



OVERTON ECONOMIC DEVELOPMENT CORPORATION

Meeting Agenda Minutes

6:00 p.m.

October 17, 2023

111 West North Street, Overton, Texas 75684

City Hall Council Chambers

Members Present

Henry Smith- Board Member

DeAnne West- Board Member

Curtis Gilbert- Board Member

Shane West- City Manager

Chris Hall- Chairman

"Tuck" Moon- Board Member

Matthew Eastwood- Board Member

Katherine McCandless- Interim City Secretary

Members Absent

I. **Call to Order** 6:00 pm Chris Hall

II. **Invocation** Henry Smith

III. **Pledge of Allegiance** Matthew Eastwood

U.S. flag

and Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. **Public Forum - Each individual will be allowed three (3) minutes.**

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Interim City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the Agenda. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual

information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting. *No one to speak*

V. Consent Agenda

Any or all items under Consent Agenda may be removed by the President or any Board Member for discussion.

- A. Board to approve the Minutes of the Regular Called Meeting of the Board held on August 15, 2023. *Curtis Gilbert made a motion to approve the minutes 2nd by Matthew Eastwood motion passed 5/0*

VI. Financial Report (Consider and/or Action) *Shane West gave update on financial report, stated the last statement he seen noted 177,000 in the OEDC account, Tuck Moon confirmed Mr. West's statement was correct.*

VII. Business (Consider and/or action)

- A. Discuss and/or TAKE ACTION to repair HONZELL LANE (street) due to damages caused by the contractors during the LAKE DAM PROJECT (possible cost share with OMDD) *Mr. West estimated approx. 6 loads to repair the site, have not received any bids at this time. Curtis Gilbert made a motion to table item for now 2nd by Tuck Moon. Motion passed 5/0*
- B. Discuss and/or TAKE action on installation of a new sidewalk to repair existing safety hazard on East South Street across from the LaMa/Exxon *Amount of the repair \$5792.00 DeAnne West made motion to approve 2nd Henry Smith motion passed 5/0*
- C. Discuss installation of a sidewalk in front of the snow cone stand on RUSK STREET (Rusk County Health Department has expressed concerns) *DeAnne West made a motion to approve 2nd by Matthew Eastwood Motion passed 5/0 (items C & E are one project in the amount of \$5618.00 per estimate by Jerone Bearden)*
- D. Discuss and/or TAKE action on A/C replacement at the OVERTON COMMUNITY BUILDING (see attached Bids) *Curtis Gilbert made a motion to accept the bid from Klay's A/C Repair 2nd by Matthew Eastwood motion passed 5/0*
- E. Discuss and or TAKE action on installation of accessibility ramps at the POST OFFICE and a RAMP at the corner of EAST SOUTH STREET and SOUTH RUSK STREET (the corner at Dress 2 Impress). *DeAnne West made a motion to approve 2nd by Matthew Eastwood Motion passed 5/0 (items C & E are one project in the amount of \$5618.00 per estimate by Jerone Bearden)*
- F. DISCUSS the progress of electricals at the RV Park and the Pavilion *DeAnne West gave update, stated Coffey Electrical is finished with the RV connection boxes- total of 22 boxes, will begin the repairs on the lights at the pavilion next. \$3202.60 remaining in the line item on repairs.*
- G. Discuss TP&W Walking Trail Grant *Matthew Eastwood made a motion to disapprove this item- will not proceed with this project. 2nd Tuck Moon motion passed 5/0*

- H. DISCUSS AND TAKE ACTION on signing authority with TEXAS BANK & TRUST. They require the signers to be specifically named. ADD Kaylynn Raney, Katherine McCandless, and Shane West. *DeAnne West made a motion to approve new signers at bank 2nd by Matthew Eastwood motion passed 5/0*

Future Meetings

- A. Chairman to receive request(s), if any, for leave of absence from any Board Member for future meetings.
- B. The next scheduled Regular meeting is November 21, 2023. *Board rescheduled the next meeting for **November 14, 2023** @6pm due to the Thanksgiving holiday*

VIII. Adjournment *Curtis Gilbert made a motion to adjourn at 6:37 pm 2nd by Matthew Eastwood motion passed 5/0*

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by October 13, 2023, at 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless

Katherine McCandless
City of Overton Municipal Clerk

C. Hall
Chairman, Chris Hall

Note: The Overton Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.