



## City Council Meeting Agenda

7:00 p.m.

May 19, 2022

1200 South Commerce Street

Overton, Texas 75684

City Hall Council Chamber

I. **Call to Order**

II. **Invocation**

III. **Pledge of Allegiance**

*U.S. flag*

*Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*

IV. **Public Forum - Each individual will be allowed three (3) minutes.**

*Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Laurie Kaczmarek, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.*

**Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda.** *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

V. **Citizen/Customer Request**

A. Elsie Hollis of 212 N. Meadowbrook Drive, Overton, Texas would like to speak about a citizens welcoming committee

B. Clifford Mauldin of 22317 CR 244, Overton, Texas would like to ask for permission for the Juneteenth Parade

## **VI. Community Development Cases**

### **Council will now be seated as the Zoning Board of Adjustment**

#### **PUBLIC HEARING ITEM(S):**

- **OPEN PUBLIC HEARING**

A. The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on Thursday, May 19, 2022 at 7:00 pm at the City Hall Council Chambers located at 1200 South Commerce Street, Overton, Texas, for the consideration of Allen C Miles's request for a Special Exception (ZBA2022-05-19A) to the City of Overton Zoning Ordinance Regulations, Section 8 – Mobile Home District (MH) and Section 29 Allowable Land Use Table. Specifically, the applicant is seeking a Special Exception from the Zoning Ordinance Regulations which does not allow for a Manufactured Home to be located in the City Limits unless in a Manufactured Home Park or subdivision. The subject property is a tract of land legally described as AB 304-205 C FIELD – J CROUCH, MH ID NO TEX 231022. Original Rusk County Appraisal District and is more commonly referred to as 107 Branscomb Road, Overton, Rusk County, Texas.

- a. Staff presentation
- b. Applicant presentation
- c. Public comments
- d. Council Action

B. The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on Thursday, May 19, 2022 at 7:00 pm at the City Hall Council Chambers located at 1200 South Commerce Street, Overton, Texas, for the consideration of Lance Dunton's request for a Curb and Gutter Variance (ZBA2022-05-19B) to the City of Overton Zoning Ordinance Regulations, and to replat 2 acres into 9 lots (six (6) single family and three (3) two (2) family duplex - multifamily, showing Lot 2R2-1 and 2R2-6, Block 1 of the Hillcrest Addition a replat of Lot 2R, Block 1, Hillcrest Addition as shown according to plat thereof recorded in Sleeve XXX of the Plat Records of Rusk County, Texas. The subject property is on the corner of Holly & Elm, Overton, Rusk County, Texas.

- a. Staff presentation
- b. Applicant presentation
- c. Public comments
- d. Council Action

- **CLOSE PUBLIC HEARING**

### **Council will now be reseated as the City Council**

## **VII. Consent Agenda**

**(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)**

- A. Consider approval of the following minutes: May 2, 2022.

## **VIII. Business**

- A. Discuss and take possible action to accept nominations and appoint one (1) new member to fill the Overton Economic Development Corporation Board vacancy.
- B. Discuss and/or take possible action enacting a policy that stipulates how the City Council members approach the City Attorney.
- C. Discuss and/or take possible action on increasing the amount of the City Manager's stipend, with the items that the stipend covers specifically stated in the motion.
- D. Discuss and/or take possible action on archiving software for social media.

## **IX. Future Meetings**

- A. Present upcoming meeting and events schedule
  - 1. City Council Regular Meeting – June 16, 2022 at 7:00 p.m.
- B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

## **X. City Administration's Monthly Reports**

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
  - 1. City Manager's Report
    - a. Upcoming Projects
  - 2. Police Department Report
  - 3. Public Works Department Report
  - 4. Christus EMS report
  - 5. Overton Volunteer Fire Department Report

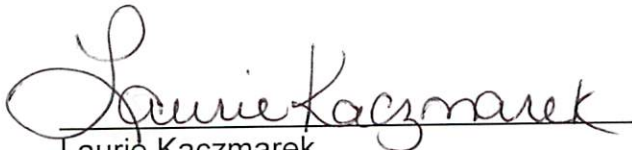
- B. Finance Monthly Reports
  - 1. Income Statement
  - 2. Expense Approval Report
  - 3. Monthly Bank Statement
  - 4. Sales Tax Report

**XI. Boards and Commissions**

- A. Overton Economic Development Corporation (OEDC) Board Update
- B. Overton Municipal Development District (OMDD) Board Update

**XII. Adjournment**

I, Laurie Kaczmarek, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on May 13, 2022 by 7:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

  
Laurie Kaczmarek  
City Secretary



**Note:** The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

**POSTED**  
5-13-2022  
@ 5:00pm