3/10/2020	FUSE HOLDER & AMP, AM	22.51	22.51	4/24/2020	Check
42925	ABC Auto Parts, LTD	25IN046489	3/12/2020	LIGHTER SOCKET	9.38	9.38	4/24/2020	Check
42926	All American Electric Ser	4805	4/1/2020	WASTE WATER PLANT	2,282.48	2,282.48	4/24/2020	Check
42927	Cactus Computer, Inc	5339 28	3/31/2020	4g-lte modem equip rent	25.00	25.00	4/24/2020	Check
42928	Catherine Christian	6.19.20	4/22/2020	COMM BLDG DEP REFUN	100.00	100.00	4/24/2020	Check
42929	HIS Tire and Brakes	192	4/15/2020	2014 chev tahoe remove	46.40	46.40	4/24/2020	Check
42930	Konica Minolta Business	265455183	4/3/2020	copier usage- admin- 3/4	320.30	320.30	4/24/2020	Check
42931	Konica Minolta Premier	67647840	4/12/2020	copier rental-admin, UB,	437.21	437.21	4/24/2020	Check
42932	Kubota Leasing	4398552	4/10/2020	kubota mower- monthly p	343.01	343.01	4/24/2020	Check
42933	Lennis Design, LLC	1901	4/1/2020	google cloud -10 gbit	60.00	60.00	4/24/2020	Check
42934	Logan Everett	04-022-03	4/3/2020	UTILITY BILLING dep refu	91.54	91.54	4/24/2020	Check
42935	Lonestar Maintenance A	B22132	4/1/2020	40 monthly chlorine bottl	200.00	200.00	4/24/2020	Check
42936	Longview Medical Center	130551	3/13/2020	Gary Williams / Terrence	630.00	630.00	4/24/2020	Check
42937	Southwestern Electric P	4.6.20	4/6/2020	WATER WELL -HWY 42 se	478.08	478.08	4/24/2020	Check
42938	Steve Evans	03-190	4/3/2020	utility billing refund	41.54	41.54	4/24/2020	Check
42939	Texas Excavation Safety	20-04180	3/31/2020	25 message fees for Marc	23.75	23.75	4/24/2020	Check
42940	The Cap House, LLC	24194	3/23/2020	logos	154.00	154.00	4/24/2020	Check
42945	US Postmaster - Overto	4.30.19	4/30/2020	postage for New Bills	295.59	295.59	4/30/2020	Check
Total					131,972.12	131,972.12		

# AGENDA ITEM

F.2.c.

~~Statement of Revenue and  
Expenditures  
By Fund~~

Items are still not fully posted  
and staff is not comfortable  
providing an incomplete  
report to Council



Date 4/30/20  
 PRIMARY ACCOUNT  
 ENCLOSURES

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CITY OF OVERTON  
 1200 S COMMERCE ST  
 OVERTON TX 75684

C H E C K I N G   A C C O U N T

PUBLIC FUNDS SUPER NOW		NUMBER OF ENCLOSURES	139
ACCOUNT NUMBER		Statement Dates	4/01/20 thru 4/30/20
PREVIOUS BALANCE	94,629.79	DAYS IN STATEMENT PERIOD	30
106 DEPOSITS	189,131.53	AVERAGE LEDGER	85,042.71
116 CHECKS/DEBITS	161,929.59	AVERAGE COLLECTED	83,283.10
SERVICE CHARGE	.00	Interest Earned	6.84
INTEREST PAID	6.84	Annual Percentage Yield Earned	0.10%
CURRENT BALANCE	121,838.57	2020 Interest Paid	50.39

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
4/01	DEPOSIT      BANKCARD	458.46
	CCD    628117000633894	
4/01	ACH            UNITED SYSTE4245	464.32
	CCD    ACH51823	
4/01	DEPOSIT	58.50
4/01	DEPOSIT	143.01
4/01	DEPOSIT	200.00
4/02	DEPOSIT      BANKCARD	58.46
	CCD    628117000633894	
4/03	DEPOSIT      BANKCARD	100.00
	CCD    628117000633877	
4/03	DEPOSIT      BANKCARD	177.26
	CCD    628117000633894	
4/03	DEPOSIT	25.00
4/03	DEPOSIT	1,120.42
4/06	ACH            UNITED SYSTE4245	315.69
	CCD    ACH52016	
4/06	ACH            UNITED SYSTE4245	400.00
	CCD    ACH52081	
4/06	DEPOSIT      BANKCARD	415.03
	CCD    628117000633894	
4/06	ACH            RUSK CO TAX ASSE	2,956.86
	PPD	
4/06	DEPOSIT	.27
4/06	DEPOSIT	180.00
4/06	DEPOSIT	393.82



Date 4/30/20  
PRIMARY ACCOUNT  
ENCLOSURES

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CITY OF OVERTON  
1200 S COMMERCE ST  
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW

(Continued)

Date	Description	Amount
4/15	WTR DRAFT CITY OF OVERTON PPD	10,600.69
4/15	DEPOSIT	200.00
4/15	DEPOSIT	750.00
4/15	DEPOSIT	765.52
4/15	DEPOSIT	6,632.97
4/16	DEPOSIT BANKCARD CCD 628117000633894	890.21
4/16	DEPOSIT	631.26
4/16	DEPOSIT	5,589.13
4/17	DEPOSIT BANKCARD CCD 628117000633894	479.51
4/17	DEPOSIT	200.00
4/17	DEPOSIT	391.14
4/20	ACH UNITED SYSTE4245 CCD ACH52815	100.00
4/20	DEPOSIT BANKCARD CCD 628117000633894	301.10
4/20	ACH UNITED SYSTE4245 CCD ACH52795	2,442.43
4/20	EDI PAYMNT AMER ELEC 8064 CTX	3,160.47
4/20	DEPOSIT	75.94
4/20	DEPOSIT	188.46
4/20	DEPOSIT	200.00
4/21	TRANSFER Emergency Soluti CCD ST-N4W0W1R9Y6M9	5.00
4/21	TRANSFER Emergency Soluti CCD ST-Z2U2N4J0P7D1	120.00
4/21	DEPOSIT BANKCARD CCD 628117000633894	149.66
4/21	DEPOSIT	200.00
4/21	DEPOSIT	236.00
4/21	DEPOSIT	252.00
4/21	DEPOSIT	387.22
4/21	DEPOSIT	1,612.88
4/22	DEPOSIT BANKCARD CCD 628117000633894	245.70
4/22	DEPOSIT	187.16
4/22	DEPOSIT	282.33

Date 4/30/20  
PRIMARY ACCOUNT  
ENCLOSURES

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CITY OF OVERTON  
1200 S COMMERCE ST  
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW

(Continued)

Date	Description	Amount
4/29	PAYMENTS Oncor Electric D	48,808.14
	CTX	
4/29	DEPOSIT	279.02
4/29	DEPOSIT	885.68
4/30	DEPOSIT BANKCARD	348.92
	CCD 628117000633894	
4/30	DEPOSIT	25.00
4/30	DEPOSIT	67.00
4/30	DEPOSIT	100.00
4/30	DEPOSIT	250.00
4/30	INTEREST DEPOSIT	6.84

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Date	Description	Amount
4/02	MTHLY FEES BANKCARD	109.04-
	CCD 628117000633877	
4/02	Emergency Emergency Soluti	125.00-
	CCD ST-09V1P9M2N6F4	
4/02	MTHLY FEES BANKCARD	151.33-
	CCD 628117000633894	
4/03	9032951000 LONGVIEW COMPUTE	1,468.00-
	PPD	
4/03	PAYROLLDD CITY OF OVERTON	20,945.73-
	PPD	
4/06	ONLINE PMT OFFICE DEPOT	403.85-
	WEB	
4/07	USATAXPYMT IRS	6,978.93-
	CCD 270049811549248	
4/08	PAYMENT VISA	1,277.54-
	WEB	
4/09	SPEEDPAY CenturyLink	53.99-
	PPD	
4/09	SPEEDPAY CenturyLink	232.30-
	PPD	
4/09	SPEEDPAY CenturyLink	466.43-
	PPD	
4/10	FIRSTECH Consolidated	49.31-
	WEB	

CITY OF OVERTON  
1200 S COMMERCE ST  
OVERTON TX 75684

PUBLIC FUNDS SUPER NOW [REDACTED] (Continued)

Date	Description	WITHDRAWALS AND OTHER DEBITS	Amount
4/30	FAST ACH	CITY OF OVERTON	1,600.00-
	CCD		
4/30	DEBIT	TXWORKFORCECOMM	2,519.18-
	CCD	(512) 463-2325	

CHECKS IN NUMERICAL ORDER				
Date	Check No	Amount	Date	Check No
4/06	42821	5.97	4/03	42873
4/02	42824*	275.89	4/06	42874
4/03	42828*	20.00	4/08	42875
4/03	42829	91.54	4/09	42876
4/03	42834*	78.24	4/09	42877
4/01	42838*	165.00	4/06	42878
4/07	42844*	4,841.29	4/08	42879
4/03	42845	25.00	4/15	42880
4/01	42847*	135.50	4/23	42881
4/01	42848	33.90	4/06	42882
4/02	42851*	432.56	4/08	42883
4/02	42852	25.99	4/13	42884
4/06	42853	25.50	4/14	42885
4/01	42854	192.00	4/16	42886
4/02	42855	214.98	4/16	42887
4/13	42856	32.30	4/10	42889*
4/15	42859*	272.43	4/20	42890
4/06	42860	536.81	4/20	42891
4/03	42861	440.29	4/17	42892
4/03	42862	674.78	4/20	42893
4/03	42863	296.18	4/20	42894
4/10	42864	400.00	4/15	42895
4/02	42865	350.00	4/16	42896
4/03	42866	49.00	4/09	42897
4/20	42867	278.99	4/15	42898
4/16	42868	452.00	4/20	42899
4/13	42869	74.73	4/17	42900
4/10	42870	5,000.00	4/28	42901
4/07	42871	100.00	4/20	42903*
4/08	42872	112.54	4/21	42905*

\* Indicates break in check number sequence

# **AGENDA ITEM**

**F.2.e.**

**Overton Economic Development  
Corporation (OEDC)  
expenditures over \$50K**

**None this month**