



## City Budget Workshop

Workshop at 6:30 p.m.

## City Council Meeting Agenda

Council Meeting at 7:00 p.m.

August 15, 2024

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

### I. Call to Order

### II. Invocation

### III. Pledge of Allegiance

*U.S. flag*

*Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")*

### IV. Public Forum - **Each individual will be allowed three (3) minutes.**

*Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.*

**Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda.** Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting.

### V. Presentations:

- A. Tammy Hale presenting a "5k Color Run For A Cause" request for December 14, 2024

**B.** Lauren Pepper presenting a request for the Rotary Club to host the Fall Festival on October 26, 2024

**C.** Kathy Calhoun for Queen Price Community Enrichment requesting permission to host the first annual Christmas Tree Lighting Ceremony on December 01, 2024, at 6:00 PM

**VI. Consent Agenda**

**(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)**

A. Consider approval of the following: July 18, 2024 minutes and July 25, 2024 minutes:

**VII. Convene to Executive Session;** Pursuant to Texas Government Code 551.074 the council will convene in executive session to discuss a possible contract for the Public Works Operator and annual evaluations for the following positions: City Manager, City Secretary, Chief of Police, and Finance Manager

**Reconvene to City Council Meeting:**

**VIII. Public Hearing:**

**CLOSE PUBLIC HEARING**

Council will be reseated as the City Council

**IX. Business (Consider and/or Action)**

- A. Discuss, consider, and or take action to approve the Overton Police Department to become a member of the Texas Smart Buy Program in order to purchase blood kits
  
- B. Discuss, consider, and or approve the request from Tammy Hale to host a 5k Color Run on December 14, 2024
  
- C. Discuss, consider, and or approve the request from Lauren Pepper for the Rotary Club to host the Fall Festival on October 26, 2024
  
- D. Discuss, consider, and or approve the request from Kathy Calhoun for Queen Price Community Enrichment to host Overton's first annual Christmas Tree Lighting Ceremony on Sunday, December 01, 2024 at 6:00 PM
  
- E. Discuss and take action to Propose the Property Tax Rate of Voter approval rate of \$ \_\_\_\_\_ per 100 Taxable Property Value for 2025. (Roll Call Vote)
  
- F. Discuss and take action to Propose the Overton Cemetery Property Tax for the rate of 0.05 per 100 Taxable Property Value Rate for 2025. (Roll Call Vote)
  
- G. Discuss Proposed Property Tax Rate impact on 2025 Proposed Budget
  
- H. The City Council of the city of Overton will vote on a proposed tax rate for the general operation (M&O) and Debt (I&S) for the 2025 tax year that would increase total tax revenues. The Council will also vote on a proposed tax rate for the Cemetery Fund for the 2025 tax year. Both votes will occur at the Special Called City Council Meeting at 7:00 pm., Thursday September 5th 2024 in the City Hall Chambers located at 111 W North St. Overton, TX

- I. Discuss, consider, and or take action on the City Manager's annual evaluation
  
- J. Discuss, consider, and or take action on the City Secretary's annual evaluation
  
- K. Discuss, consider, and or take action on the Chief of Police's annual evaluation
  
- L. Discuss, consider, and or take action on the Finance Manager's annual evaluation
  
- M. Discuss, consider, and or take action on the Public Works Operator Contract for the City of Overton

**X. City Administration's Monthly Reports**

City Council to hear and/or act, if necessary, on the following items:

- A. Administration Monthly Reports
  - 1. City Manager's Report
    - a. Upcoming Projects/Update on City Business
  - 2. City Secretary Report
  - 3. Police Department Report
  - 4. City Code Enforcement Report
  - 5. Public Works Department Report
  - 6. Christus EMS report
  - 7. Overton Volunteer Fire Department Report
  - 8. Municipal Court Report
  - 9. Golf Course Report
  - 10. RV/Community Building Report

- A. Finance Monthly Reports
  - 1. Income Statement
  - 2. Expense Approval Report
  - 3. Monthly Bank Statement
  - 4. Sales Tax Report

**XI. Future Meetings**

- A. Present upcoming meeting and events schedule:
  - 1. City Council Regular meeting- September 19, 2024 at 7:00 pm
- B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

**XII. Adjournment**

I, Katherine McCandless, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by August 12, 2024 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.



---

Katherine McCandless  
City Secretary

---

Mayor Curtis Gilbert

**Note:** The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.