



City Council Meeting Minutes

Council Meeting at 7:00 p.m.

April 20, 2023

1200 South Commerce Street, Overton, Texas 75684

City Hall Council Chamber

All Members Present

Curtis Gilbert – Mayor

David Stone

Chris Hall

April Littlefield

Raymond (Tuck) Moon

Michael Paul Williams

Members Absent

I. The meeting was called to order @ 7:00 pm by Mayor Gilbert.

II. Invocation was made by Mr. Montz Cary.

III. Pledge of Allegiance was led by Councilman Williams

IV. Public Forum –

A. *Robbi Carnes spoke referencing Item B under Business. She read some texts and/or other types of messages from her cell phone that she received from someone else. She had made an Open Records Request in March for texts made from City Manager Shane West's phone. We were unable to provide her with the information that she requested without additional information.*

V A presentation by Clifford Mauldin (Jimtown Riders) discussed plans for a parade on June 19, 2023.

A presentation was made by Overton Heritage Foundation for Overton 150. Debbie Maxwell provided an update on activities and dates for fundraising events, parade, and time capsule information. Homecoming weekend (Sept 15-17) is the official time period for the Overton Sesquicentennial celebration.

VI Consent Agenda

- A Consider approval of the following minutes: Mar 16, 2023.

Motion to approve by Councilman Hall; second by Councilman Williams; Passed 5/0.

VII Business

- A. Discuss and take action on allowing the Overton Heritage Foundation to host the Overton 150 Celebration on Sept. 15th-17th 2023.

Motion to allow by Councilman Williams; second by Councilwoman Littlefield; Passed 5/0.

- B. Discuss and take action to remove Board Member Robbi Carnes from the Overton Municipal Development District Board.

Motion to approve the removal by Councilwoman Littlefield; second by Councilman Williams; Passed 5/0.

- C. Discuss and take action on Notice of Reverter for the Chamber of Commerce building located at 121 E. Henderson Street.

Motion to approve Reversion back to the Chamber of Commerce by Councilman Hall; second by Councilman Williams; Passed 5/0.

- D. Discuss and take action on Ordinance # 2023.04.20 for Overton Trades Day on the 3rd weekend of the month on Commerce Street. As it grows, it can be moved to another location in order to maintain safety.

Motion to approve Ordinance by Councilman Williams; second by Councilwoman Littlefield; Passed 5/0.

- E. Discuss and take action on 2" water line – Rabbit Creek bore going to Texas Agri-life Research Center East farm.

Motion to approve by Councilman Williams; second by Councilman Moon; Passed 5/0.

- F. Discuss and take action on the OEDC Board's recommendation in July 2022 to purchase 12 additional golf carts for the golf course. The carts are \$5,150 each for a total purchase cost of \$61,800. [The approval by the OEDC Board in July 2022 was for lease or lease/purchase of golf carts in

the amount of \$98.71 each cart per month for 5 years for a total of \$71,071.20. The carts were not purchased at that time.]

Motion to approve by Councilman Williams; second by Councilman Stone; Passed 5/0.

- G. Add Lisa Hemus as signer on the City Bank Accounts.

Motion to approve by Councilman Williams; second by Councilman Stone; Passed 5/0.

- H. Accept Overton Pool LLC Michael Baskerville's letter terminating the lease of the Overton swimming pool property.

Motion to accept by Councilman Williams; second by Councilman Stone; Passed 5/0.

VIII Convened to Executive Session at 7:47 pm to discuss personnel matters.

XI Reconvened to City Council Meeting at 8:33 pm.

- 1 Discuss, consider, and take action on City Manager.

Councilman Williams made motion to enter in to a new contract for City Manager West for a term of five (5) years with the terms of his contract as they currently are and to raise his severance to two years.

- 2 Take action on position title for Connie Chasteen.

No action taken at this time.

X. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports

1. City Manager's Report

City Manager West spoke about a report of possible gun shots being fired near the school the day before. The gun shots were not on the school campus. They were somewhere else in town. He stated that the Police Chief received the call, and they both arrived at the school in one minute. The School Resource Officer had already begun ensuring the safety of the children and staff. The Rusk County Sheriff Department, Smith County Sheriff Department, New London Police Chief, and an

Arp police officer also responded, and other units were enroute from other areas. There were approximately 12 to 15 units on scene within five minutes.

There have been several leaks. Two have been repaired on East Henderson Street in front of Overton ISD. Because it is a state highway and because of not knowing what is under the ground, these types of leak repairs are expensive.

We recently received a fine for a sewer leak that occurred in 2021. It was for \$66,875. That fine can be lowered with some of the expenses that have occurred on our past, and will occur on our future, infrastructure projects according to a contact at TCEQ. The information that TCEQ requested to make this happen has been submitted to them. We have not received a response back from them yet.

Three lift pumps for sewer have been replaced. They cost anywhere from \$15,000 to \$30,000 and could be more depending on what wiring, etc., is involved.

We replaced a fire hydrant.

We have the material to replace a 2" water line on Mercer Street.

We have two 10" valves ready to install on the main 10" water line on 850 East. OMDD is paying for the valves with Council approval.

New water lines paid for by OEDC with Council approval (approved up to \$100,000) have been, and are being, installed throughout the park. We are hoping to keep that at less than \$80,000.

2. Police Department Report

Police Chief Bryan Pool introduced newly graduated Police Officer Michael Gaytan and his family.

3. Public Works Department Report

No questions at this time.

4. Christus EMS report

No questions at this time. A report for March was given to Council in which is shown there were 45 calls. All but 14 of the patients were transported. Average response time was less than 16 minutes from time call was received until scene time.

5. Overton Volunteer Fire Department Report

A member of the OVFD presented a report for March to Council. There were 6 fire calls (3 public utility and 3 other). There were 9 medical emergency calls (8 first

responder and 1 vehicle accident). There were 7 false alarm calls. Total number of man hours responding 37.5; total man hours of training 22.5. Total number of runs within the Fire District 22. Total number of man hours in active service – combined training and emergency runs within the Fire District 60. Total number of members in department during March 16.

Engine One will be going in the shop next week for repairs. The estimated cost is between \$1600 and \$1800 – rough estimate.

City Manager West mentioned that someone is painting the fire hydrants in the city red, and there is one that is painted black. He asked the OVFD member to speak to Council about the color coding of fire hydrants, and City Manager West will get with Steve (the person painting the hydrants) so that he is aware of the color coding. The OVFD member stated that hydrants are color coded as a visible way of knowing what kind of flow rate is available in each one. He said that we can see the charts by searching online. The OVFD member, when asked by Councilman Williams if they had plenty of bottled water at the station for the upcoming summer months, stated that they have plenty.

6. Municipal Court Report

Katherin McCandless presented the report. The Court generated \$17,155.22 during March.

A. Finance Monthly Reports presented by Connie Chasteen. City Manager West mentioned to Council that there may be some incorrect information as we have not had internet access all day long. Due to this, Ms. Chasteen stated that Council would be receiving the high points of what is in their packets.

1. Income Statement

One could not be presented at this time.

2. Monthly Bank Statement

Starting 3/1/2023, the bank account had \$998,078.47. After deposits, interest, and checks that were made, the balance was \$937,567.10. This does not reflect the sales tax that came in on April 14th for \$34,864.89.

3. Expense Approval Report

The expense amount is \$138,337.07 for 3/15/2023 through 4/17/2023. We paid out \$113,633.23 in bills.

City Manager West asked Councilman Williams, since he's been on the council for a number of years, if he's ever seen a balance this high in the general fund, and Councilman Williams replied that he had never see it this high, and he's been on the council for 8 years.

IX. Future Meetings

- A. Mayor to receive request(s), if any, for leave of absence from any Council Member for future meetings.

No leave of absence noted.

- B. The next scheduled Regular Council Meeting is May 18, 2023.
A special called meeting is scheduled for April 25, 2023, at 7 pm.

- X** *Motion to adjourn by Councilman Williams; second by Councilman Moon; Passed 5/0.*

Adjourned at 8:53 pm.

ATTEST:

Lisa Hemus
Lisa Hemus
Interim City Secretary



Curtis Gilbert
Curtis Gilbert
Mayor