

## PLANNING AND ZONING COMMISSION MEETING

MINUTES OF THE PLANNING AND ZONING COMMISSION MEETING OF THE CITY OF OVERTON, TEXAS THAT WAS HELD ON **SEPTEMBER 3, 2020** AT 6:00 P.M. AT THE OVERTON COMMUNITY CENTER, 500 S. MEADOWBROOK DR. OVERTON, TEXAS.

### PRESENT:

Robert Raney, Chairman  
 Skipper Honeycutt, Vice-Chair  
 Pamela Hampton  
 Dudley Hickman  
 Lane Schurbon

### ABSENT:

Kim Cox  
 Michael Garcia

Also, in attendance were Rachél Gafford, City Secretary / Community Development Coordinator and Clyde Carter, Interim City Manager / Chief of Police. Guests included Allan Torbert, applicant.

### **A. CALL TO ORDER**

**The meeting was called to order by Chairman Raney at 6:00 P.M.**

1. The invocation was given by Commissioner Hickman.
2. The Pledge of Allegiance was led by Vice Chair Honeycutt.

### **B. PUBLIC FORUM - *Each individual will be allowed three (3) minutes.***

*No one from the public spoke*

### **C. CONSENT AGENDA**

1. Commission to review, make possible corrections and act regarding the minutes of the Planning and Zoning Meeting held on June 11, 2020.

**Vice Chair Honeycutt made a motion to approve the Consent Agenda with the correction of Vice Chair Honeycutt calling the meeting to order. Commissioner Hickman seconded the motion. Motion carried 4– 0, Commissioners Cox and Garcia absent.**

### **D. PUBLIC HEARING**

**Chairman Raney opened the public hearing at 6:02 p.m.**

1. Commission to hear staff report, receive public comments regarding Replat Application 2020-01 — Allan R. Torbert's request, on behalf of Allan R. and Patti Torbert, to final plat Lot 1R, Block 1, Greenwood Addition, being a replat of approximately 0.0785 acres of all that certain lot, tract or parcel of land a part of the E. Thompson Survey A-768, Rusk County, Texas. Also being all of those certain three tracts (Tract I, Tract II and Tract III) of land described in a Correction Warranty Deed with an effective date of November 15, 1995 from Debbie Barnes Rhodes to Allan Torbert, et ux, Patti that is recorded in Volume 3710, Page 718 of the Official Public Records of Rusk County, Texas also being legally described as being all of Lot 1, Block

1, Greenwood Addition an addition of the City of Overton according to plat of same recorded in Volume 888, Page 387, Deed Records of Rusk County, Texas and Lots 62 and 63, Block 1, Goforth Addition, an addition of the City of Overton. Also being all of Lot 2, Block 1, Greenwood Addition an addition of the City of Overton according to plat of same recorded in Volume 888, Page 387, Deed Records of Rusk County, Texas as described in Warranty Deed with an effective date of August 4, 1976 from Bobby Wayne Beasley, et ux, Jo Ann to Allan R. Torbert, et ux, Patti that is recorded in Volume 1030, Page 580 of Official Public Records of Rusk County, Texas. The subject property is more commonly referred to as 305 Linda Lane, Overton, Rusk County, Texas.

*City Secretary Gafford presented staff report. No public comments received.*

**Chairman Raney Closed the public hearing at 6:04 p.m.**

#### **E. BUSINESS**

1. Hear and take action to make a recommendation to City Council regarding Variance Application 2020-03 — Allan R. Torbert's request, on behalf of Allan R. and Patti Torbert, for a variance from the City of Overton Design Standards Regulations, Section 106.1 – Sidewalk Requirements and Section 111.3 – Parking: Standard Curb and Gutter Requirements. Specifically, applicant is requesting a variance from the requirement to install curb, gutter and sidewalk along approximately 150.51 linear feet on ~~FM-850~~ E. Henderson St. and a variance from the requirement to install sidewalk along 229.21 linear feet along North Linda Lane where adjacent to the subject properties. The subject property is more commonly referred to as 305 Linda Lane, Overton, Rusk County, Texas.

*City Secretary Gafford presented staff report.*

**Vice Chair Honeycutt made a motion to approve the Variance Application 2020-03 as submitted. Commissioner Schurbon made the second. Motion carried 4 – 0, Commissioners Cox and Garcia absent.**

2. Act regarding a recommendation to the City Council regarding Replat Application 2020-01 — Allan R. Torbert's request, on behalf of Allan R. and Patti Torbert, to final plat Lot 1R, Block 1, Greenwood Addition.

**Vice Chair Honeycutt made a motion to approve the Replat Application 2020-01 as submitted. Commissioner Hickman made the second. Motion carried 4 – 0, Commissioners Cox and Garcia absent.**

3. Commission to hear update regarding pending submittal of a Cellular Tower Permit.

*City Secretary Gafford announced pending submittal of lease agreement between the City and American Tower to be submitted within the next month or so which would be subject to approval of site testing which could take up to six months before final approval of the proposed city property. No action.*

4. Commission to hear update regarding pending submittal of a Replat for Briarwood Unit #2 Subdivision.


*City Secretary Gafford announced pending submittal of Replat application for Briarwood Unit #2 more commonly known as Kingswood Subdivision for the undeveloped lots.*

**F. ADJOURNMENT**

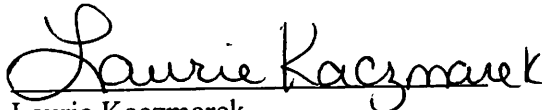
**Vice Chair Honeycutt made a motion to adjourn. Commissioner Schurbon made the second. Motion carried 4 – 0, Commissioners Cox and Garcia absent.**

With no further business, the meeting was adjourned at 6:23 P. M.

Minutes submitted and approved this 14<sup>th</sup> day of October, 2021.

  
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Robert Raney, Chairman

Attested by:

  
Laurie Kaczmarek  
City Secretary/Community Development Coordinator

