



City Council Meeting Agenda

Council Meeting at 7:00 p.m.

October 19, 2023

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

I. Call to Order

II. Invocation

III. Pledge of Allegiance

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. Public Forum - *Each individual will be allowed three (3) minutes.*

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Municipal Clerk, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.*

V. Presentations:

Promise Gurley presentation for the Overton Heritage Foundation to hold the Christmas Parade

VI. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

A. Consider approval of the following: October 04, 2023 minutes:

VII. Convene to Executive Session; Pursuant to Texas Government Code 551.07 the council will convene in executive session to discuss Finance Clerk applications and permanent admin support of \$6000 per year for Police Dispatch Administrator (Kaylynn Raney) paid for by the city

Reconvene to City Council Meeting:

VIII. Business (Consider and or Take Action)

- A. Discuss and approve Heard, McElroy & Vestal CPA firm to proceed with the bank reconciliation process to prepare completion of the City Audits.
- B. Discuss and or take action on Finance Clerk position.
- C. Discuss and or take action on permanent admin support of \$6000 per year for Police Dispatch Administrator (Kaylynn Raney) paid for by the city
- D. Discuss and take action on Rusk County Appraisal Nominations.
- E. Discuss and take action on bids for the Downtown Elevated Storage Tank Rehab Project
- F. Discuss and or approve the Interlocal Agreement with Rusk County for the Collection of Ad Valorem Taxes

IX. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
 - 1. City Manager's Report
 - a. Upcoming Projects/Update on City Business
 - 2. Police Department Report
 - 3. Public Works Department Report
 - 4. Christus EMS report

5. Overton Volunteer Fire Department Report
6. Municipal Court Report

- A. Finance Monthly Reports
 1. Income Statement
 2. Expense Approval Report
 3. Monthly Bank Statement
 4. Sales Tax Report

X. Future Meetings

- A. Present upcoming meeting and events schedule:
 1. City Council Regular meeting- November 16, 2023 at 6:30 pm
- B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

XI. Adjournment

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on October 16, 2023 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless
Municipal Clerk



Mayor Curtis Gilbert

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.