



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

PLANNING & ZONING COMMISSION AGENDA

June 11, 2020 at 6:00 P.M.

City Hall Council Chambers ★ 1200 South Commerce Street, Overton, Texas

A. CALL TO ORDER

1. Invocation
2. Pledges of Allegiance – *U. S. flag and Texas flag* (“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible”)

B. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Rachél Gafford, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Commission's consideration of the agenda item.

Please be advised that by law, the Commission may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of the Commission or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future Planning & Zoning Commission Meeting.

C. CONSENT AGENDA

1. Consider and take action regarding the approval of the Planning and Zoning Commission Meeting Minutes from February 13, 2020

D. BUSINESS

1. Commission to hear and take action to make a recommendation to City Council regarding Variance Application 2020-02—Vicki McClure request for a variance from the City of Overton Design Standards Regulations, Section 106.1 – Sidewalk Requirements and Section 111.3 – Parking: Standard Curb and Gutter Requirements. Specifically, applicant is requesting a variance from the requirement to install curb, gutter and sidewalk along 185.39 linear feet on East Crews Street and a variance from the requirement to install sidewalk along 354 linear feet along North Rusk Street where adjacent to the subject properties. The three (3) subject properties are approximately a 1.332-acre tract of land out of the O. Waters Survey A-859, legally described as all those certain called 0.331 acre tract (Tract 1) of land and that certain called 0.107 acre tract (Tract 2) of land conveyed to Vicki McClure by Velma L. Spangler as recorded in Volume 3465, Page 426 and all of that certain called 0.893 acre tract (Tract) of land conveyed to Vicki McClure by Michael L. Smith as recorded in Volume 3408, Page 64, Official Public Records, City of Overton, Rusk County, Texas and these properties are more commonly referred to as 108 East Crews Street (Tract 1), 502 North Rusk Street (Tract 2) and 411 North Rusk Street (Tract 3), Overton, Texas. This variance application is being processed concurrently with Preliminary Plat Application PP2020-02 and Final Plat Application 2020-02 to plat three lots. Tract 1 & 2 (108 East Crews and 502 North Rusk) are being combined into one (1) lot to all be addressed as 108 East Crews.

2. Commission to hear staff report and act regarding a recommendation to the City Council regarding Preliminary Plat Application 2020-02—Vicki McClure’s request to Preliminary Plat Lots 1 & 2, Block 1, Vicki McClure Addition being a preliminary plat of an approximately 0.439-acre tract of land and approximately 0.892 acre tract of land both out of the O. Waters Survey A-859, legally described as all those certain called 0.331 acre tract (Tract 1) of land and that certain called 0.107 acre tract (Tract 2) of land conveyed to Vicki McClure by Velma L. Spangler as recorded in Volume 3465, Page 426 and all of that certain called 0.893 acre tract (Tract 3) conveyed to Vicki McClure by Michael L. Smith as recorded in Volume 3408, Page 64, Official Public Records, City of Overton, Rusk County, Texas and more commonly referred to as 108 East Crews Street, 502 North Rusk Street and 411 North Rusk Street, Overton, Texas.
3. Commission to hear staff report and act regarding a recommendation to the City Council regarding Final Plat Application 2020-02—Vicki McClure’s request to Final Plat Lots 1 & 2, Block 1, Vicki McClure Addition being a final plat of an approximately 0.439-acre tract of land and approximately 0.892 acre tract of land both out of the O. Waters Survey A-859, legally described as all those certain called 0.331 acre tract (Tract 1) of land and that certain called 0.107 acre tract (Tract 2) of land conveyed to Vicki McClure by Velma L. Spangler as recorded in Volume 3465, Page 426 and all of that certain called 0.893 acre tract conveyed to Vicki McClure by Michael L. Smith as recorded in Volume 3408, Page 64, Official Public Records, City of Overton, Rusk County, Texas and more commonly referred to as 108 East Crews Street, 502 North Rusk Street and 411 North Rusk Street, Overton, Texas.

E. ADJOURNMENT

Prepared and posted this the 8th day of June, 2020, in accordance with Chapter 551, Texas Government Code.

Rachél Gafford

Rachél Gafford, TRMC, City Secretary &
Community Development Coordinator

This facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for the meeting should contact the City Secretary’s office at least forty-eight (48) hours prior to the meeting. To make arrangements, call 903-834-3171.

NOTE: THE PLANNING & ZONING COMMISSION RESERVES THE RIGHT TO ADJOURN INTO A CLOSED MEETING AT ANY TIME REGARDING ANY ITEM ON THE AGENDA FOR WHICH IT IS LEGALLY PERMISSIBLE UNDER THE TEXAS OPEN MEETINGS ACT PURSUANT TO LOCAL GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY)

CERTIFICATION

I, Rachél Gafford, TRMC, City Secretary of the City of Overton, Texas do hereby certify that notice of the above meeting with the agenda of items to be considered by the City Council was removed by me from the bulletin board outside of City Hall.

REMOVED FROM BULLETIN BOARD:

Date

Time

Rachél Gafford, TRMC, CITY SECRETARY