



City Council Special Called Meeting Minutes

Council Meeting at 6:30 p.m.

September 22, 2023

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

Members Present

Mayor Curtis Gilbert
City Manager Shane West
Michael Paul Williams
April Littlefield
Chris Hall
Raymond "Tuck" Moon

Members Absent

David Stone

I. Call to Order *6:33 pm*

II. Invocation *Tuck Moon*

III. Pledge of Allegiance *Chris Hall*

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. Public Forum - Each individual will be allowed three (3) minutes.

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Municipal Clerk, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

V. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

- A. Consider approval of the following minutes: August 24, 2023 *Michael Paul motion to remove minutes from table and approve, 2nd April Littlefield passes 4/0*
September 14, 2023. *Michael Paul motion to approve Chris Hall 2nd passes 4/0*

VI. Business

- A. Discuss and/or approve a 10% pay raise that was already approved in the 2024 budget for the Chief of Police.
Chris Hall motion to approve 2nd April Littlefield motion passes 4/0
- B. Discuss and/or approve a 10% pay raise that was already approved in the 2024 budget for the City Manager.
Michael Paul motion to approve 2nd Chris Hall motion passes 4/0
- C. Consider and/or approve a weekly stipend for Katherine McCandless to fill in as a Municipal Clerk until the City Secretary position is filled.
Chris Hall motion to amend the stipend to a monthly stipend and approve the back pay compensation for work performed Raymond "Tuck" Moon 2nd motion passes 4/0
- D. Consider and/or approve a weekly stipend for Kaylynn Raney to fill in as a Finance Clerk until the Financial Director position is filled.
April Littlefield motion to amend the stipend to a monthly stipend and approve the back pay compensation for work performed Michael Paul 2nd motion passes 4/0
- E. Discuss and take action to sale on site or take to a licensed scrap dealer or haul all of the non-running vehicles or any other scrap metal to the scrap/recycling yard.
Michael Paul motion to approve Chris Hall 2nd motion passes 4/0
- F. Discuss whether or not the Overton Baseball fields are being maintained properly
Green Cards: Kenneth Strickland & Carlos Cota present- Discussion to keep gates locked between 10pm-6am, have hours of operation signs posted on fences.

VII. Future Meetings

- A. Present upcoming meeting and events schedule
1. City Council Regular Meeting - October 19, 2023 at 6:30 pm
- B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.
April Littlefield and David Stone will be absent.

VIII. Adjournment *Chris Hall motion to adjourn Michael Paul 2nd Passes 4/0 at 7:42 pm*

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on September 18, 2023 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless
Municipal Clerk



Mayor Curtis Gilbert

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.