



## **Budget Workshop and City Council Minutes**

**AUGUST 17, 2023 (6:30 p.m.)**

### **BUDGET WORKSHOP**

**Overton City Council Chambers, 111 West North Street, Overton, TX 75684**

**A. CALL TO ORDER at 6:30pm**

**B. WORKSHOP**

1. Discussion regarding the FY 2022-2023/2024 Municipal Budget

*The budget was presented by Conie Chasteen on Golf course then Revenue and Taxes.*

**C. Meeting adjourned a 6:55pm**

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**August 17, 2023 (7:00 p.m.)**

### **REGULAR COUNCIL MEETING**

**Overton City Council Chambers, 111 West North Street, Overton, Texas 75684**

**All Members Present:**

Curtis Gilbert – Mayor  
David Stone  
Chris Hall  
April Littlefield  
Raymond (Tuck) Moon  
Michael Paul Williams

**Members Absent:**

**I. Call to Order at 7:06pm**

**A. Invocation – April Littlefield**

**B. Pledge of Allegiance – Michael Paul Williams**

*U.S. flag*

*Texas flag (“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible”)*

**II. Presentations and Proclamations:**

1. *Roxanne Richards – Overton Heritage Foundation – permission to serve alcohol for one day at Kennamer Square on September 16, 2023.*

*Roxanne Richards presented a request for alcohol service at Overton 150 event, updating on permissions and actions taken by Heritage Foundation up to and pending Council approval*

2. *Debbie Maxwell – Overton 150 Board of Directors – update on the Overton 150 celebration plans.*

*Debbie Maxwell presented a status update on the Overton 150 event.*

**III. Public Forum – No one to speak.**

**IV. Consent Agenda**

**(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)**

- A. Consider approval of the following minutes: July 20, 2023.

*Motion to approve by Councilman Chris Hall; 2<sup>nd</sup> by Councilwoman April Littlefield; Passed 5/0*

**V. Public Hearings: None Scheduled**

## **VI. Statutory Agenda Items:**

### **A. Business**

1. Remove from the table to discuss, consider and take action on the City's Code of Ordinances to remove the house square footage requirements from Zoning Ordinance Exhibit 9A, Section 6.05, Pages 9A:15 and 9A:16, published May 2023.

*Motion to approve by Councilman Chris Hall; 2<sup>nd</sup> by Councilman Michael Paul Williams; Passed 5/0*

2. Discuss, consider and take action on Smith County's 9-1-1 Communications Network Proposed Operating Budget for FY 2023-24.

*Motion to approve by Councilman Chris Hall; 2<sup>nd</sup> by Councilman Michael Paul Williams; Passed 5/0*

3. Discuss, consider and take action on Republic Services' notice of rate adjustment of 5.7% effective October 1, 2023, for Solid Waste Collection & Disposal with the City.

*Motion to approve by Councilman Chris Hall; 2<sup>nd</sup> by Councilwoman April Littlefield; Passed 5/0*

4. Discuss, consider and take action for the Overton Heritage Foundation to serve alcohol for one day at Kennamer Square on Saturday, September 16, 2023, from 12:00 pm to 9:00 pm.

*Motion to table until 8/24/2023 meeting by Councilman Michael Paul Williams; 2<sup>nd</sup> by Councilman David Stone; Passed 5/0*

### **B. Request for Excused Absence:**

1. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
2. Present upcoming meeting and events schedule – Discuss need for a Special Called Meeting to Propose Tax Rate on August 24, 2023 at 7 pm.

3. Move City Council Regular Meeting to September 14, 2023 at 7 pm to approve Tax Rate and to approve 2024 Budget.

## **VII. City Administration's Monthly Reports**

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
  1. City Manager's Report
    - a. Upcoming Projects/Update on future administration building.
  2. Police Department Report
  3. City Secretary's Report
  4. Public Works Department Report
  5. Christus EMS report
  6. Overton Volunteer Fire Department Report
  7. Municipal Court Report
  8. *Golf Course*
- B. Finance Monthly Reports
  1. Income Statement
  2. Expense Approval Report
  3. Monthly Bank Statement
  4. Sales Tax Report

## **VIII. Convene To Executive Session – 8:03pm**

Interim City Secretary – Lisa Hemus

## **IX. Reconvene to Regular Session – 9:06pm**

1. Discuss and take action on Lisa Hemus

*Motion to terminate Lisa Hemus as Interim City Secretary effective immediately by Councilwoman April Littlefield; 2<sup>nd</sup> by Councilman Michael Paul Williams; Passed 5/0*

## **X. Adjournment –**

*Motion to adjourn by Councilman Chris Hall; 2<sup>nd</sup> by Michael Paul Williams; passed 5/0*

*Adjourned at 9:10pm*

I, Shane West, City Manager of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by August 14, 2023, at 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.



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Shane West  
City Manager

**Note:** The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.