



# CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ [www.cityofoverton.com](http://www.cityofoverton.com)

## CITY COUNCIL AGENDA DECEMBER 17, 2020 (7:00 p.m.)

### REGULAR MEETING

Overton City Council Chambers, 1200 S. Commerce Street, Overton, TX 75684

#### A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance – *U.S. Flag & Texas Flag*

#### B. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.*

*Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Sherry Roberts, Interim City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.*

**Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda.** *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

#### C. CONSENT AGENDA

1. Act on the approval of the minutes from the October 26, 2020 Special Called Council Meeting.
2. Act on the approval of the minutes from the November 19, 2020 Regular Called Council Meeting.
3. Act on the approval of an excused absence for Councilmember Reggie Thompson from the October 19, 2020 Special Called Council Meeting.

#### D. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
  - a. Christus EMS report
  - b. Overton Volunteer Fire Department report
2. Mayor's update on the first 2021 Texas Parks & Wildlife Recreational Trails Grant Committee meeting.
3. **CONSIDER AND/OR ACT** on a Professional Services Agreement with Schaumburg & Polk, Inc. (SPI) related to planning and review services.
4. **CONSIDER AND/OR ACT** on the request by Rusk County Emergency Service District #1 regarding the Overton Volunteer Fire Department.
5. **CONSIDER AND/OR ACT** on the resignation of City Attorney Blake Thompson.
6. **CONSIDER AND/OR ACT** on the purchase of a social archiving software.



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7. **CONSIDER AND/OR ACT** on a City of Overton motto.
8. **CONSIDER AND OR ACT** on a Personal Time Off (PTO) holiday gift for employees.
9. **CONSIDER AND OR ACT** on the 90-day moratorium on planning and development activity approved October 19, 2020.

## **E. FUTURE MEETINGS**

1. Present revised upcoming meetings and events schedule.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

## **F. CONVENE TO EXECUTIVE SESSION**

*The Overton City Council will convene in an Executive Session to discuss the following matters as authorized by §551.074 of the Texas Government Code – regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.*

1. City Council to deliberate regarding a) the employment, evaluation, reassignment, duties, discipline, or dismissal of the City Attorney, City Manager, Police Chief, and Financial Consultant positions.

## **G. ACTION ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

1. City Council to take action deemed appropriate in the City Council's discretion as a result of the executive session regarding a) the employment, evaluation, reassignment, duties, discipline, or dismissal of the City Attorney, City Manager position, Police Chief, and Financial Consultant positions.

## **H. CITY ADMINISTRATION'S MONTHLY REPORTS**

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports
  - a. City Manager's Report
  - b. Police Department Report
  - c. Code Compliance/Enforcement Report
  - d. Municipal Cemetery Report
  - e. Community Development Report
  - f. Public Works Department Report
2. Finance Monthly Reports
  - a. Finance Director's Report
  - b. Statement of Revenues & Expenditures for October & November 2020
  - c. Accounts Payable Check Register
  - d. Monthly Bank Statement

## **I. ADJOURNMENT**

I, Sherry Roberts, TRMC, Interim City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on **11<sup>th</sup> day of December,**



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**2020** by **6:00 p.m.** and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Sherry Roberts, TRMC  
Interim City Secretary



**Note:** The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.