



CITY OF OVERTON

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www.cityofoverton.com

**CITY COUNCIL MEETING MINUTES
JANUARY 20, 2022**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD JANUARY 20, 2022 AT 7:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>NAME</u>	<u>POSITION</u>	<u>ATTENDED</u>
Curtis Gilbert	Mayor	Y
Josh Hill	1	Y
Chris Hall	2	Y
Reggie Thompson	3	N
Monty Ward, Jr.	4	Y
Michael Paul Williams	5	Y

Staff in attendance were City Manager, Shane West, Police Chief Bryan Pool and sitting in for City Secretary, Laurie Kaczmarek was Kaylynn Raney

The meeting was called to order at 7:00 p.m.

Invocation was led by Councilmember Hill

Pledge of Allegiance was led by Councilmember Williams

Presentation

Judge Carolyn Walters was not present for the presentation. It will be given to her at a later date.

Public Forum

Elsie Hollis 212 N. Meadowbrook, Overton, Texas 75684

Spoke about High Hill sign removal

Ilene Lacy Merchant, Overton, Texas 75684

Requested approval for Black History Program dated Saturday, February 12, 2022 at 12:00 pm

Consent Agenda

- A. Consider approval of the following minutes: December 16, 2021.
- B. Consider approval of the Overton Police Department Racial Profiling Report.

Motion was made, to approve Consent Agenda by Councilmember Williams and was seconded by Councilmember Hill.

Motion carried 4-0 - Councilmember Thompson was not present

Business

- A. Presentation of an engagement letter that describes the business relationship to be entered into by David Godwin, CPA and the City of Overton.

David Godwin spoke about the audits and the process. He stated this is not going to be a fast process. \$40,000.00 is expensive, but the cost will go down with each year.

No action taken on this item

- B. Discuss, consider and select administration/project delivery service provider(s) to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the US Department of the Treasury, other Federal or State Agency.

Keith Payne with GrantWorks, Inc. spoke about how the money can be spent. Fees are \$23,000.00 or 4.7% to prepare and file reports and project development. He did state that they will give a reduction in price, \$19,900.00.

Mayor Gilbert asked when the money can be spent and Mr. Payne stated 3 to 4 weeks depending on how fast the contract gets done. City Attorney, Blake Armstrong stated that it shouldn't be that long. He doesn't anticipate any problems.

Shane West, City Manager stated that GrantWorks was the only one who responded back to the city.

No action taken on this item.

** (A question was asked from the audience as to why this motion was not voted on – Mayor Gilbert stated that a Resolution was passed at the last Council meeting giving Mr. West authorization to enter into a contract)

- C. Discuss, consider and/or act on waiving the Community Building Fees, with stipulations, for local non-profit entities.

Motion was made to discuss this item by Councilmember Hill and was seconded by Councilmember Ward.

Motion tied 2-2 for waiving of the Community Building Fees. Mayor Gilbert's tie breaking vote caused the motion to fail – 3-2 - Councilmember Thompson not present

D. Discuss and take action to accept nominations and appoint 2 new members to fill Overton Economic Development Corporation Board vacancies.

Mayor Gilbert suggested the Council appoint DeAnne West and Councilmember Williams nominated her and Councilmember Hill nominated Councilmember Hall thus filling the two (2) vacancies.

The City Attorney, Blake Armstrong did stipulate that the nepotism laws do not apply to the Boards as Ms. West is City Manager, Shane West's wife.

Councilmember Hall was nominated for the OMDD Board but has not been sworn in yet. The City Attorney, Blake Armstrong suggested if Council wants to appoint Councilmember Hill, he needs to resign from the OMDD Board.

Mayor Gilbert stated that we have two nominations, Councilmember Hall and DeAnne West. Motion carried 3,1 with Councilmember Hall abstaining and Councilmember Thompson not present

Future Meetings

City Council Regular Meeting – February 17, 2022 at 7:00 p.m.

No requests were made at this time.

City Administration's Monthly Reports

A. Administration Monthly Reports

City Manager's Report
Public Works Department Report

Shane West, City Manager presented these reports to the Council

Police Department Report

Bryan Pool, Police Chief presented these reports to the Council

Christus EMS report
Overton Volunteer Fire Department Report

There were no questions or concerns on these items.

B. Finance Monthly Reports

Income Statement
Expense Approval Report
Monthly Bank Statement
Sales Tax Report

There were no questions or concerns, regarding the Finance Monthly Reports, at this time.

Councilmember Hall did make a statement about the great job that the staff is doing. City Manager, Shane West said Thank you.

Boards and Commissions

- A. Overton Economic Development Corporation (OEDC) Board Update
- B. Overton Municipal Development District (OMDD) Update

Convene To Executive Session

City Council entered into Executive Session at 7:49 pm


Action On Item(s) Discussed in Executive Session

Councilmember Hill made the motion to allow Chief Pool to enter into training appointment reimbursement contract with police candidates. Councilmember Williams seconded the motion. Motion carried 4 – 0. Councilmember Thompson was not present.

Adjournment

Motion to adjourn was made by Councilmember Hill, and was seconded by Councilmember Williams.
Motion carried 4-0.

Meeting was adjourned at 8:26 pm.



Curtis Gilbert
Mayor

ATTEST:

Laurie Kaczmarek

Laurie Kaczmarek
City Secretary

