



1200 South Commerce Street ★ Overton, TX 75684 ★ 903.834.3171 ★

**CITY COUNCIL SPECIAL CALLED MEETING MINUTES
MAY 19, 2022**

MINUTES OF THE REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT WAS HELD MAY 19, 2022 AT 7:00 PM IN THE COUNCIL CHAMBERS, CITY HALL, 1200 SOUTH COMMERCE, OVERTON, TEXAS.

<u>NAME</u>	<u>POSITION</u>	<u>ATTENDED</u>
Curtis Gilbert	Mayor	Y
Josh Hill	1	Y
Chris Hall	2	Y
Reggie Thompson	3	Y
Monty Ward, Jr.	4	Y
Michael Paul Williams	5	Y

Staff in attendance were City Manager, Shane West, Police Chief Bryan Pool, City Secretary, Laurie Kaczmarek, Finance, Connie Chasteen, and Public Works, Destry Dike

The meeting was called to order at 7:00 p.m.

Invocation was led by Mayor Gilbert

Pledge of Allegiance was led by Councilmember Williams

PUBLIC FORUM

Stacy Hamm of 7581 CR 130D, Overton spoke of decorum and loyalty

Faithe Jackson of 704 N Sherwood Drive, Overton spoke about how much the May 2, 2022 meeting cost the city

Michael Baskerville of 101 S Commerce Street, Overton spoke about leasing the Overton City pool and fixing it

Josh Hill of 712 E. Henderson Street, Overton apologized to citizens and Councilmembers. He also spoke of democracy, conflicts, integrity, honesty and ethics. He then resigned his Council position and left the building.

CITIZEN/CUSTOMER REQUEST

Elsie Hollis of 212 N. Meadowbrook Drive, Overton, Texas spoke of a citizens welcoming committee that would distribute welcome baskets.

Clifford Mauldin of 22317 CR 244, Overton, Texas did not show up but Mayor Gilbert asked that Chief Poll get in touch with him

COMMUNITY DEVELOPMENT CASES

Council was seated as Zoning Board of Adjustment at 7:23 pm

PUBLIC HEARING ITEM(S):

OPEN PUBLIC HEARING

The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on Thursday, May 19, 2022 at 7:00 pm at the City Hall Council Chambers located at 1200 South Commerce Street, Overton, Texas, for the consideration of Allen C Miles's request for a Special Exception (ZBA2022-05-19A) to the City of Overton Zoning Ordinance Regulations, Section 8 – Mobile Home District (MH) and Section 29 Allowable Land Use Table. Specifically, the applicant is seeking a Special Exception from the Zoning Ordinance Regulations which does not allow for a Manufactured Home to be located in the City Limits unless in a Manufactured Home Park or subdivision. The subject property is a tract of land legally described as AB 304-205 C FIELD – J CROUCH, MH ID NO TEX 231022. Original Rusk County Appraisal District and is more commonly referred to as 107 Branscomb Road, Overton, Rusk County, Texas.

- a. Staff presentation
- b. Applicant presentation
- c. Public comments
- d. Council Action

Councilmember Hall made the motion to accept the Special Exception to move a mobile home within the city limits

Councilmember Williams seconded the motion.

Motion carried 4 - 0

The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on Thursday, May 19, 2022 at 7:00 pm at the City Hall Council Chambers located at 1200 South Commerce Street, Overton, Texas, for the consideration of Lance Dunton's request for a Curb and Gutter Variance (ZBA2022-05-19B) to the City of Overton Zoning Ordinance Regulations, and to replat 2 acres

into 9 lots (six (6) single family and three (3) two (2) family duplex - multifamily, showing Lot 2R2-1 and 2R2-6, Block 1 of the Hillcrest Addition a replat of Lot 2R, Block 1, Hillcrest Addition as shown according to plat thereof recorded in Sleeve XXX of the Plat Records of Rusk County, Texas. The subject property is on the corner of Holly & Elm, Overton, Rusk County, Texas.

- a. Staff presentation
- b. Applicant presentation
- c. Public comments
- d. Council Action

Mayor Gilbert did state that Planning and Zoning voted to approve the single family but not the rezone for the multifamily. Letters need to be sent out and it needs to be posted.

Councilmember Williams made the motion to approve no curb and gutter and single family replat

Councilmember Hall seconded the motion.

Motion carried 4 - 0

CLOSE PUBLIC HEARING

Council was reseated as the City Council at 7:29 pm

CONSENT AGENDA

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

Consider approval of the following minutes: May 2, 2022.

Motion was made to approve the Consent Agenda by Councilmember Williams
Councilmember Hall seconded the motion

Motion carried 4 - 0

BUSINESS

Discuss and take possible action to accept nominations and appoint one (1) new member to fill the Overton Economic Development Corporation Board vacancy.

Councilmember Williams made the motion to appoint Tuck Moon to the OEDC Board
Councilmember Thompson seconded the motion

Motion carried 4 - 0

Discuss and/or take possible action enacting a policy that stipulates how the City Council members approach the City Attorney.

Councilmember Hall said that it should be discussed before approaching the attorney

Councilmember Williams made the motion that in order to contact the City Attorney, you must go through the Mayor, City Manager or City Secretary and they will contact the attorney

Councilmember Hall seconded the motion

Motion carried 4 - 0

Discuss and/or take possible action on increasing the amount of the City Manager's stipend, with the items that the stipend covers specifically stated in the motion.

The City Manager declined the raise but stated that a stipend with terms needs to be added to the contract.

The City Manager would like to get comparisons from other cities and bring this item back to the next Council meeting.

Councilmember Williams made the motion to table this item until the next meeting
Councilmember Ward seconded the motion.

Motion carried 4 - 0

Discuss and/or take possible action on archiving software for social media.

Councilmember Hall made the motion to approve \$249 a month for archiving software for social media

Councilmember Thompson seconded the motion.

Motion carried 4 - 0

FUTURE MEETINGS

Council Member Ward will be on vacation and requested a leave of absence.

CITY ADMINISTRATION'S MONTHLY REPORTS

A. Administration Monthly Reports

City Manager's Report

a. Upcoming Projects

City Manager spoke about Incode 10 training and a representative who will help the City of Overton staff.

He also spoke about the OEDC and OMDD approving projects for the city

Police Department Report

Chief Bryan Pool thanks the citizens of Overton and thanked the Council for the archiving software.

The City of Arp will be selling their old radios to the City of Overton for \$1.00 each

Public Works Department Report

No questions at this time.

Christus EMS report

They are in the process of getting radios so that they can be more connected with the City of Overton

No questions at this time.

Overton Volunteer Fire Department Report

14 Active members and all trucks are up and running
TJ Lewis got investigator and commission for instructor
No questions at this time

B. Finance Monthly Reports

- a. Income Statement
- b. Expense Approval Report
- c. Monthly Bank Statement
- d. Sales Tax Report

2016 Audit is complete
Budget process has started
Cares Act money invoices have been approved

No questions at this time.

BOARDS AND COMMISSIONS


- A. Overton Economic Development Corporation (OEDC) Board Update
- B. Overton Municipal Development District (OMDD) Board Update

James Alexander, Chairman of the OMDD Board spoke to Council about the last meeting.


ADJOURNMENT

Motion to adjourn was made by Councilmember Thompson and was seconded by Councilmember Hall
Motion carried 4 - 0

Meeting was adjourned at 8:13 pm.


Curtis Gilbert
Mayor

ATTEST:


(insert name here)
Interim City Secretary

