



City Council Meeting Minutes

Council Meeting at 7:00 p.m.

September 14, 2023

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

Members Present

Curtis Gilbert- Mayor
Michael Paul Williams
April Littlefield
David Stone
Chris Hall
Tuck Moon

I. **Call to Order** 7:00 p.m.

II. **Invocation** – *David Stone*

III. **Pledge of Allegiance**

U.S. flag

Texas flag (“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible”)

IV. **Public Forum - Each individual will be allowed three (3) minutes.**

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Municipal Clerk, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council’s consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting. – No Speakers*

V. **Public Hearing**

Open Public Hearing 7:01 p.m.

- A Receive comments regarding Budget for Fiscal Year 2024
- B Receive comments regarding the proposed 2023 Ad Valorem Tax Rate of **.517611**/\$100 which is M/O tax Rate of **0.412364**/\$100 and I&S tax rate of **0.105247**/\$100. for Fiscal year 2024.
- C Receive comments regarding the proposed 2023 Overton Cemetery Ad Valorem Tax Rate of **0.0500**/\$100 valuation for the Overton Municipal Cemetery Maintenance & Operations for Fiscal Year 2024.

Close Public hearing 7:02 p.m.

VII. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

- A. Consider approval of the following minutes: August 24, 2023.
Michael Paul Williams made a motion to table the minutes due to them not being in the council packet. Chris Hall made 2nd motion. Motion passed 5-0.

VIII. Business

- A Consider and/or approve an Ordinance adopting the Fiscal Year 2023-2024 Annual Operating Budget and appropriating said funds. *(record vote required)*

MP. Williams made motion to approve. A. Littlefield made 2nd motion. (MP Williams-yea, A. Littlefield-yea, D. Stone-yea, C. Hall-yea, Tuck Moon-yea.
- B Ratification Vote to adopt the budget for Fiscal Year 2023-2024 that will raise total property tax revenue. *(record vote required)*

MP Williams made a motion to adopt the budget. D.Stone made 2nd motion. Roll call vote: MP Williams-yea, A. Littlefield-yea, D. Stone-yea, C.Hall-yea, T.Moon-yea.
- C Consider and/or Approve an Ordinance for the 2023 Certified Appraisal Roll; to adopt and levy the ad valorem tax rate for Fiscal year 2023-2024 for Maintenance and Operation of the Overton Municipal Cemetery for the 2023 Tax Year. *(record vote required)*

MP. Williams made motion to approve, A. Littlefield made 2nd motion. Roll call vote : MP Williams-yea, A.Littlefield-yea, D.Stone-yea, C.Hall-yea, T.Moon-yea.

- D Consider and/or Approve an Ordinance for the 2023 Certified Appraisal Roll; to adopt and levy the ad valorem tax rate for Fiscal year 2023-2024 for Maintenance and Operation and the Interest and Sinking Fund of the City of Overton 2023 Tax Year. *(record vote required)*

MP Williams made motion to approve. A.Littlefield made 2nd motion. Roll call: MP Williams-yea, A.Littlefield-yea, D.Stone-yea, C.Hall-yea, T.Moon-yea.

- E Consider and or authorize the city's engineer to begin receiving bids for the Elevated Storage Tank Rehabilitation Project

Chris Hall made a motion to authorize the city's engineer to begin receiving bids. MP Williams made 2nd motion. Motion passes 5-0.

X. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
1. City Manager's Report
Upcoming Projects
City Manager discussed following: the completion of Well #5, Glenn Honzell's property line regarding a deed from 1955 going to the waters edge of the Lake, Discussed the golf course revenue,
 2. Police Department Report
Chief Pool publicly recognized Officer Gaytan, Mickey Hamilton, Kacey McClendon, Sharon Stuart and all others that responded to the incident at the golf course. Also expressed concern with EMS arrival times.
 3. City Secretary Report
 4. Public Works Department Report
 5. Christus EMS report
 6. Overton Volunteer Fire Department Report
 7. Municipal Court Report
- B. Finance Monthly Reports
1. Income Statement
 2. Expense Approval Report
 3. Monthly Bank Statement

4. Sales Tax Report

IX. Future Meetings

A. Present upcoming meeting and events schedule

1. City Council Regular Meeting - October 19, 2023 at 7 pm

B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

April Littlefield and David Stone will not be present for the October meeting.

X Adjournment

C.Hall made motion to adjourn. MP Williams made 2nd motion. Motion passed 5-0. Meeting adjourned at 7:31p.m.

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on September 11, 2023 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless
Municipal Clerk



Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.