



OVERTON MUNICIPAL DEVELOPMENT DISTRICT
1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★
Email: omdd@cityofoverton.com

MINUTES – MARCH 29, 2022
SPECIAL CALLED MEETING (6:00 P.M.)
CITY COUNCIL CHAMBERS, 1200 S COMMERCE ST OVERTON, TX 75684

Minutes from the OMDD Regular Called Meeting held on Wednesday, March 29, 2022 at 6:00 pm in City Hall at 1200 S. Commerce St. Overton, Texas:

PRESENT:

James Alexander Chairman
Nathan Kendall Vice-Chairman
David Stone
Robbi Carnes
Jane Silvey

ABSENT:

Others in attendance were Shane West - City Manager, Laurie Kaczmarek - City Secretary, Connie Chasteen - Finance, and Mayor - Curtis Gilbert

CALL TO ORDER

Vice Chairman Kendall called the meeting to order at 6:02 pm.

Invocation was given by Board Member Stone

Pledges of Allegiance were led by Vice Chairman Kendall

OATHS FOR NEWLY APPOINTED OFFICIALS

Mayor Gilbert administered Oath of Office and Statement of Appointed Official to the newly appointed Chairman, Jane Silvey

PUBLIC FORUM

There were no speakers at this time.

CONSENT AGENDA

Board to approve the Minutes of the Regular Called Meeting of the Board held on February 9, 2022.

Board Member Carnes mentioned that Kennemer Square was spelled wrong.

Board Member Alexander made a motion to accept the Minutes with the change

Board Member Carnes seconded the motion

Motion carried 5 – 0

FINANCIAL REPORT

Presentation of Financial Reports from January 2021 to current

Board Member Carnes made a motion to discuss
Board Member Stone seconded the motion

Board Member Carnes asked about the administrative fees.
Connie Chasteen explained these fees and other expenses. At current time, OMDD has not paid administrative fees since September of 2021.

Board Member Carnes asked about deposits made in 2019 and it was determined that it was donations to the OMDD. Vice Chairman Kendall thought it was for the Eagle Scout project.

City Manager West asked that the Board meet on a more regular basis. It was stated that this request would be put on the May meeting Agenda.

Board Member Stone asked if the balance on the statement is correct.
Connie Chasteen stated that \$428,590.93 is the correct amount.

Board Member Carnes made a motion to accept the financials
Board Member Alexander seconded the motion
Motion carried 5 - 0

BUSINESS

A. Board to discuss and take possible action on the election of Officers.

Board Member Alexander made a motion to discuss
Board Member Carnes seconded the motion

Board Member James Alexander nominated Vice Chairman Kendall for Chairman
Board Member Stone nominated Board Member James Alexander for Chairman
2 votes for Board Member Alexander and 1 vote for Vice Chairman Kendall making Board Member Alexander the new Chairman.

Board Member Carnes nominated Vice Chairman Kendal for Vice Chairman
Chairman Alexander nominated Board Member David Stone for Vice Chairman
3 votes for Vice Chairman Kendall and 1 vote for Board Member David Stone with Nathan Kendall continuing to be Vice Chairman.

B. Board to discuss and take possible action on adopting a Resolution, providing for authorized signatures on the Overton Municipal Development District's operating bank account and/or investment accounts.

Vice Chairman Kendall made a motion to discuss
Board Member Carnes seconded the motion

Vice Chairman Kendall made a motion to add Chairman Alexander and Board Member Carnes as check signers for the OMDD bank account.
(Vice Chairman Kendall and Board Member Stone will remain as signers)

Board Member Stone seconded the motion
Motion carried 5 - 0

C. Board to discuss and take possible action on the amount that the OMDD pays for the services of the City of Overton employees.

Vice Chairman Kendall made a motion to discuss
Board Member Carnes seconded the motion

Services include: Administrative, Finance, Delivery, City Manager's time and Legal
Discussion to bring the amount from \$1,000.00 up to \$1500.00 per month.
Discussion to bring a breakdown of the exact services and hours spent to the May meeting.

Board Member Carnes made a motion to table until the May meeting.
Board Member Silvey seconded the motion.

Motion and second were rescinded.

Vice Chairman Kendall made a motion for the City of Overton to try and clock the hours for OMDD over the next month and a half or until the next regular called meeting updating the time spent on the OMDD's financials and expenses.
Board Member Carnes seconded the motion
Motion carried 5 - 0

D. Board to discuss and take possible action on 850 ft. 6" water main with fire hydrant and 8 water taps and valve on Acacia Street.

Vice Chairman Kendall made a motion to discuss
Board Member Carnes seconded the motion

City Manager, Shane West talked about the water line. Cost will be \$32.00 and \$35.00 a foot for a 6" water line and this does not include the valve and would still require road repair and taps. This will be PVC and the labor will be outsourced. This price is in the ground and covered up. This does not include the fire hydrant on the end of it.

This is something that the OMDD can fund as per the City Attorney.

City Manager would like the Board to fund this project as a whole.

Board Member Silvey would like a low end to a high-end estimate.
Board Member Stone doesn't think that OMDD can fund a project with no price amount.
Board can only discuss the 6" water line topic.
Board Member Stone would like an amount stated.

If the availability of the pipe is there, this project can start within the next week.

Vice Chairman Kendall stated that an amount would be only for line-Item D and not any road work. The road work will have to be brought back before the Board at a later date.

Vice Chairman Kendall made a motion to fund \$40,000.00 to the City of Overton for 850 ft. 6" water main with fire hydrant and 8 water taps and valves on Acacia Street to include a conversation to be had, if it goes over, to be discussed at the May meeting for additional costs. Board Member Carnes seconded the motion
Motion carried 5 - 0

E. Board to discuss and take possible action on acquiring 6 fire hydrants throughout the City of Overton.

Vice Chairman Kendall made a motion to discuss
Board Member Carnes seconded the motion

City Manager, Shane West stated that each hydrant runs from \$5,500.00 to \$7,500.00

1st Exxon on the Corner of Commerce and South Street
2nd at the school by the football field
3rd Lamar Street
4th Helen Street
5th JW Green and old hospital - 323
6th is on Pine Street

Vice Chairman Kendall made a motion to fund \$45,000.00 for 6 fire hydrants along with an option to cover any added costs needed for those fire hydrants
Board Member Carnes seconded the motion
Motion carried 4 – 1 - Board Member Stone against

F. Board to discuss and take possible action on culverts and road repair on Elm Street.

Vice Chairman Kendall made a motion to discuss
Board Member Silvey seconded the motion

City Manager, Shane West stated this road is off of Warren and East Sweetgum. This is right off of Acacia Street. The culverts are rotted out.

Vice Chairman Kendall made a motion to table this item until the May meeting.
Board Member Carnes seconded the motion
Motion carried 5 - 0

G. Board to discuss and take possible action on 400 ft. 6" sewer main on South Street.

Vice Chairman Kendall made a motion to discuss
Board Member Carnes seconded the motion

City Manager, Shane West stated this is all the way at the end of South Street where the old library was. The line has collapsed and it has to be pumped at least once a week.

Need a clarification from the Attorney as to whether the OMDD can pay for sewer lines.

Vice Chairman Kendall made a motion to table this item until after speaking with the attorney
Board Member Carnes seconded the motion
Motion carried 5 - 0

H. Board to discuss and take possible action on replacing 8" water valve on McKay and Rusk Streets.

Vice Chairman Kendall made a motion to discuss
Board Member Silvey seconded the motion

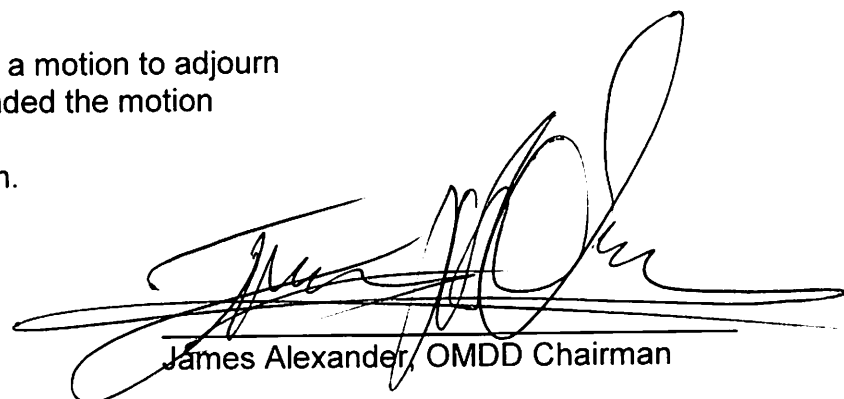
City Manager, Shane West stated it is what we call the Superintendent's office on McKay and Rusk Street. They have tried to turn the valve on and off and the packing is coming out of it. It now needs to be fixed.

Board Member Stone made a motion to grant the City of Overton up to \$20,000.00 to replace the 8" water valve on McKay and Rusk Streets
Vice Chairman Kendall seconded the motion
Motion carried 5 - 0

ADJOURNMENT

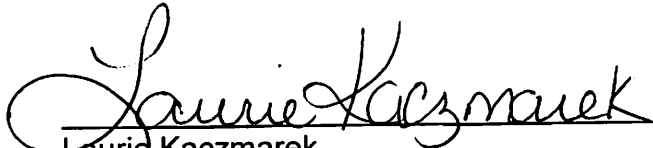
Vice Chairman Kendall made a motion to adjourn
Board Member Carnes seconded the motion

Meeting adjourned at 7:33 pm.



James Alexander, OMDD Chairman

ATTEST:



Laurie Kaczmarek
City Secretary/Board Executive Secretary

