



CITY OF OVERTON

1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★
www.cityofoverton.com

CITY COUNCIL MEETING MINUTES MARCH 17, 2022

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD MARCH 17, 2022 AT 7:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>NAME</u>	<u>POSITION</u>	<u>ATTENDED</u>
Curtis Gilbert	Mayor	Y
Josh Hill	1	N
Chris Hall	2	Y
Reggie Thompson	3	Y
Monty Ward, Jr.	4	Y
Michael Paul Williams	5	Y

Staff in attendance were City Manager, Shane West, Police Chief Bryan Pool, Connie Chasteen, Finance, Richard Chasteen, PW Supervisor and City Secretary, Laurie Kaczmarek

The meeting was called to order at 7:00 p.m.

Invocation was led by Mayor Gilbert

Pledge of Allegiance was led by Councilmember Williams

PUBLIC FORUM

There were no speakers present at this time.

CONSENT AGENDA

- A. Consider approval of the following minutes: February 17, 2022 and March 1, 2022.

Motion was made, to approve Consent Agenda by Councilmember Williams and was seconded by Councilmember Hall.

Motion carried 4 – 0 - Councilmember Hill was not present

BUSINESS

Consider and/or act on Resolution 2022.3.17A appointing a new Associate Municipal Court Judge with mileage reimbursement per the current IRS Standard Mileage rate with an effective date of March 9, 2022 through December 31, 2024.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, APPOINTING ASSOCIATE MUNICIPAL JUDGE FOR THE CITY OF OVERTON'S MUNICIPAL COURT; PROVIDING FOR AN EFFECTIVE DATE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; AND ESTABLISHING AN EFFECTIVE DATE.

Councilmember Hall made the motion to appoint Jana Enloe as Associate Municipal Judge and Councilmember Williams seconded the motion.

Motion carried 4 - 0 - Councilmember Hill was not present

Consider and/or act on a Resolution 2022.3.17B re-appointing Mayor Pro Tem for a one-year term that began in November 2021 and ending November 2022.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS, ELECTING AND APPOINTING COUNCIL MEMBER REGGIE THOMPSON AS MAYOR PRO TEM; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Councilmember Hall made motion to approve and Councilmember Ward seconded the motion.

Motion carried 3 – 0 - Councilmember Thompson abstained and Councilmember Hill was not present

Consider and/or act on accepting the Overton-New London Chamber of Commerce building located at 121 E. Henderson Street as the new location for the Overton Police Department.

Denise Hill a member of the Overton/New London Chamber of Commerce spoke about the Chamber bylaws and the Chamber voted to dissolve the Chamber. They decided to sell or donate the current Chamber building and reached out to businesses with a 501C3. Overton PD was one of those businesses. The Chamber voted and it was a unanimous to donate the property to the Overton PD with the stipulation that if they decide to move that the building has to be donated again.

Attorney, Blake Armstrong stated that a Donation Deed would need to be done

Chief Pool stated that this means a lot and thanked the Chamber.

Councilmember Hall asked who is taking over and Ms. Hill responded that the City of Henderson stated that they would help wherever the City of Overton needed.

Councilmember Thompson made motion to approve and Councilmember Hall seconded the motion.

Motion carried 4 - 0 - Councilmember Hill was not present

Consider and/or act on adopting Ordinance 2022.3.17A amending a rate increase for city water and sewer services.

AN ORDINANCE REVISING AND AMENDING THE PROVISIONS, POLICIES AND FEES FOR CITY WATER AND SEWER; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND ESTABLISHING AN EFFECTIVE DATE.

Councilmember Thompson made motion to approve and Councilmember Hall seconded the motion.

Motion carried 4 - 0 - Councilmember Hill was not present

Consider and/or act on filling in an old City of Overton well that is located at the corner of Houston and Kilgore streets.

16 ft wide with about 8ft of water in it. City Manager West stated that if this well is not filled in or a roof put over it, the City may start to get penalized. It is a 16 ft wide well with about 8ft of water in it. It was active back in the 70's but is no longer active.

It has been stated that this is a historical well. Mayor Gilbert stated that it is better to fill this in and put a plaque there.

Councilmember Hall made motion to approve and Councilmember Thompson seconded the motion.

Motion carried 4 - 0 - Councilmember Hill was not present

OATHS FOR NEWLY APPOINTED OFFICIAL

Judge Enloe was not present for swearing in. This will be done at a later date.

FUTURE MEETINGS

City Council Regular Meeting – April 21, 2022 at 7:00 p.m.

No requests were made at this time.

CITY ADMINISTRATION'S MONTHLY REPORTS

A. Administration Monthly Reports

City Manager's Report

City Manager West stated that Henderson has helped the City of Overton. He also stated that Leverett's Chapel needed a pump and Overton was able to let them borrow one.

City Manager West spoke about the audits.

Police Department Report

Chief Pool stated that February was not a great month due to sickness. On February 28, 2022 K-9 officer was delivered and the K-9 handler officer put in his resignation. Looking at current payrates of officers, what he decided as the Chief, under the PD current budget he has put in for a pay raise for the Police Department. This will still put them at \$14,000 under budget with the Police Department. The department will have to forgo the 6th position that Council previously approved.

Chief Pool will be filling the position of the officer who just resigned.

Public Works Department Report

Public Works Supervisor, Richard Chasteen spoke about Well 7, Well 5 (now in compliance), lift stations, leak repairs, pump repairs and road repairs.

City Secretary/City Website

City Secretary, Laurie Kaczmarek spoke about the changes that she is making to the City of Overton website. She is trying to make it more user friendly.

Christus EMS Report

Chief Pool asked about the EMS being dispatched. He would like to know if there was a way that Overton could be notified. It would be nice if there was some kind of communication letting the officers know information.

Christus is in the process of updating the radios.

Overton Volunteer Fire Department Report

Nobody was present to speak on this report

B. Finance Monthly Reports

- a. Income Statement
- b. Expense Approval Report
- c. Monthly Bank Statement
- d. Sales Tax Report

Councilmember Thompson asked what is the balance now.

Connie Chasteen stated that it is around the \$500,000 mark. Without the Cares Act money, it is around the \$200,000 mark and she tries to keep it around there.

We paid the \$164,000 bond note in February and other items have been paid down drastically.

BOARDS and COMMISSIONS

- A. Overton Economic Development Corporation (OEDC) Board Update
- B. Overton Municipal Development District (OMDD) There was no meeting to update at this time.

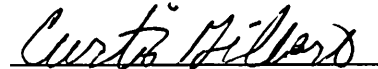
Minutes for the OEDC meeting were presented to the Council. There were no new OMDD meeting minutes to present.

ADJOURNMENT

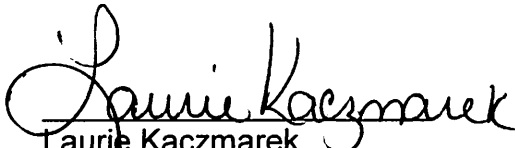
Motion to adjourn was made by Councilmember Thompson, and was seconded by Councilmember Ward.

Motion carried 4-0

Meeting was adjourned at 7:50 pm.


Curtis Gilbert
Mayor

ATTEST:


Laurie Kaczmarek
City Secretary

