

**CITY COUNCIL MINUTES
NOVEMBER 19, 2020
REGULAR CALLED MEETING 7:00 p.m.**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **NOVEMBER 19, 2020 AT 7:00 PM** IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>PRESENT:</u>	<u>POSITION</u>	<u>ABSENT:</u>	<u>POSITION</u>
C. R. Evans Jr.	Mayor		
Trampas Freeman (outgoing)	1		
Josh Hill (incoming)	1		
John Posey (Mayor Pro-Tem)	2		
Lane Schurbon (incoming)	3	Jerry Clark (outgoing)	3
Reggie Thompson (via telephone)	4		
Michael Paul Williams	5		

Staff in attendance were Clyde Carter, Interim City Manager/Police Chief, Financial Consultant Wendy Bates, and Police Captain Gabe Wallace

A. CALL TO ORDER & ESTABLISH A QUORUM - Mayor Evans called the meeting to order at 7:00 p.m.

1. Invocation was given by Mayor Pro-Tem Posey.
2. Pledges of Allegiance were led by Councilmember Williams.

B. PUBLIC FORUM

None.

C. PROCLAMATION / PRESENTATIONS / RECOGNITION / ANNOUNCEMENTS

1. **Mayor to issue a certificate of appreciation honoring outgoing Council Members Jerry Clark & Trampas Freeman.**

Mayor Evans presented a Certificate of Appreciation to outgoing Councilmember Trampas Freeman. Outgoing Councilmember Jerry Clark did not attend the meeting.

D. ADMINISTRATION OF THE OATH OF OFFICE

1. **Administration of the "Statement of Officer" and "Oath of Office" of the duly elected Mayor and City Council Members.**

Mayor Evans issued both the Statements of Officer and Oaths of Office to incoming Councilmember Place 1 Josh Hill, Councilmember Place 3 Lane Schurbon, and incumbent Councilmember Place 5 Michael Paul Williams.

E. CONSENT AGENDA

Any or all items under Consent Agenda may be removed by the Mayor, any Council Member or the City Manager for discussion.

1. City Council to review and approve minutes from ~~Regular~~ Special Called Meeting of the City Council October 13, 2020.
2. City Council to review and approve minutes from a Special Called Meeting of the City Council October 19, 2020.
3. City Council to review and approve minutes from a Special Canvass Meeting of the City Council November 12, 2019.

Mayor Pro-Tem Posey made the motion to approve, seconded by Councilmember Williams. Carried unanimously.

F. BUSINESS

1. **Presentation of Emergency Management Services monthly reports.**
 - a. Christus EMS report
Scott Cargill presented the October 2020 EMS report to the Council.
 - b. Overton Volunteer Fire Department report
2. **Consider, and act upon, the election of Mayor Pro Tempore for a one-year term beginning November 2020 and ending November 2021.**

Mayor Evans nominated Mayor Pro-Tem Posey and asked for any other nominations. Motion to approve John Posey as Mayor Pro-Tem by acclamation made by Councilmember Schurbon, seconded by Councilmember Williams. Carried unanimously.

3. **Consider and/or approve Resolution 2020.11.19A announcing the establishment of the 2021 Texas Parks & Wildlife Recreational Trails Grant Project Committee.**

Mayor Evans read the resolution creating the Committee. Interim City Manager Carter explained the grant is an 80/20 matching grant with the Overton Economic Development Corporation and the Overton Municipal Development District splitting the 20% match 50/50. The walking trail will go around the lake. Finance Consultant Wendy Bates explained this is a reimbursement grant where the City will pay the expenses and TP&W will reimburse the City at 80 percent. It is possible to delay the start of the project to a fall month where the City has a decent cash flow to be able to pay the expenses up front and wait for reimbursement.

Mayor Evans announced the names of the Ad Hoc Committee:

Chamber of Commerce/Garden Club Representatives: Elsie Hollis and Rhonda McPherson

OMDD Representatives: Joel Kirby and David Stone

OEDC Representatives: Philip Cox and Roger Moore

Motion to approve Resolution 2020.11.19A made by Mayor Pro-Tem Posey, seconded by Councilmember Williams. Mayor Pro-Tem Posey stated the City does not have to have a maximum project of \$200,000 because there is an annual opportunity to apply for the grant and do the entire project in phases. The OEDC and OMDD can decide how much each would like to contribute to the project.

With a motion and second already on the table, the Resolution was approved 5-0.

4. **Consider and/or approve Ordinance 2020.11.19A related to the FY 20/21 Schedule of Fees.**

Finance Consultant Wendy Bates explained that at the September 10, 2020 Council meeting, the Schedule of Fees for FY 20/21 was approved. During discussion, Council appeared to be uncomfortable with the water study performed. The action that was taken by Council was not to approve the residential water rates but approved the commercial water rates. Staff wanted to assure this was Council's intention.

Councilmember Hill clarified that the Council agreed to increase the commercial rates based on the same water study that the Council did not increase the residential rates on. This was confirmed.

Motion to disapprove Ordinance 2020.11.19A made by Councilmember Thompson, seconded by Councilmember Hill. Discussion was held amongst Council regarding the decision to increase commercial rates but not residential. Councilmember Williams stated he believed no water rates were to be increased with the September decision. Councilmember Thompson stated that he believed the same thing. Carried 5-0.

5. Mayor discussion regarding Council Rules & Procedures Sections 6, 7, 9, & 11.

Mayor Evans explained that since the Council is not able to have normal Council training, he wanted to go over these few sections and will cover more at a later Council meeting.

G. CONVENE TO EXECUTIVE SESSION

The Overton City Council will convene in an Executive Session to discuss the following matters as authorized by §551.074 of the Texas Government Code – regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- 1. City Council to deliberate regarding: a) the employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager position.**

Mayor Evans informed the Council that items G and H related to the executive session will not be addressed at this meeting. It will likely be January 2021 before this is discussed.

H. ACTION ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION

- 1. City Council to take action deemed appropriate in the City Council's discretion as a result of the executive session regarding: a) the employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager position.**

No action necessary.

I. FUTURE MEETINGS

- 1. Present revised upcoming meetings and events schedule.**

Mayor Evans announced that the next City Council meeting is on December 17, 2020.

- 2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.**

Mayor Pro-Tem Posey requested an excused absence for the December 17, 2020 meeting. Motion to approve Mayor Pro-Tem Posey's request made by Councilmember Thompson, seconded by Councilmember Schurbon. Carried 4-0-1 with Mayor Pro-Tem Posey abstaining.

J. CITY ADMINISTRATION'S MONTHLY REPORTS

City Council to hear and/or act if necessary, on the following items:

1. Administration Monthly Reports

- a. City Council to hear and/or act if necessary, on the following items:
- b. Administration Monthly Reports
- c. City Manager's Report
- d. Police Department Report
- e. Code Compliance/Enforcement Report
- f. Public Works Department Report

Interim City Manager Clyde Carter presented the above reports to Council.

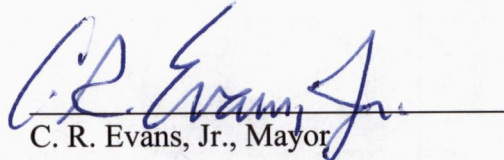
2. Finance Monthly Reports

- a. Finance Director's Report
- b. Statement of Revenues & Expenditures
- c. Expense Approval Report
- d. Monthly Bank Statement


Due to the absence of Financial Director Sherry Roberts, Financial Consultant Wendy Bates reviewed the reports with Council.

K. ADJOURNMENT

Motion to adjourn at 8:24 p.m. made by Councilmember Williams, seconded by Councilmember Hill. Approved unanimously.


C. R. Evans, Jr., Mayor

ATTEST:


Sherry Roberts, TRMC
Interim City Secretary

