



## City Council Meeting Minutes

Council Meeting at 7:00 p.m.

Feb. 16, 2023

1200 South Commerce Street, Overton, Texas 75684

City Hall Council Chamber

### All Members Present

Curtis Gilbert – Mayor

David Stone

Chris Hall

April Littlefield

Raymond (Tuck) Moon

Michael Paul Williams

### Members Absent

The meeting was called to order by Mayor Gilbert at 7:00 PM.

The invocation was led by Mayor Gilbert.

The Pledge of Allegiance was led by Mayor Gilbert.

**Public Forum** – There was no one to speak.

### **Presentations:**

Sarah Johnson made presentation for the Overton Heritage Foundation's First Annual Art Festival to be held Mar. 25, 2023. She is asking that certain roads be blocked so that vendors can be set up.

Misty Dion made presentation for the Band Booster's Fundraiser planned for Apr. 1, 2023. She wants to have a corn hole tournament at Kenamer Square.

### **Consent Agenda**

A. Approval of the minutes for Feb. 2, 2023.

B. Council approval to remove or replace authorized signers on the City Bank accounts must state the names of those being removed.

1. Remove Reggie Thompson and Laurie Kaczmerak as signers on the City Bank Accounts and from Treasury Management Access.
2. For the City's Safe Deposit box #612, which has not been updated since October of 2012, the following names need to be removed: John Welch, C. R. Evans, Joe Cantu, Deana McCasland and Pam Raney.
3. The following names need to be added to the City's Safe Deposit box #612: Curtis Gilbert and Shane West.

*Motion was made by Councilman Hall to approve; seconded by Councilman Williams. Passed 5/0.*

### **Business**

- A. Discuss and take action on appointing new member to fill vacancy on the OMDD Board.

*Councilman Williams made motion to appoint Lauren Paige Pepper to fill the vacancy; seconded by Councilman Moon. Passed 5/0.*

- B. Discuss and take action on Fire Dept Ordinance 2023.02.16. Mayor Gilbert stated that the Fire Chief position remains an unpaid position.

*Motion was made by Councilman Hall to approve; seconded by Councilwoman Littlefield. Passed 5/0.*

- C. Discuss and take action to move City Hall / PD Offices to 111 W. North St. Overton Tx 75684.

*Motion was made to approve by Councilman Hall; seconded by Councilman Williams. Passed 5/0.*

- D. Discuss and take action to clarify Community building rental Fee Change Ordinance 2023.01.19.E for Alcohol related events- (specify that the renter is responsible for overtime rate for police officer as stated in the ordinance).

*Motion was made by Councilman Williams to approve; seconded by Councilman Moon. Passed 5/0.*

Pursuant to Texas Government Code 551.074 the council convened at 7:20 pm in executive session to discuss and take action on Police Chief and Interim City Secretary/Finance positions.

Reconvened at 8:23 PM

- A Discuss and take action on Police Chief – Bryan Pool

*Motion was made by Councilman Williams to extend Police Chief Bryan Pool's contract by an additional 5 years; seconded by Councilman Moon. Passed 5/0.*

- B Discuss and take action on Interim City Secretary/Finance – Connie Chasteen

*Action on Interim City Secretary/Finance – Connie Chasteen – No action at this time.*

### **City Administration's Monthly Reports**

- A. Administration Monthly Reports
  1. City Manager's Report
    - a. Upcoming Projects-
  2. Police Department Report
    - a. Racial Profiling Yearly Reporting.
  3. Public Works Department Report
  4. Christus EMS report
  5. Overton Volunteer Fire Department Report
  6. Municipal Court Report
  7. OMDD Minutes (Feb 8 2023)
  8. OEDC Minutes (Dec 2022)
- B. Finance Monthly Reports
  1. Income Statement
  2. Expense Approval Report
  3. Monthly Bank Statement
  4. Sales Tax Report

### **Future Meetings**

Mayor to receive request, if any, for leave of absence from any Council Member for future meetings. *No requests received at this time.*

Regular Council Meeting is scheduled on Mar 16, 2023, at 7:00 pm.

### **Adjournment**

Councilman Williams made motion to adjourn; seconded by Councilman Hall. Passed 5/0.

Meeting was adjourned at 8:40 PM.

*Curtis Gilbert*  
Curtis Gilbert  
Mayor

ATTEST:

*Lisa Hemus*  
Lisa Hemus  
Interim City Secretary

