

**SPECIAL CALLED CITY COUNCIL MEETING
AUGUST 31, 2020**

MINUTES OF THE SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD **AUGUST 31, 2020 AT 6:30 PM** AT THE OVERTON COMMUNITY CENTER, 505 SOUTH MEADOWBROOK DRIVE, OVERTON, TEXAS 75684.

<u>PRESENT:</u>	<u>POSITION</u>	<u>ABSENT:</u>	<u>POSITION</u>
C. R. Evans Jr.	Mayor		
Trampas Freeman	1		
John Posey (Mayor Pro-Tem)	2		
Jerry Clark	3		
Reggie Thompson	4		
Michael Paul Williams	5		

Staff in attendance were Clyde Carter, Interim City Manager/Police Chief, Sherry Roberts, Finance Director, Gabe Wallace, Police Captain and Rachél Gafford, City Secretary. Guests in attendance were Kelvin Darden.

A. CALL TO ORDER - Mayor Evans called the meeting to order at 6:32 p.m.

1. *Invocation was given by Councilmember Freeman*
2. *Pledge of Allegiance was led by Councilmember Clark*

B. PUBLIC FORUM – None

C. WORKSHOP

1. Brief discussion regarding rules learned during training on parliamentary procedure.

City Secretary Gafford shared Roberts Rules of Order handouts and a mock script regarding how to use and dispose of motions properly according to Roberts Rules of Order. Gafford educated council that the use of "Motion of Discuss" is not actually an allowable motion. Gafford stated that a motion either to approve or deny the action item on the agenda is the correct way to start a debate and explained through the script how to accomplish the same goals with the main motion and amending motions.

2. Discussion regarding the FY 2019 – 2020 Budget Amendment.

Finance Director Roberts stated that she had no new information to share on the proposed budget amendment at this time.

3. Discussion regarding the FY 2020 – 2021 Proposed Municipal Budget Plan.

Finance Director Roberts presented the proposed budget explaining that the budget is a living document. Roberts presented changes which had been made to the General Fund budget since the last meeting on August 13, 2020 including any budget cuts that staff had made.

Mayor Evans called for a short recess at 7:48 p.m.

Mayor Evans reconvened in open session at 7:54 p.m.

Roberts presented changes which had been made to the Water & Sewer Fund since the last meeting on August 13, 2020. Roberts presented three (3) scenarios regarding water base rate increases included a base rate of \$22.85, \$26.43 or \$30.00 all with charging customers for each 1,000 gallons used.

Council requested that Finance Director Roberts contact Steve Mindt (whom had done the water rate study for the City) requesting that he explain and clarify the terms “free water” and “water loss” and exactly how he determined these numbers that he has provided Council for the water rate study. Council also requested that Roberts provide a similar size / economic structure city water rate comparison analysis to compare with the following cities:

Waskom	Troup	Arp	Brownsboro	Alto
Tatum	Katy	Springtown	Center	Kerens
Shelbyville	Hemphill	Chandler	Hooks	Maud
New Boston	Elkhart	Malakoff	West Sabine	Hawkins
Franklin	Big Sandy	Mabank	Winona	Beckville

Finance Director also presented the following funds for review by Council:

Cemetery Fund	Notes & Loans Fund	I & S Fund
Fire Grant Fund	Police Funds	OEDC Budget
Court Funds (Court Security & Court Technology)		OMDD Budget

D. CONVENE TO EXECUTIVE SESSION

Mayor Evans convened Council into Executive Session at 8:27 p.m. to discuss the following as authorized by §551.074 of the Texas Government Code – regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. City Council to hear and discuss the current city positions and employee performance related thereto and the elimination and or creation of new city positions for the FY 2021 Budget.

Mayor Evans reconvened Council into open session at 9:15 p.m.

E. ACTION ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION

No action taken

F. ADJOURNMENT


Councilman Clark made a motion to adjourn.

Councilman Williams seconded the motion.

Motion carried 5 – 0.

Minutes submitted, approved and/or corrected this 10th day of September 2020.

CITY OF OVERTON


C. R. Evans, Jr., MAYOR

ATTEST:


Rachel Gafford, TRMC, CITY SECRETARY

