



City Council Meeting Minutes

Council Meeting at 7:00 p.m.

March 21, 2024

Budget Workshop at 6:30 p.m.

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

Members Present

Mayor Curtis Gilbert
Shane West
Tuck Moon
Michael Paul Williams
David Stone
Chris Hall
Tiffany Beasley
Katherine McCandless
Blake Armstrong

Members Absent

April Littlefield

I. **Call to Order** 7:02 PM

II. **Invocation** Tuck Moon

III. **Pledge of Allegiance** Michael Paul Williams

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. **Public Forum - Each individual will be allowed three (3) minutes.**

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, Municipal Clerk, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda. *Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting. No one to speak*

V. **Presentations:**

Cable's Roofing presenting a plan of action for the Community Building Roof Claim

VI. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

A. Consider approval of the following: February 15, 2023 minutes:

Michael Paul Williams made a motion to approve the minutes 2nd by Tuck Moon motion passed 4/0

VII. Convene to Executive Session; 7:14 PM

A. Discuss a lease agreement and liability insurance requirements with the Overton Youth Sport Association

Reconvene to City Council Meeting:

VIII. Public Hearing: 7:38 PM

A. Discuss, consider and/or approve the relocating a structure (mobile home) permit from Mr. Dexter Cary; regarding the property located at 403 Joe Lee Rd in Overton

CLOSE PUBLIC HEARING 7:42 PM

Council will be reseated as the City Council

IX. Business (Consider and/or Action)

A. Discuss, consider and take action to approve the OMDD to fund the two 10' Main water leaks on Motley Street in the amount of **\$50,000.00**

Michael Paul made a motion to approve the project funded by OMDD 2nd by Chris Hall motion passed 4/0

- B. Discuss, consider and take action to approve the OMDD to fund the replacement of the leaking fire hydrant on North Street in the amount of **\$17,500.00**
Chris Hall made a motion to approve the project funded by OMDD 2nd by Michael Paul motion passed 4/0
- C. Discuss, consider and/or approve the OMDD to fund the installation of fire hydrants located at the corner of Helen & FM 323 and another on Pine St for an additional amount of **\$5,460.00** equaling a total of \$20,000
Michael Paul made a motion to approve the project funded by OMDD 2nd by David Stone motion passed 4/0
- D. Discuss, consider and/or take action to approve the OEDC to fund up to **\$120,000.00** for the Waste Water/Sewer Plant "race track" repairs
Michael Paul made a motion to approve the project 2nd by Chris Hall motion passed 4/0
- E. Discuss, consider and/or take action on adding Tiffany Beasley to the City of Overton Texas Bank and Trust account as a signer and Treasury Management access
Chris Hall made a motion to approve the signer 2nd by Michael Paul motion passed 4/0
- F. Discuss, consider and/or take action on the 2018 Chevrolet 1500 Code Enforcement vehicle to be transferred to the Public Works Department to be used as an emergency response vehicle and/or a public works vehicle
Michael Paul made a motion to approve 2nd by Chris Hall motion passed 4/0
- G. Discuss, consider and/or take action on Cables Roofing
Chris Hall made a motion to approve the project repairs estimated at \$145,585.00 to be completed by Cables Roofing 2nd by Michael Paul motion passed 4/0
- H. Discuss, consider and/or take action to approve the amendment to the Notice of Public Hearing Ordinance 9.01.002(f)
Michael Paul to approve the amendment 2nd by Tuck Moon motion passed 4/0
- I. Discuss, consider and/or take action to approve the amendment to the Restricted Passage for Regulated Trucks Ordinance 11.05.001
Michael Paul made a motion to approve the amendment 2nd by David Stone motion passed 4/0

- J. Discuss, consider and/or take action on the Annual City of Overton 4th of July event

David Stone made a motion to cancel the Annual 4th of July Event 2nd by Tuck Moon motion passed 4/0

- K. Discuss, consider and/or take action to approve the Variance for Mr Dexter Cary on Joe Lee Road

Chris Hall made a motion to approve the Variance 2nd by Tuck Moon motion passed 4/0

- L. Discuss and/or take action on the Overton Youth Sport Association lease agreement

David Stone made a motion to request that the City Attorney draft a lease agreement between the City of Overton and the OYSA 2nd by Tuck Moon motion passed 4/0

X. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
 - 1. City Manager's Report
 - a. Upcoming Projects/Update on City Business
 - 2. City Secretary Report
 - 3. Police Department Report
 - 4. City Code Enforcement Report
 - 5. Public Works Department Report
 - 6. Christus EMS report
 - 7. Overton Volunteer Fire Department Report
 - 8. Municipal Court Report
 - 9. Golf Course Report
- A. Finance Monthly Reports
 - 1. Income Statement
 - 2. Expense Approval Report
 - 3. Monthly Bank Statement
 - 4. Sales Tax Report

XI. Future Meetings

- A. Present upcoming meeting and events schedule:
 - 1. City Council Regular meeting- April 18, 2024 at 7:00 pm
Next scheduled meeting will be held at 6:30 PM

- B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

XII. Adjournment

8:30 PM Chris Hall made a motion to adjourn 2nd by Michael Paul motion passed 4/0

I, Katherine McCandless, Municipal Clerk of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by March 18, 2024 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Katherine McCandless

Katherine McCandless
Municipal Clerk



Curtis Gilbert
Mayor Curtis Gilbert

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.