

OVERTON MUNICIPAL DEVELOPMENT DISTRICT

Meeting Agenda Minutes

6:30 p.m.

September 6, 2023

111 West North Street

Overton, Texas 75684

New City Hall Council Chamber

Members Present

Nathan Kendall Vice-Chairman
Jane Silvey Board Member
David Stone Board Member
Lauren Pepper Board Member
Montz Cary Board Member
Shane West City Manager
Katherine McCandless Municipal Clerk

Members Absent

I. **Call to Order** *6:30 pm*

II. **Invocation** *David Stone*

III. **Pledge of Allegiance** *Nathan Kendall 6:33 pm*

U.S. flag

and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. **Public Forum - *Each individual will be allowed three (3) minutes.***

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Municipal Clerk, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Board's consideration of the agenda item.

Please be advised that by law, the Board may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda.

Any response by a member of the Board or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future OMDD Board Meeting.

No one to speak

V. Consent Agenda

Any or all items under Consent Agenda may be removed by the President or any Board Member for discussion.

- A. Board to approve the Minutes of the Regular Called Meeting of the Board held on August 9, 2023

Motion to approve by Jane Silvey 2nd by Lauren Pepper passed 5/0

VI. Financial Report (Consider and/or Action)

Presentation of Financial Reports

West stated Nathan Kendall will need to retrieve the bank statement in order to have a financial report. West confirmed there is approx. \$464k balance at this time.

VII. Business (Consider and/or action)

Motion to discuss following A-H line items made by Lauren 2nd by David Stone passed 5/0

- A. Discuss and take action to repair and fix Honzell Lane (street) damages caused by the contractors during the Lake Dam project.

Motion to move forward on repair Honzell St with 50/50 cost share with OEDC approved motion by David Stone 2nd by Montz Cary passed 3/0

- B. Discuss and take action on installing an air conditioning system at the community building (possibly cost sharing with OEDC).

Nathan Kendall motion to approve 50/50 cost share with ODEC for AC Installation 2nd by David Stone passed 5/0

- C. Discuss and take action on the authorized signatures at Texas Bank and Trust. Remove Connie Chasteen and Lisa Hemus. add Shane West and Katherine McCandless.

David Stone motion to remove Connie Chasteen and Lisa Hemus and add Shane West and Katherine McCandless as signers on the bank account 2nd by Montz Cary passed 5/0

- D. Discuss and take action on the repairs at the Joe R May lift station.

David Stone motion to approve 15k on repairs for lift station 2nd by Lauren Pepper passed 5/0

- E. Discuss the installation of a sidewalk on South Street across from the Exxon Station.

Board agreed to table until West gets bids for repairs

- F. Discuss the installation of a handicap ramp at the entrance of the Post Office.
Board agreed to table until West gets bids for the repairs
- G. Discuss and take action to build a shop for the Golf Carts at the Golf Course.
Board agreed to table until West gets bids for the repairs – Nathan Kendal wants P&L for golf course before a decision is made
- H. Discuss installation of a sidewalk in front of the snow cone stand on Rusk Street (Rusk County health department has discussed concerns).
Board agreed to table until West gets bids for the repairs

VIII. Future Meetings

- A. Chairman to receive request(s), if any, for leave of absence from any Board Member for future meetings.
- B. The next scheduled Regular meeting is October 11, 2023.

David Stone will be absent.

IX. Adjournment 7:45 pm

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on August 31, 2023 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless
Municipal Clerk



OMDD Chairman

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.