



City Council Meeting Minutes

Council Meeting at 7:00 p.m.

February 15, 2024

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

Members Present

Curtis Gilbert
Tuck Moon
Michael Paul Williams
Chris Hall
April Littlefield
David Stone
Shane West
Katherine McCandless
Tiffany Beasley
Blake Thompson

Members Absent

I. **Call to Order** 7:02 PM

II. **Invocation** April Littlefield

III. **Pledge of Allegiance** Michael Paul Williams

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. **Public Forum - Each individual will be allowed three (3) minutes.**

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting. No one to speak*

V. **Presentations:**

Promise Gurley presentation for the Overton Heritage Foundation to hold the Artisan Fair in March and discuss other events planned for the year

March 30, 2024 10am-4pm block off road for Art Festival- OPD will assist with the event

Scott Franklin with 4T Partnership and TML Benefits presenting the replacement plan/process for the Overton Community Building roof claim #PR188188

Mr. Franklin stated the total approved per TML \$76,128.25 to repair the bad spots of roof; does not include the entire roof being replaced. Refer back to the Policy via TML Insurance

VI. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

A. Consider approval of the following: January 18, 2024 minutes:

Michael Paul made a motion to approve the minutes, David Stone 2nd the motion passed 5/0

VII. Convene to Executive Session; 7:49 PM

A. Discuss and evaluate Pursuant to Texas Government Code 551.074 the council will convene in executive session to discuss the Interim Finance Manager evaluation; for Tiffany Beasley

Reconvene to City Council Meeting: 8:19 PM

VIII. Business (Consider and or Take Action)

A. Discuss, consider and/or take action as desired on the Planning and Zoning Variance request from Shane West (see attached P&Z Minutes)

David Stone made a motion to table the item, April Littlefield 2nd the motion passed 5/0

B. Discuss, consider and/or take action on approving the purchase of a skid steer for the Public Works department with the ARPA funds

Chris Hall made a motion to approve the purchase with the ARPA funds, Michael Paul 2nd the motion passed 5/0

C. Discuss, consider and/or approve as desired a 5% increase for water and sewer

rates Michael Paul made a motion to approve the increase of all the sewer and water rates by 5% at this time, Tuck Moon 2nd the motion passed 5/0

- D. Discuss, consider and/or take action as desired to approve the remainder expense be covered with ARPA funds for the Inserta valves for the Elevated Storage tank rehab project in the amount of **\$11,500.00** Chris Hall made a motion to approve the Valve purchase using the ARPA funds, Michael Paul 2nd the motion passed 5/0

- E. Discuss, consider, and/or take action as desired to approve the Resolution for the Overton Police Department to accept the funding for Grant #4942901 and Grant #5039901 Chris Hall made a motion for OPD to accept the grant funding, Michael Paul 2nd the motion passed 5/0

- F. Discuss, consider and/or take action as desired on the Interim Finance Manager position for Tiffaney Beasley Chris Hall made a motion to remove the Interim and appoint Tiffaney Beasley as the City of Overton Finance Director with a salary increase of \$2000.00 per year, Michael Paul 2nd motion passed 5/0

IX. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
 - 1. City Manager's Report
 - a. Upcoming Projects/Update on City Business
 - 2. Police Department Report
 - 3. Code Enforcement Report Chief Pool provided the report
 - 4. City Secretary Report
 - 5. Public Works Department Report
 - 6. Christus EMS report
 - 7. Overton Volunteer Fire Department Report
 - 8. Municipal Court Report
 - 9. Golf Course Report

- A. Finance Monthly Reports
 - 1. Income Statement
 - 2. Expense Approval Report
 - 3. Monthly Bank Statement
 - 4. Sales Tax Report

X. Future Meetings

A. Present upcoming meeting and events schedule:

1. City Council Regular meeting- March 21, 2024 at 7:00 pm

Mayor Gilbert advised that we will have a Budget Workshop at 6:30 PM March 21, 2024 before the regular scheduled meeting

- B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings. *None*

XI. Adjournment 8:53 PM Chris Hall made a motion to adjourn, all dismissed

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, on February 12, 2024 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless

Katherine McCandless
Municipal Clerk



Curtis Gilbert
Mayor Curtis Gilbert

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.