



## City Council Meeting Agenda

Council Meeting at 7:00 p.m.

Dec 15, 2022

1200 South Commerce Street, Overton, Texas 75684

City Hall Council Chamber

I. **Call to Order**

II. **Invocation**

III. **Pledge of Allegiance**

*U.S. flag*

*Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*

IV. **Public Forum - Each individual will be allowed three (3) minutes.**

*Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Connie Chasteen, Interim City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.*

**Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda.** *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

V Pursuant to Texas Government Code section 551.074, the City Council will convene in Executive Session to discuss the appointment and employment of the following employees and municipal officer:

- A. Fire Chief
- B. City Secretary
- C. City Council member for Place 3

VI. **Consent Agenda**

**(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they**

may pull any item from the Consent Agenda to discuss and act upon individually.)

A. Consider approval of the following minutes: Nov. 17, 2022.

## V Business

- A Discuss, consider and take action as desired concerning the employment of Fire Chief.
- B Discuss, consider and take action as desired concerning the employment of City Secretary.
- D Discuss, consider and take action, as desired, concerning the appointment of a City Council member to Place 3.  
Should an appointment be made- Presentation of Oath of Office.
- E Discuss, consider, and select **engineering service provider(s)** to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency.
- F Discuss and take action on purchase of pump for WWTP lift station in amount of \$30,032.00 for TECQ compliance from Sole Source Vender on ARPA funds.
- G. Discuss and take action on new rates and processes for Community Building/ RV Park Rentals
- H. Discuss and take action on 2 new signers for City Bank acct from council members- remove previous council members from account.  
Remove Laurie Kaczmarek as signer on Police Seizure Fund and add Connie Chasteen.
- I Discuss and take action on increase to approved amount for PD vehicle and use of ARPA funds for purchase.

## VI. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:


- A. Administration Monthly Reports
  - 1. City Manager's Report
    - a. Upcoming Projects- Discuss future use of water main valves to isolate large leaks and prevent depleting entire town water supply.
  - 2. Police Department Report
  - 3. Public Works Department Report
  - 4. Christus EMS report
  - 5. Overton Volunteer Fire Department Report
  - 6. Municipal Court Report
  - 7. OMDD Minutes
  - 8. OEDC Minutes
  
- B. Finance Monthly Reports
  - 1. Income Statement
  - 2. Expense Approval Report
  - 3. Monthly Bank Statement
  - 4. Sales Tax Report

**X. Future Meetings**

- A. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings. Jan 19, 2022

**XI Adjournment**

I, Connie Chasteen, Interim City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on Dec 09, 2022 by 6:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

  
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 Connie Chasteen  
 Finance/ Interim City Secretary



**Note:** The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.