



City Council Agenda

JULY 20, 2023 (6:30 p.m.)

BUDGET WORKSHOP

Overton City Council Chambers, 1200 S. Commerce Street, Overton, TX 75684

A. CALL TO ORDER

B. WORKSHOP

1. Discussion regarding the FY 2022-2023/2024 Municipal Budget
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July 20, 2023 (7:00 p.m.)

REGULAR COUNCIL MEETING

Overton City Council Chambers, 1200 S. Commerce Street, Overton, Texas 75684

I. Call to Order

A. Invocation

B. Pledge of Allegiance

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

II. Presentations and Proclamations:

Misty Rhodes discusses plumber costs incurred at 302 E. Henderson St. Overton.

III. Public Forum - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Lisa Hemus, Interim City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.

IV. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

A. Consider approval of the following minutes: June 15, 2023.

V. Public Hearings:

VI. Statutory Agenda Items:

A. Business

1. Remove from table to discuss and take action on Utility Billing Proposal concerning water bills that would reduce expenses associated with postage, printing, and other administrative costs, maintain a balanced budget, cover operational costs, invest in ongoing improvements of our water infrastructure, save customers time, and provide less human error and paperwork.
 - a. Have customers absorb 3.5% surcharges on credit card and debit card processing transactions. Customers would still be able to pay their bills via check or cash without paying this surcharge.
 - b. Have customers pay 10% rate on late fees instead of \$10 flat fee.
 - c. Eliminate mailing of late water bills.
 - d. Transition from paper-based billing to email billing and auto-draft in order to help preserve natural resources and reduce the environmental impact associated with paper production and disposal, and leading to a more efficient billing system. With auto-draft and paperless billing, the customer would receive a \$2.00 credit/discount toward their water bill.
 - e. Increase the water cut-off fee from \$25.00 to \$30.00.
 - f. Place a QR code on the back of water bill.

- g. Add a \$5.00 fee to help offset expenses related to dedicating employee time to process phone payments.
- 2. Discuss and take action on OMDD payment of \$12,000 in admin fees to city to be used for payment on loan taken by City from OEDC Aug. 2021.
- 3. Discuss and take action in the City's Code of Ordinances to remove the house square footage requirements from Zoning Ordinance Exhibit 9A, Section 6.05, Pages 9A:15 and 9A:16, published May 2023.

6.05 MINIMUM AREA PER DWELLING UNIT

§ 6

OVERTON CODE

§ 7

Zoning District	Lot Size	Minimum Sq. Ft. of Living Area	Maximum Building(s) Footprint
SF	Lots with 6,000 sq. ft. or more	1,000 sq. ft.	40% lot coverage
SF	Lots with less than 6,000 sq. ft.	750 sq. ft.	40% lot coverage

- 4. Discuss and take action on an interlocal agreement between City of Overton and Rusk County for Fire Code and Investigation Services. (Include fire Inspection Services at a later date.)
- 5. Discuss and take action in the City's Code of Ordinances to repeal enforcement of offenses from Chapter 8, Offenses and Additional Provisions, Article 8.02 Minors, Division 2 Curfew, published May 2023.
- 6. Discuss and take action on request by Misty Rhodes for restitution of plumber costs at her personal residence.

B. Request for Excused Absence:

- 1. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
- 2. The next scheduled Regular Meeting is August 17, 2023

VII. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
 - 1. City Manager's Report
 - a. Upcoming Projects/Update on future administration building.
 - 2. Police Department Report
 - 3. City Secretary's Report
 - 4. Public Works Department Report
 - 5. Christus EMS report
 - 6. Overton Volunteer Fire Department Report
 - 7. Municipal Court Report

- B. Finance Monthly Reports
 - 1. Income Statement
 - 2. Expense Approval Report
 - 3. Monthly Bank Statement
 - 4. Sales Tax Report

VIII. Adjournment

I, Lisa Hemus, Interim City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by July 17, 2023, at 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Lisa Hemus

Lisa Hemus
Interim City Secretary



Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodations will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.