

REGULAR CALLED CITY COUNCIL MEETING MARCH 19, 2020

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **MARCH 19, 2020 AT 7:00 PM** IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>PRESENT:</u>	<u>POSITION</u>	<u>ABSENT:</u>	<u>POSITION</u>
C. R. Evans Jr.	Mayor		
John Posey (Mayor Pro-Tem)	2		
Trampas Freeman	1		
Jerry Clark	3		
Reggie Thompson	4		
Michael Paul Williams	5		

Also, in attendance were Clyde Carter, Interim City Manager / Police Chief, Wendy Bates, City Controller, Sherry Roberts, Finance Director, Gabriel Wallace, Police Captain, and Rachél Gafford, City Secretary representing staff, Walter Wilhelmi, representing Prothro Welhelmi, CPA and Tom Trimble, representing Oncor. Also, in attendance representing the public were Michelle Williams, Elsie Hollis, Dale Grandstaff, Chris Hall, LaShunon Hall, Christian Hall and Kelvin Darden.

A. CALL TO ORDER - Mayor Evans called the meeting to order at 7:00 p.m.

1. *Invocation was given by Councilmember Freeman*
2. *Pledge of Allegiances were led by Councilmember Williams*

B. MAYORAL PROCLAMATION / RECOGNITION / APPOINTMENTS

1. Mayor introduced newly appointed Finance Director Sherry Roberts to the public and welcomed her publicly to the staff.

C. PUBLIC FORUM - Each individual will be allowed three (3) minutes.

Dale Grandstaff, 302 Honzell Road, addressed council regarding issues regarding the Overton Lake contractor removing some of his dirt and his property line marker during the Overton North Lake Dam and Spillway project. Grandstaff requested that Council meet with him to determine what could be done to work this civil dispute matter out prior to him involving his attorney.

No response from Council was given. No action taken.

Christopher Hall, 601 S. Bradford Street, requested Council consider amending the Truck Route Ordinance which prohibited him parking his bobtail work truck for his personal business at his residence. Hall referenced that there are currently two (2) trucks that exceed the weight of his truck that are parked on city streets at 400 E. South St. and 708 E. Helen Street which are doing much more damage to city streets than what his truck would do. Hall went on to ask Council what could be done to work together to allow him to park his business truck with a rough weight of 14,000 pounds at his residence.

Motion by Mayor Pro Tem Posey to put this item on the next Agenda to allow for discussion on the next City Council Agenda.

Motion was seconded by Councilmember Thompson.

Motion Carried 5 – 0.

D. REQUESTS OF COUNCIL

1. City Council to hear and take action regarding Christopher Hall, 601 S. Bradford's following requests:
 - a. Require all homeowners to install a streetlight in front of their homes.
 - b. City to come with ways to light up the neighborhood streets for safety.

Christopher Hall, 601 S. Bradford Street, presented his requests to ask Council to install additional streetlights in his neighborhood for safety reasons.

Tom Trimble, representing Oncor, explained to Council that Oncor no longer installs guard lights, if a person wants a guard light an electrician has to install the light. Trimble also covered the possible costs associated with the addition and/or the replacement of streetlights. Trimble explained that the cost of operating each additional light would be \$11.50 per month on an existing pole; however, that would not include the kilowatt hours. Trimble also explained that Oncor's standard tariff allowance per pole is \$35 per pole, if costs exceeded that then the City would be responsible for the additional costs.

City Controller Bates asked Trimble if a report could be sent to the City regarding the recent street light audit conducted by the City in January 2020. Bates explained that we had reported all the outages but did not have a nice summary report of all lights reported and resolutions for each street light problem submitted.

Trimble responded that he would request that report be emailed to the City.

No action taken.

E. CONSENT AGENDA

1. City Council to approve minutes from a Regular Called Meeting of the City Council on February 20, 2020.
2. City Council to approve minutes from a Special Called Meeting of the City Council on February 25, 2020.

Councilmember Thompson made a motion to approve Consent Agenda as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

F. BUSINESS

1. Presentation of Emergency Management Services monthly reports.
 - a. Christus EMS report
 - b. Overton Volunteer Fire Department report

Interim City Manager / Chief of Police Carter presented the Emergency Management Services reports for the Month of February.

No action taken.

2. Discuss and consider action regarding enforcement of restrictions on and/or closing of Community Facilities as recommended by the CDC in regard to the COVID-19.

Interim City Manager / Chief of Police Carter presented an update and recommendations received regarding the COVID-19 pandemic from both the Smith County and Rusk County Emergency Services Districts and requested direction from Council regarding the closing of City facilities.

Councilmember Freeman made a motion to close all the City of Overton facilities while under the Declaration of Public Health Emergency was in effect effective immediately.

Councilmember Thompson seconded the motion.

Mayor Evans asked for discussion. After a brief discussion among Council and staff the following amended motion was presented.

Mayor Pro Tem Posey made a motion to amend the original motion to close all the City of Overton facilities except for the open areas to include the Municipal Park and the Overton Lake.

Councilmember Freeman seconded the motion.

Motion to amend the original motion carried 5 – 0.

Mayor Evans asked City Secretary Gafford to read the amended motion for Council.

City Secretary Gafford stated that the amended motion of record is:

Motion to close all the City of Overton facilities, except for open area facilities to include the Municipal Park and the Overton Lake, while under the Declaration of Public Health Emergency was in effect effective immediately.

Mayor Evans called for a vote on the amended motion.

Motion carried 5 – 0.

- a. **Discuss and consider action on a Resolution to renew and continue the Declaration of the Public Health Emergency signed and executed by the Mayor on Tuesday, March 17, 2020.**

Interim City Manager / Chief of Police Carter presented and explained the Resolution submitted for Council approval upon recommendation of the City Attorney. This Resolution would renew and continue the Declaration of the Public Health Emergency signed and executed by the Mayor through the next regular City Council Meeting scheduled for April 16, 2020. The Mayor's original Declaration is only valid for seven (7) days and must be approved and extended by City Council action.

Councilmember Thompson made a motion to approve Resolution No. 2020.03.19A as submitted renewing and extending the Declaration of the Public Health Emergency through April 16, 2020.

Mayor Pro Tem Posey seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS EXTENDING THE DISASTER DECLARATION ISSUED BY MAYORAL DECLARATION ON MARCH 17, 2020 IN RESPONSE TO COVID-19, A PUBLIC HEALTH EMERGENCY.

3. Discuss and consider action to regarding the acceptance of the Independent Financial Audit for the Period Ending September 30, 2015.

Walter Welhelmi, Prothro Welhelmi, presented the FY2015 audit report to Council.

Councilmember Thompson made a motion to accept the FY2015 Financial Audit as presented.

Mayor Pro Tem Posey seconded the motion.

Motion carried 5 – 0.

4. Discuss and consider action regarding a Resolution approving the election of new officers of the Overton Volunteer Fire Department for the remainder of the 2020 Calendar year.

Mayor Evans presented the Resolution for adoption approving the newly elected officers for 2020 for the Overton Fire Department. Mayor Evans explained that another election was required to fill the position vacated by the passing of former Fire Chief Jim White.

Councilmember Clark made a motion to approve Resolution No. 2020.03.19B as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19B

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS APPROVING THE ELECTION OF NEW OFFICERS FOR THE OVERTON VOLUNTEER FIRE DEPARTMENT FOR THE REMAINDER OF THE 2020 CALENDAR YEAR.

5. Discuss and consider action regarding authorizing the additional Public Work Tech position authorized for April 1, 2020 to start effective date March 23, 2020.

Interim City Manager / Chief of Police Carter presented request of staff to hire the approved additional Public Works Employee that was budgeted for FY 2020 for April 1, 2020 to start on March 23, 2020. Carter explained during recent interviews to fill the 4th PW Tech position staff

found two (2) good candidates. Since the other position was authorized for April 1st, staff was respectfully requesting to start the individual eight days earlier utilizing salary savings to cover the additional expense.

Mayor Pro Tem Posey made a motion to approve the new PW Tech position starting on March 23, 2020.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

Mayor Evans stated that if no one opposed he would like to skip to Agenda Item 9.

9. Discuss and consider action regarding a Resolution authorizing the City Manager to enter into general agreement renewing (extending) the contract with K. Darden K. Lawn Care Service to provide grounds maintenance services for the Overton Municipal Cemetery.

Interim City Manager / Chief of Police Carter presented a Resolution authorizing the renewal of the contract for cemetery maintenance services with modifications to the contract which included an auto renewal clause and a sixty-day written contract notification cancellation clause for both parties. Both items were not in the original contract.

Mayor Pro Tem Posey made a motion to approve Resolution No. 2020.03.19C as submitted.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19C

A RESOLUTION OF THE OVERTON CITY COUNCIL AUTHORIZING THE INTERIM CITY MANAGER, ON BEHALF OF THE CITY OF OVERTON, TEXAS TO ENTER INTO A GENERAL SERVICES CONTRACT AGREEMENT WITH K. DARDEN LAWN CARE SERVICE TO PROVIDE MONTHLY GROUNDS MAINTENANCE OF THE OVERTON MUNICIPAL CEMETERY.

Mayor Evans stated that he would now move back to Agenda Item 6.

6. Discuss and consider action regarding discontinuing the allowance of roll over deposits for the Overton Community Building (Center).

Interim City Manager / Chief of Police Carter and Finance Director Roberts presented staff report regarding a City procedure that has been practiced for several years by previous staff of allowing for roll over deposits to be used for reserving the Overton Community Building (Center). Carter stated this has become a real issue lately as this has created a huge liability of possibly \$2,800 and people allowing others to use their "roll over deposit" for non-utility customers and people being upset when their date they want is not available as they feel they have priority for these dates because of their "roll over deposit". Finance Director Roberts stated that she was still attempting to balance the liability account as many deposits had transferred from several people over the years and some of the deposits had been mis booked to

the revenue account instead of the liability account. Roberts stated that she would bring the final reconciliation back to Council for approval once she had reconciled the liability account.

Mayor Pro Tem Posey made a motion to discontinue the allowance of roll over deposits for the Overton Community Building (Center).

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

7. Discuss and consider action regarding an Ordinance amending Chapter 87 Of the City of Overton Code of Ordinance as it relates to the rules of the Overton Community Building.

Interim City Manager / Chief of Police Carter presented the Ordinance to amend Chapter 87 of the Overton Code of Ordinances mainly amending the rules as it related to rental of the Overton Community Building (Center), removing references to "roll over" deposits and removing the definitions related to lessee and lease and adding definitions rent and renter per the City Attorney.

Mayor Pro Tem Posey made a motion to approve Ordinance No. 2020.03.19A as presented amending Chapter 87 of the Overton Code of Ordinance as it relates to the Overton Community Building (Center).

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

ORDINANCE NO. 2020.03.19A

CHAPTER 87: COMMUNITY CENTER RULES & REGULATIONS

AN ORDINANCE AMENDING CHAPTER 87, SECTIONS 87.04, 87.05 AND 87.06 OF THE CITY OF OVERTON CODE OF ORDINANCES REGARDING THE DEFINITIONS, RULES AND REGULATIONS FOR THE RENTAL OF THE OVERTON COMMUNITY CENTER, DECLARING A PENALTY AND / OR FORFEITURE OF SECURITY DEPOSIT FOR VIOLATIONS OF CERTAIN RULES AND REGULATIONS PROVIDED WITHIN; PROVIDING A SEVERABILITY CLAUSE: PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

8. Discuss and consider taking action directing staff to develop and submit an improvement program plan to regain PL Class 5 and CL Class 5 for the City of Overton's Building Code Effectiveness Grading Schedule (BCEGS) classification to the Insurance Services Office, Inc. (ISO).

Interim City Manager / Chief of Police Carter presented the results of the ISO survey audit conducted by ISO on February 14, 2020. Carter explained that the auditor explained that the audit results would move the ISO rating for the City from 5 to a 9 for the Building Code effectiveness due to the fact that the City adopted codes are more than five (5) years old. The auditor had explained that if Council directed staff to adopt the newer codes than the City would be able to maintain the original ratings of a 5 through the next audit, providing that the City adopted the codes by year end. Carter went on to explain that the rating of a 9 instead of a 5 would negatively affect the citizen's home and business owner's insurance rates. Carter also

explained that not having any building codes adopted and not issuing permits and requiring inspections of the permits issued will also negatively affect the rating. Without issuance of permits and inspections of those permits, the City will fall to a 99 on the rating scale and this will not only affect the insurance rates but would also disqualify the City for FEMA funds if eligible due to a natural disaster or catastrophic event. Finally, Carter explained that he had requested that the Auditor and our Building Inspector to come to the April council meeting to do a presentation to Council so that Council could have a question and answer session with both the Auditor and the Building Inspector.

Mayor Pro Tem Posey made a motion to direct staff to develop and submit an improvement plan to adopt the most current National Electric Code and International Building and Contractor Codes by year end to maintain the current ISO rating of 5 for both Commercial and Residential structures inside the city limits.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

Agenda Item 9 was moved up during the meeting.

10. Discuss and consider an update regarding the financing options for both the authorized Public Works Equipment purchases and the authorized Incode Financial Software subscription through Government Capital.

City Controller Bates and Finance Director Roberts presented an update regarding the seeking of funding source for the Public Works Equipment purchases and the Incode Financial Software. Staff recommended that the following items be postponed to the next council meeting.

- a. Consider action on a Resolution to approve the loan with Government Capital for the procurement of authorized Public Works Equipment and further authorizing the Mayor to sign the loan documents.
- b. Consider action on a Resolution to approve the loan with Government Capital for the procurement of authorized Incode Software Subscription and further authorizing the Mayor to sign the loan documents.

Mayor Pro Tem Posey made a motion to postpone agenda item 10.a and agenda item 10.b until the April City Council Meeting scheduled for April 16, 2020.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

11. Discuss and consider action regarding a Resolution of the City Council of the City of Overton, Texas removing signers and providing for new authorized signers on the City of Overton bank accounts and investment accounts and providing for an effective date.

City Controller Bates presented a Resolution to change the authorized signatures on the City bank accounts at Texas Bank & Trust. The resolution would remove Wendy Bates and add Sherry Roberts to the account.

Councilmember Freeman made a motion to approve Resolution No. 2020.03.19D as presented.

Councilmember Clark seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19D

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS PROVIDING FOR AUTHORIZED SIGNATURES ON THE CITY OF OVERTON BANK ACCOUNTS AND INVESTMENT ACCOUNTS, AND PROVIDING FOR AN EFFECTIVE DATE

12. Discuss and consider action regarding online access to the City of Overton bank and credit card accounts authorizing staff access to the TBT EZ Business Card Management Set-up system as it relates to City Credit Cards.

City Controller Bates presented a document to change the authorized staff to access the TBT EZ Business Card Management system as it relates to the City issued credit cards. Council action is required to remove Wendy Bates and add Sherry Roberts to the online credit card system for the city's account.

Councilmember Williams made a motion to approve TBT EZ Business Card Management Set-up document as submitted removing Wendy Bates and adding Sherry Roberts to the account.

Councilmember Thompson seconded the motion.

Motion carried 5 – 0.

13. Discuss and consider action regarding a City Policy amending guidelines for City issued credit cards regarding the use, establishing purchasing limits and procedures for documenting purchase and approval of expenditures.

City Controller Bates and Finance Director Roberts presented a policy revision to amend the credit card usage and procedural policy document to change the policy to named positions from staff member's names.

Councilmember Williams made a motion to approve Credit Card Policy changes as submitted.

Councilmember Freeman seconded the motion.

Motion carried 5 – 0.

14. Discuss and consider action regarding a Resolution removing the City Controller as an authorized position for a City Credit Card and authorizing the issuance of a City Credit Card for the Finance Director and the Chief of the Overton Volunteer Fire Department.

City Controller Bates presented a Resolution to change the authorized personnel to change the authorized positions and personnel who would be issued city credit cards and set spending limits

for said cards. Bates stated that the proposed Resolution would authorize not only the cancellation of the credit cards issued to Jim White, former Fire Chief, and Wendy Bates, City Controller, but further authorized the issuance of city credit cards to Sherry Roberts, Finance Director and Robert Wall, Overton Volunteer Fire Chief.

Councilmember Thompson made a motion to approve Resolution No. 2020.03.19E as presented.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19E

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS REMOVING THE CITY CONTROLLER AS AN AUTHORIZED POSITION FOR A CITY ISSUED CREDIT CARD AND AUTHORIZING THE ISSUANCE AND USE OF A CITY CREDIT CARDS FOR THE FINANCE DIRECTOR AND THE CHIEF OF THE OVERTON VOLUNTEER FIRE DEPARTMENT FOR THE DAY TO DAY OPERATIONS OF THE CITY; AND SETTING A MAXIMUM CREDIT LIMIT NOT TO EXCEED THE THRESHOLD ESTABLISHED IN THE CITY'S CREDIT CARD POLICY

15. Discuss and consider action authorizing a cell phone allowance for the Finance Director's position.

City Controller Bates presented a request to authorize a cell phone allowance in the amount of \$30 per month for Finance Director Roberts as this was an oversight as part of her initial salary packaged offered to her during the February 25, 2020 Special Council Meeting. Bates went on to offer the discontinuance of her cell phone allowance if the Council felt this was necessary in order to authorize the additional non-budgeted expense.

Mayor Pro Tem Posey made a motion to discuss.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

During the discussion Mayor Pro Tem Posey made a statement on behalf of not taking away the cell phone allowance for City Controller Bates at this time as she would still be utilizing her cell phone quite a bit during the transition. Councilmember Williams spoke up in concurrence with Mayor Pro Tem Posey.

After the discussion concluded the following action was taken:

Councilmember Freeman made a motion to approve the authorization of a cell phone allowance in the amount of \$30 per month for Finance Director Roberts making it retroactive for the entire month of March 2020 and moving forward.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

16. Discuss and consider action regarding recommendation of a of the waiver of the Administrative Services Fees in exchange for the OEDC funding the fencing along the Overton North Lake Spillway.

City Controller Bates presented a request from Interim City Manager/ Chief of Police Carter to waive the monthly OEDC Administrative Service Fees proportionally to the cost of the fence (\$1,000 fee waiver per month not to exceed the cost of the fence to the nearest thousand) in return for the OEDC funding the installation of the fencing needed for the Overton North Lake Dam and Spillway project for safety reasons.

Mayor Pro Tem Posey made a motion to grant the waiver of the monthly OEDC Administrative Fee through proportionally to the cost of the fence (\$1,000 fee waiver per month not to exceed the cost of the fence to the nearest thousand) in return for the OEDC funding the installation of the fencing.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

17. Discuss and consider action on a Resolution regarding a proposal by CenterPoint Energy Resources Corporation, D/B/A, CenterPoint Energy Entex and CenterPoint Energy Texas Gas (“CenterPoint”) to increase rates, including a denial of CenterPoint's requested increase.

City Secretary Gafford presented the Resolution for denial of the CenterPoint rate increase.

Mayor Pro Tem Posey made a motion to approve Resolution No. 2020.03.19F as submitted.

Councilmember Williams seconded the motion.

Motion carried 5 – 0.

RESOLUTION NO. 2020.03.19F

RESOLUTION BY THE CITY OF OVERTON, TEXAS (“CITY”) DENYING THE STATEMENT OF INTENT TO INCREASE RATES FILED BY CENTERPOINT ENERGY RESOURCES CORPORATION, D/B/A, CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS, FOR ITS BEAUMONT/EAST TEXAS DIVISION, ON OR ABOUT NOVEMBER 14, 2019; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

G. FUTURE MEETINGS

1. Present revised upcoming meetings and events schedule.

Mayor Evans presented the upcoming meetings and events schedule for March, April & May 2020. Mayor Evans stated that several events had already been cancelled due to the COVID-19 state of emergency.

City Controller Bates informed Council that the April meeting may be scheduled via Video and Audio Teleconferencing as this is now being authorized and encouraged by the CDC and the Governor's Office to assist with social distancing measures. Bates went on to state that staff is currently researching options and costs associated with teleconferencing options and rules outlined by the Attorney General's Office.

2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

No requests for leave of absence for the April meeting was received.

H. CITY ADMINISTRATION'S MONTHLY REPORTS

1. Administration Monthly Reports
 - a. City Manager's Report
 - b. Police Department Report
 - i. 2019 Racial Profiling Report
 - c. Code Compliance/Enforcement Report
 - d. Municipal Cemetery Report
 - e. Community Development Report
 - f. Public Works Department Report

Interim City Manager / Police Chief Carter presented the departmental monthly reports to Council.

2. Finance Monthly Reports
 - a. City Controller's Report
 - b. Accounts Payable Check Register
 - c. ~~Statement of Revenue and Expenditures by Fund~~
 - d. Monthly Bank Statement
 - e. Overton Economic Development Corporation (OEDC) expenditures over \$50K

City Controller Bates presented the monthly finance reports

I. ADJOURNMENT


Councilman Clark made a motion to adjourn.

Councilman Williams seconded the motion.


Motion carried 5 – 0.

With no further business, the meeting was adjourned at **9:31 p.m.**

Minutes submitted, approved and/or corrected this **16th** day of **April 2020.**


C. R. Evans, Jr., MAYOR

ATTEST:


Rachel Gafford, TRMC, CITY SECRETARY
ORDINANCES:



1. Ord. No. 2020.03.19A – Amending Community Center Rules

RESOLUTIONS:

1. Res. No. 2020.03.19A – Renewing and extending the Mayoral Declaration of Local Disaster due to a Public Health Emergency (COVID-19)
2. Res. No. 2020.03.19B – Approval of OVFD Officers for remainder of 2020
3. Res. No. 2020.03.19C – K Darden Lawn Care Contract Renewal
4. Res. No. 2020.03.19D – Amending TB&T Authorized Bank Account Signatures
5. Res. No. 2020.03.19E – City Credit Cards Authorized Amended
6. Res. No. 2020.03.19F – CenterPoint Rate Increase Denial

COUNCIL ACTIONS:

1. CA2020.03.19A – Closing of City Facilities except for Open Space Areas for COVID19
2. CA2020.03.19B – Accepting the FY2015 Financial Audit
3. CA2020.03.19C - Authorizing March 23, 2020 start date for new PW Tech position
4. CA2020.03.19D – Discontinuing the practice of Roll Over Security Deposits for the Overton Community Building (Center).
5. CA2020.03.19E – Directing staff to draft an ordinance to adopt the 2018 International Building Codes and the 2019 National Electrical Code by year end.
6. CA2020.03.19F - TB&T EZ Business Card Management System Authorization Amended
7. CA2020.03.19G – Credit Card Procedure and Policy Amended
8. CA2020.03.19H – Finance Director cell phone allowance authorized
9. CA2020.03.19I – Waiver of OEDC Administrative Services Fees FY2020