

## City Council Meeting Minutes

Council Meeting at 7:00 p.m.

Mar 16, 2023

1200 South Commerce Street, Overton, Texas 75684

City Hall Council Chamber

Members Present:

Curtis Gilbert – Mayor  
David Stone  
Chris Hall  
April Littlefield  
Raymond (Tuck) Moon  
Michael Paul Williams

Members Absent:

Called to Order by Mayor Gilbert at 7:30 p.m. Mayor Gilbert introduced Archie Brown as Mayor for the Moment.

Invocation by Mr. Brown

Pledge of Allegiance by Mr. Brown

Public Forum

*There was no one to speak.*

Presentations

*There was no one to present.*

Consent Agenda

A Consider approval of the following minutes: Feb 16, 2023.

*Motion to approve by Councilman Williams; 2<sup>nd</sup> by Councilwoman Littlefield; passed 5/0.*

## Business

- A. Discuss and take action on Police Department donating the Chamber of Commerce building located at 121 E. Henderson Street to a 501(C)(3).

*Motion to table on the City Attorney's suggestion by Councilman Williams; 2<sup>nd</sup> by Councilman Stone; passed 5/0.*

- B. Discuss and take action on Overton Municipal Development District's recommendation for \$20,000.00 for replacing two 10-inch valves in the main line.

*Motion to approve by Councilman Williams; 2<sup>nd</sup> by Councilwoman Littlefield; passed 5/0.*

- C. Discuss and take action on Resolution No. 2023-03-16, a resolution of the City Council of the City of Overton, Texas, to delay imposition of the 2023 Annual "Grip" adjustment by Centerpoint Energy.

*Motion to approve by Councilman Williams; 2<sup>nd</sup> by Councilman Hall; passed 5/0.*

- D. Discuss and take action on Overton Municipal Development District's recommendation of Overton Youth Sports Association's request for financial assistance in the amount of \$9,000.00 allocation in getting fields and facility ready for the baseball season. Requesting party is the Treasurer of OYSA, Jennifer Chapman.

*Motion to approve by Councilman Hall; 2<sup>nd</sup> by Councilman Moon; passed 5/0.*

- E. Discuss and take action on Planning & Zoning's recommendations from 3/9/2023 meeting.

1. Variance application for a Special Exception (ZBA 2021-11-18) to the City of Overton Zoning Ordinance Regulations for a manufactured home to be allowed on a tract of land legally described as 0.39 acre, more or less, situated in the Mary Hughes Survey, Abstract 471, Smith and Rusk Counties, Texas, as described in deed dated April 6, 2001, from Louis Cary et ux to Edgar A. Curry et ux, in Volume 5793, Page 231, Official Records of Smith County, Texas. Requesting party is Easi Real Estate, LLC.
2. Variance application for a Special Exception (ZBA 2021-11-18) to the City of Overton Zoning Ordinance Regulations for a manufactured home

to be allowed on a tract of land legally described as 5.570 acres, more or less, situated in the J T McDaniel Survey, Abstract 557, Lot 2, Block 18, Rusk County, Texas, as described in deed dated October 2, 1998, from A C Norris to First United Pentecostal Church, in Volume 2096, Page 839, File Number 34168, Official Records of Rusk County; Texas. Requesting party is Eric Stephen Hicks of Truth Tabernacle Church at this location.

*Motion to approve both Items 1 and 2 by Councilman Williams; 2<sup>nd</sup> by Councilman Moon; motion passed 3/2.*

- F. Discuss and take action on getting a real estate value for the current City Hall located at 1200 South Commerce Street and listing with realtor.

*Motion to get appraisal for possible sell by Councilwoman Littlefield; 2<sup>nd</sup> by Councilman Hall; passed 5/0.*

- G. Discuss and take action on having a Trades Day on the 3<sup>rd</sup> weekend of the month on Commerce Street with vendors paying \$20 per booth.

*Motion to not charge for the March and April weekends and to come up with an ordinance as an item for the April meeting. Motion made by Councilman Williams; 2<sup>nd</sup> by Councilman Hall; passed 5/0.*

*The Overton City Council convened at 8:01 pm in an Executive Session to discuss the following matters as authorized by §551.072 of the Texas Government Code – regarding the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person..*

Reconvened at 8:16 p.m.

Discuss and take action on the Lease Agreement between the City of Overton and Overton Pool LLC located at 402 Pearl Street.

*No action taken.*

#### City Administration's Monthly Reports

- A. Administration Monthly Reports
  - 1. City Manager's Report
    - a. Upcoming Projects/Update on future administration building.
  - 2. Police Department Report
  - 3. Public Works Department Report
  - 4. Christus EMS report
  - 5. Overton Volunteer Fire Department Report

6. Municipal Court Report

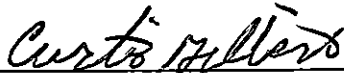
- B. Finance Monthly Reports
  - 1. Income Statement
  - 2. Expense Approval Report
  - 3. Monthly Bank Statement
  - 4. Sales Tax Report


Future Meetings

- A. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
- B. The next scheduled Regular Meeting is April 20, 2023

Adjournment:

*Motion to adjourn at 8:32 pm made by Councilman Hall; 2<sup>nd</sup> by Councilman Williams; passed 5/0.*

  
Curtis Gilbert  
Mayor

ATTEST:   
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Lisa Hemus  
Interim City Secretary

