



City Budget Workshop

Workshop at 6:30 p.m.

City Council Meeting Minutes

Council Meeting at 7:00 p.m.

August 15, 2024

111 West North Street, Overton, Texas 75684

City Hall Council Chamber

Present

Michael Paul Williams

Mayor Curtis Gilbert

Raymond Tuck Moon

Chris Hall

David Stone

Casey True

Shane West

Tiffany Beasley

Katherine McCandless

Absent

I. Call to Order 7:00 PM

II. Invocation Josh Croswell

III. Pledge of Allegiance Michael Paul Williams

U.S. flag

Texas flag ("Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible")

IV. Public Forum - Each individual will be allowed three (3) minutes.

Anyone wishing to speak on a posted agenda item must complete a speaker card with his/her name and address and must identify the agenda item number for which he/she would like to speak. A speaker card must be presented to Katherine McCandless, City Secretary, prior to the meeting so that the speaker may be recognized by the Chair at the appropriate time. Speakers will each be allowed a three (3) minute time period to provide comments regarding the posted agenda items for which the request to speak was submitted and may speak before or during the Council's consideration of the agenda item.

Please be advised that by law, City Council may not respond to any comments or questions asked of them by a speaker for items not listed on the agenda. Any response by a member of City Council or staff is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council Meeting. **No one to speak.**



1. $\omega = 10^4$ rad/s
 2. $\omega = 10^5$ rad/s
 3. $\omega = 10^6$ rad/s
 4. $\omega = 10^7$ rad/s
 5. $\omega = 10^8$ rad/s

10
 100
 1000

10000

100000

1000000

$\omega = 10^4$ rad/s $\omega = 10^5$ rad/s $\omega = 10^6$ rad/s $\omega = 10^7$ rad/s $\omega = 10^8$ rad/s

ω (rad/s)	Gain (dB)	Phase (deg)
10^4	20	0
10^5	0	-90
10^6	-20	-180
10^7	-40	-270
10^8	-60	-360

V. Presentations:

- A. Tammy Hale presenting a "5k Color Run For A Cause" request for December 14, 2024

- B. Lauren Pepper presenting a request for the Rotary Club to host the Fall Festival on October 26, 2024

- C. Kathy Calhoun for Queen Price Community Enrichment requesting permission to host the first annual Christmas Tree Lighting Ceremony on December 01, 2024, at 6:00 PM

VI. Consent Agenda

(NOTE: The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. If the Council wishes, they may pull any item from the Consent Agenda to discuss and act upon individually.)

- A. Consider approval of the following: July 18, 2024 minutes and July 25, 2024 minutes: Michael P. Williams made a motion to approve both dates of minutes as is, 2nd by Tuck Moon, motion passed 5/0

VII. Convene to Executive Session; 7:21 PM

Pursuant to Texas Government Code 551.074 the council will convene in executive session to discuss a possible contract for the Public Works Operator and annual evaluations for the following positions: City Manager, City Secretary, Chief of Police, and Finance Manager

Reconvene to City Council Meeting: 9:18 PM

VIII. Public Hearing:

CLOSE PUBLIC HEARING

Council will be reseated as the City Council



...
 ...
 ...

...
 ...

...



...
 ...

...
 ...

...

...
 ...

...

...

...

...



IX. Business (Consider and/or Action)

- A. Discuss, consider, and or take action to approve the Overton Police Department to become a member of the Texas Smart Buy Program in order to purchase blood kits

Chris Hall made a motion to approve the Police Department's request to become a member of the Texas Smart Buy Program and also proceed with the purchase of blood kits, Michael P. Williams 2nd the motion. Motion passed 5/0

- B. Discuss, consider, and or approve the request from Tammy Hale to host a 5k Color Run on December 14, 2024

Chris Hall made a motion to approve the event as presented by Tammy Hale- The event is scheduled for December 14, 2024, David Stone 2nd the motion. Motion passed 5/0

- C. Discuss, consider, and or approve the request from Lauren Pepper for the Rotary Club to host the Fall Festival on October 26, 2024

Chris Hall made a motion to approve the Fall Festival request from Lauren Pepper scheduled for October 26, 2024, 4 pm – 7 pm, Casey True 2nd the motion. Motion passed 5/0

- D. Discuss, consider, and or approve the request from Kathy Calhoun for Queen Price Community Enrichment to host Overton's first annual Christmas Tree Lighting Ceremony on Sunday, December 01, 2024 at 6:00 PM

Michael P Williams made a motion to approve the First Annual Christmas Tree Lighting event scheduled for December 1, 2024, at 7:00 pm on the lawn of the McMillian Library, Tuck Moon 2nd the motion. Motion passed 5/0

- E. Discuss and take action to Propose the Property Tax Rate of Voter approval rate of \$0.420794 per 100 Taxable Property Value for 2025. (Roll Call Vote)

Chris Hall- YES

David Stone- YES

Casey True- YES

Tuck Moon- YES

Michael Paul -YES

Michael Paul made a motion to approve the tax rate, Tuck Moon 2nd motion, Motion passed 5/0



F. Discuss and take action to Propose the Overton Cemetery Property Tax for the rate of 0.05 per 100 Taxable Property Value Rate for 2025. (Roll Call Vote)

Michael Paul made a motion to approve the cemetery property tax rate, Casey True 2nd the motion.
Motion passed 5/0

David Stone – yes
Tuck Moon – yes
Chris Hall – yes
Casey True – yes
Michael Paul – yes

G. Discuss Proposed Property Tax Rate impact on 2025 Proposed Budget

H. The City Council of the city of Overton will vote on a proposed tax rate for the general operation (M&O) and Debt (I&S) for the 2025 tax year that would increase total tax revenues. The Council will also vote on a proposed tax rate for the Cemetery Fund for the 2025 tax year. Both votes will occur at the Special Called City Council Meeting at 7:00 pm., Thursday September 5th 2024 in the City Hall Chambers located at 111 W North St. Overton, TX

I. Discuss, consider, and or take action on the City Manager's annual evaluation

Tuck Moon made a motion to raise Shane West's yearly salary by an 8.5 percent increase and Casey True 2nd the motion, motion passed 5/0

J. Discuss, consider, and or take action on the City Secretary's annual evaluation

Casey True made a motion to raise Katherine McCandless' yearly salary by a five percent increase, and David Stone 2nd the motion. Motion passed 5/0

K. Discuss, consider, and or take action on the Chief of Police's annual evaluation

Chris Hall made a motion to raise Chief Bryan Pool's annual salary by an 8.5 percent increase, and Michael Paul Williams 2nd the motion. Motion passed 5/0

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the specific procedures and protocols that must be followed to ensure that all records are properly maintained and updated. This includes regular audits and reviews to identify any discrepancies or errors.

3. The third part of the document provides a detailed overview of the various systems and tools that are used to manage and store records. It highlights the importance of using secure and reliable technology to protect sensitive information.

4. The fourth part of the document discusses the role of all employees in maintaining accurate records. It stresses that every individual has a responsibility to ensure that their work is properly documented and reported.

5. The fifth part of the document provides a summary of the key points discussed and offers recommendations for further improvement. It encourages ongoing communication and collaboration between all departments to ensure the highest standards of record-keeping.

6. The sixth part of the document includes a list of resources and references that are available to support the implementation of the record-keeping policies. This includes links to relevant laws and regulations, as well as contact information for key personnel.

7. The seventh part of the document provides a final overview of the record-keeping process and reiterates the organization's commitment to transparency and accountability. It expresses confidence that these measures will ensure the highest quality of record-keeping for all future operations.

8. The eighth part of the document includes a list of frequently asked questions and their corresponding answers. This is intended to provide clarity and address any concerns that may arise during the implementation of the record-keeping policies.

9. The ninth part of the document provides a final summary and concludes the document. It expresses gratitude to all employees for their cooperation and support in implementing these important record-keeping measures.

L. Discuss, consider, and or take action on the Finance Manager's annual evaluation

Chris Hall made a motion to raise Tiffany Beasley's annual salary by a five percent increase and Tuck Moon 2nd the motion. Motion passed 5/0

M. Discuss, consider, and or take action on the Public Works Operator Contract for the City of Overton

Michael Paul made a motion authorizing the City Manager (Shane West) to negotiate a contract with a licensed operator allowing the city to operate under the contractor's valid license enabling the city to maintain compliance with TCEQ and Chris Hall 2nd the motion. Motion passed 5/0

X. City Administration's Monthly Reports

City Council to hear and/or act, if necessary, on the following items:

A. Administration Monthly Reports

1. City Manager's Report
 - a. Upcoming Projects/Update on City Business
2. City Secretary Report
3. Police Department Report
4. City Code Enforcement Report
5. Public Works Department Report
6. Christus EMS report
7. Overton Volunteer Fire Department Report
8. Municipal Court Report
9. Golf Course Report
10. RV/Community Building Report

A. Finance Monthly Reports

1. Income Statement
2. Expense Approval Report
3. Monthly Bank Statement
4. Sales Tax Report

XI. Future Meetings

A. Present upcoming meeting and events schedule:

1. City Council Regular meeting- September 19, 2024 at 7:00 pm



The page contains extremely faint, illegible text, likely bleed-through from the reverse side of the paper. The text is arranged in several paragraphs and includes some mathematical symbols such as $\frac{1}{2}$ and $\frac{1}{3}$. The overall appearance is that of a scanned document with very low contrast.



Next meeting will be a Special Called meeting scheduled for September 5, 2024 at 7:00 PM to pass budget

B. Mayor to receive request, if any, for leave of absence from any Council Member for future meetings.

XII. Adjournment Chris Hall made a motion to adjourn at 9:42 PM Tuck Moon 2nd the motion. Motion passed 5/0

I, Katherine McCandless, City Secretary of the City of Overton, Texas do hereby certify that notice of the above-named meeting was posted on the City Hall bulletin board of the City of Overton, Texas, a place readily accessible to the public at all times, by August 12, 2024 by 5:00 p.m. and remained continuously posted for at least 72 hours immediately preceding the said meeting and that said notice was posted in accordance with Chapter 551, Texas Government Code.



Katherine McCandless
City Secretary

Mayor Curtis Gilbert

Note: The City Council for the City of Overton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation About Security Devices), 551.074 (Personnel), and 551.087 (Deliberations regarding Economic Development negotiations).

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the City of Overton forty-eight (48) hours in advance at 903-834-3171, and reasonable accommodation's will be made for assistance. This facility is wheelchair accessible and accessible parking spaces are available.

1954

THE UNIVERSITY OF CHICAGO LIBRARY
 540 EAST 57TH STREET
 CHICAGO, ILLINOIS 60637
 TEL: 773-936-3000
 FAX: 773-936-3000
 WWW: WWW.CHICAGO.LIBRARY.EDU



THE UNIVERSITY OF CHICAGO LIBRARY
 540 EAST 57TH STREET
 CHICAGO, ILLINOIS 60637
 TEL: 773-936-3000
 FAX: 773-936-3000
 WWW: WWW.CHICAGO.LIBRARY.EDU