



OVERTON ECONOMIC DEVELOPMENT CORPORATION

Meeting Agenda Minutes

6:00 p.m.

Aug. 15, 2023

111 West North Street, Overton, Texas 75684
City Hall Council Chambers

Members Present

Chris Hall - Chairman
DeAnn West - Member
Curtis Gilbert - Member
A.G. "Tuck" Moon - Member
Matthew Eastwood - Member

Members Absent

Henry Smith

I. Call to Order @ 6:05 PM

II. Invocation *Chairman Hall*

III. Pledge of Allegiance *Member West*

U.S. flag

and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. Presentations:

Curtis Gilbert to speak about the walking trail around the lake and the grant.

IV. Public Forum - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Lisa Hemus, Interim City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual

information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.

No one to speak

V. Consent Agenda

Any or all items under Consent Agenda may be removed by the President or any Board Member for discussion.

- A. Board to approve the Minutes of the Regular Called Meeting of the Board held on June 20, 2023. (July meeting was canceled)

Matthew Eastwood made a motion to approve, Mr. Moon 2nd – motion passed 4/0

VI. Financial Report (Consider and/or Action)

Matthew Eastwood made a motion to table the report- members had questions regarding monthly financial report, Mr Moon 2nd – motion passed 4/0

VII. Business (Consider and/or action)

- A. Discuss progress of the walking trail around the lake by the Texas Parks and Wildlife grant. Engineering Firm SPI.

- B. Discuss and take action on the Agreement with Schaumburg & Polk, Inc (SPI) on the Overton - City Lakes Trail Project.

Matthew Eastwood made a motion to table both A and B items for discussion during the October 2023 meeting, West 2nd – motion passed 4/0

- C. Discuss and take action on signing authority with Texas Bank & Trust. They require that signers be specifically named. Remove Roger Moore and Loretta Posey. Add Christopher Hall, Matthew Eastwood, Henry Smith, and Curtis Gilbert.

West made a motion to accept the removal of Moore and Posey and add Hall, Eastwood, Smith and Gilbert as signers, Mr Moon 2nd – motion passed 4/0

- D. Discuss and take action on reimbursing the City of Overton for the Elm Street Project. The remaining balance of \$8,857.96 from the Overton Industrial Donation was deemed usable for this project. This will close our Overton Industrial Donation account. (How much was spent on that project in total?)

Gilbert made a motion to approve to write a check for the amount of \$8857.69 to The City to close out the Industrial Donation. The total for the Elm Street project was \$9672.00, Matthew Eastwood 2nd - -motion passed 4/0

- E. Discuss and take possible action on adding steps to the sidewalk in front of pizza place and the antique store on Commerce Street. Have we received any bids?

Mr Moon made a motion to receive bids, West 2nd – motion passed 4/0 (Mr.Gilbert has received bids and work will begin asap as this area is a safety concern, Jerone Bearden Construction \$2850.00)

- F. Discuss any expenses incurred to this point with the repair and maintenance of picnic tables, painting playground equipment, and/or shavings purchased. SET UP AN AMOUNT LINE ITEM FOR park equipment/bridges/tables/cub scout hut/grounds

repair and maintenance and/or Termite control at cub scout house (termite treatment).

Matthew Eastwood made a motion to add a line item, Gilbert 2nd motion passed 4/0

*Nathan Bishop stated he will assist with wood chip and mentioned needing termite control
Added the line item of \$5000.00*

- G. Discuss progress of the RV PARK/PLAYGROUND/PAVILION ELECTRICAL PROJECT and making it an OEDC Line-Item project in the amount of \$4000.00 per the bid accepted.

No action required.

West has spoken to Mr. Coffee on Aug 11 he plans to begin within the next 7 days.

- H. Discuss progress of the water line work at Overton City Park and on Highway 135.

No action required; Job is complete!

- I. Discuss the status of the 12 golf carts and one utility vehicle.

No action required at this time, Carts arrived 08/15/2023

Future Meetings

- A. Chairman to receive request(s), if any, for leave of absence from any Board Member for future meetings.

- B. The next scheduled Regular meeting is September 19, 2023.

VIII. Adjournment *Gilbert made a motion to adjourn, 2nd by Mr Moon Passed 4/0 Dismissed at 7:23 PM*

I, Katherine McCandless, Interim City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by August 11, 2023, at 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless

Katherine McCandless
Interim City Secretary

Chris Hall

Chairman, Chris Hall

Note: The Overton Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.