



OVERTON ECONOMIC DEVELOPMENT CORPORATION

Meeting Minutes

6:00 p.m.

June 20, 2023

1200 South Commerce Street, Overton, Texas 75684

City Hall Council Chambers

Members Present:

Chris Hall – Chairman

Deanne West – Member

Curtis Gilbert – Member

A.G. “Tuck” Mon – Member

Mathew Eastwood - Member

Member Absent:

Henry Smith - Member

- I. Called to Order @ 6 pm
- II. Invocation by Board Member Gilbert
- III. Pledge of Allegiance by Board Member Eastwood
- IV. **Public Forum** - *No one to speak.*
- V. **Consent Agenda**
 - A. Board to approve the Minutes of the Regular Called Meeting of the Board held on April 18, 2023.
Motion to approve by Board Member Gilbert; 2nd by Board Member Moon; Passed 4/0.
- VI. **Financial Report (Consider and/or Action)**
Connie Chasteen presented the financial information.
- VII. **Business (Consider and/or action)**
 - A. Discuss and take action on giving Connie Chasteen permission to order more checks and deposit slips for the OEDC account.
Motion to approve by Board Member West; 2nd by Board Member Eastwood; Passed 4/0.

- B. Discuss and take action on purchase of materials and install culvert – Can the balance of the funds in the Street Repairs & Clearing of ROWS, Overton Industrial Donation, of \$8,857.96 be applied toward this on Elm Street? A request was made in February of 2022, but action was reversed in March 2022 and to be revisited in the future.

Motion to verify work has been completed; invoices have been paid, and city can be paid back for the Elm Street work by Board Member Eastwood; 2nd by Board Member Gilbert; Passed 4/0.

- C. Discuss and take action on the bids submitted for repair and maintenance of the 22 RV site power receptacles, receptacles in the park, and lighting and power outlets installed in the pavilion near the lower north lake.

There were three bids received. One from Eddie Coffey at Coffey & Carrell Electric Corp; one from Frederick Nalone; and one from John Cloutier at Blazer Electric.

Motion to accept bid from Coffey & Carrell Electric Corp. with limit of \$4000 and do change order if needed for Park, RV site, and pavilion made by Board Member Eastwood; 2nd by Board Member Gilbert; Passed 4/0.

- D. Discuss and take action on making the parking spaces at Kennamer Square visible. This item was moved from the April meeting to the next meeting, and no meeting was held in May.

Motion to remove from agenda by Board Member West; 2nd by Board Member Eastwood; Passed 4/0.

- E. Discuss and take possible action on adding steps to the sidewalk in front of pizza place and the antique store on Commerce Street.

Motion to pursue bids by Board Member Eastwood; 2nd by Board Member Moon; Passed 4/0.

- F. Discuss progress of park equipment paints and play pits being refilled with shavings.

Progress made. Some equipment has been painted. Shavings are about to be spread.

- G. Discuss progress of the water line work at Overton City Park and on Highway 135.

Finishing up at the park.

- H. Discuss the status of the 12 golf carts and one utility vehicle.

The carts are on their way.

Future Meetings

A. Chairman to receive request(s), if any, for leave of absence from any Board Member for future meetings.

B. The next scheduled Regular meeting is July 18, 2023.

VIII. Adjournment

Motion made to adjourn by Board Member Gilbert; 2nd by Board Member Moon; Passed 4/0.

Adjourned at 6:44 pm.

Chris Hall, OEDC President

ATTEST:

Lisa Hemus
Interim City Secretary

