



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

Council Agenda
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CITY COUNCIL AGENDA

July 16, 2020

SPECIAL CALLED WORKSHOP (6:30 p.m.)

CITY COUNCIL CHAMBERS, 1200 S. COMMERCE ST., OVERTON TX 75684

One or more elected officials or presenters may attend this workshop and meeting by video conference. Council Chambers will be open to the Public but limited to 50% Occupancy Capacity or 20 people (including Council Members, Staff and the public). Citizens are encouraged to view and participate in the meeting using Facebook Live via the City of Overton Facebook page at:

- <https://www.facebook.com/cityofoverton/?ref=bookmarks>.

For an electronic copy of the council meeting agenda packet follow the following link and scroll down to the listing of City Council Agendas & Minutes and scroll down to the date for the agenda to be reviewed: cityofoverton.com/city-council/

Citizens may address the Council regarding any posted agenda item by filling out a speaker's card prior to the item being called or by posting their question as a comment on the Facebook Live broadcast. These presentations shall be limited to three minutes unless the speaker requires the use of a translator, in which case the time is doubled. The Mayor may extend the time limit. Citizens may also submit comments or questions on a listed agenda item in advance of the meeting by emailing them to info@cityofoverton.com. The Mayor will read these submitted comments during the Item D. Public Forum section of the Regular Called Meeting.

Staff requests comments be submitted in advance if possible, by 4 pm, Tuesday, July 14, 2020. For assistance with submitting comments for this meeting you may call 903-834-3171 ext. 235, Monday through Friday between the hours of 8 am to 4 pm.

A. CALL TO ORDER

1. Roll Call

B. WORKSHOP

1. Discussion regarding the FY 2020-2021 Proposed Municipal Budget Plan.
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CITY COUNCIL AGENDA

July 16, 2020

REGULAR CALLED MEETING (7:00 p.m.)

CITY COUNCIL CHAMBERS, 1200 S. COMMERCE ST., OVERTON TX 75684

A. CALL TO ORDER

1. Roll Call
2. Invocation
3. Pledge of Allegiance – *U. S. flag and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*



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B. MAYORAL PROCLAMATION / RECOGNITION / APPOINTMENTS

- C. PUBLIC FORUM** - Each individual who has submitted questions or comments in advance for Council on an agenda item will be read for Council at this time. Council will respond to only those items posted on the agenda; other questions or comments Council may direct staff to put the item on a future agenda.

D. REQUESTS OF COUNCIL

1. Council to hear, discuss, consider action on a request from Dale Grandstaff, 302 S. Honzell Rd., regarding the request for a copy of the contract between the City of Overton and the company that did the recent work on the Overton City Lake who dug up and hauled off the corner marker to his property and now the property line is no longer marker.
2. Council to hear, discuss, consider action on a request from Stevie Posey, 206 Kingsway, regarding request for more action to be taken to control the speeding traffic coming down Kingsway making the neighborhood unsafe.
3. City Council to hear, discuss, consider action on a request from Mark Garrett for a one-time waiver from the City's Zoning Ordinance No. 2014-10-07A, which requires that the property must be a legal lot of record prior to the issuance of a Relocating a Structure Permit, for a 12' x 32' Storage Building to be installed at 506 W. Ballpark Rd.

E. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. Consider action to authorize and approve engagement letter with Prothro, Welhelmi & Company, CPA's for the FY2015-2016 Financial Audit designating the Interim City Manager as the authorized signer on behalf of the City.
2. Consider action to approve minutes from a Regular Called Meeting of the City Council on June 18, 2020.

F. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
 - a. Christus EMS report
 - b. Overton Volunteer Fire Department report
2. Discuss and/or consider action directing staff when to enforce the Zoning Ordinance requirement that a property must be a lot of legal record prior to expansion for the use of the property.
3. Discuss and consider action regarding a Resolution designating the officer or employee responsible for complying with Section 26.04 of the Texas Tax Code for the city.
4. Discuss and consider action regarding a Resolution directing the City Finance Director, with the assistance of the Chief Deputy of the Rusk County Tax Assessor/Collector, to have the voter-approval tax rate calculated in the manner provided for a special taxing unit.



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5. Discuss and consider action regarding a Resolution approving an Interlocal Agreement with and authorizing the participation in the Texas Interlocal Purchasing System (TIPS) a purchasing cooperative offered by Region VIII Education Service Center and designating the Interim City Manager to enter into said agreement on behalf of the City of Overton.
6. Discuss and consider action directing staff regarding the credit card fees as it relates the City of Overton Schedule of Fees.
7. Discuss and consider action authorizing the release of a demolition lien held on Rusk County Parcel #10753, Lot 2, Block 24, Original Townsite, City of Overton, Rusk County, Texas more commonly referred to as 204 Crews Street, Overton, Texas and further authorizing the Mayor to execute any necessary documents related thereto.
8. Discuss and consider action regarding a Resolution authorizing the Interim City Manager to purchase one (1) or two (2) replacement utility truck vehicles for the Public Works Department up to \$50,000 for both vehicles and to execute the paperwork for a small ticket application loan through Government Capital for the purchase thereof.
9. Discuss and consider action regarding a Resolution authorizing the Interim City Manager to enter into an agreement with AWWWS, Inc. based on the proposal to provide services in preparing and submitting the City's Wastewater Permit Renewal for 2021 to Texas Commission on Environmental Quality.
10. Continued discussion regarding the FY 2020-2021 Proposed Municipal Budget Plan, if needed.

G. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

H. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports
 - a. City Manager's Report
 - i. 2020 Fireworks in the Park report
 - b. Police Department Report
 - c. Code Compliance/Enforcement Report
 - d. Municipal Cemetery Report
 - e. Community Development Report
 - f. Public Works Department Report
2. Finance Monthly Reports
 - a. Finance Director's Report
 - b. Accounts Payable Check Register
 - c. Statement of Revenue and Expenditures by Fund
 - d. Monthly Bank Statement
 - e. Overton Economic Development Corporation (OEDC) expenditures over \$50K



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I. ADJOURNMENT

Prepared and posted this the 13th day of **July, 2020**, by **7:00 p.m.** in accordance with Chapter 551, Texas Government Code.

Rachél Gafford

Rachél Gafford, TRMC, CITY SECRETARY



Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

CERTIFICATION

I, Rachél Gafford, TRMC, City Secretary of the City of Overton, Texas do hereby certify that notice of the above meeting with the agenda of items to be considered by the City Council was removed by me from the bulletin board outside of City Hall.

REMOVED FROM BULLETIN BOARD:

Date

Time

Rachél Gafford, TRMC, CITY SECRETARY