



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★ www.cityofoverton.com

CITY COUNCIL MEETING MINUTES AUGUST 19, 2021

BUDGET WORKSHOP

A. CALL TO ORDER

1. Roll Call – Mayor Evans called the workshop to order at 6:32 p.m. All Councilmembers were present.

B. WORKSHOP

1. Discussion regarding the FY 2021-2022 Proposed Municipal Budget

Wendy Bates, Lead Finance Clerk reviewed the Budget Worksheet Group and Account Summaries, Property Tax, Payroll Projections, Capital Outlay, Debt Service Schedule, Summary of Texas Bank and Trust Loans and Transfers with council. The workshop ended at 6:51 p.m.

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD AUGUST 19, 2021 AT 7:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>NAME</u>	<u>POSITION</u>	<u>ATTENDED</u>
C. R. Evans Jr.	Mayor	Y
Josh Hill	1	Y
Chris Hall	2	Y
Curtis Gilbert	3	Y
Reggie Thompson	4	Y
Michael Paul Williams	5	Y

A. CALL TO ORDER - Mayor Evans called the meeting to order at 7:01 p.m.

1. Invocation was led by Mayor Evans.
2. Pledges of Allegiance were led by Councilmember Hill.

B. PUBLIC FORUM

Gene Keenon from Republic Services presented a \$1,000 check for Fireworks.

CONSENT AGENDA

1. Act on the approval of the minutes from the August 3, and August 9, 20201 meetings.

Motion to approve made by Councilmember Gilbert, seconded by Councilmember Williams. Carried unanimously 5-0.

C. COMMUNITY DEVELOPMENT CASES

Council was seated as the Zoning Board of Adjustment at 7:05pm

PUBLIC HEARING ITEM(S) were opened at 7:05 pm

Item #1 Wendy Bates presented Nina Mata's request for a Special Exception (ZBA2021-01) to the City of Overton Zoning Ordinance Regulations, Section 6 – Single-Family Residential Zoning District (SF) and Section 29 Allowable Land Use Table. Specifically, the applicant is seeking a Special Exception from the Zoning Ordinance Regulations which does not allow for a 300 sq foot Home to be located in a Single-Family Residential Zoning District (SF).

Ms. Mata presented

There were no public comments at this time.

Motion to approve with condition to plat property within 6 months made by Councilmember Thompson, seconded by Councilmember Hall. Carried unanimously 6-0.

Item #2 Wendy Bates presented Jemco Holdings' request for a Special Exception (ZBA2021-02) to the City of Overton Zoning Ordinance Regulations, Section 15.01 – Parking Requirements Based on Use. Specifically, the applicant is seeking a Special Exception from the Zoning Ordinance Regulations which does not allow for a Retail store or personal service establishment, except as otherwise specified herein: One (1) parking space for each two hundred (200) sq feet of floor area. There is a requirement of 52 and Jemco Holdings is asking for 25.

Applicant was not present at this time.

Mrs. Gilbert and one other citizen commented at this time.

Motion to approve made by Councilmember Hill, seconded by Councilmember Gilbert. Carried unanimously 6-0.

PUBLIC HEARING WAS CLOSED AT 7:15 pm

Council was reseated as the City Council at 7:15 pm

G. CITY ADMINISTRATION'S MONTHLY REPORTS

- a. Christus EMS report was presented at this time by Bryan Pool and there were no questions from Council.

No action was taken at this time.

D. BUSINESS

1. Consider and/or approve Kenamer Square Improvement from vacant lot to public park paid for by Overton Heritage Foundation

Sarah Johnson presented a handout. Foundation intends to collect donations to fund project.

A motion was made by Councilmember Gilbert and seconded by Councilmember Hall. Carried unanimously 5-0.

2. Wendy Bates presented update on Audit Reports. No action was taken.
3. Wendy Bates presented grant application with Ana Lab. No action was taken.
4. Mayor Evans presented nominations and appoint a new member to fill Overton Municipal Development District Board vacancy.

Councilmember Thompson nominated Councilmember Hill and he declined
Councilmember Thompson nominated Councilmember Hall to the OMDD Board and carried unanimously 5-0.

5. Wendy Bates presented Resolution 2021-08-19A to move the Regular Council Meeting to September 9, 2021

A motion was made by Councilmember Hill and seconded by Councilmember Gilbert. Carried unanimously 5-0

6. Wendy Bates presented Resolution 2021-08-19B updating signers on the City of Overton's bank and investment accounts with Texas Bank & Trust.

A motion was made to approve, with the removal of Christie Watkins' name, by Councilmember Curtis and seconded by Councilmember Hall. Carried unanimously 5-0

7. Resolution 2021-08-19C was presented for updating signers on the Overton Municipal Development District's bank and investment accounts.

A motion was made by Councilmember Williams and seconded by Councilmember Gilbert. Carried unanimously 5-0

8. Shane West presented the approval of the Finance Department requesting a loan for the amount of \$100,000 from the Overton Municipal Development District and acceptance of the loan without further council action.

Mr. West stated that the City of Overton received the Cares Act funding today and there is a possibility that the City may not need to borrow the money.

No action was taken.

E. FUTURE MEETINGS

1. Present upcoming meetings and events schedule
 - a. City Council Special Meeting – September 2, 2021 at 7:00 p.m.
 - b. City Council Regular Meeting – September 9, 2021 at 7:00 p.m.
2. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

F. CITY ADMINISTRATION'S MONTHLY REPORTS

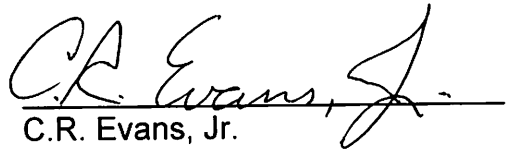
City Council to hear and/or act, if necessary, on the following items:

1. Administration Monthly Reports
 - b. City Manager's Report - Mr. West presented
 - c. Police Department Report
 - d. Code Compliance/Enforcement Report
 - e. Overton Volunteer Fire Department report
2. Finance Monthly Reports
 - a. A/P Payment Report
 - b. Monthly Bank Statement

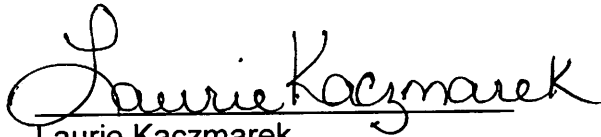
G. ADJOURNMENT

Adjourned at 7:49 p.m.

A motion was made by Councilmember Williams and seconded by Councilmember Gilbert. Carried unanimously 5-0


C.R. Evans, Jr.
Mayor

ATTEST:


Laurie Kaczmarek
City Secretary

