



OVERTON ECONOMIC DEVELOPMENT CORPORATION
1200 S. Commerce ★ Overton, Texas 75684 ★ 903-834-3171 ★ Email: oedc@cityofoverton.com

AGENDA – NOVEMBER 17, 2020
REGULAR CALLED MEETING (6:00 P.M.)

ONL AREA CHAMBER OF COMMERCE, 121 E HENDERSON ST OVERTON, TX 75684

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance – *U. S. flag and Texas flag (“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible”)*

B. PUBLIC FORUM - Each individual will be allowed three (3) minutes.

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Sherry Roberts, Finance Director/OEDC Executive Secretary, prior to the meeting so that the speaker may be recognized by the President at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Board’s consideration of the agenda item.

Please be advised that by law, Board may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of Board or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future OEDC Board Meeting.

C. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the President or any Board Member for discussion.

1. Board to approve Minutes of the Regular Called Meeting of the Board held on September 8, 2020 and October 2, 2020.

D. BUSINESS (Consider and/or action)

1. Discussion and possible action concerning a State Grant of 80%/20% matching for a walking path around the Overton Lake/Park. SPI will provide the total price for the project and do all of the Grant proposal work. The OMDD will be asked to match 10% and the OEDC to match 10% of the total project. Daniel Sequin with ETCOG will be in attendance to provide details.
2. TML Economic Development Handbook review/learning and discussion.
3. Discussion and or action to update section 1.01 of the OEDC By-Laws.
4. Discussion and or action to update the number of Directors from 5 to 7 in section 4.02 of the OEDC By-Laws.

5. Discussion and or action to update the number of signatures and designate that two officers of the Board must sign each check, section 7.04 of OEDC By-Laws.
6. City Street Committee report/presentation (Priority list of Oil Top City Streets that need repair)
7. Discuss and or action regarding item #5 (Committee report on City Streets that need repair) One possible action is to forward the priority list to Randy Gaut for his consideration and set a budget for the project.
8. Committee report/presentation (Priority List of City Street Right Of Ways that need clearing)
9. Discuss and or action regarding item 7 (Committee report on City Street Right of Ways that need clearing) A possible action is to accept or reject a bid to clear city street right of ways submitted by Eric Bobbitt. The bid is \$7,500 for two weeks or \$10,700 for three weeks work consisting of two men, a bucket truck and tools. The city will provide at no additional cost to the OEDC a crew to follow along in real time picking up and disposing of the cut limbs and debris.
 - a. City Council approved \$10,000 budget for this project
10. Committee report/presentation for radio advertising for the City of Overton Businesses.
11. Discuss and or action concerning funding radio advertising for the City of Overton in General and a Business of the Month each month for a 12 month period. We have received City Council approval for a \$1000 per month/12 month period for radio advertising for the City of Overton in General and a Business of the Month.
12. Two way Interview and discussion with Cara Vanderkalk to fill the Overton Economic Corporation, Inc Secretary Position. She has extensive experience working with a Non-Profit Corporation.
13. Discuss and or action to accept or decline the application of Cara Vanderkalk to fill the Overton Economic Corporation, inc. Secretary and or Executive Secretary Position. To set her pay rate for her services.
14. Take Action to pay the Chamber of Commerce Internet bill for the Month of October and Month of November 2020 as voted on in the Oct 2, 2020 meeting. A check will be made out to the Chamber of Commerce reimbursing the exact amount. A single months payment will be made going from this point forward.
15. Provide update of OEDC presentation to the City Council at the regular called City Council meeting in Oct.
16. Accept the resignation letter of Chris Laws from the OEDC

E. ADJOURNMENT

I, Sherry Roberts, Finance Director/OEDC Executive Secretary, do hereby certify that notice of the abovenamed meeting was posted in accordance with Chapter 551, Texas Government Code, in a place

readily accessible to the public at all times, on **November 13, 2020** by 6:00 P.M., and remained continuously posted for at least 72 hours immediately preceding the meeting.



Sherry Roberts, MPA, CPM
Finance Director/OEDC Executive Secretary



The Overton Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

This facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for the meeting should contact the City Comptroller's office at least forty-eight (48) hours prior to the meeting. To make arrangements, call 903-834-3171.