



## City Council Meeting Minutes

Council Meeting at 7:00 p.m.

December 14, 2023

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

### Members Present

David Stone  
Michael Paul Williams  
Chris Hall  
Curtis Gilbert  
Shane West  
Tiffany Beasley  
Katherine McCandless

### Members Absent

April Littlefield  
Raymond Tuck Moon

#### **I. Call to Order** 7:00 pm

#### **II. Invocation** David Stone

#### **III. Pledge of Allegiance** Michael Paul Williams

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

#### **IV. Public Forum - Each individual will be allowed three (3) minutes.**

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Municipal Clerk, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

**Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda.** Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting. No one to speak

#### **V. Presentations:**

#### **VI. Consent Agenda**

**(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)**

- A. Consider approval of the following: December 04, 2023 minutes: *Michael Paul Williams made a motion to approve the minutes 2<sup>nd</sup> by David Stone motion passes 3/0*

**VII. Convene to Executive Session;**

**Reconvene to City Council Meeting:**

**VIII. Public Hearing:**

Council will be seated as the zoning board of adjustment *7:02 pm*

Open Public Hearing

- A. The City of Overton City Council seated as the Zoning Board of Adjustment will hold a public hearing on December 14, 2023 at 7:00 p.m. at the City Hall Council Chambers located at 111 W North Street, Overton Texas, for the consideration of Clayton Vickers' request to rezone the property into (four) tracts (ZBA2023-11-08). Specifically, the applicant is seeking a replat of Lot 1 Block 1. The subject property is a tract of land legally described as PT LT 8R BLK 1 of the Warren Addition. A rezone of Lot 8, 9, 10 of BLK 1 into Single Family Residential. A rezone of Block 1 called 9, 9.257 acres into Commercial Zoning for RV Park, as shown according to plat thereof recorded in Volume 3587, Page 681 of the Plat Records of Rusk County, Texas. The subject property is more commonly referred to as Agricultural/Open Space (AO) Overton, Rusk County, Texas

- B. Consider, discuss the request from Aaron Henson to rezone the property at 1101 Price Lane from single family to multi-family.

- a. Applicant presentation
- b. Public comments
- c. Council Action

**CLOSE PUBLIC HEARING**

Council will be reseated as the City Council *7:13 pm*

## **IX. Business (Consider and/or Action)**

- A. Consider, discuss and take action as desired regarding the zoning request of Clayton Vickers concerning property identified as PT LT 8R BLK of the Warren Addition, lots 8, 9, 10 of BLK 1 to include a 9.257 acre tract *David Stone made a motion to table the item until the next regular meeting when we can potentially have the questions answered; ie: regarding lot size and house plan/square footage 2<sup>nd</sup> by Chris Hall motion passes 3/0*
- B. Consider, discuss and/or approve the Aaron Henson rezone request from single family to multi-family *Chris Hall made a motion to approve without exceptions 2<sup>nd</sup> by Michael Paul Williams motion passes 3/0*
- C. Discuss, consider and/or approve the appointment of the OVFD Chief *Chris Hall made a motion to approve Mickey Hamilton as the Overton Fire Chief 2<sup>nd</sup> by David Stone motion passes 3/0*
- D. Discuss, consider and/or take action on the (Jen Hale) Colonial Life Insurance proposal *Chris Hall made a motion to approve the Insurance by Colonial Life 2<sup>nd</sup> by David Stone motion passes 3/0*
- E. Discuss and take action on the Overton TPWD-Trails Grant *Michael Paul Williams made a motion to terminate the TPWD-Trails-Grant 2<sup>nd</sup> by Chris Hall motion passes 2/1*
- F. Discuss, consider and take action to allow the Light Up Overton to use the Pool House as is for their storage for one year beginning January 01, 2024 with the Light Up Overton/Queen Price Garden Club to provide Liability Insurance *Michael Paul Williams made a motion not to approve the request 2<sup>nd</sup> by David Stone motion passes 3/0*

## **X. City Administration's Monthly Reports**

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
  - 1. City Manager's Report
    - a. Upcoming Projects/Update on City Business
  - 2. City Secretary Report
  - 3. Police Department Report



4. City Code Enforcement Report
  5. Public Works Department Report
  6. Christus EMS report
  7. Overton Volunteer Fire Department Report
  8. Municipal Court Report
  9. Golf Course Report
- A. Finance Monthly Reports
1. Income Statement
  2. Expense Approval Report
  3. Monthly Bank Statement
  4. Sales Tax Report

## **XI. Future Meetings**

A. Present upcoming meeting and events schedule:

1. City Council Regular meeting- January 18, 2024 at 7:00 pm- (possible workshop at 6:30) *Discussed having a workshop to share ideas, goals and dreams as a whole for the city to conclude what the next year, three years and even ten years looks like-*

B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings. *None*

## **XII. Adjournment** *David Stone made motion to adjourn 2<sup>nd</sup> by Michael Paul Williams; dismissed at 8:31 pm*

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on December 08, 2023 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

*Katherine McCandless*

Katherine McCandless  
Municipal Clerk



*Curtis Gilbert*  
Mayor Curtis Gilbert

**Note:** The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation

with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.