

**SPECIAL CALLED MEETING OF THE CITY COUNCIL
JANUARY 24, 2020**

MINUTES OF THE SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **JANUARY 24, 2020 AT 4:00 PM** IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>PRESENT:</u>	<u>Place</u>	<u>ABSENT:</u>	<u>Place</u>
C. R. Evans Jr.	Mayor		
John Posey (Mayor Pro Tem)	2		
Trampas Freeman	1		
Jerry Clark	3		
Reggie Thompson	4		
Michael Paul Williams	5		

Also, in attendance were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Gabe Wallace, Police Captain, Rachel Gafford, City Secretary, Josh Stuart, Public Works Supervisor – Water, and Dillon Roach, Public Works Supervisor - Sewer representing staff. Also, in attendance representing the public were Jeannie Barber, Brandon Brown, Rhonda McPherson, Beverly Uzzell and Elsie Hollis.

A. CALL TO ORDER - Mayor Evans called the meeting to order at 4:01 p.m.

- 1. Invocation was given by Mayor Pro Tem Posey*
- 2. Pledge of Allegiances were led by Councilmember Thompson*

B. PUBLIC FORUM - No one spoke

C. BUSINESS

1. Discuss and consider action authorizing the City Manager to enter into an agreement for the purchase of and authorization to pursue financing of a Sewer Jet Machine, attachments and a trailer to replace the Vac-Con Truck. *(This item was postponed from the 1/16/2020 City Council Meeting with direction to separate the financing and purchasing of a sewer jetting machine as shown below.)*

Interim City Manager presented a staff report stating that the original postponed agenda item had been broken out for the council to act separately on each item.

No action taken.

2. Discuss and consider action authorizing the City Manager to enter into a financing agreement with Government Financing Capital for the purchase of a sewer jet machine, a mini-excavator and/or a utility truck with crane.

City Controller Bates presented a staff report regarding possible financing options for the proposed equipment to be procured if the Council wished to proceed with the purchase.

Councilmember Freeman made a motion to table agenda item 2.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

3. Discuss and consider action authorizing the City Manager to purchase a sewer jet machine.

Interim City Manager Carter (with the assistance of Public Works Supervisors Josh Stuart & Dillon Roach) presented a staff report regarding three different options for purchase to replace the existing Vac-Con with a replacement jetting machine.

Mayor Pro Tem Posey made a motion to authorize the purchase of Option #3, the used 2007 Vac-Tor Jet Sewer Cleaner Truck in the amount of \$38,900 pending the truck is inspected by an independent mechanic and there are no major deficiencies found; however, if option 3 didn't work then authorize

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

4. Discuss and consider action authorizing the City Manager to purchase a mini excavator.

Interim City Manager Carter (with the assistance of Public Works Supervisors Josh Stuart & Dillon Roach) presented a staff report regarding six different options for purchase of a used mini excavator from United Rentals. Staff recommended the purchase of the 2013 Bobcat E32 at a cost of \$22,967 which also had a quick connect option to be able to add a boom axe or mulching tool at a later date.

Mayor Pro Tem Posey made a motion to discuss.

Councilmember Freeman seconded the motion.

Motion carried 5 – 0.

After a brief discussion between Council and staff the following action was taken.

Councilmember Thompson made a motion to authorize the purchase of the 2013 Bobcat E32 at a cost of \$22,967 and additionally authorizing up to \$7,500 towards the purchase of a boom axe or mulching tool attachment for the mini excavator and to include both in the financing.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

5. Discuss and consider action authorizing the City Manager to purchase a utility truck with crane.

Interim City Manager Carter (with the assistance of Public Works Supervisors Josh Stuart & Dillon Roach) presented a staff report regarding two different options for purchase of a used utility truck with a crane.

Councilmember Thompson made motion to discuss.

Councilmember Freeman seconded the motion.

Motion carried 5 – 0.

After a brief discussion between Council and staff regarding if Option #2, the 2007 Ford F-450 Diesel Truck, had been Bullet Proofed or not, the following action was taken.

Mayor Pro Tem Posey made motion to authorize the purchase of Option #2, the used 2007 F-450 Utility Crane Truck in the amount of \$17,900, pending the seller is able to provide the specifications of the bulletproofing to be reviewed by Councilmembers Freeman and Thompson and that the truck is inspected by an independent mechanic and there are no major deficiencies found.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

Mayor Pro Tem Posey made a motion to pick up agenda item C.2 from the table.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

Mayor Evans re-read agenda item 2: Discuss and consider action authorizing the City Manager to enter into a financing agreement with Government Financing Capital for purchase of a sewer jet machine, a mini-excavator and/or a utility truck with crane.

City Controller Bates stated that staff would now need a motion directing staff how to proceed to fund the following equipment purchases authorized by Council during this meeting that will total \$87,267 as broken down below:

- Sewer Jetting Machine Truck: \$38,900
- Mini Excavator w/Mulching Tool or Boom Axe: \$30,467
- Utility Crane Truck: \$17,900

Councilmember Thompson made motion to authorize staff to pursue financing in the amount of up to \$87,500 at the best interest rate available for four (4) year term for the authorized public works equipment purchases and further authorizing the City Manager to enter into a financing agreement with Government Financing Capital for the purchase of said equipment.

Mayor Pro Tem Posey seconded the motion.

Motion carried 5 – 0.

D. CONVENE TO EXECUTIVE SESSION

Council convened into a closed session at 5:21 p.m. to discuss the following items pursuant to Texas Government Code 551.074 regarding personnel matters:

1. City Council to discuss and consider the stipends authorized for the Interim City Manager, City Controller and City Secretary.
2. City Council to discuss and consider a market wage adjustment for certain personnel within Police and Dispatch Departments.

Council reconvened in open session at 6:21 p.m. to take the following action.

E. ACTION ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION

1. City Council to discuss and consider the stipends authorized for the Interim City Manager, City Controller and City Secretary.

Mayor Pro Tem Posey made a motion to take no action.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

2. City Council to discuss and consider a market wage adjustment for certain personnel within Police and Dispatch Departments.

Staff presented and recommended the following: Market rate adjustment increase and change from non-exempt personnel to exempt personnel for Sergeant Todd Spakes, market rate adjustment increase and promotion to Dispatch Supervisor for Robyn Kaylyn Raney, market rate adjustment increases for Municipal Court Clerk Jennifer Jordan, Patrol Officers James Hollister and Shawn Solly, and Part Time Dispatcher Zane Williams.

Mayor Pro Tem Posey made a motion to authorize the recommended market rate adjustments for the following personnel as presented.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

F. ADJOURNMENT

Councilman Clark made a motion to adjourn.

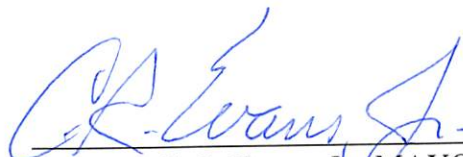
Councilman Thompson seconded the motion.

Motion carried 5 – 0.

With no further business, the meeting was adjourned at **6:22 p.m.**

Minutes submitted, approved and/or corrected this 20th day of **February 2020.**

CITY OF OVRTON



C. R. Evans, Jr., MAYOR



ATTEST:


Rachél Gafford, TRMC, CITY SECRETARY

Council Action Items:

1. CA2020-01 – Authorized purchase of a 2007 Vac-Tor Jet Sewer Cleaner Truck (\$38,900)
2. CA2020-02 – Authorized purchase of a 2013 Bobcat E32 & Boom Axe or Mulching Tool Attachment (\$30,467)
3. CA2020-03 – Authorized purchase of 2007 Ford F-450 Diesel Utility Crane Truck (17,900)
4. CA2020-04 – Authorized financing the procurement of public works equipment in the amount of \$87,267.
5. CA2020-05 – Authorized market rate wage adjustments for Police Department and Dispatch personnel.